# VERDANT HEALTH COMMISSION PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON BOARD OF COMMISSIONERS Regular Meeting A G E N D A June 28, 2017 Verdant Community Wellness Center 8:00 a.m. to 9:35 a.m.

	ACTION	TIME	PAGE
	<u> AGHON</u>	111415	INOL
A. Call to Order		8:00	
<ul><li>B. Approval of the Minutes</li><li>a) May 24, 2017 Board Meeting</li><li>b) June 9, 2017 Special Meeting</li></ul>	Action Action	8:03 8:04	1-6 7-9
C. Executive Committee Report	Information	8:04	
<ul> <li>D. Finance Committee Report</li> <li>a) Review financial statements &amp; cash activity</li> <li>b) Authorization for payment of vouchers and payroll</li> </ul>	Information Action	8:10 8:12	10-13 14
<ul> <li>E. Program Committee Report &amp; Recommendations</li> <li>a) Conflicts of Interest</li> <li>b) Program investment recommendations</li> <li>c) Verdant Community Wellness Center activities update</li> <li>d) Presentation from City of Lynnwood Police Department</li> </ul>	Action Information	8:25 8:26 8:40 8:45	15-17 18-19
F. Marketing Report	Information	9:05	20
G. Public Comments (please limit to three minutes per speake	er)	9:10	
H. Commissioner Comments	-	9:15	-
Executive Session     a) Consider the legal risks of a proposed action of the dist	 rict	9:20	
J. Open Session		9:35	
K. Adjournment		9:35	

## PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON VERDANT HEALTH COMMISSION

#### **BOARD OF COMMISSIONERS**

Regular Meeting
Verdant Community Wellness Center

June 28, 2017

**Commissioners** 

**Present** 

Deana Knutsen, President

J. Bruce Williams, M.D., Secretary

Fred Langer, Commissioner

**Commissioners** 

**Excused** 

Karianna Wilson, Commissioner Bob Knowles, Commissioner

Staff & Others

Present

George Kosovich, Assistant Superintendent

Lisa King, Finance Director

Jennifer Piplic, Marketing Director

Sue Waldin, Community Wellness Program Manager

Sandra Huber, Outreach Specialist Karen Goto, Executive Assistant Members of the community

**Staff Excused** 

Robin Fenn, Superintendent

**Guests** 

Chief Tom Davis, City of Lynnwood Police Sgt. Cole Langdon, City of Lynnwood Police

Brad Berg, Foster Pepper

Howard Thomas, Thomas & Associates (via telephone)

Call to Order

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:00 a.m. by President Knutsen.

Approval of Minutes

Motion was made, seconded and passed unanimously to approve the minutes of the regular meeting on

May 24, 2017.

Motion was made, seconded and passed unanimously to approve the minutes of the special meeting on

June 9, 2017.

Executive Committee

President Knutsen reported that the Executive Committee met on June 21, 2017 to review and approve the June 28, 2017 board meeting agenda, Commissioners Meeting June 28, 2017 Page 2

and had a conversation around the legal risks of a proposed action of the district. No action was taken.

#### Finance Committee Report

The committee met on June 22, 2017. Ms. King reviewed the financial statements and cash activity for May 2017 (E:46:17).

Authorization for Payment of Vouchers & Payroll Warrant Numbers 12265 through 12321 for May 2017 for payment in the amount of \$73,124.60 were presented for approval (E:47:17). *Motion was made, seconded and passed unanimously to approve.* 

#### Program Committee Update

The Program Committee met on June 21, 2017 to review three new applications (E:48:17). Commissioner Langer presented the committee recommendations of the review to the board.

No conflicts of interest were reported by any of the commissioners present.

#### **Applications Recommended for Funding:**

Institute for Veterans and Military Families (at Syracuse University) as fiscal agent for WA Serves – a multi-year request to create a navigation network for veterans including a web portal and call center that links request for services with a trained provider.

Motion was made, seconded and passed unanimously to approve partial funding of \$30,000 for one year with the option to renew for a second year.

Therapeutic Health Services (THS) Youth Integrated Cognitive Therapies Program – a renewal request for a youth cognitive therapy program that supports youth with substance use and mental health needs in the Edmonds School District or who live in South Snohomish County and have been involved in juvenile justice. THS is seeking renewed funding to expand the program. *Motion was made, seconded and passed unanimously to approve* funding the request at \$250,000 per year for two more years.

Edmonds School District Family Resource Advocate – a request for an average of \$253,400 per year for three years to place Family Resource Advocates at four

Commissioners Meeting June 28, 2017 Page 3

> elementary schools. Funding would be used to expand the capacity of an existing program.

> Motion was made, seconded and passed unanimously to approve funding the request for two years at \$200,000 in the first year and \$190,000 in the second year and would be contingent on the school district identifying additional funds to support the program.

Verdant
Community
Wellness Center
Activities Update

Ms. Waldin presented an update on activities in the center for June 2017 (E:49:17).

#### Presentation from City of Lynnwood Police Department

Sgt. Cole Langdon presented information about the Community Health & Safety unit of the Lynnwood Police Department.

The current unit includes Sgt. Langdon, two civilian crime prevention officers, and one code enforcement officer. They anticipate hiring another officer in Fall 2017.

Chief Tom Davis along with Sgt. Langdon shared about LEAD (Law Enforcement Assistance Diversion), the involvement of an embedded social worker for both the City of Lynnwood and the City of Edmonds, crisis intervention and de-escalation training and the need for case analysis and metrics. Dr. Williams would like Sgt. Langdon to share this presentation with the medical staff of Swedish Edmonds.

