Public Hospital District #2 Board Special Meeting Agenda

OCTOBER 18, 2016 8:00 to 9:30 a.m.

Verdant Community Wellness Center Birch Room

1.	Call to Order	Deana Knutsen	8:00 am
2.	Superintendent's 2018 Proposed Budget Presentation	Staff	8:02 am
3.	Public Hearing on Proposed Revenue and 2018 Budget	Deana Knutsen	9:00 am
4.	Commissioner Discussion	All	9:10 am
5.	Adjourn		9:30 am



Superintendent's 2018 Budget Proposal

Consideration by Board of Commissioners
October 18, 2017





Why do we do this?

 RCW 70.44.060 requires the Superintendent of the District to prepare a proposed budget of the contemplated financial transactions of the District for the ensuing year and to file the budget in the records of the Commission on or before the first day in November.



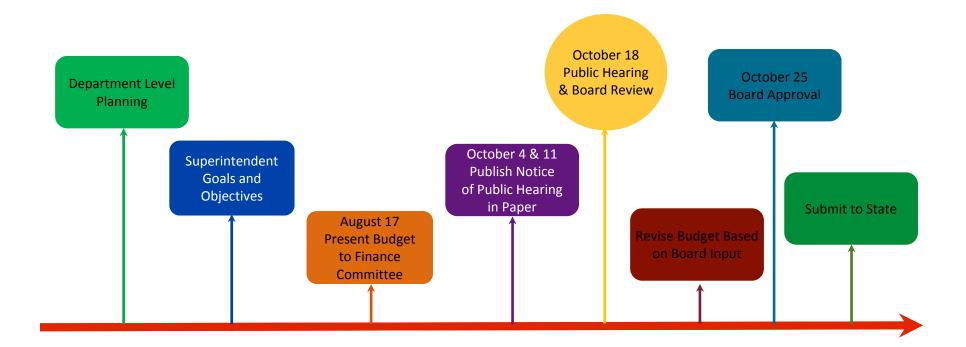
Verdant Mission and Vision

Mission: To improve the health and well-being of our community.

Vision: To be a sustaining public resource improving the health and well-being of South Snohomish County, collaboratively and creatively working to meet the needs of our community.



Budgeting Timeline





Organizational Goals Related to Budget

- Alignment of dollars with areas set forth in strategic plan:
 - Increase mental health services/decrease ACES
 - Decrease childhood obesity
 - Improve treatment and access to healthcare
 - Improve dental care access

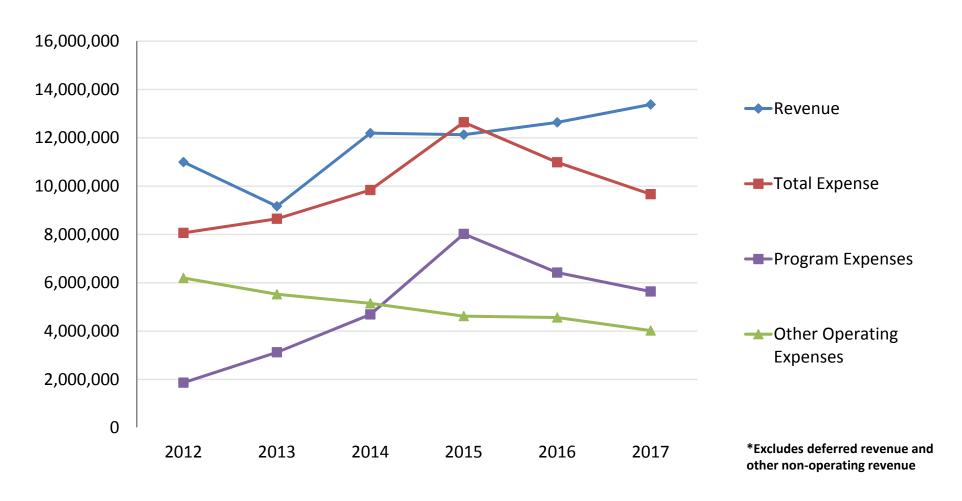


Organizational Goals Related to Budget

- Focus on community needs data
- Increase spending on programming
- Create first annual report for the organization
- Financial reserve and investments
- Board articulated vision for Value Village property



