### PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON

# SPECIAL MEETING October 7, 2013

#### Verdant Health Commission Board Room

Commissioners

Present

Bob Knowles, President

Fred Langer, Commissioner (via phone)

Deana Knutsen, Commissioner J. Bruce Williams, MD, Commissioner

Karianna Wilson, Commissioner (6:05 PM arrival)

Staff

Carl Zapora George Kosovich Jennifer Piplic Lisa King Karen Goto

Guests

Members of the Community

Call to Order

The Special Meeting of the Board of Commissioners was called to order by President Knowles at 6:01 p.m.

Presentation

Ms. King presented the 2014 Budget, forecasting for program spending, and three reserve scenarios

(E:57:13).

Special Meeting

Commissioners held a discussion on the proposed 2014 budget. Board members requested staff to track the ratio of operating expense to program expense, and regularly verify the reserve amount in terms of days of cash needed to run the hospital. Commissioners also discussed expanding the program spending to gain community visibility. Staff was not directed to make any changes to the proposed budget at this time. Commissioners would also like to see the program spending amounts in Verdant's future newsletters to the community.

No action was taken.

Adjourn

The meeting was adjourned at 6:52 p.m.

Attest By:

President

Secretary



### Public Hospital District 2, Snohomish County 2014 Budget

DRAFT

14 15	SETH COMMISSION						
		Α	В	С	D	Ε	F
		2013	2013	2013	2014	13 Actual v	
		Budget	Proj. Actual	Variance	Budget	14 Budget	Notes
	Income						
	Operating Revenues						
1	5791 · Rental Income	7,999,264	7,998,579	(685)	8,206,093	207,514	VV & S/E
2	5792 · Pavilion Ground Lease Income	46,707	46,707	-	46,707		Healthcare Realty
3	5793 · Other Operating Income	18,000	11,752	(6,248)	15,500	3,748	6 WHY Income / Room Rental Income
4	Total Operating Revenues	10,123,971	8,057,038	(2,066,933)	8,268,300	211,262	
	Expense						
	Operating Expenses						
	Salaries						
5	6010 · Salaries	484,148	504,954	20,807	567,649	62,695	6 FTEs
6	6011 · Payroll Tax Expense	40,856	33,624	(7,232)	42,769	9,144	% of Wages + L&I
7	6020 · Commissioners Wages	49,920	29,108	(20,812)	54,720	25,612	_Assumes Max Meeting per year
8	Total Salaries	574,924	567,686	(7,237)	665,137	97,451	
	Benefits						
9	6111 · Accrued Vacation/Sick Leave	10,000	5,974	(4,026)	10,000	4,026	
10	6155 · Health Insurance	36,180	34,313	(1,868)	44,089		assumes 10% increase in May
11	6156 · Dental Insurance	4,952	3,571	(1,381)	4,565	994	assumes 10% increase in May
12	6160 · 401(a) Retirement Expense	29,049	30,386	1,337	34,059		6% of Salaries
13	6190 · Other Employee Benefits	9,951	9,962	11	11,771	1,809	FSA, Car allowance, Life Ins (5% increase)
14	6130 · Workers Comp Self Insurance	42,000	22,511	(19,489)	36,000	13,489	
15	6131 · Workers Comp Service Fee	15,000	15,000	-	15,750	750	
16	6137 · Workers Comp - State fund	1,500	1,361	(139)	1,500	139	_
17	Total Benefits	148,633	123,077	(25,556)	157,734	34,657	
	Professional Services						
18	6210 · Professional Fees	10,000	22,602	12,602	10,000	(12,602)	
19	6230 · Consulting	180,000	126,959	(53,041)	75,000	(51,959)	
20	6240 · Legal	40,000	54,570	14,570	75,000	20,430	
21	6250 · Accounting/Audit	65,000	60,202	(4,798)	63,000	2,798	-
22	Total Professional Services	295,000	264,333	(30,667)	223,000	(41,333)	
	Interest Expense						
23	6953 · 99 LTGO Interest Exp	226,752	-	(226,752)	•	0	
24	6954 · 12 LTGO Interest Exp	-	181,195	181,195	175,700	(5,495)	
25	6955 · 12 LTGO Bond Fees	-	298	298	-	(298)	
26	Total Interest Expense	226,752	181,493	(45,259)	175,700	(5,793)	
	Other Amortization						
27	6968 · Amortization - 99 LTGO Bonds	33,858	-	(33,858)		0	
28	6969 · Amortization - 12 LTGO Bonds	-	14,988	14,988	14,988	0	
29	8969 · Amortization - 12 LTGO Premium	-	20,677	20,677	(62,030)	(82,706)	•
30	Total Other Amortization	33,858	14,988	(18,871)	(47,042)	(62,030)	
	Purchased Services						
31	6650 · Purchased Services	13,000	15,678	2,678	20,000		Includes Building Security Monitoring
32	6675 · Marketing/Advertising	40,000	41,676	1,676	15,000		General Purpose
33	6675.1 · Sponsorships	10,000	25,000	15,000	25,000		S/E Gala
34	6675.2 · Newsletter				50,000	•	2 Newsletters
35	6675.3 · Website	\$4,000	\$25000000000000000000000000000000000000	-	12,000		Krames content
36	6697 · Network Hosting	600	604	4	600	(4)	_
37	Total Purchased Services	63,600	82,957	19,357	122,600	39,643	
	Supplies						
38	6300 · Supplies	9,600	4,015	(5,585)	6,000	1,985	
39	6460 · Postage	5,000	978	(4,022)	3,000	2,022	
40	6480 · Books and Publications	1,000	258	(742)	1,000	742	-
41	Total Supplies	15,600	5,251	(10,349)	10,000	4,749	