President Knutsen asked about collaboration with other cities in the hospital district (Mountlake Terrace, Brier, Woodway) and what assistance might be available there. Sgt. Langdon stated that the collaboration between the cities of Lynnwood and Edmonds is the start and with good results, could grow into a broader program, such as a south county task force unit.

#### **Marketing Report**

Ms. Piplic presented the Marketing report which included information on the South County Walks, and several upcoming events (E:50:17). The Evergreen Detox Center is holding an Open House today from 11 a.m. to 4 p.m. and President Knutsen will attend the ribbon-cutting ceremony.

#### **Public Comments**

None

Commissioners Meeting June 28, 2017 Page 4

Commissioner Comments

Commissioner Langer shared about a Nursing CEU course he attended that focused on ACEs (Adverse Childhood Experiences).

**Executive Session** 

President Knutsen recessed the regular meeting at 9:12 a.m. into Executive Session to consider the legal risks of a proposed action of the district.

President Knutsen stated that the board would

President Knutsen stated that the board would reconvene in 15 minutes and no action would be taken in Executive Session or Open Session.

Extensions of Executive Session At 9:27 a.m. President Knutsen extended the Executive Session for 10 minutes.

At 9:37 a.m. President Knutsen extended the Executive Session for an additional 10 minutes.

**Open Session** 

The board reconvened into Open Session at 9:47 a.m. No action was taken.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:47 a.m.

ATTEST BY:

Secretary

## Public Hospital District #2, Snohomish County Balance Sheet As of May 31, 2017

2.2.017 DRAFT

		Α	В	С	D	_
		Dec 31, 2016	May 31, 2017	\$ Change	Comments:	
1	ASSETS					
2	Current Assets					
3	Cash Balance	5,457,824	1,682,182	(3,775,643)		
4	Other Current Assets	34,822,481	39,542,385	4,719,905	Includes Investments	
5	<b>Total Current Assets</b>	40,280,305	41,224,567	944,262		
6	<b>Total Long-term &amp; Fixed Assets</b>	46,463,198	45,555,132	(908,067)	Includes Depreciation	
7	TOTAL ASSETS	86,743,503	86,779,699	36,195		
8	LIABILITIES & EQUITY					
9	Liabilities					
10	<b>Current Liabilities</b>	3,230,044	1,481,751	(1,748,293)		
11	Long-term Liabilities	3,087,949	3,062,103	(25,846)	2012 LTGO Bonds/BHCF	
12	Total Liabilities	6,317,993	4,543,854	(1,774,138)		
13	Total Equity	80,425,511	82,235,844	1,810,334	Annual Net Income	
14	TOTAL LIABILITIES & EQUITY	86,743,503	86,779,699	36,195	*	

#### Profit & Loss May 2017

		A	В	С	D	E	F
		May Actual	May Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
1	INCOME			~	·		
2	Ordinary Income	866,494	865,449	1,045	4,341,855	4,340,082	1,773
3	EXPENSES						
4	Operating Expenses	147,411	212,249	64,837	787,055	970,542	183,487
5	Depreciation Expense	182,987	180,130	(2,857)	930,851	917,532	(13,318)
6	Program Expenses	413,453	567,854	154,401	2,197,135	2,896,269	699,135
7	Total Expenses	743,851	960,233	216,382	3,915,040	4,784,343	869,303
8	OTHER INCOME/(EXPENSE)						
9	Total Other Income/(Expense)	276,080	228,229	47,851	1,383,518	1,141,144	242,374
10	NET INCOME	398,723	133,445	265,278	1,810,334	696,883	1,113,450

## Monthly Highlights May 2017

Verdant received dividends payments of \$48,941 and an unrealized gain of \$38,693 on our investment portfolio in May and closed with an ending market value of \$39,547,423.

Annual program commitments total \$6,034,985 for 2017. \$1,856,261 remains available to spend in 2017, of which \$35,966 is earmarked as Superintendent Discretionary.

Income of \$117,535 and expenses of \$64,095 from the Kruger Clinic were incurred, netting to an additional operating income of \$53,440 in May.