Revenue and Expense Trends Over Time





Verdant Revenue



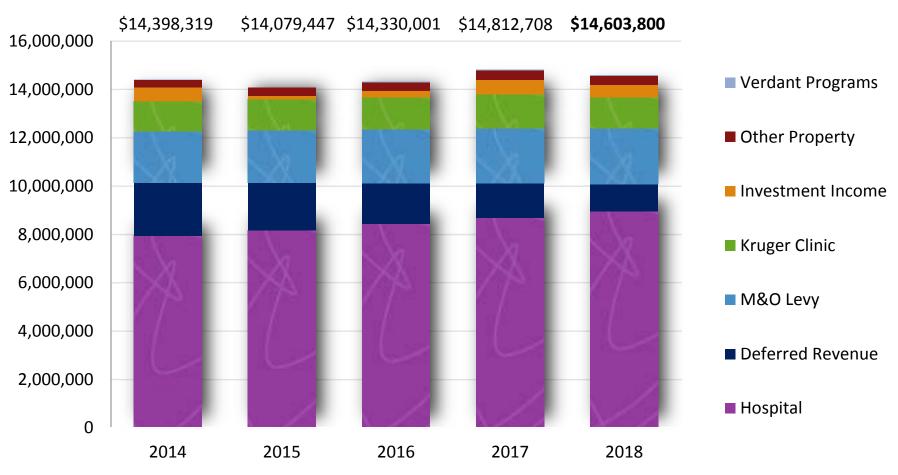


Revenue Assumptions

- Swedish Edmonds hospital, Value Village, and Pavilion ground lease fixed
- Swedish Kruger Medical Building Ste 270/280 unoccupied Mar-Dec 2018
- Property Management NW calculated tenant common area maintenance (CAM) recovery
- Verdant Healthier Communities Conference March 12, 2018 assumes 300 attendees plus \$16,000 in sponsorship contributions
- Levy includes automatic 1.0% annual increase (\$22,667) over 2017 plus new construction and refunds
- Investment Income based on 2017 trends



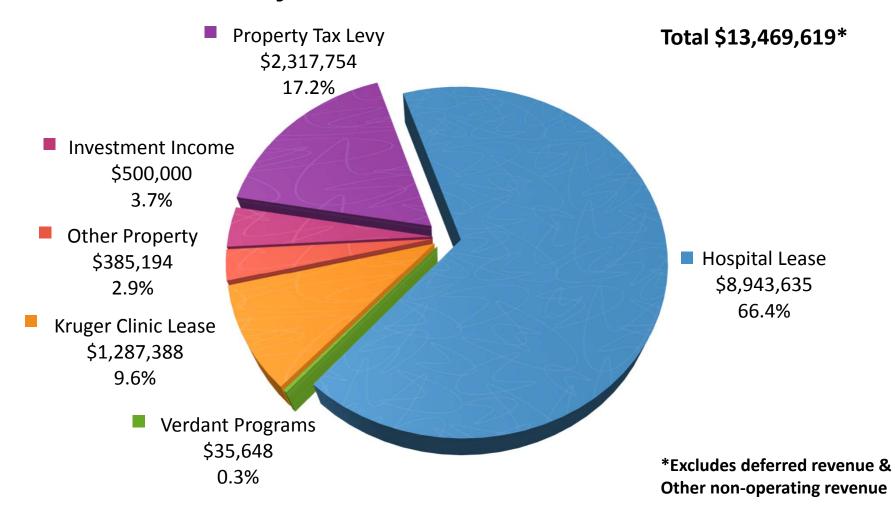
Revenue by Source



^{*} Excludes other non-operating revenue



2018 Revenue by Source





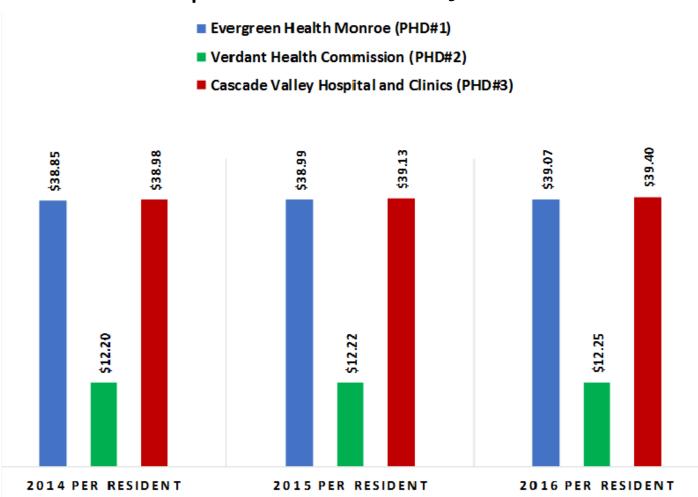
Maintenance and Operations Tax Levy: Recent Rates

