

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
Regular Meeting
A G E N D A
August 26, 2020
8:00 a.m. to 9:30 a.m.

Due to the Governor's Proclamation 20-28.8 that temporarily waives and suspends sections of the Open Public Meetings Act, the August 26, 2020 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/89766830166> or the call-in number is 1-253-215-8782, meeting ID is 897 6683 0166, passcode 726281

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Approval of the Minutes			
a) July 22, 2020 Board Meeting	Action	8:01	2-6
b) August 6, 2020 Special Meeting	Action	8:02	7-9
C. Superintendent Report	Information	8:03	---
a) Verdant Operations update			
b) Community Outreach update			
D. Executive Committee Report	Information	8:08	---
a) Resolution 2020:04 Approve Revised Board Meeting Schedule	Action	8:10	10-12
E. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:10	13-17
b) Authorization for payment of vouchers and payroll	Action	8:15	18
F. Program Committee Report			
a) Conflicts of Interest	---	8:17	
b) Program investment recommendations	Action	8:18	19-20
c) Status of Verdant grants + COVID-19	Information	8:30	
d) Verdant Program & Marketing Highlights	Information	---	21
G. Public Comments (please limit to three minutes per speaker)	---	8:45	---
H. Commissioner Comments	---	8:50	---
I. Executive Session	---	8:55	---
a) To consider the legal risks of a proposed action of the district			
b) To evaluate the qualifications of an applicant for public employment			
J. Open Session	---	9:25	---
K. Adjournment	---	9:30	---

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

BOARD OF COMMISSIONERS

Regular Meeting

Remote Meeting & Verdant Community Wellness Center

July 22, 2020

- Commissioners Present** Bob Knowles, President (via Phone)
Karianna Wilson, Secretary (via Phone to start, then In Person)
Deana Knutsen, Commissioner (via Phone)
Fred Langer, Commissioner
Dr. Jim Distelhorst, Commissioner (via Phone)
- Staff** Lisa Edwards, EdD, Superintendent
Jennifer Piplic, Marketing Director
Sue Waldin, Community Wellness Program Manager
Sandra Huber, Community Engagement (via Phone)
Nancy Budd, Community Social Worker (via Phone)
Karen Goto, Executive Assistant
Erica Ash, Ash Consulting
- Guests** Brad Berg, Foster Garvey (via Phone)
Howard Thomas, Consultant (via Phone)
Members of the Community (via Phone)
- Call to Order** The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:02 a.m. by President Knowles.
- Approval of Minutes** ***Motion was made, seconded and passed unanimously to approve*** the minutes of the regular board meeting on June 24, 2020.
- Superintendent Report** Dr. Edwards reported on the following items:
1. It has been one month since Dr. Edwards started at Verdant.
 2. Verdant Operations update: The employee handbook and HR policies are being updated. Staff are working a flex schedule in both the office and from home, 3 days per week in the office. Restroom toilets in the Wellness Center

have been upgraded. Internet speed in the Wellness Center is being upgraded. Search for the next Finance & Operations Director and Community Impact Director are going forward with Herd Freed & Hartz for a total of \$30,000 for both searches, to be paid in one-third payments of \$10,000 each, with the final payment due upon successful placements in both positions.

3. Community Outreach update: Dr. Edwards is continuing to meet virtually with community partners. Thank you to Commissioner Wilson for her attendance at the tour of Swedish Edmonds on July 21, 2020.

Executive Committee Report

President Knowles noted that the committee met on July 15, 2020 to review the agenda for the July 22, 2020 board meeting. No action was taken.

Finance Committee Report

Commissioner Langer noted that the committee met on July 14, 2020. Ms. Ash reviewed the financial statements and cash activity for June 2020 (E:40:20). Commissioner Langer acknowledged Mr. Charles Day for his years of service on the Board of Commissioners and his volunteer work with the Finance Committee since 2011. Mr. Day passed away on May 21, 2020.