# Public Hospital District #2

													k in April 2017																										aders			c				
Purpose		Refund for Cancelled Cooking Class	May 2017 Landscaping Maintenance	Canopy Spring 2017 Printing and mail prep	May 2017 Parking Lot Security	WC 146 - Mental Health	Storage/file unit for Superintendent's Office	Natural Gas	Semi-annual hood inspection	Garbage/Recycle	Instructor Reimbursment for Yoga Classes April 2017	April 2017 Consulting	Instructor Reimbursment - Workout & Life-style change check in April 2017	Family Health Fair	First Aid Kit	May 2017 FSA Administration	April 2017 Janitorial	Repair HVAC system on 2nd floor	Internet/Telephone	Old Age Survivor Benefit	Public Records Request Software April 2017	install Handrail at KC	HVAC Maint Contract & Water Heater Repair	Internet/Telephone	Water/Sewer/Storm	WC 138 - Instructor for Living Well Alliance	WC 150 - Nutrition Programming/Multicultural programing	Ted Lord, Facilitator on Community Engagement	Water/Sewer/Storm	Furniture at Kruger Clinic 2nd Floor	Mar 2017 After Hours Support (99 hrs)	Refund for Cancelled Cooking Class	Refund for Cancelled Cooking Class	March & April 2017 Web & Graphics Support	Basement Closet Door Handle Repair	IT Support	Yoga instruction 5/2/17	Trademark watch	WC 159 - Spanish Language Instruction on DV and Natural Leaders	2015 Audit	4 hours of childcare	WC 158 - Instructor Reimbursement for Exercise Consultation	WC 160 - Sexual Health Instructor in Spanish	WC 161 - Yoga instruction 5/2/17	Supplies	Consulting 4/18/17 - 2 hrs
Amount		15.00	440.50	10,303.72	284.00	575.00	1,484.62	58.57	364.00	243.37	00.009	201.00	370.00	350.00	67.01	17.25	1,759.37	797.09	523.93	25.00	330.75	2,276.51	2,322.27	281.02	421.26	679.13	605.77	937.50	200.98	9,992.35	1,487.00	15.00	15.00	875.00	545.93	371.84	150.00	150.00	175.00	129.24	60.00	400.00	350.00	325.00	260.34	500.00
Payee		R. L. Schwerdtfeger	Consolidated Landscape Maintenance, Inc.	Consolidated Press Printing Company, Inc	Corporate Security LLC	Edmonds School District No. 15	Objekts	Puget Sound Energy	R&T Hood and Duct Services, Inc.	Waste Management	William Doran	Ash Consulting	Dameon Hahn	Latino Educational Training Institute	Zee Medical	AmeriFlex Business Solutions	Armstrong Services	Automated Controls	Comcast	Department of Retirement Systems	Discovia	Ferris-Turney General Contractors	McKinstry Co., LLC	Comcast	City of Lynnwood - Utilities	Providence Health & Services	Sound Dietitians	Philanthropy Northwest	City of Lynnwood - Utilities	MBI	City of Lynnwood	Susan Adkins	Lorene Lewandowski	Aukema & Associates	Bulger Safe & Lock, Inc.	Dataworks	Edith Tinoco	Lowe Graham Jones PLLC	Monica Baldoceda	State Auditor's Office	Vanessa Barrios	Dameon Hahn	Kathleen Preciado-Partida	Edith Tinoco	Staples	Zapora Consulting, LLC
Transaction Date		05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/03/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/10/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/17/2017	05/24/2017	05/24/2017	05/24/2017
Warrant Number	Warrant Activity:	12265	12266	12267	12268	12269	12270	12271	12272	12273	12274	12275	12276	12277	12278	12279	12280	12281	12282	12283	12284	12285	12286	12287	12288	12289	12290	12291	12292	12293	12294	12295	12296	12297	12298	12299	12300	12301	12302	12303	12304	12305	12306	12307	12308	12309

or a belief		
Purpose	June 2017 - Parking lot lease June 2017 - Parking lot lease Kruger Clinic Property Management 2016 Audit Misc. E Life Insurance June 2017 Apr 2017 After Hours Support (85 hrs) Sales tax for Kruger Clinic Restroom Project IT Support Legal Notice 5/24 Board Meeting Electricity	ACH payroll transfer Payroll taxes for 5/6/17 pay period ending Payroll 401(a)/457 Deposit Fee for payroll processing ACH payroll transfer Payroll transfer Payroll transfer Payroll transfer Payroll taxes for 5/20/17 pay period ending Payroll 401(a)/457 Deposit Fee for payroll processing Merchant Services Bank Fees Program Payment
Amount	2,500.00 4,658.11 3,022.94 14,600.69 380.20 1,545.26 1,370.07 1,305.00 265.63 35.00 35.00 1,066.18	18,677.10 7,714.04 2,700.60 111.35 17,955.61 7,585.57 2,702.90 111.35 75.20 69.01 20,519.58 8,750.00 4,166.67 2,666.67 2,666.67 2,666.67 2,666.67 2,666.67 2,666.67 2,606.00 1,855.50 4,396.33 77,773.84 9,166.67 11,517.17 5,000.00 3,250.00 4,166.67 7,500.00 25,561.11
Payee	Parsi Properties LLC Regence Blueshield Property Management NW Moss Adams - Audit Wells Fargo Wells Fargo Principal City of Lynnwood Ferris-Turney General Contractors Dataworks Sound Publishing, Inc. Snohomish County PUD	Payroll Department of Treasury Valic Paychex Paychex Payroll Department of Treasury Valic Paychex Wells Fargo Merchant Services Wells Fargo Merchant Services Wells Fargo Merchant Services Wells Fargo Boys & Girls Club of Snohomish County Brain Injury Association of WA CampFire Cascade Bicycle Club Education Foundation Center for Human Services ChildStrive City of Lynnwood Cocoon House. Compass Health Domestic Violence Services Snohomish Co Edmonds Community College Foundation Edmonds School District No. 15 Edmonds School
Transaction Date	05/24/2017 05/24/2017 05/24/2017 05/24/2017 05/24/2017 05/24/2017 05/24/2017 05/24/2017 05/24/2017 05/24/2017	78: 5/12/2017 5/12/2017 5/12/2017 5/12/2017 5/12/2017 5/26/2017 5/26/2017 5/26/2017 5/26/2017 5/10/2017 5/10/2017 5/15/2017
Warrant	Warrant Activity: 12310 12311 12312 12314 12315 12316 12316 12318 12320 12320	Wire/ACH Activity:

Wire/ACM Activity:         S/L/S/2017         Senior Services of Sorioratish County Fire District 1         56,108.6.27         Program Payment           S/L/S/2017         Solidoristic County Fire District 1         3,103.34         Program Payment           S/L/S/2017         Venderland Receipment Center         1,506.38         Program Payment           S/L/S/2017         Venderland Receipment Center         1,083.38         Program Payment           S/L/S/2017         Atheriend - Association Western & Center         1,083.38         Program Payment           S/L/S/2017         Atheriend - Association Western & Center         1,083.38         Program Payment           S/L/S/2017         Amerified Solutions         1,130.00         Program Payment           S/L/S/2017	Number	Date	Payee	Amount		Purpose
Services of Snothomisth County   Sel-1866.67   Program Payment	Wire/ACH Activit	:A:				
15,103.34   Program Payment   15,638.83   Program Payment     15,666   Program Payment   15,656   Program Payment     16,538.83   Program Payment     16,538.83   Program Payment     17,28.83   Program Payment     17,28.83   Program Payment     18,656   Program Payment     18,66   Program Payment     18,67   Program Payme		5/15/2017	Senior Services of Snohomish County	64.086.67	Program Payment	
15,666.57   Program Payment		5/15/2017	Snohomish County Fire District 1	36,103,34	Program Payment	
1,2458.33   Program Payment		5/15/2017	Therapeutic Health Services	16,666.67	Program Payment	
Act		5/15/2017	Volunteers of America Western WA	6,553.83	Program Payment	
VCA of Seattle, King and Snohomish Co         2,083.33         Program Payment Payment Program Payment Paymen		5/15/2017	Wonderland Development Center	12,458.33	Program Pavment	
reflex Business Solutions         Central         7,209.16         Program Payment           reflex Business Solutions         178.46         FSA Payments           reflex Business Solutions         178.49         PSA Payments           reflex Business Solutions         178.49         Administered by Each Payments           reflex Business Solutions         15,418.49         Administered by Each Payments           reflex Edmonds         15,418.49         Administered by Each William           reflex Edmonds         15,718.68         Monthly lease           reflex Edmonds         1,518.56         Monthly lease           reflex Edmonds         1,518.58         Round Lease           r		5/15/2017	YWCA of Seattle, King and Snohomish Co	2,083,33	Program Payment	
ricus Claimants/Vendors tal Disbursements Payer  Payer  Amount  Payer  Amount  Payer  Amount  Payer  Amount  Payer  Amount  Amount  Payer  Amount  Amo		5/15/2017	Alzheimer's Association Western & Central	7 209 16	Program Payment	
reiflex Business Solutions 178.46 FSA Payments 178.46 FSA		5/15/2017	Mary Porter RDN	120.00	Drogram Daymont	
178.46   F3A Payments		7,102/01/	Mary Force, non	120.00	Flogram Payment	
178.46   FSA Payments		2/1/501/	AmeriFlex Business Solutions	178.46	FSA Payments	
178.46   F5A Payments   178.46   F5A Payments		5/15/2017	AmeriFlex Business Solutions	178.46	FSA Payments	
A Department of Revenue 817.10 B&O Tax Apr 2017 tal Wires/ACH Transactions 474,184.99 trious Claimants/Vendors 15,418.69 trious Claimants/Vendors 15,418.64 trious Claimants/Vendors 5,564,660.01  Payer Amount Amount Amount 5,564,660.01  Payer Amount Amount 5,652,78.54 Itle Williage 2,652,78.54 Itle Williage 3,78.68 Itle Williage 3,78.68 Itle Williage 3,78.68 Itle Williage 3,78.61 Itle Williage		5/30/2017	AmeriFlex Business Solutions	178.46	FSA Payments	
tal Wires/ACH Transactions  1,730,78  1,730,78  Administered by Eberle Vivian  1,730,78  Administered by PMNW  1,730,78  Administered by PMNW  1,730,78  Administered by PMNW  1,730,78  Administered by PMNW  2,54460,01  Amount  Amo		5/25/2017	WA Department of Beyenue	817 10	R&O Tay Apr 2017	
rious Claimants/Vendors 1,730.78 Administered by Eberle Vivian rious Claimants/Vendors 5,4460.01  tal Disbursements 5 564,460.01  redish Edmonds Famount Payer Amount Edite Clinic monthly lease North Phylesse North Ph		100 /00 /0			107 Id val 080	
rious Claimants/Vendors 1,730.78 Administered by Eberle Vivian rious Claimants/Vendors 564,460.01  rious Claimants/Vendors 564,460.01  rious Claimants/Vendors 564,460.01  redish Edmonds riue Village 7782,278.54 Monthly lease 76,552.66 Monthly lease 84.63 Kruger Clinic monthly lease 84.63 Kruger Clinic monthly lease 84.63 Kruger Clinic monthly lease 94.63 Kruger Clinic monthly lease 10,000.01  redish Edmonds 7,641.97 Kruger Clinic monthly lease 86,65.61 Levy 86,63.61 Levy 86			Total Wires/ACH Transactions	474,184.99		
May-17         Various Claimants/Vendors         1,730.78         Administered by Eberle Vivian           May-17         Various Claimants/Vendors         \$ 564,460.01         Administered by PMNW           ransaction         Payer         Amount         Amount           \$11/2017         Swedish Edmonds         782,278.54         Monthly leases           \$1/1/2017         Swedish Edmonds         3,578.68         Kruger Clinic monthly lease           \$1/1/2017         Brian Takagi, MD         S.86.53.18.68         Kruger Clinic monthly lease           \$1/1/2017         Brian Takagi, MD         S.86.53.1         Kruger Clinic monthly lease           \$1/1/2017         Brian Takagi, MD         S.86.53.1         Kruger Clinic monthly lease           \$1/1/2017         Brian Takagi, MD         S.86.53.1         Kruger Clinic monthly lease           \$1/1/2017         Brian Takagi, MD         S.86.53.51         Lear           \$1/1/2017         Brian Takagi, Edmonds         Translation from var at the hospital at 10 at VHCC           \$1/1/2017	Workers Compe	nsation Clalms Acti	vity:			
Total Disbursements   Se4,460.01   Se4,460.01   Se4,460.01   Se4,460.01   See4,460.01   See4,460.0	305354-356	Mav-17	Various Claimants/Vendors	1 730 78	Administered by Eberle Vivian	
May-17         Various Claimants/Vendors         \$ 564,460.01         Administered by PMNW           Total Disbursements         \$ 564,460.01         Administered by PMNW           Total Disbursements         \$ 564,460.01         Administered by PMNW           Total Disbursements         \$ 564,460.01         Amount           Date         Amount         Amount           Payer         Amount         Amount		1			Schillister of Exeric Vivian	
Nay-17         Various Claimants/Vendors         \$ 564,460.01         Administered by PMNW           Transaction Date         Payer         Amount         Amount           5/1/2017         Swedish Edmonds         782,278.54         Monthly leases           5/1/2017         Symmond Liu, D.D.S.         3,578.66         Monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/1/2017         Brian Takagi, MD         20,382.21         Kruger Clinic monthly lease           5/10/2017         Snohomish County         4,663.72         Clin County           5/10/2017         Swedish Edmonds         20,000.00         Sponsorship of VINCC           5/11/2017         Swedish Edmonds         20,000.00         Take gist rations for YCWC	Kruger Clinic Act	lvity:				
Total Disbursements   Se4,460.01   Total Disbursements   Se4,460.01		;				