## Public Hospital District 2, Snohomish County 2014 Budget

		Α	В	С	D	E	F
		2013	2013	2013	2014	13 Actual v	
	_	Budget	Proj. Actual	Variance	Budget	14 Budget	Notes
	Insurance						
42	6910 · Professional Insurance	10,989	12,130	1,141	15,017	2,888	assumes 5% increase in September
43	6911 · Liability Claims Admin Fees	15,000	2,817	(12,183)	2,000	(817)	
44	Total Insurance	25,989	14,946	(11,043)	17,017	2,071	-
	Utilities						
45	6510 · Electricity				7,200	7,200	
46	6540 · Water/Sewer				2,640	2,640	
47	6550 · Garbage	2,016	2,559	543	2,750	191	
48	6560 · Natural Gas				2,400	2,400	
49	6570 · Telephone	3,180	2,809	(371)	3,600	791	
50	6575 · Internet	1,380	1,399	19	1,480	81	
51	Total Utilities	6,576	6,766	190	20,070	13,304	-
	Taxes					0	
52	6825 · B&O Tax		10,762	10,762	10,061	(701)	
53	Total Taxes	-	10,762	10,762	10,061	(701)	-
	Repairs and Maintenance						
54	6620 · Repairs				15,000	15,000	
55	6621 · Maintenance Contracts				6,000		Includes Landscaping
56	Total Repairs and Maintenance		-	_ =	21,000	21,000	
	Other Expenses					,	
57	6000 · Rent Expense	34,800	35,960	1,160	15,225	(20,735)	Move into new building June 1
58	6451 · Computer Expenses	5,000	1,496	(3,504)	17,900		Grant reporting system & CRM in April
59	6829 · Meals and Entertainment	3,600	2,950	(650)	3,600	650	
60	6830 · Dues and Subscriptions	4,000	5,780	1,780	10,000	4,221	
61	6840 · Travel and Meetings	10,000	3,710	(6,290)	10,000	6,290	
62	6841 · Commissioner Education	15,000	12,301	(2,699)	15,000	2,699	Includes 2 retreats
63	6842 · Conference Expenses	7,500	4,854	(2,646)	7,500	2,646	
64	6990 · Miscellaneous Expense	5,000	998	(4,002)	5,000	4,002	
65	Total Other Expenses	84,900	68,049	(16,851)	84,225	16,176	•
66	Total Operating Expense	1,475,832	1,340,308	(135,524)	1,344,217	3,908	
	Programs				- 4 2 3 3 3		•
67	7100 · Community Programs-External (Grant	5,300,000	2,832,232	(2,467,768)	4,187,500	1,355,268	
68	7300 · Community Programs-Internal	685,000	235,479	(449,521)	250,000	14,521	
69	7200 · Superintendent Discretionary Fund	315,000	26,737	(288,263)	237,500	210,763	5% of program budget (not including BHC Fund)
70	7400 · One-time Events				75,000	75,000	
71	7500 · Building Healthy Communities Fund			1	1,000,000	1,000,000	_
72	Total Program Expense	6,300,000	3,094,449	(3,205,551)	5,750,000	2,655,551	
73	Net Ordinary Income	2,348,139	3,622,281	1,274,142	1,174,083	(2,448,198)	
	Non Operating Revenue						
74	5020 · M&O Tax Levy	2,060,000	2,050,908	(9,092)	2,064,000	13,092	No automatic increase
75	8030 · 2003 GO Tax Levy	-	14,474	14,474		(14,474)	
76	5781 · Investment Income	1,080,000	1,097,761	17,761	1,104,000	6,239	
77	4035 · MI/CPE Payment	-	11,615	11,615		(11,615)	
78	5030 · Unrealized G/L on Investment	-	(1,949,880)	(1,949,880)		1,949,880	
79	5500 · Other Income (Expense)	-	(547,154)	(547,154)	420	547,574	Actual Includes w/off of Assets & PFD Copies
80	5996 · G/L on Extinguishment of Debt	-	(11,181)	-	(11,181)	0	
	Total Non Operating Revenue	1,080,000	(1,384,365)	(2,464,365)	3,157,239	4,541,604	
82	Earnings before Depreciation	3,428,139	4,336,196	908,057	4,331,322	(4,874)	
	Depreciation						
83	6710 · Depr - Land Improvements	81,591	81,591		80,887	(704)	
84	6720 · Depr - Building	1,218,561	1,218,561		1,203,740	(14,821)	
85	6730 · Depr - Fixed Equipment	399,497	399,497	/44 450)	390,600	(8,897)	
86	6740 · Depr - Major Equipment	2,492,362	2,451,212	(41,150)	1,373,608	(1,077,604)	
87	6750 · Depr - Minor Equipment	23,720	23,310	(410)	18,736	(4,574)	
88 00 l	Total Depreciation	4,215,730	4,174,170	(41,560)	3,067,571	(1,106,599)	ı
99	Net Income - including depreciation	(787,591)	162,026	949,617	1,263,752	1,101,726	