Authorization for Payment of Vouchers & Payroll

Warrant Numbers 14308 through 14347 for June 2020 for payment in the amount of \$256,739.44 were presented for approval (E:41:20) by Commissioner Langer. **Motion was made, seconded and passed unanimously to approve.**

Program Committee Update

The Program Committee met on July 16, 2020. Dr. Distelhorst indicated that there were no new or renewal program recommendations and therefore no conflicts of interest.

Status of Verdant Grants and COVID-19

Dr. Edwards explained the COVID-19 questionnaire that was distributed through email on July 1, 2020 to 71 grant recipients and to date, 66 responses have been received (Exhibit:42:20). Final due date is July 24, 2020. Dr. Edwards shared that Verdant team members will meet with each recipient to work

through a “Plan B” for their programs due to the COVID situation. The goal is to create flexible agreements for years 2020 and 2021 for multi-year grants.

Commissioners inquired on the status of the Move60! program with the Edmonds School District and Dr. Edwards said the coordinators are working on several different scenarios. Commissioner Wilson reiterated that some of the Move60! Funds can be re-purposed for other programs with the Edmonds School District such as Student Support Advocates and behavioral health needs. Dr. Edwards mentioned that stress management and behavioral health is already incorporated in the current Move60! Program and that the Center for Human Services also provides this service to the schools.

Verdant Program Highlights

See Exhibit 43:20 for updates on activities at the Verdant Community Wellness Center, Multicultural Program and Outreach, and Community Social Worker highlights for June and July 2020.

Marketing Report

Ms. Piplic shared the following:

1. 5000 branded cloth face coverings will arrive by the end of July 2020 and will be distributed to community partners such as Homage, senior centers, food banks, summer meal sites, and more (E:44:20).
2. Verdant 2019 annual report will be coming in August 2020.

Public Comments

None

Commissioner Comments

Commissioners Knutsen & Distelhorst acknowledged Mr. Charles Day and his service to Verdant.

Executive Session

President Knowles recessed the regular meeting at 8:37 a.m. into Executive Session to consider the legal risks of a proposed action of the district and to evaluate the qualifications of an applicant for public employment.

President Knowles stated that the board would reconvene in 75 minutes and no action would be taken in Executive Session.

Mr. Berg and Mr. Thomas participated in the Executive Session.

Open Session

The board reconvened into Open Session at 9:50 a.m.

Motion was made by Commissioner Langer to approve the modifications to the Verdant Health Commission Time Off Policy as recommended by the Finance Committee. The motion was seconded by Commissioner Wilson and approved by all Commissioners.

Adjournment

The meeting was adjourned at 9:51 a.m.

ATTEST BY:

President

Secretary

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

**SPECIAL MEETING
August 6, 2020
12:00 p.m.**

Verdant Community Wellness Center & Remote Participation

Commissioners Present	Bob Knowles, President (via Zoom) Karianna Wilson, Commissioner (via Zoom; 12:25 p.m. arrival) Deana Knutsen, Commissioner (via Zoom) Dr. Jim Distelhorst, Commissioner (via Zoom)
Commissioner Excused	Fred Langer, Commissioner
Staff Present	Lisa Edwards, Superintendent Karen Goto, Executive Assistant
Members of the Community	Carl Zapora
Call to Order	The Special Meeting of the Board of Commissioners was called to order by President Knowles at 12:07 p.m.
Verdant Program Updates	Superintendent Edwards shared the status of some of Verdant's grantees that are not able to meet deliverables in their contracts due to COVID-19. The Verdant team will meet with the grantees who are not on track with deliverables and bring recommendations to the Program Committee. They will be exploring possible cost reimbursement models, extension of contracts, no-cost extensions, and provision of alternative services.
Verdant Operations Update	An employee satisfaction Survey was conducted in July 2020. Scores are satisfactory except for one outlier. New time-off policy effective August 9, 2020 and employees are exploring options to use the banked vacation time. Performance goal setting for staff will be next. Interviews for Director of Community Impact and Finance and Operations Director are beginning the week of August 10, 2020. September 1 st will be re-opening date of Verdant to full-time in the office, pending guidance from the Governor's office. VCWC building is settling and cracks are appearing in

the tile on the 1st floor. A structural engineer will be hired to examine this further.