Transaction         Payer         Amount           5/1/2017         Swedish Edmonds         782,278.54         Monthly leases           5/1/2017         Value Village         3,578.68         Kruger Clinic monthly lease           5/1/2017         Raymond Liu, D.D.S.         3,578.68         Kruger Clinic monthly lease           5/1/2017         Raymond Saxtoo         20,382.21         Kruger Clinic monthly lease           5/1/2017         Kean Lawlor         20,382.21         Kruger Clinic monthly lease           5/1/2017         Kean Lawlor         20,382.21         Kruger Clinic monthly lease           5/1/2017         Kean Lawlor         20,382.21         Kruger Clinic monthly lease           5/1/2017         Heathcare Realty Services, Inc.         20,382.21         Levy           5/1/2017         Heathcare Realty Services, Inc.         1,365.32         Glown dease           5/1/2017         Trobile         5,000.00         Sponsorship of VHCC           5/1/2017         Swedish Edmonds         5,000.00         Sponsorship of VHCC           5/1/2017         Kercise classes at VCWC         10,000.00         12 Registrations for VCWC Class           5/1/2017         Krist Marion         10,000         15 Registrations for VCWC           5/1/2017         Krist M	3083-3090	May-1/	Various Claimants/Vendors	15,419.64	Administered by PMNW	
Transaction         Payer         Amount           5/1/2017         Swedish Edmonds         782,278.54         Monthly leases           5/1/2017         Swedish Edmonds         782,278.54         Monthly leases           5/1/2017         Raymond Liu, D.D.S.         3,578.68         Kruger Clinic monthly lease           5/1/2017         Raymond Liu, D.D.S.         84.63         Kruger Clinic monthly lease           5/1/2017         Kean Lawlor         84.63         Kruger Clinic monthly lease           5/1/2017         Kean Lawlor         84.63         Kruger Clinic monthly lease           5/1/2017         Kean Lawlor         85.65.56         Rruger Clinic monthly lease           5/1/2017         Healthcare Realty Services, Inc.         1.365.82         Ground Lease           5/1/2017         Healthcare Realty Services, Inc.         1.365.82         Ground Lease           5/1/2017         Swedish Edmonds         Cell tower at the hospital           5/1/2017         Swedish Edmonds         5,000.00         Sponsorship of VHCC           5/1/2017         Swedish Edmonds         10,000.00         Table for 10 at VCWC           5/1/2017         Kristi Marion         100.00         15 Registrations for VCWC           5/1/2017         Trial Danosite         100.00			Total Dishirsaments			
Transaction         Payer         Amount           5/1/2017         Swedish Edmonds         782,278.54         Monthly lease           5/1/2017         Value Village         3,578.68         Kruger Clinic monthly lease           5/1/2017         Raymond Liu, D.D.S.         3,578.68         Kruger Clinic monthly lease           5/1/2017         Rean Lawlor         84.63         Kruger Clinic monthly lease           5/1/2017         Puget Sound Gastro         20,382.11         Kruger Clinic monthly lease           5/1/2017         Puget Sound Gastro         20,382.21         Kruger Clinic monthly lease           5/1/2017         Puget Sound Gastro         20,382.21         Kruger Clinic monthly lease           5/10/2017         Puget Sound Gastro         856,625.61         Levy           5/10/2017         Levy         4,663.72         Ground Lease           5/10/2017         T-mobile         1,365.82         Cell tower at the hospital           5/10/2017         Swedish Edmonds         5,000.00         Sponsorship of VHCC           5/1/2017         Swedish Edmonds         5,000.00         Sponsorship of VCC           5/1/2017         Kristi Marion         4,000         Table for 10 at VCWC           5/1/2017         Kristi Marion         4,000						
Swedish Edmonds		T. C.				
5/1/2017       Swedish Edmonds       782,278.54         5/1/2017       Value Village       26,552.66         5/1/2017       Raymond Liu, D.D.S.       3,578.68         5/1/2017       Brian Takagi, MD       84.63         5/1/2017       Kean Lawlor       20,382.21         5/1/2017       Puget Sound Gastro       27,641.97         5/1/2017       Snohomish County       856,625.61         5/25/2017       Healthcare Realty Services, Inc.       4,663.72         5/4/2017       T-mobile       10,000.00         5/10/2017       Swedish Edmonds       5,000.00         5/11/2017       Swedish Edmonds       490.00         Exercise classes at VCWC       170.00         5/17/2017       Kristi Marion       100.00		Date	Payer	Amount		Purpose
Swedish Edmonds Value Village Raymond Liu, D.D.S. Brian Takagi, MD Kean Lawlor Snohomish County Healthcare Realty Services, Inc. T-mobile Community Health Center of Snoh Co Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Kristi Marion  Yalloanostics Value Village Supply Su	Deposits:					
Value Village Raymond Liu, D.D.S. Brian Takagi, MD Kean Takagi, MD Kean Lawlor Puget Sound Gastro Snohomish County Healthcare Realty Services, Inc. T-mobile Community Health Center of Snoh Co Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Total Dancette  100.000 Kristi Marion  26,552.66 84.63 84.63 82,625.61 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82 1,365.82		5/1/2017	Swedish Edmonds	782.278.54	Monthly leases	
Raymond Liu, D.D.S.  Brian Takagi, MD Kean Lawlor  Nuget Sound Gastro  Snohomish County  Healthcare Realty Services, Inc.  T-mobile  Community Health Center of Snoh Co Swedish Edmonds  Swedish Edmonds  Swedish Edmonds  Kristi Marion  LOCOLOR  Swedished  100.000		5/1/2017	Value Village	36 55 96	Monthly lease	
Brian Takagi, MD  Rean Lawlor  Kean Lawlor  Snohomish County  Healthcare Realty Services, Inc.  T-mobile  Community Health Center of Snoh Co  Swedish Edmonds  Exercise classes at VCWC  Kristi Marion  Brian Takagi, MD  20,382.21  27,641.97  856,625.61  4,663.72  1,365.82  6,000.00  5,000.00  5,000.00  100.00  Kristi Marion  100.00		5/1/2017	S C C III paomice	3 579 68	Vengor Clinic monthly long	
Kean Lawlor Kean Lawlor Kean Lawlor Snohomish County Healthcare Realty Services, Inc. T-mobile Community Health Center of Snoh Co Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Kristi Marion  100.000		7,202/2/5		0.00	Kinger Clinic monthly lease	
Puget Sound Gastro Snohomish County Healthcare Realty Services, Inc. T-mobile Community Health Center of Snoh Co Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Kristi Marion  Logoro  Logor		7/ 1/ 201/	bright lander, ivid	64.03	Kruger Clinic monthly lease	
Puget Sound Gastro  27,641.97  Snohomish County  Healthcare Realty Services, Inc.  T-mobile  Community Health Center of Snoh Co  Swedish Edmonds  Exercise classes at VCWC  Kristi Marion  100.00  Kristi Marion  100.00		/107/1/6	Near Lawior	17.382.71	Kruger Clinic monthly lease	
Snohomish County Healthcare Realty Services, Inc.  T-mobile  Community Health Center of Snoh Co  Swedish Edmonds  Exercise classes at VCWC  Kristi Marion  Snohomish  100.000		5/1/2017	Puget Sound Gastro	27,641.97	Kruger Clinic monthly lease	
Healthcare Realty Services, Inc.  T-mobile  T-mobile  Community Health Center of Snoh Co  Swedish Edmonds  Exercise classes at VCWC  Kristi Marion  Total Dancette		5/10/2017	Snahomish County	856,625.61	Levy	
T-mobile  1,365.82  Community Health Center of Snoh Co  Swedish Edmonds  Swedish Edmonds  Exercise classes at VCWC  Kristi Marion  100.00		5/25/2017	Healthcare Realty Services, Inc.	4,663.72	Ground Lease	
Community Health Center of Snoh Co Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Kristi Marion  Total Dancette		5/4/2017	T-mobile	1.365.82	Cell tower at the hospital	
Swedish Edmonds Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Kristi Marion Total Denosite		5/10/2017	ity Health	10,000.01	Refund for unused grant funds	
Swedish Edmonds Swedish Edmonds Exercise classes at VCWC Kristi Marion Total Denosite		5/11/2017		00.000.5	Sponsorship of VHCC	
Exercise classes at VCWC 170.00 Kristi Marion 100.00		5/1/2017	Swedish Edmonds	00 007	Table for 10 at VHCC	
Kristi Marion 100.00		1707/7/0	Exercise classes at VCM/C	190.00	15 Posicitations for VCMC Class	
Total Danacite c 1728 922 94		T/10/11		100.00	TO NEGISTIATIONS IOI VCVVC CIASS	
•		/107//1/c	Kristi Marion	100.00	Deposit for use of VCWC	
			Total			