	20	2013 Estimate		2014
Ongoing Programs under contract	\$	2,770,360	\$	2.494.774
Multi-year programs likely to reapply (80% of total)*	❖	37,566	∙ <b>√</b> >	702,830
New multi-year program funding	か	200,000	ᡐ	989,896
One-time events	<b>የ</b>	75,000	\$	75,000
Internal Programs (ex. 6WHY, Needs Assessment)	\$	237,150	s	250,000
Superintendent's discretionary fund (5%)	❖	50,000	s	237,500
Building Healthy Communities Fund	\$	100,000	Ŷ	1,000,000
Total	\$	\$ 3,470,077 \$	\$	

*Likely to reapply		2013		2040
Enhanced Wellness		2077		4T07
			ሱ	13,554
Move 60			γ,	157,333
Swim Lessons			ý	15,000
Healthy Habits			· •	37 313
Care Coordination	v	369 88	· ·	137 250
Nurse Family Partnership	•	60,00	ጉ	007//01
			ኍ	264,000
Project Access	Ş	13.333	Ϋ́	80 000
CHC ER Diversion		•	. ٠	25,000
DCCC NACHIA NACHIANI			<b>}</b>	23,000
rose ivionile iviedical			ጭ	75,000
Parent Trust			ş	20.833
Red Cross CPR			. •	10,000
			ጉ	TO'000
Alzneimers			ᡐ	43,255
Total	₩.	46,958 \$	ş	878.538
			١.	0000