A technology audit will begin the week of August 17, 2020. The goal is to update hardwire and wiring to support up to 1 GB of bandwidth. Commissioner Wilson recommends putting in a dedicated line so does not have to share connections with other customers. Superintendent Edwards will discuss further with Commissioner Wilson and get technology vendor recommendations.

Value Village Property Discussion

The Edmonds location ceased operations on July 24, 2020. Superintendent Edwards inquired with Savers about their security while the building is closed. Savers has offered to do a buy-out of the lease which ends December 2021. Superintendent Edwards will do a walk-through with John Bauer, real estate agent for rough ideas on TI costs and what the investment market needs are. Superintendent Edwards will inquire with community partners about their interest in using the property. Perhaps consider behavioral health needs or just sell the property? How does the board feel about this? Need to consider the cost, the market conditions. More information will be coming to the board for discussion at the August 26, 2020 regular board meeting and the September 26, 2020 board retreat.

Agenda Items for September 26, 2020 Board Retreat

1. Value Village property development
2. Verdant grant application process
3. Short term and long term goals for Verdant given COVID-19
4. Strategic planning with regard to mental health services, dental services, social workers in the community

Superintendent Edwards will run these items by the committees and finalize the agenda.

Adjourn

The meeting was adjourned at 1:26 p.m.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON
RESOLUTION NO. 2020-04

A RESOLUTION of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving a revised schedule for the meetings of the Board during 2020.

WHEREAS, RCW 42.30.070 provides that the governing body of a public agency may provide the time for holding regular meetings of the governing body by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body; and

WHEREAS, Article II, Section 3.1, of the Amended and Restated Bylaws of Public Hospital District No. 2, Snohomish County, Washington, d/b/a Verdant Health Commission provides that the dates, times and locations for the regular meetings of the Board shall be established from time to time by resolution adopted by the Board; and

WHEREAS, the Board desires to re-schedule a regular meeting to another date; NOW, THEREFORE,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, that the amended schedule for the regular meetings of the Board attached hereto as Exhibit A is hereby approved.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 26th day of August, 2020, the following Commissioners being present and voting in favor of the adoption of the resolution.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2020-04 is a true and correct copy of the original resolution adopted on August 26, 2020, as that resolution appears on the Minute Book of the District.

DATED this 26th day of August, 2020.

Karianna Wilson
Secretary of the Board of Commissioners



Proposed 2020 Monthly Board Meetings

**Approved By Resolution 2019:13 and Amended
by Resolution 2020:04**

4th Wednesday of the month unless noted
Time: 8 - 10 a.m.
Location: Verdant Community Wellness Center

January 22

February 26

March 25

April 22

May 27

June 24

July 22

August 26

~~September 23~~

September 26 (prior to start of board retreat)

October 28

November 18 (3rd Wednesday)

December 16 (3rd Wednesday)

2020 Board Study Sessions

Location: Verdant Community Wellness Center

August 6 – Board with New Superintendent
12 to 1:30 p.m.
Verdant

September 26 – Board Retreat
9 a.m. to 4 p.m.
Verdant

October 14 – Budget Meeting, 6 to 8 p.m.
Verdant

2020 Other Important Dates

Balance Sheet

As of July 31, 2020

	A	B	C	D
	Dec 31, 2019	July 31, 2020	\$ Change	Comments:
1 ASSETS				
2 Current Assets				
3 Cash Balance	1,642,443	1,886,708	244,265	
4 Other Current Assets	53,930,005	55,790,694	1,860,689	Includes Investments
5 Total Current Assets	55,572,448	57,677,402	2,104,954	
6 Total Long-term & Fixed Assets	43,968,619	43,114,445	(854,174)	Includes Depreciation
7 TOTAL ASSETS	99,541,067	100,791,847	1,250,780	
8 LIABILITIES & EQUITY				
9 Liabilities				
10 Current Liabilities	2,585,729	2,260,542	(325,187)	
11 Long-term Liabilities	-	-	-	Bonds moved to current
12 Total Liabilities	2,585,729	2,260,542	(325,187)	
13 Total Equity	96,955,338	98,531,305	1,575,967	Annual Net Income/(Loss)
14 TOTAL LIABILITIES & EQUITY	99,541,067	100,791,847	1,250,780	