#### VERDANT HEALTH COMMISSION PUBLIC HOSPITAL DISTRICT #2 SNOHOMISH COUNTY, WASHINGTON

#### WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 12265 through 12321 have been issued for payment in the amount of \$73,124.60 These warrants are hereby approved.

Attest: Lisa M. King

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Warrants Processed:	5-1-17 — 5-31-17		\$73,124.60
Work Comp Claims Pd:	5-1-17 — 5-31-17		1,730.78
Kruger Clinic Processed:	5-1-17 – 5-31-17		15,419.64
Payroll:	4-23-17 — 5-6-17 5-7-17 — 5-20-17	18,677.10 <u>17,955.61</u>	36,632.71
Electronic Payments:	Payroll Taxes Paychex Valic Retirement AmeriFlex FSA Bank Fees WA State Dept Revenue Program Expenditures	15,299.61 222.70 5,403.50 535.38 144.21 817.10 415,129.78	437,552.28

**Grand Total** 

\$564,460.01

E:48:17 6.28.2017

#### June 2017 Program Oversight Committee Summary

Three new applications for review

City of Lynnwood Police Department presentation: informational only; not tied to a funding request

#### **Program Funding Requests**

#### **Applications Recommended for Funding**

1. Institute for Veterans and Military Families (at Syracuse University) as fiscal agent for WA Serves: a multiyear request to create a navigation network for veterans. The project includes a web portal and call center that directly links requests for services with a trained provider. The program supports multiple domains including mental health, health access, housing/basic needs and other social supports.