- Evergreen Health Monroe (PHD#1)
- Verdant Health Commission (PHD#2)
- Cascade Valley Hospital and Clinics (PHD#3)





Maintenance and Operations Tax Levy: Per Resident Per Year



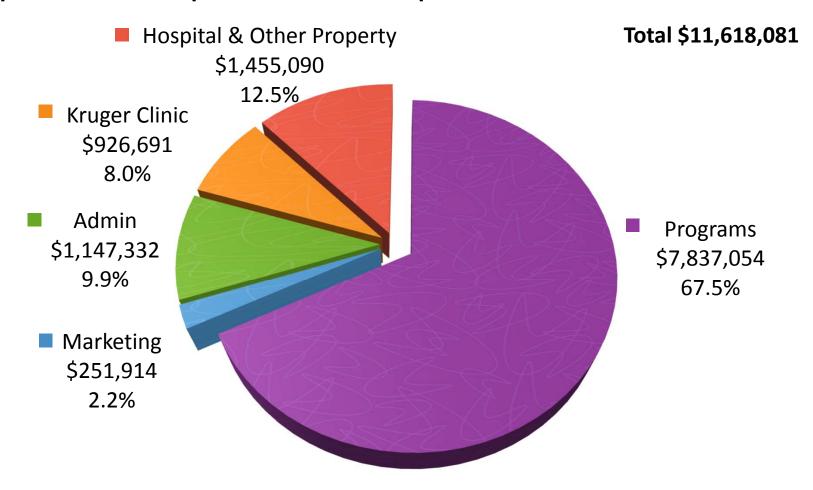


Verdant Expenses





Operating Expenses by Department

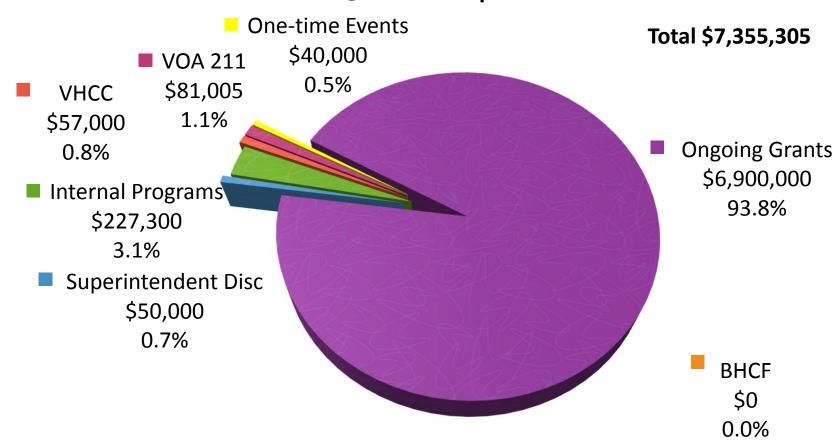




Verdant Only Expenses	2017 Estimate	2018 Budget	\$ Change
Salaries & Benefits	\$824,314	\$ 984,461	\$160,147
Professional Services	163,018	317,385	154,367
Interest Expense	105,450	80,163	(25,288)
Purchased Services	141,417	210,305	68,888
Utilities	35,200	35,270	70
Other Operating Expense	66,795	92,434	25,639
Programs	5,516,580	7,355,305	1,838,725
Depreciation	162,918	160,977	(1,941)
Total	\$7,015,692	\$ 9,236,300	\$2,220,608



Grants & Internal Program Expenses





2018 Grant Funding

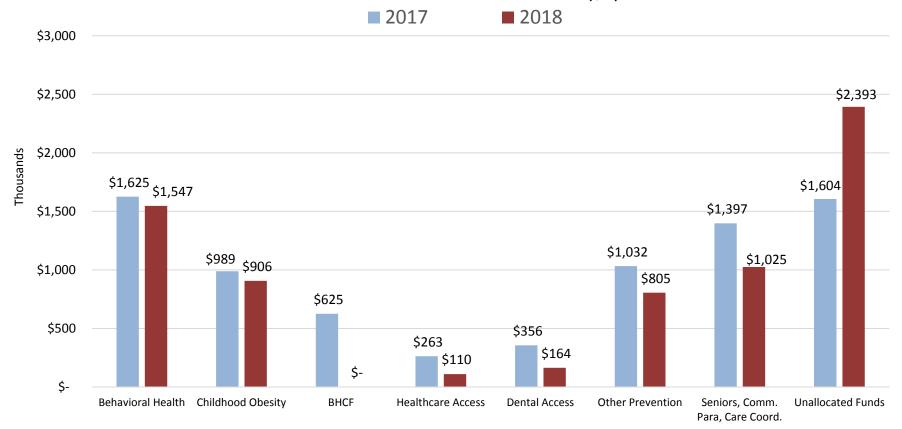
Connections to strategic priorities:

- Significant ongoing funding for mental/behavioral health, childhood obesity, seniors/care coordination
- Other:
 - Dental
 - Access to healthcare
 - Community infrastructure: long-term improvements to support healthy lifestyle



2018 Grant Funding by Priority Area







2018 Grant Capacity

- \$2.4 million unallocated
- Larger expected renewals in 2018:
 - Seniors: Care Coordination & Center for Healthy Living: \$294k in 2018
 (annualized \$769k)
 - Childhood obesity: City of Lynnwood Move 60! Teens and Campfire:
 \$124k
 - Healthcare access: PSCC Mobile Medical: \$96k



Verdant "Internal" Programs

- Nutrition & Activity Programs
- Behavioral Health
- Education and Health Screenings
- Multicultural Programming



2018 "Internal" Program Highlights











2018 "Internal" Program Highlights









2018 Multicultural Program Highlights







Disciplina Positiva

Viernes, Septiembre 22

Venga a aprender como el programa de "Disciplina Positiva" lo puede ayuc las metas para aprender, planear un acercamiento eficaz y encontrar las sol funcionan de verdad. Velia Lara

Salud en nuestros jóvenes: riesgos y soluciones

Viernes, Septiembre 29

Aprenda como educar e informar a sus pre-adolescentes y adolescentes sol obstáculos que se presentan cuando nuestros jóvenes crecen en este país: d alcohol, tabaco, relaciones sexuales sin protección y exposición a violencia Kathy Partida, MD

Prepárese y prevenga accidentes en casa



Additional Internal Capacity

- Add social worker staff position, continue with VOA Community Resource Advocate position
- Exploring contracting with Snohomish Health District on shared epidemiological resources
- Additional contracted dietician resource, stipend for community health worker leads
- Full time outreach position

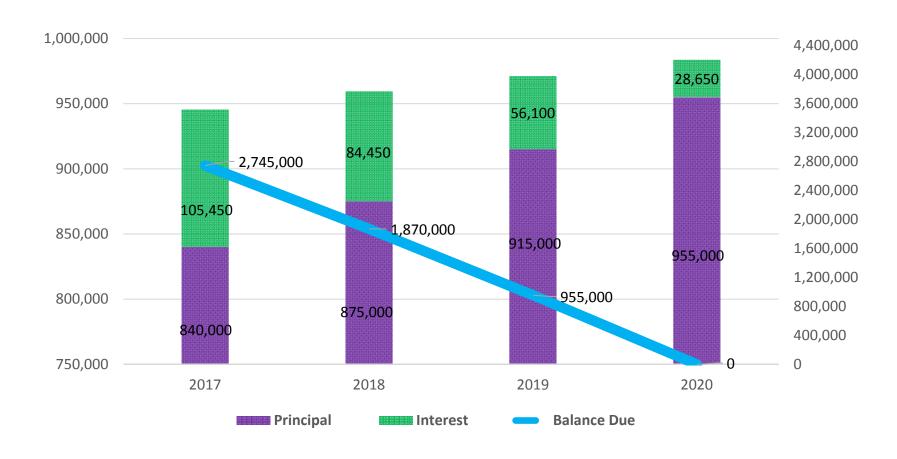


Debt Service and Reserve Balance





Debt Service on 2012 LTGO Bonds





Reserve Investments





Public Hospital District 2 – Budget 2018	2017 Actual	2018 Budget	\$Change	%
Operating Revenue	\$ 11,925,342	\$ 11,786,046	(\$139,295)	(1%)
Programs	(5,516,580)	(7,355,305)	1,838,725	33%
Other Operating Expenses	(1,872,974)	(2,305,611)	432,637	23%
Depreciation	(2,152,096)	(1,957,165)	(194,931)	(9%)
Maintenance and Operations Levy	2,272,389	2,317,754	50,652	2%
Other Non-operating Revenue(Expense)	1,321,981	500,000	(776,617)	(22%)
Net Income	5,978,062	2,985,718	(\$2,992,343)	(50%)

Capital Outlay \$127,736 \$0 (\$127,736)



Challenges, Changes, Unknowns

- Pause on BHCF for 2018
- Unknown capital needs for KC and VCWC
- Unknown needs related to VV planning process
- Inconsistencies in MI/CPE payments
- No significant changes to revenue stream
- Reserve strategy
- Potential changes in healthcare and delivery system still unknown