Profit & Loss

July 31, 2020

	A	B	C	D	E	F
	July Actual	July Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
1 INCOME						
2 Ordinary Income	944,989	928,550	16,439	6,358,952	6,527,291	(168,339)
3 EXPENSES						
4 Operating Expenses	171,780	199,383	27,603	1,239,688	1,467,079	227,391
5 Depreciation Expense	133,014	132,676	(338)	943,572	941,503	(2,069)
6 Program Expenses	621,268	817,258	195,990	5,795,025	5,394,806	(400,219)
7 Total Expenses	926,062	1,149,317	223,255	7,978,285	7,803,388	(174,897)
8 OTHER INCOME/(EXPENSE)						
9 Total Other Income/(Expense)	308,835	243,750	65,085	3,195,300	1,706,250	1,489,050
10 NET INCOME/(LOSS)	327,762	22,983	304,779	1,575,967	430,153	1,145,814

Monthly Highlights

July 31, 2020

Verdant received dividend payments of \$63,479, a realized gain of \$57,534 and an unrealized loss of (\$14,055) on our investment portfolio in July which closed with an ending market value of \$55,584,448.

Program grant commitments total \$6,309,349 for 2020 excluding BHCF. Additional 2020 funding for COVID 19 programs total \$596,118.

Revenue of \$124,824 and expenses of \$71,600 from the Kruger Clinic were incurred, netting to an additional operating income of \$53,224 in July.

Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
Warrant Activity:				
14348	07/06/2020	Alexander Printing Co, Inc	56.22	Lisa Edwards Business cards
14349	07/06/2020	ArlenRose Frazier	91.50	C-WC 316 - Covid 19 Counseling
14350	07/06/2020	Consolidated Landscape Maintenance, Inc.	440.90	July 2020 Landscaping
14351	07/06/2020	ELTEC Systems, LLC	291.27	July 2020 Elevator Maintenance
14352	07/06/2020	EPromos	10,945.00	Verdant branded face coverings
14353	07/06/2020	Puget Sound Energy	51.98	Natural Gas
14354	07/08/2020	AmeriFlex Business Solutions	23.00	July 2020 FSA Administration
14355	07/08/2020	Armstrong Services	1,280.00	Monthly Janitorial
14356	07/08/2020	Ash Consulting	35,416.00	June Services
14357	07/08/2020	Azose Commercial Properties	6,480.00	June and July Management fee
14358	07/08/2020	City of Lynnwood - Utilities	2,114.57	Water/Sewer
14359	07/08/2020	Comcast	381.39	Telephone/Internet
14360	07/08/2020	Eberle Vivian	4,521.60	3Q 20 Self Insurance Work Comp Claims Administration
14361	07/08/2020	Guardian Security Systems, Inc.	2,066.07	AC repairs
14362	07/08/2020	Leadership Snohomish County	5,000.00	Step-up Equity Event - Superintendent Discretionary
14363	07/08/2020	WA Department of Revenue	7,016.48	Q2 2020 Leasehold Excise tax return
14364	07/08/2020	Waste Management	366.46	Garbage
14365	07/08/2020	Wells Fargo	2,115.97	Credit Card Payments (3)
14366	07/15/2020	All Things HR	3,841.25	HR Services
14367	07/15/2020	Comcast	542.05	Telephone/Internet
14368	07/15/2020	Consolidated Press LLC	11,588.41	Printing and mail prep of Summer 2019 Canopy
14369	07/15/2020	Guardian Security Systems, Inc.	375.59	Service Call
14370	07/15/2020	Sound Dietitians LLC	2,625.00	June Services - WC 291 - Healthy Living Coaching Group & WC 292 - Nutrition Consulting
14371	07/15/2020	Verizon	112.96	Cell phone
14372	07/22/2020	Audio Visual Specialists, Inc.	442.00	Rental of AV equipment for virtual programming
14373	07/22/2020	AWPHD	5,202.00	2020 Annual membership Dues
14374	07/22/2020	Bank of America - Trust	175.00	Annual valuation of Annuity for Jon Smiley Trust
14375	07/22/2020	Costco	60.00	Lisa Edwards Membership Dues
14376	07/22/2020	Lowe Graham Jones PLLC	150.00	June Trademark Watch
14377	07/22/2020	Payden & Rygel	9,235.00	6/1 - 6/30/2020 Investment Advisory Services
14378	07/22/2020	Principal Life Insurance Co.	1,297.67	EE Life Support
14379	07/22/2020	Roto-Rooter	4,716.76	Toilet Replacements (5)
14380	07/22/2020	Parsi Properties LLC	2,786.00	Aug 2020 - Parking lot lease
14381	07/30/2020	Armstrong Services	300.00	Tile repair