The applicant requested \$100,000 per year for two years. The program committee is recommending partial funding at \$30,000 for one year with the option to renew for a second year. The committee members were interested in the unique service model, which matches requests for help with service existing providers and tracks whether each veteran's need is met. However, the committee is recommending partial funding because the program will reach beyond Verdant's district with 130 of the 800 veterans served per year expected to come from South Snohomish County.

2. Therapeutic Health Services (THS): Youth Integrated Cognitive Therapies Program: a renewal request for a youth cognitive therapy program that supports youth with substance use and mental health needs in the Edmonds School District or who live in South Snohomish County and have been involved in juvenile justice. The program has been funded for nearly two years and THS is seeking renewed funding to expand the program that includes: individual counseling, individual parent support, and support groups.

The program has developed partnerships and a referral network with schools and Juvenile Justice. The program has served 104 teens served to date with individual counseling (goal was 100) with 74% adherence to program/completion rate (goal was 70%). THS has had some difficulty with recruiting parents to support groups and for parent education.

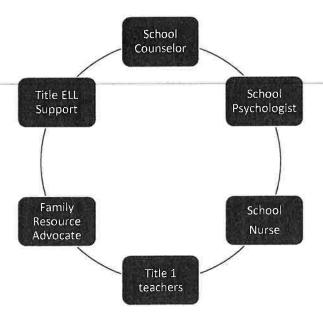
THS has requested a significant increase in funding from \$200,000 per year to an average of \$390,000 per year. The committee is recommending funding the program at \$250,000 per year for two more years, which is well below the request, but was more in line with the expected 20% increase in youth expected to be served by the program.

3. Edmonds School District Family Resource Advocate: a request for an average of \$253,400 per year for three years to place Family Resource Advocates at 4 elementary schools. Funding would be used to expand the capacity of an existing program that is currently staffed part-time using school district funding. The focus of the program would be to meet immediate needs like food and housing, advocate for health services, assist with transition to middle school and do home visits with families in crisis.

The program committee discussed follow-up information provided by the school around two areas:

- Expanded program outcomes: the school district clarified that the program would provide more intensive services (3 or more contacts) to 120 families per year, but would also serve at least twice as many with less intensive support like referrals to health care, food, and other services.
- An explanation of how this program fits into larger family/student support plans. The main focus of
  the program would be to reach the 250+ elementary students who are homeless (McKinney Vento
  students). The school district also provided information about different staff roles and where the family
  advocates fit in at a typical school—the following page includes a description of these staff roles.

The program committee members talked at length about Verdant's role in supporting homeless families. Ultimately, the committee is recommending partially funding the program because it will support children that are experiencing homelessness and the schools are a consistent place to reach families with services and reduce adverce childhood experiences (ACES). The committee is recommending funding the program at \$200,000 in the first year and \$190,000 in the second year and would be contingent on the district identifying additional funds to support the program.



#### **School Counselor:**

1.0 FTE 2017-18 school year

- Runs Problem Solving Team to see what supports a student struggling with grades, behavior or attendance might need.
- Creates and supports student groups "social group learning"
- Meets with families around concerns for grades and behavior.
- Observes students in class
- Classroom presentations

#### **School Psychologist:**

0.5 FTE 2017-18 school year

- Runs Disability Evaluation Team around behavior or academic support
- Does Individual Education Plans
- Meets with some students individually

#### **School Nurse**

0.2 FTE 2017-18 school year

- Provides 504 plan support

#### Title 1 teachers:

4.0 FTE 2017-18 school year

- Pulls students to meet and support Individual Education Plans

#### Title ELL Support:

2.0 FTE 2017-18 school year

- Provides classroom support for English language learners

#### Family Resource Advocate:

Currently 0.5 FTE 2017-18 school year

- Support families to access resources (more than just providing the number
- Support families in accessing health care and mental health
- Create in school food bank/pantry to provide easy access to families
- Create support to families during crisis
- Create systemic building support for all McKinney Vento families
- Help to build partnerships to provided needed access to mental health, and other resources

## Verdant Community Wellness Center Summary June 2017

#### **Completed Programs**

1.	General Community and Provider Events	Attendance
	1. PEPS: Baby Peppers Weekly Support Group (April 6 – June 22)*	6-8
	2. It Takes Two to Talk Parent Education Program (5/19-6/23)	12
	3. Monthly Hero's Café for Veterans (5/30)	100+
	4. Korean Women's Association: Everyday Prevention Program (6/1)*	50
	5. ARC Mothers of Children with Disabilities Monthly Support Network (6/3)	22
	6. City of Lynnwood Free CPR Training Day (6/3)	68
	7. WABS Natural Leader Training (6/5)	20
	8. SHIBA Monthly Training with OIC (6/6)	25
	9. Alzheimer's Association Staff Retreat (6/7)	24
	10. WA Serves Veterans Training (6/8)	15
	11. Foster Parent Core Training Series (6/10, 17)	45
	12. Childcare Provider STARS Training: Red Flags in Child Development (6/10)*	40
	13. South County Walks – Walk Leader Info Session (6/12)	19
	14. Resource Connector Meeting (6/13)	30
	15. Evergreen Home Health (6/14, 20)	25
	16. Understanding Medicare Monthly Workshops (6/16)	16
	17. Sea Mar Weekly Health Insurance & Basic Food Enrollment	varies
	18. Ongoing – Community Support for Prescription Assistance (weekly)*	varies