Summary

- Strong financial position!
- Operating revenue decrease of <1% over 2017 budget
- Reserve goal of \$40m met 3 years early
- Expenses are stable
- Addition of Social Worker and Expansion of Outreach to full time
- Program budget 33% increase over 2017 spending
- Great opportunity to explore new ways to reach our mission



Public Hearing to hear testimony from people who have comments regarding the proposed budget





Commissioner Questions & Discussion



Public Hospital District 2, Snohomish County 2018 Draft Budget



		В	С	D	E	F	G	н	ı	J	K	L	М
		2016	2017	2017	2017	2018	2018	2018	2018	2018	2018	2018	2018
					Actual v 2017							Increase /	
				Projected	Budget					Other	Total	(Decrease) from	%
		Actual	Budget	Actual	Variance	Marketing	Programs	Admin	Kruger	Property	Budget	2017 Actual	Change General Notes
	Income												
2	Operating Revenues												
ى 1	5791 · Rental Income 5791.1 · S/E Hospital Rental Income	8,430,235	8,683,141	- 8,683,148	- 7	-	-	-	-	- 8,943,635	- 8,943,635	- 260,487	3% Per contract
5	5791.2 · Kruger Clinic Rental Income	1,336,852	1,403,790	1,398,323	(5,467)	-	_	_	1,287,388	6,543,033	1,287,388	(110,935)	-8% Per contract -8% Per contract plus CAM & LH Excise Tx (Ste 270/280 Vacant 3/1/18-12/31/18)
6	5791.3 · Value Village Rental Income	305,887	318,632	318,632	(0)	_	_	_	-	331,377	331,377	12,745	4% Per contract
7	5791.4 · Deferred Rental Income	1,695,036	1,439,861	1,439,861	(0)	-	-	-	5,402	1,128,779	1,134,181	(305,680)	-21% Straight-line Swedish contracts
8	5792 · Pavilion Ground Lease Income	53,817	53,817	53,817	-	-	-	-	-	53,817	53,817	-	0% Per contract
9	5793 · Other Operating Income	31,559	29,720	31,561	1,841	32,648	3,000	-	-	-	35,648	4,087	13% Verdant Healthier Communities Conference/VCWC Class Registration
10	Total Operating Revenues	11,853,386	11,928,961	11,925,342	(3,619)	32,648	3,000	-	1,292,790	10,457,608	11,786,046	(139,295)	-1%
11	Expense												
12	Operating Expenses												
13	Salaries	CE 4 C90	-	-	(17.440)		244.450	-	-	-	725 220	102.000	170/ D FTFI
14 15	6010 ⋅ Salaries 6011 ⋅ Payroll Tax Expense	654,680 44,810	639,689 43,770	622,240 47,329	(17,449) 3,560	59,720 4,569	344,458 26,351	321,042 23,608	-	-	725,220 54,528	102,980 7,199	17% 8 FTE's 15%
16	6020 · Commissioners Wages	23,028	30,000	22,051	(7,949)	4,309	20,331	30,000		-	30,000	7,199	36%
17	Total Salaries	722,518	713,459	691,620	(21,839)	64,288	370,809	374,651	-	-	809,748	118,127	17%
18	Benefits	·	-	· -	-	-	· -	-	-	-	· -	-	
19	6111 · Accrued Vacation/Sick Leave	4,594	14,825	720	(14,105)	-	12,000	6,500	-	-	18,500	17,780	2470%
20	6155 · Health Insurance	50,657	52,782	49,899	(2,883)	3,333	40,493	18,281	-	-	62,107	12,209	24% Includes 10% increase in June
21	6156 · Dental Insurance	4,685	4,347	4,402	54	413	3,301	1,788	-	-	5,502	1,100	25% Includes 10% increase in June
22	6160 · 401(a) Retirement Expense	39,415	38,381	37,335	(1,047)	3,583	20,667	19,263	-	-	43,513	6,178	17% 6% of salaries
23	6190 · Other Employee Benefits	16,277	16,609	17,042	433	1,101	11,434	7,483	-	-	20,018	2,976	17% FSA, Life Insurance
24	6130 · Workers Comp Self Insurance 6131 · Work Comp Service Fee-EV	2,510	4,800	5,171	371	-	-	4,800 16,868	-	-	4,800 16,868	(371) 491	-7% Stevens Hospital Claims