Warrant Number	Transaction Date	Payee	Amount	Purpose
Warrant Activity (continued):				
14382	07/30/2020	Dataworks Consulting	74.04	IT support
14383	07/30/2020	DocuSign	2,846.34	One-year subscription and support
14384	07/30/2020	Electronic Business Machines	48.54	7/22-8/21/20 Copy Machine
14385	07/30/2020	Foster Garvey PC	90,873.12	9/18 - 6/20 Legal Services
14386	07/30/2020	Quadient Finance USA Inc.	30.00	Postage
14387	07/30/2020	Regence Blueshield	7,073.49	August 2020 Medical & Dental Insurance & July Catchup
14388	07/30/2020	Safeway	2,230.00	2020 Food Vouchers
14389	07/30/2020	Sound Publishing, Inc.	42.00	Legal Notice 7/22/20 Board Meeting
14390	07/30/2020	Staples	229.56	Supplies
14391	07/30/2020	Waste Management	402.21	Garbage
14392	07/30/2020	Wells Fargo	3,885.97	Credit Card Payments (3)
		Total Warrants	<u>229,843.37</u>	

Transaction Date	Payee	Amount	Purpose
Wire/ACH Activity:			
07/02/2020	ADP	10,843.28	ACH payroll tax transfer
07/02/2020	ADP	23,975.79	ACH payroll transfer
07/03/2020	ADP	52.55	Payroll Fees
07/07/2020	AmeriFlex Business Solutions	50.00	EE FSA Payments
07/10/2020	Wells Fargo Merchant Services	70.02	Service Charge
07/10/2020	ADP	81.75	Payroll Fees
07/13/2020	Wells Fargo	347.90	Service Charge
07/13/2020	AmeriFlex Business Solutions	50.00	EE FSA Payments
07/15/2020	Valic	2,231.02	Payroll 401(a)/457 Deposit
07/15/2020	ADP	5,953.64	ACH payroll tax transfer
07/15/2020	ADP	15,224.12	ACH payroll transfer
07/24/2020	ADP	83.69	Payroll Fees
07/27/2020	AmeriFlex Business Solutions	50.00	EE FSA Payments
07/27/2020	WA Department of Revenue	801.81	B&O/Retailing Sales Tax for June 2020
07/29/2020	Valic	2,223.14	Payroll 401(a)/457 Deposit
07/31/2020	ADP	6,248.78	ACH payroll tax transfer
07/31/2020	ADP	16,721.76	ACH payroll transfer
07/31/2020	ADP	55.15	Payroll fees