2.	Nut	ition and Healthy Behaviors	Attendance
	1.	Spanish Language Weekly Women's Health Series (5/2-30)*	16
	2.	Surviving & Thriving with Chronic Kidney Disease (5/3-6/7)*	15
	3.	Farmers Market Cooking Demo: Spring into Local Eating (5/22)*	22
	4.	Cooking Demo: Meal in a Bowl (6/1)*	23
	5.	Feeding your Gut Microbiome – Pre & Probiotics (6/8)*	36
	6.	Childcare Provider STARS Training: A Healthy Dose of Delicious (6/10)*	13
	7.	Cooking Demo: Summer Salads (6/13)*	24
	8.	Using Apps & Devices to Track Your Steps, Nutrition & Weight Loss (6/19)*	15
	9.	Sit, Sleep and Move to Improve Your Mild Back Pain (6/20, 22, 27, 29)*	9
	10.	Cooking Demo: Delicious Smoothies for Adults (6/22)*	21
	11.	Lifestyle Change Check-Ins (drop – in 1st and 3rd Tuesdays)*	Varies
	12.	Getting to Goal Program (Weight Management/Activity Consultations)*	8-12 Clients

3.	Behavioral Health & Substance Use	Attendance
	1. YWCA Intro to Mindfulness (4/11 – 5/30)*	10-12
	2. YWCA Managing Difficult Emotions (4/26 – 6/14)*	Varies
	3. Powerful Tools for Caregivers Workshop Series (5/17 – 6/21)	14
	4. Brain Health and Wellness Classes (5/22, 25; 6/1, 5, 10, 15, 19, 22)*	6-8
	5. National Alliance on Mental Illness "Connections" Group (5/25)	3-6
	6. Snohomish Co. Caregiver & Kinship Caregiver Support Groups (6/1, 15,	20) Varies
	7. Adult Children of Alcoholics Weekly Support Group (weekly)	12-20
	8. Veterans Drop-In Support (weekly - City of Lynnwood & monthly - Cou	nty) varies
4.	Other Programs	Attendance
	1. Play and Learn Group, Wonderland Development Center (weekly)*	30+

### Verdant Community Wellness Center Summary June 2017

#### **Upcoming Programs**

#### A. General Community and Provider Events

- 1. South County Walks (June 26, July 3, 10, 17, 24, 31)
- 2. Monthly Hero's Café for Veterans (June 27, July 26)
- 3. SCAEYC Board Meeting (June 27)
- 4. ARC Mothers of Children with Disabilities Monthly Support Network (July 1)
- 5. Bloodworks NW Blood Drive (July 3)
- 6. Korean Women's Association: Everyday Prevention Program (July 6)\*
- 7. Freedom from Smoking Facilitator Training (July 10, 11)
- 8. SHIBA Monthly Training with OIC (July 11)
- 9. Not on Tobacco Program (July 12)
- 10. Evergreen Home Health (July 12, 18)
- 11. Head Start/Early Head Start Training (July 13)
- 12. Understanding Medicare Monthly Workshops (July 21)
- 13. Sno-King Longterm Care Ombudsman Training (July 26)
- 14. Lifespan Respite of WA Summit (July 27)

#### **B. Nutrition and Healthy Behaviors**

- 1. Sit, Sleep and Move to Improve Your Mild Back Pain (June 20, 22, 27, 29)\*
- 2. Surviving & Thriving with Chronic Kidney Disease (June 28 August 2)\*
- 3. Farmers Market Cooking Demo: Getting Picnic Ready (June 26)\*
- 4. Type 2 and You Workshop (July 8)\*
- 5. Zumba (July 11-August 29)
- 6. Foods that Improve Digestive Health (July 10)\*
- 7. AHA Teens Cook with Heart (July 11, 13, 18, 20, 25, 27)
- 8. Cooking Demo: Summer Grilling (July 15)\*
- 9. Farmers Market Cooking Demo: All About Herbs (July 24)\*
- 10. Road Back to Life Kidney Support Group (June 27, July 25)

#### C. Behavioral Health & Substance Use Focus

- YWCA Grief and Loss (July 11 August 29)\*
- 2. YWCA Managing Difficult Emotions (July 10 August 28)\*
- 3. Brain Health and Wellness Classes (June 26, 29; July 10, 11, 13, 17, 18, 20, 24, 25, 28, 31)\*
- 4. National Alliance on Mental Illness "Connections" Support Group (July 13, 27)
- 5. Snohomish County Caregiver Support Group (July 6, 18, 20)
- 6. Snohomish County SBIRT Training (July 24)
- 7. Adult Children of Alcoholics Weekly Support Group (weekly)
- 8. Veterans Drop-In Support (weekly City of Lynnwood & monthly County)

#### \* = Grant/Program Funded Partner

#### **June 2017 Marketing Report**

#### **South County Walks**

- Verdant hosted a South County Walks info session two weeks ago, recruiting 22 volunteer community members who will lead walks throughout the summer.
- The program includes 40 walks total, and we will have 2 or more walk leaders per walk.
- Community Transit sponsored t-shirts for walk leaders this summer, so each person who volunteered to lead walks received a South County Walks-branded t-shirt with all partner logos on the back.
- Community members who participate in 8 or more walks can enter to win these prizes:
  - o Pair of running/walk shoes of their choosing, donated by Brooks Outlet in Bothell
  - o Discovery Family Membership to the Woodland Park Zoo, donated by Edmonds Family Medicine
  - o Fitbit, donated by Proliance Surgical Specialists of Edmonds
  - o Commuter Prize Pack including \$50 ORCA card and other items donated by Community Transit

#### **Coming Events**

- Meet Me at the Park: Tuesdays, July 11 (Wilcox Park), July 18 (South Lynnwood Park), July 25 (North Lynnwood Park) from 6:30-8 p.m.
- National Night Out: Tuesday, Aug. 1 at Community Life Center in Lynnwood (host site for PSCC Dental Clinic) from 5-8 p.m.
- Back to School Health & Resource Fair: Thursday, August 24, 5-8 p.m. at Cedar Valley Community School