25 26	6137 · Work Comp Service Fee-EV	16,151 1,728	16,507 1,690	16,377 1,748	(130) 59	146	- 2,580	678	-	-	3,405	1,656	3% Stevens Hospital Claims Administration 95%
27	Total Benefits	136,016	149,942	132,694	(17,248)	8,576	90,475	75,662		-	174,713	42,020	32%
28	Professional Services			-	-	-	-	-	-	-		-	
29	6210 · Professional Fees	109,163	107,738	29,191	(78,547)	7,200	-	50,000	-	-	57,200	28,009	96%
30	6220 · Property Management	61,026	80,011	36,222	(43,788)	-	-	-	37,080	-	37,080	858	2% KC
31	6230 ⋅ Consulting	39,365	104,290	21,923	(82,367)	-	35,700	50,000	-	4,290	89,990	68,067	310% Ash, Thomas & Assoc., other
32	6240 · Legal	129,588	101,800	52,851	(48,949)	4,485	-	100,000	-	-	104,485	51,634	98% Foster Pepper, Trademark Protection
33 34	6250 - Accounting/Audit Total Professional Services	44,801 383,943	70,000 463,839	59,051 199,240	(10,949)	11,685	35,700	70,000 270,000	37,080	4,290	70,000 358,755	10,949 159,515	19% Moss Adams, SAO 80%
35	Other Amortization	363,343	403,639	199,240	(204,399)	11,065	33,700	270,000	37,000	4,230	336,733	139,313	00/0
36	8969 · Amortization - 12 LTGO Premium	(62,030)	(62,030)	(62,030)	_	_	_	(62,030)	_	_	(62,030)	_	0%
37	6966 · TI Amortization	110,722	119,669	79,277	(40,392)	-	-	-	79,277	-	79,277	-	0% Kruger Clinic TI's
38	Total Other Amortization	48,692	57,639	17,247	(40,392)	-	-	(62,030)	79,277	-	17,247	-	0%
39	Interest Expense		-	-	-	-	-	-	-	-	-	-	
40	6954 · 12 LTGO Interest Exp	129,688	105,450	105,450	-			80,163	-	-	80,163	(25,288)	-24%_
41	Total Interest Expense	129,688	105,450	105,450	-	-	-	80,163	-	-	80,163	(25,288)	-24%
42 43	Purchased Services 6650.0 · VCWC Purchased Services	67,922	- 111,475	48,043	(63,432)	3,500	3,000	- 71,295	-	-	- 77,795	29,752	62% Includes Parking Lot Lease, Bank Fees, etc.
44	6650.1 · Other KC Purchased Services	112,661	133,312	48,431	(84,881)	3,300	3,000	71,293	15,048	-	15,048	(33,383)	-69%
45	6650.2 · Front Desk Staffing	14,065	16,440	16,666	226	-	21,120	-	-	-	21,120	4,454	27%
46	6650.3 · Janitorial	·	ŕ	109,369	109,369	-	· -	18,000	96,303	-	114,303	4,934	5% Janitorial
47	6650.4 · Landscaping/Prk Lot Maint			13,860	13,860	-	-	6,600	27,622	-	34,222	20,362	147% Landscaping, Snow Removal, Parking Lot Sweeping
48	6675.0 · Marketing	10,850	6,000	417	(5,583)	6,000	-	-	-	-	6,000	5,583	1339%
49	6675.1 · Sponsorships	3,304	30,000	-	(30,000)	15,000	-	-	-	-	15,000		#DIV/0!
50	6675.2 · Printing	20,655	25,800	23,767	(2,033)	23,800	-	-	-	-	23,800	33	0%
51 52	6675.3 · Website 6675.4 · Events	14,668 6,070	18,000	16,709 -	(1,291)	13,800	-	-	-	-	13,800	(2,909)	-17% #DIV/0! Only used for grand opening of VCWC in 2015
53	6675.5 · Advertising	3,486	8,200	6,089	(2,111)	6,000	-	-	-	-	6,000	(89)	-1%
54	6697 · Network Hosting	12,831	12,074	11,415	(659)	11,040	-	11,150	-	-	22,190	10,775	94% Microsoft
55	Total Purchased Services	266,512	361,301	294,766	(66,535)	79,140	24,120	107,045	138,973	-	349,278	54,512	18%
56	Supplies		-	-	-	-	-	-	-	-	-	-	
57	6300 · Supplies	6,800	8,380	10,841	2,461	-	4,500	8,600	240	-	13,340	2,499	23%
58	6460 · Postage	26,670	29,304	27,229	(2,075)	28,200	-	1,000	261	-	29,461	2,233	8% Includes Canopy Newsletter
59	6480 · Books and Publications	302	800	272	(528)		-	600	-	-	600	328	120%
60	Total Supplies	33,773	38,484	38,342	(142)	28,200	4,500	10,200	501	-	43,401	5,060	13%