Transaction Date	Payee	Amount	Purpose
07/09/2020	Lynnwood Food Bank	9,000.00	Award C-S371 - COVID 19 Response 7/2020 Distribution Event
07/15/2020	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
07/15/2020	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
07/15/2020	Center for Human Services	36,553.66	Program Payment
07/15/2020	ChildStrive	50,850.16	Program Payment
07/15/2020	City of Edmonds	62,250.00	Program Payment
07/15/2020	City of Lynnwood	8,718.33	Program Payment
07/15/2020	Compass Health	29,686.33	Program Payment
07/15/2020	Concern for Neighbors Food Bank	200.00	Program Payment
07/15/2020	Domestic Violence Services Snohomish Co	13,566.50	Program Payment
07/15/2020	Edmonds School District No. 15	118,372.08	Program Payment
07/15/2020	Edmonds Senior Center	18,666.67	Program Payment
07/15/2020	Homage Senior Services	62,436.52	Program Payment
07/15/2020	Kindering	12,218.58	Program Payment
07/15/2020	Korean Women's Association	5,000.00	Program Payment
07/15/2020	Latino Educational Training Institute	5,416.66	Program Payment
07/15/2020	Lynnwood Food Bank	839.58	Program Payment
07/15/2020	Medical Teams International	8,100.00	Program Payment
07/15/2020	Prescription Drug Assistance Foundation	4,583.33	Program Payment
07/15/2020	Project Access Northwest	10,416.67	Program Payment
07/15/2020	Puget Sound Christian Clinic	50,245.50	Program Payment
07/15/2020	South Snohomish County Fire & Rescue	26,875.00	Program Payment
07/15/2020	Therapeutic Health Services	20,833.33	Program Payment
07/15/2020	Volunteers of America Western WA	6,750.42	Program Payment
07/15/2020	Wonderland Development Center	27,239.33	Program Payment
	Total Wires/ACH Transactions	<u>701,133.05</u>	

Transaction Date	Payee	Amount	Purpose
Kruger Clinic Activity:			
1393-1407	misc	Various Claimants/Vendors	Administered by Azose
		<u>19,167.82</u>	
Work Comp Activity:			
305455-305456	misc	Various Claimants/Vendors	Administered by Eberle Vivian
		<u>653.37</u>	
	Total Disbursements	<u>950,797.61</u>	

Transaction Date	Payer	Amount	Purpose
Deposits:			
07/01/2020	Value Village	32,217.23	Monthly Rent - with payment 2 of 12 for April/May Rent Deferral
07/02/2020	Swedish/Edmonds	782,863.91	Monthly Rent
07/02/2020	Swedish Edmonds Children's Clinic	21,506.33	Monthly Rent
07/02/2020	Swedish Edmonds Kruger Clinic	49,225.09	Monthly Rent
07/03/2020	Edmonds Medical Clinic	2,285.10	Monthly Rent
07/01/1977	Healthcare Realty	4,663.72	Ground Lease - still owes leasehold excise tax from 1/1/20
07/07/2020	Raymond Liu, D.D.S.	3,898.67	Monthly Rent
07/07/2020	Allied Dermatology Partners	7,517.38	Monthly Rent - UNDERPAID by April/May/June Rent Deferral
07/10/2020	Snohomish County	89,556.70	Levy
07/10/2020	Brian Takagi, MD	253.89	Monthly Rent and payment of missed rent from Feb and April
07/31/2020	Swedish/Edmonds	782,863.91	Monthly Rent
07/31/2020	Swedish Edmonds Children's Clinic	21,764.67	Monthly Rent
07/31/2020	Swedish Edmonds Kruger Clinic	49,225.09	Monthly Rent
	Total Deposits	<u>1,847,841.69</u>	

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT #2
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14348 through 14392 have been issued for payment in the amount of \$229,843.37. These warrants are hereby approved.