# Reach \$62.7M by 2020

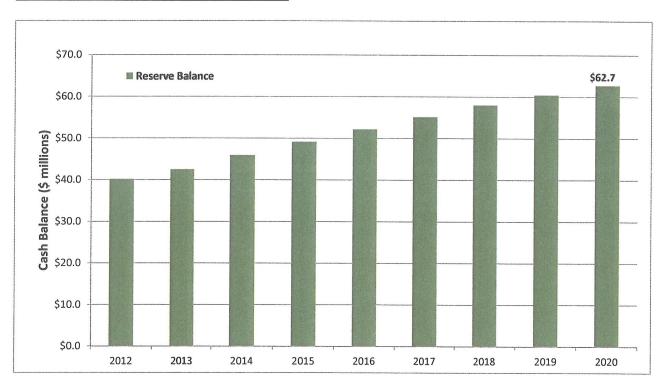
	Α	В	С	D	Ε	F	G	Н	1	J
1	\$ Millions	2012	2013	2014	2015	2016	2017	2018	2019	2020
2	Revenue									
3	Swedish Lease	\$7.49	\$7.71	\$7.95	\$8.18	\$8.43	\$8.68	\$8.94	\$9.21	\$9.49
4	Value Village Lease	\$0.28	\$0.28	\$0.26	\$0.26	\$0.27	\$0.28	\$0.29	\$0.00	\$0.00
5	Pavillion Ground Lease	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05
6	Investment Earnings	\$1.12	\$0.80	\$0.85	\$0.92	\$0.98	\$1.04	\$1.10	\$1.16	\$1.21
7	Levy	\$2.04	\$2.05	\$2.05	\$2.06	\$2.06	\$2.07	\$2.07	\$2.07	\$2.08
8	Total Revenue	\$10.97	\$10.90	\$11.16	\$11.47	\$11.79	\$12.12	\$12.46	\$12.49	\$12.82
9	<u>Expenses</u>									
10	Regular Verdant Operating Expenses	\$1.04	\$1.08	\$1.19	\$1.23	\$1.28	\$1.33	\$1.39	\$1.44	\$1.50
11	Total Program Expenses	\$1.87	\$3.64	\$5.73	\$6.17	\$6.58	\$6.91	\$7.25	\$7.62	\$8.00
12	Hospital Legacy	\$0.13	\$0.12	\$0.10	\$0.07	\$0.07	\$0.07	\$0.07	\$0.07	\$0.07
13	Ongoing Hospital	\$0.09	\$0.09	\$0.08	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06
14	Bond Principal Payments	\$1.81	\$0.72	\$0.75	\$0.77	\$0.81	\$0.84	\$0.88	\$0.92	\$0.96
15	Total Expenses	\$5.97	\$5.56	\$7.76	\$8.24	\$8.74	\$9.15	\$9.58	\$10.05	\$10.53
16	Cash Outlay for Building Purchase		\$3.00							
17	Net Operating Cash Flow	\$5.00	\$2.33	\$3.40	\$3.22	\$3.05	\$2.97	\$2.87	\$2.45	\$2.30
18	Beginning Cash Balance*	\$35.12	\$40.13	\$42.46	\$45.86	\$49.08	\$52.14	\$55.11	\$57.98	\$60.43
19	Net Cash Flow	\$5.00	\$2.33	\$3.40	\$3.22	\$3.05	\$2.97	\$2.87	\$2.45	\$2.30
20	Ending Cash Balance*	\$40.13	\$42.46	\$45.86	\$49.08	\$52.14	\$55.11	\$57.98	\$60.43	\$62.72

Assumptions	
Growth Rate on Swedish Lease Income	3%
Operating Expense Growth Rate	4%
Earnings on Investment Portfolio	2%