Public Hospital District 2, Snohomish County 2018 Draft Budget



		В	С	D	E	F	G	н		j	К	L	М
		2016	2017	2017	2017	2018	2018	2018	2018	2018	2018	2018	2018
					Actual v 2017							Increase /	
				Projected	Budget					Other	Total	(Decrease) from	%
		Actual	Budget	Actual	Variance	Marketing	Programs	Admin	Kruger	Property	Budget	2017 Actual	Change General Notes
61 62	Repairs and Maintenance 6620 · Repairs	10,983	12,000	- 5,875	- (6,125)	-	-	10,000	-	-	10,000	- 4,125	70%
63	6621 · Maintenance Contracts	37,846	41,284	35,121	(6,163)	-	-	16,000	25,465	-	41,465	6,344	18%
64	6622 · Kruger Clinic Repairs	54,642	49,996	28,434	(21,562)		-	-	54,636	-	54,636	26,202	92%
65	Total Repairs and Maintenance	103,471	103,280	69,429	(33,851)	-	-	26,000	80,101	-	106,101	36,671	53%
66 67	Insurance 6910 · Insurance	33,469	- 35,480	35,862	382	-	-	13,005	- 18,794	- 5,592	- 37,391	- 1,529	4% Includes annual increase
68	Total Insurance	33,469	35,480	35,862	382		-	13,005	18,794	5,592	37,391	1,529	4%
69	Utilities		-	-	-	-	-	-	-	-	-	-	
70	6510 · Electricity	102,443	92,318	100,667	8,349	-	-	14,207	87,595	-	101,802	1,135	1%
71 72	6540 · Water/Sewer 6550 · Garbage	21,734 17,762	25,374 19,392	16,645 21,036	(8,729) 1,644	-	-	3,791 2,926	15,920 19,191		19,710 22,117	3,065 1,081	18% 5%
73	6560 · Natural Gas	659	800	698	(102)	-	_	707	-	-	707	8	1%
74	6570 · Telephone/Internet	10,971	11,844	9,827	(2,017)	-	-	10,129	2,544	-	12,673	2,846	29%
75 70	6580 · Security Monitoring	3,159	3,510	3,408	(102)		-	3,510	6,936	-	10,446	7,038	207%
76 77	Total Utilities Taxes	156,728	153,238	152,282	(957)	-	-	35,270 -	132,186	-	167,456	15,174	10%
78	6820 · License and Tax	25	25	291	266	-	-	25	-	-	25	(266)	-91%
79	6821 · Leasehold Taxes	87,355	89,197	89,278	81	-	-	-	41,373	37,707	79,080	(10,198)	
80	6825 · B&O Tax	9,322	8,832	9,978	1,146	250	45	-	- 44 272	9,720	10,015	37	0% Tax on Hospital Assets and VHCC, VCWC Class Revenue
81 82	Total Taxes Other Expenses	96,702	98,054 -	99,547 -	1,493 -	250 -	45	25 -	41,373 -	47,427	89,120	(10,427)	-10%
83	6451 · Computer Expenses	9,844	10,000	10,854	854	-	3,000	17,000	_	-	20,000	9,146	84% Includes PRR Software, Computer & Software for additional staff
84	6829 · Meals and Entertainment	5,149	6,100	1,720	(4,380)	-	600	3,000	-	-	3,600	1,880	109%
85	6830 · Dues and Memberships	5,895	6,859	8,278	1,419	725	500	6,864	-	-	8,089	(189)	
86 87	6840 · Travel and Meetings 6841 · Commissioner Education	4,508 6,294	11,250 12,000	4,718 7,420	(6,532) (4,580)	550 -	3,000	8,000 12,000	-	-	11,550 12,000	6,832 4,580	145% Includes staff retreat/training, mileage, hotel, airfare, etc. 62%
88	6842 · Prof Dev Registration/Tuition	10,460	13,750	9,946	(3,804)	1,500	6,000	4,500	-	-	12,000	2,054	21% \$1500per/EE Prof Dev
89	6860 - Superintendent Discretionary	5,482	-	500	500	-	-	-	-	-	-	(500)	
90	6990 · Miscellaneous Expense	164	15,000	879	(14,121)		- 12.100	5,000	-	-	5,000	4,121	469%
91 92	Total Other Expenses Fotal Operating Expense	47,795 2,159,307	74,959 2,355,125	44,315 1,880,793	(30,644)	2,775 194,914	13,100 538,749	56,364 986,354	528,284	57,309	72,239 2,305,611	27,924 424,818	<u>63%</u> 23%