Attest:

Linda Hunt

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Warrants Processed:	07-01-2020 – 07-31-2020		\$229,843.37
Work Comp Claims Pd:	07-01-2020 – 07-31-2020		653.37
Kruger Clinic Processed:	07-01-2020 – 07-31-2020		19,167.82
Payroll:	06-14-2020 – 06-27-2020	23,975.79	
	06-28-2020 – 07-11-2020	15,224.12	
	07-12-2020 – 07-25-2020	<u>16,721.76</u>	
			55,921.67
Electronic Payments/ Adjustments:	Payroll Taxes	23,045.70	
	Payroll Processing	273.14	
	Valic Retirement	4,454.16	
	FSA Payments	150.00	
	Bank Fees	417.92	
	WA State Dept Revenue Program Expenditures	<u>801.81</u> <u>616,068.65</u>	
			<u>645,211.38</u>
	Grand Total		<u>\$950,797.61</u>

Program Oversight Committee – August 2020

I. **Renewal Applications**

1. Lahai Health – Dental Program	Request for September – December 2020		
	\$131,300		
<p>A renewal request to support operational costs of the Lynnwood-based dental clinic serving uninsured/underinsured, particularly immigrants and refugees. Funding primarily supports the staffing costs of 2 part-time dentists, 2 dental assistants, 1 dental hygienist, other staff. The previous funding level was \$425,946 per year for 2 years.</p> <p>This request was originally for \$461,000 per year for 3 years and was revised at the request of Program Committee and staff.</p>			
Expected Results	<p>The program will track:</p> <ul style="list-style-type: none"> - Unduplicated patients served (n=150) - Patient visits (n=570) - Procedures performed (n=1,100) 		

2. Latino Educational Training Institute (LETI) – Health & Wellness Coordinator	Request Year 1	Request Year 2	Request Year 3
	\$65,000	\$43,000	\$22,000
<p>This renewal request would support 1 FTE to work with at-risk, first- and second-generation Latino families and individuals in assessing health needs, providing navigation and support, and soft referrals to services. This program was previously funded for 1 year at \$65,000. LETI anticipates the role will be fully funded through earned income from other LETI programs by the end of Year 3.</p>			
Expected Results	<p>The program expects to serve 500 participants annually and will track:</p> <ul style="list-style-type: none"> - Improved physical health (n=250) - Improved emotional well-being (n=250) - Improved ability to meet basic needs like food, housing, transportation (n=250) - Improved relationships with other people (n=200) - Improvement in job readiness/attainment (n=200) 		

3. Vaxpoint LLC dba Seattle Visiting Nurse Association – Uninsured Immunization Partnership	Request Year 1		
	Up to \$40,000		
<p>A renewal request to provide flu immunizations to uninsured individuals at drive-thru community shot clinics through partnerships with Edmonds School District and Edmonds College. Verdant would be billed at a cost per immunization rate of \$40. SVNA would bill insurance for insured individuals.</p>			
Expected Results	<p>The program will track:</p> <ul style="list-style-type: none"> - Patients served - Contact information for Verdant follow-up in the future. When COVID-19 immunizations are available, Verdant could connect with flu shot recipients about access. 		

Program Committee Recommendations:

Lahai Health Dental Program: Recommend funding for 4-month period. The program has underperformed and while some of that was due to turnover in staffing and COVID-19, the committee would like to see consistent outcomes during this period. The committee would be open to renewal funding at the end of 4 months and encourages Lahai to discuss progress with staff regularly.

LETI Health & Wellness Coordinator: Recommend funding as requested. The program reaches an underserved population and connects to multiple Verdant priority areas.

Seattle Visiting Nurse Uninsured Immunization Partnership: Recommend funding as requested.

II. Modifications to Contracts

Organization	Project/Program	Time Period	Funding to Be Returned	Recommendation
City of Lynnwood	Move 60 Teens	1/1/18-12/31/20	Approx. \$45,000 of the \$313,860 (3-year total)	Discontinue and return unspent funds. Program is unable to access target population and agreement is set to expire in December 2020.