#### Notes:

Line 4 assumes 5 year contract renewal for Value Village

Line 10 assumes a one-time 10% increase in operating cost for 2014



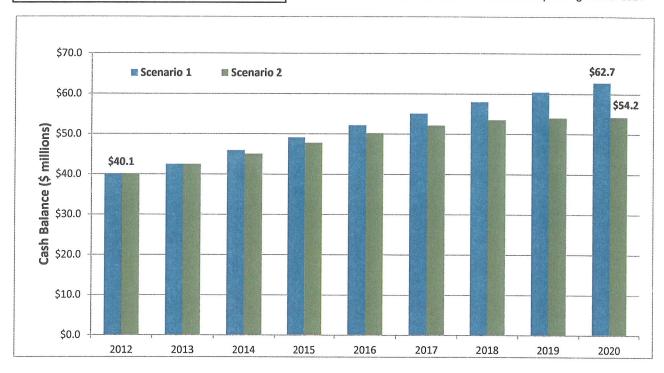
## Scenario 2: Reach \$54.2M by 2020

	Α	В	С	D	E	F	G	Н	1	J
1	\$ Millions	2012	2013	2014	2015	2016	2017	2018	2019	2020
2	Revenue									
3	Swedish Lease	\$7.49	\$7.71	\$7.95	\$8.18	\$8.43	\$8.68	\$8.94	\$9.21	\$9.49
4	Value Village Lease	\$0.28	\$0.28	\$0.26	\$0.26	\$0.27	\$0.28	\$0.29	\$0.00	\$0.00
5	Pavillion Ground Lease	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05
6	Investment Earnings	\$1.12	\$0.80	\$0.85	\$0.90	\$0.95	\$1.00	\$1.04	\$1.07	\$1.08
7	Levy	\$2.04	\$2.05	\$2.05	\$2.06	\$2.06	\$2.07	\$2.07	\$2.07	\$2.08
8	Total Revenue	\$10.97	\$10.90	\$11.16	\$11.45	\$11.76	\$12.08	\$12.40	\$12.40	\$12.69
9	Expenses									
10	Regular Verdant Operating Expenses	\$1.04	\$1.08	\$1.19	\$1.23	\$1.28	\$1.33	\$1.39	\$1.44	\$1.50
11	Total Program Expenses	\$1.87	\$3.64	\$6.58	\$6.68	\$7.15	\$7.87	\$8.65	\$9.52	\$10.00
12	Hospital Legacy	\$0.13	\$0.12	\$0.10	\$0.07	\$0.07	\$0.07	\$0.07	\$0.07	\$0.07
13	Ongoing Hospital	\$0.09	\$0.09	\$0.08	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06
14	Bond Principal Payments	\$1.81	\$0.72	\$0.75	\$0.77	\$0.81	\$0.84	\$0.88	\$0.92	\$0.96
15	Total Expenses	\$5.97	\$5.56	\$8.60	\$8.75	\$9.31	\$10.11	\$10.99	\$11.95	\$12.53
16	Cash Outlay for Building Purchase		\$3.00							
17	Net Operating Cash Flow	\$5.00	\$2.33	\$2.55	\$2.70	\$2.45	\$1.97	\$1.41	\$0.46	\$0.17
18	Beginning Cash Balance*	\$35.12	\$40.13	\$42.46	\$45.01	\$47.71	\$50.16	\$52.13	\$53.54	\$54.00
19	Net Cash Flow	\$5.00	\$2.33	\$2.55	\$2.70	\$2.45	\$1.97	\$1.41	\$0.46	\$0.17
20	Ending Cash Balance*	\$40.13	\$42.46	\$45.01	\$47.71	\$50.16	\$52.13	\$53.54	\$54.00	\$54.17

Assumptions	
Growth Rate on Swedish Lease Income	3%
Operating Expense Growth Rate	4%
Earnings on Investment Portfolio	2%

#### Notes:

Line 4 assumes 5 year contract renewal for Value Village
Line 11 assumes a 10% increase per year (2017-2020) leveling off at \$10m
Line 10 assumes a one-time 10% increase in operating cost for 2014