93	Programs	2,133,307	2,333,123	1,000,733	(474,332)	154,514	330,143	300,334	320,204	37,303	2,303,011	424,010	2576
94	7100 · Community Programs-External (Grants)	4,827,545	6,500,000	5,208,454	(1,291,546)	-	6,900,000	-	-	-	6,900,000	1,691,546	32%
95	7200 · Superintendent Discretionary Fund	13,663	50,000	22,763	(27,237)	-	50,000	-	-	-	50,000	27,237	120%
96 97	7300 · Community Programs-Internal 7300.1 · Healthier Community Conference	44,531	57,000	- 62,596	- 5,596	- 57,000	-	-	-	-	57,000	- (5,596)	#DIV/0! -9%
98	7300.2 · Needs Assessment & Eval	5,186	20,000	220	(19,780)	-	20,000	-	-	-	20,000	19,780	8991%
99	7300.4 · VCWC Programming	86,298	125,600	74,435	(51,165)	-	129,400	-	-	-	129,400	54,965	74%
100	7300.5 · VOA 211	76,355	78,646	78,646	(0)	-	81,005	-	-	-	81,005	2,359	3%
101 102	7300.6 · Multicultural Health Programs 7300.7 · Diabetes Prevention Program (NEW)	-	-	17,467	17,467 -	-	49,000 28,900	-	-	-	49,000 28,900	31,533 28,900	181% #DIV/0!
103	7400 · One-time Events	22,000	60,000	52,000	(8,000)	-	40,000	-	-	-	40,000	(12,000)	
104	7500 · Building Healthy Communities Fund	1,348,722	1,000,000	-	(1,000,000)		-	-	-	-	-	-	#DIV/0!
105	Total Program Expense	6,424,300	7,891,246	5,516,580	(2,374,666)	57,000	7,298,305	(006.254)	764 506	10 400 209	7,355,305	1,838,725	33%
	Net Ordinary Income Non Operating Revenue (Expense)	3,269,778	1,682,590 -	4,527,968 -	2,845,378	(219,266)	(7,834,054) -	(986,354) -	764,506 -	10,400,298	2,125,130	(2,402,838)	-53%
108	8030 · 2003 GO Tax Levy	185	-	115	115	-	-	-	-	-	-	(115)	-100%
109	5020 · M&O Tax Levy	2,167,584	2,238,746	2,272,274	33,528	-	-	2,317,754	-	-	2,317,754	45,479	2% 1% annual increase + construction + refunds
110	5030 · Unrealized G/L on Investment 5781 · Investment Income	(307,390)	-	(105,640)	(105,640)	-	-	-	-	-	-	105,640	-100%
111 112	4035 · MI/CPE Payment	567,907 148,547	500,000	613,052 813,588	113,052 813,588	-	-	500,000	-	-	500,000	(113,052) (813,588)	
113	5500 · Other Income (Expense)	(62,600)	-	981	981		-	<u>-</u>	<u>-</u>	-	-	(981)	-100%
_	Total Non Operating Revenue (Expense)	2,514,232	2,738,746	3,594,370	855,625	- (212.222)	-	2,817,754	-	-	2,817,754	(776,617)	
	Earnings before Depreciation Depreciation	5,784,011	4,421,336	8,122,339	3,701,003	(219,266)	(7,834,054)	1,831,399	764,506	10,400,298	4,942,883	(3,179,455)	-39%
116 117	Depreciation 6710 ⋅ Depr - Land Improvements	101,541	80,447	80,447	(0)	-	-	2,484	5,960	865	9,309	(71,137)	-88% per schedule
118	6720 · Depr - Building	1,578,967	1,427,766	1,464,535	36,769	-	-	91,392	387,937	916,012	1,395,341	(69,195)	·
119	6730 · Depr - Fixed Equipment	391,565	375,089	374,859	(230)	-	-	43,086	2,300	321,597	366,984	(7,875)	·
120 121	6740 · Depr - Major Equipment	315,923	216,872	217,038	166 1 735	-	-	18,283	2,209	154,996	175,489 10,309	(41,549)	
121	6750 · Depr - Minor Equipment Total Depreciation	16,620 2,404,615	13,482 2,113,656	15,217 2,152,096	1,735 38,440		-	5,998 160,977	398,407	4,310 1,397,781	1,957,165	(4,908) (194,931)	
_	Net Income	3,379,396	2,307,680	5,970,243	3,662,563	(219,266)	(7,834,054)		366,100	9,002,518	2,985,718	(2,984,524)	