III. Superintendent’s Discretionary Report

Newly Funded

Item	Organization	Project	Time Period	Cost
A.	Lynnwood Food Bank	Food Access Program	3 months (Aug-Oct 2020)	\$30,000 total
B.	Edmonds Food Bank	Food Access Program	3 months (Aug-Oct 2020)	\$30,000 total
C.	Korean Women’s Association	Nutrition Access Program	5 months (Aug-Dec 2020)	\$25,000 total (\$5,000 per month)
Total				\$85,000

Verdant Community Social Worker Highlights: July/August 2020

- During this period of shelter in place, several clients have faced increased behavioral health and medical issues.
I have worked closely with several to work towards improved overall health and wellness. Several of my chronically homeless clients have disappeared; however, I do get reports from police, the hospital, or others if they have had contact with them.
- Client who completed detox (57) is doing very well and remains clean and sober. As this client is isolated,
I was able to find an Xbox so they are better able to spend time, and are less lonely.
- The client (53), who decreased drinking, actually turned for the worse and is drinking much more heavily. The client picked up a homeless person and took them home. The person shared heroin with them, but client had never done heroin before, and this lasted for 2 straight days. With the help of Lynnwood Police, we were able to remove homeless person from the premises, but not until after this homeless person stole several hundred dollars, and “trashed” apartment. At this point client did request detox. After arriving at detox client was transported to hospital due to possible concerns over being positive for Covid-19. Client did test negative, and was released after several days in hospital. Unfortunately, client did not return to detox, and is drinking heavily again. As this is a CHART client, the CHART Social Services team is are working on several possible interventions at this point.

Verdant Community Wellness Center Report: August 26, 2020

Addressing Food Insecurity during the economic crisis:

- Exploring opportunities to expand food delivery to individuals with limited access to food banks
- Distributed 820 Fruit & Veg. Vouchers since April, 2020 to food insecure clients thru 7 partners

Modifying programming to serve vulnerable, at-risk populations:

- Completed pilot of Verdant’s 12-week Diabetes Prevention Series via zoom – next series Jan 2021
- Monthly Diabetes Support Group: 8/19/20 *Updates on Nutrition in Managing Diabetes* - 26 registered

Offering behavioral health resources for the community virtually:

- Offering a free 8-week Virtual Support Group on “Grief & Loss” 9/1 – 10/20
- Offering COVID-19 telehealth counseling for residents experiencing heightened anxiety/depression

Virtual Program Planning:

- Scheduled 10 nutrition classes (cooking demos & series) for Oct-Dec (once tech upgrades in place)
- Developing “Healthy Living Academy” a series of virtual classes for 2021 based on Verdant’s branded topics of Stay Well / Eat/Better / Get Active / Stress Less

Note: Sue Waldin is assisting with grant modifications and working with 7 grantees

August 2020 Multicultural Program & Outreach Report

- **Weekly Parent Support group:** This program has moved to weekly via Zoom and has been running since March 5th, 2020- 24 parents/participants
- **Weekly Community Health Board Coalition** Strategic planning to respond to COVID community needs since March 2020. Working with 15 organizations to plan future collaborations to serve the community.
- **Public Service Announcement to reach underserved communities on the importance of face coverings:** Verdant is collaborating with the Snohomish Health District and Primal LLC to develop a culturally appropriate public message in Spanish and indigenous languages.
- **Parent Summit:** 10 days of professionals presenting online to Latino families to support the transition to online education or in person. Starts Agosto 24 through Sept 5th
- **Monthly Women's Support Group:** re-started on Monday August 17th- third Monday of the month. There are 12 participants
- **Mental Health Monthly series:** Starts august 25 with Mental Health and the impact of Covid-19

Marketing Report

Cloth Face Coverings

- Materials to supplement the branded cloth face coverings are in development to educate people about how to wear it appropriately and how to keep it clean.
- Current partners to distribute masks starting in September 2020 include: Concern for Neighbors Food Bank, Edmonds Food Bank, Homage, and Lynnwood Hygiene Center. Others will be identified in coming months as supplies from other sources (including cities' distributions using federal CARES Act funding) are exhausted.

NOTE: Without a Director of Community Impact on board, Jennifer Piplic is also currently focused on approx. 20 contract modifications and COVID-19 funding opportunities.