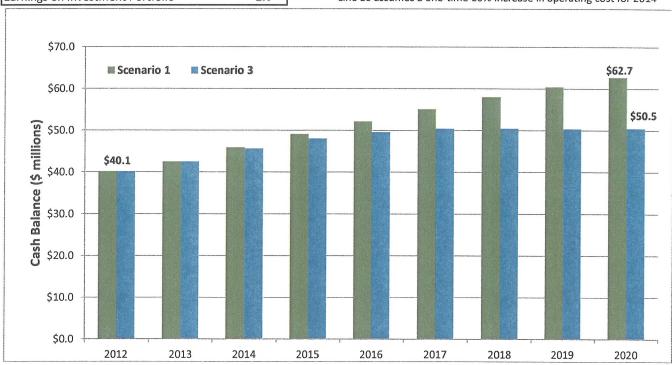
# Scenario 3: Reach \$50.5M by 2020

	A	В	С	D	E	F	G	Н	1	J
1	\$ Millions	2012	2013	2014	2015	2016	2017	2018	2019	2020
2	Revenue									
3	Swedish Lease	\$7.49	\$7.71	\$7.95	\$8.18	\$8.43	\$8.68	\$8.94	\$9.21	\$9.49
4	Value Village Lease	\$0.28	\$0.28	\$0.26	\$0.26	\$0.27	\$0.28	\$0.29	\$0.00	\$0.00
5	Pavillion Ground Lease	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05
6	Investment Earnings	\$1.12	\$0.80	\$0.85	\$0.91	\$0.96	\$0.99	\$1.01	\$1.01	\$1.01
7	Levy	\$2.04	\$2.05	\$2.05	\$2.06	\$2.06	\$2.07	\$2.07	\$2.07	\$2.08
8	Total Revenue	\$10.97	\$10.90	\$11.16	\$11.46	\$11.77	\$12.07	\$12.36	\$12.34	\$12.62
9	<u>Expenses</u>									
10	Regular Verdant Operating Expenses	\$1.04	\$1.08	\$1.19	\$1.23	\$1.28	\$1.33	\$1.39	\$1.44	\$1.50
11	Total Program Expenses	\$1.87	\$3.64	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$10.00	\$10.00
12	Hospital Legacy	\$0.13	\$0.12	\$0.10	\$0.07	\$0.07	\$0.07	\$0.07	\$0.07	\$0.07
13	Ongoing Hospital	\$0.09	\$0.09	\$0.08	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06
14	Bond Principal Payments	\$1.81	\$0.72	\$0.75	\$0.77	\$0.81	\$0.84	\$0.88	\$0.92	\$0.96
15	Total Expenses	\$5.97	\$5.56	\$8.03	\$9.07	\$10.16	\$11.24	\$12.33	\$12.43	\$12.53
16	Cash Outlay for Building Purchase		\$3.00							
17	Net Operating Cash Flow	\$5.00	\$2.33	\$3.13	\$2.39	\$1.61	\$0.83	\$0.03	-\$0.09	\$0.10
18	Beginning Cash Balance*	\$35.12	\$40.13	\$42.46	\$45.59	\$47.98	\$49.59	\$50.42	\$50.45	\$50.36
19	Net Cash Flow	\$5.00	\$2.33	\$3.13	\$2.39	\$1.61	\$0.83	\$0.03	-\$0.09	\$0.10
20	Ending Cash Balance*	\$40.13	\$42.46	\$45.59	\$47.98	\$49.59	\$50.42	\$50.45	\$50.36	\$50.46

Assumptions	
Growth Rate on Swedish Lease Income	3%
Operating Expense Growth Rate	4%
Earnings on Investment Portfolio	2%

#### Notes:

Line 4 assumes 5 year contract renewal for Value Village
Line 11 assumes a \$1m increase per year, leveling off at \$10m
Line 10 assumes a one-time 10% increase in operating cost for 2014



#### Hospital District Revenue / Financials Q & A



#### **General message:**

The hospital district's revenue is currently a combination of rental income (mostly from Swedish), tax revenue and interest income on reserves. Tax revenue collected is collateral for the 2012 Limited Tax General Obligation Bonds, and repealing the levy would result in the district needing to immediately pay off all the bonds in full and pay a penalty. These bonds will expire at the end of 2020.

To protect and preserve our community hospital, the district has a target for reserves of \$60 million, and it plans to reach that figure by 2020. This is the amount necessary to operate the hospital for at least three months should a catastrophe occur.

#### **More details**

#### Why is the hospital district collecting taxes and how much is collected?

The tax dollars collected are primarily paying off outstanding bonds.

These taxes total approximately \$2 million annually. This equates to \$0.11 per \$1,000 of assessed valuation, or roughly \$33 annually for a \$300,000 home. Another way to think of it is \$10 per person in our district annually.

#### How does this rate compare to nearby public hospital districts?

Hospital Location	2013 Tax Rate per \$1,000 of assessed value
Edmonds	\$0.11
Monroe	\$0.14
Renton	\$0.50
Kirkland	\$0.52
Mount Vernon	\$0.98
Arlington	\$1.43

#### What other revenue sources exist for the hospital district?

Lease revenue from Swedish Health Services and Value Village total nearly \$8 million in 2013, and these dollars go toward the Verdant Health Commission's operations and programming and increasing the district's reserves. The district also receives investment income from our reserves of roughly \$1 million annually.

#### If the hospital district has other revenue sources, why continue collecting taxes?

There are several reasons why we continue collecting taxes. First, the tax revenue secures the district's bonds. The 2013 Maintenance and Operations (M&O) Levy tax revenue collection is currently projected to be approximately \$2 million. This tax revenue is collateral for the 2012 Limited Tax General Obligation Bonds. If the district repealed its levy, it would be required to pay off the bonds in full (\$6,625,000), including an early payoff penalty. It is paying approximately 1.65% interest on these bonds, which come due on December 1, 2020.

Second, the taxpayers' continued investment into this district reinforces their public ownership of the hospital campus and the work of the hospital district. The \$2 million annually collected in taxes is leveraged by another \$8 million in lease revenue, strengthening the work we're able to do addressing health and wellness needs.

#### How long will the hospital district continue to collect taxes?

Outstanding bonds and debt will be repaid in the year 2020. The publicly elected Board of Commissioners at that time can reconsider the tax collection and may choose to change the amount collected.