

VERDANT HEALTH COMMISSION  
 PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
 BOARD OF COMMISSIONERS  
 Regular Meeting  
 A G E N D A  
 October 28, 2020  
 8:00 a.m. to 9:40 a.m.

Due to the Governor’s Proclamation 20-28 et seq that temporarily waives and suspends sections of the Open Public Meetings Act, the October 28, 2020 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/85336501485>  
 Meeting ID: 853 3650 1485 Passcode: 895540 or the call-in number is 253 215 8782  
 Meeting ID: 853 3650 1485 Passcode: 895540

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Approval of the Minutes			
a) September 26, 2020 Board Meeting	Action	8:01	3-7
b) September 26, 2020 Special Meeting	Action	8:02	8-14
c) October 14, 2020 Special Meeting	Action	8:03	15-16
C. Superintendent Report	Information	8:03	---
a) Verdant Operations update			
b) Community Outreach update			
c) Decision on next steps for Value Village Property	Action	8:10	---
d) Feasibility Study for Pediatric 16-Bed Inpatient Behavioral Health Facility	Information	8:20	17-19
D. Executive Committee Report	Information	8:35	---
E. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:40	20-24
b) Authorization for payment of vouchers and payroll	Action	8:45	25
c) Resolution 2020:07 – Approving dollar amount and percentage increase in regular property tax levy for calendar year 2021	Action	8:50	26-28
d) Resolution 2020:08 – Approving and adopting the District's budget and regular property tax levy for calendar year 2021 and approving the limit factor for the District's regular property tax levy in calendar year 2021	Action	8:55	29-34
e) Resolution 2020:09 – Fixed Asset Disposition	Action	9:00	35-37
F. Program Committee Report			
a) Conflicts of Interest	---	9:05	
b) Program investment recommendations	Action	9:10	38-40
c) Status of Verdant grants + COVID-19	Information	9:20	
d) CEO Roundtable Discussions from November 2 to 10	Information	9:25	
e) Verdant Program & Marketing Highlights	Information	---	41-43

G. Public Comments (please limit to three minutes per speaker)	---	9:30	2 ---
H. Commissioner Comments	---	9:35	---
I. Adjournment	---	9:40	---

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting  
via Zoom**

**September 26, 2020**

- Commissioners Present** Bob Knowles, President (via Zoom)  
Karianna Wilson, Secretary (via Zoom)  
Deana Knutsen, Commissioner (via Zoom)  
Fred Langer, Commissioner (via Zoom)  
Dr. Jim Distelhorst, Commissioner (via Zoom)
  
- Staff** Lisa Edwards, EdD, Superintendent (via Zoom)  
Zoe Reese, Director of Community Impact (via Zoom)  
Jennifer Piplic, Marketing Director (via Zoom)  
Sue Waldin, Community Wellness Program Manager (via Zoom)  
Sandra Huber, Community Engagement Manager (via Zoom)  
Nancy Budd, Community Social Worker (via Zoom)  
Karen Goto, Executive Assistant (via Zoom)  
Erica Ash, Ash Consulting (via Zoom)
  
- Guests** Members of the Community (via Zoom)
  
- Call to Order** The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 9:01 a.m. by President Knowles.
  
- Approval of Minutes** ***Motion was made, seconded and passed unanimously to approve*** the minutes of the regular board meeting on August 26, 2020.
  
- Superintendent Report** Dr. Edwards reported on the following items:
  1. Verdant Operations update:  
Technology audit has been completed. Board provided unanimous approval of the written cost proposed to upgrade technology at the Verdant Community Wellness Center. This work will begin in October 2020 by Dynamic Computing.

2. Two interviews for the Finance & Operations Director have been completed by staff and an offer will be coming soon.

**Executive Committee Report**

President Knowles noted that the committee met on September 16, 2020 to review the agendas for the September 26, 2020 board meeting and special meeting. No action was taken.

**Finance Committee Report**

Commissioner Langer noted that the committee met on September 16, 2020. Ms. Ash reviewed the financial statements and cash activity for August 2020 (E:49:20) and noted that no prepayment of rent from Swedish Edmonds occurred in August 2020. The refund from the City of Lynnwood in the amount of \$156,134.83 was noted to be from their Bike2Health program.

**Authorization for Payment of Vouchers & Payroll**

Warrant Numbers 14393 through 14436 for August 2020 for payment in the amount of \$155,313.17 were presented for approval (E:50:20) by Commissioner Langer. **Motion was made, seconded and passed unanimously to approve.**

**Resolution 2020:05 Remove Linda Hunt and appoint Erica Ash as Auditor**

**Motion was made, seconded and passed unanimously to approve** Resolution 2020:05 which removes Ms. Linda Hunt as Auditor of the District and appoints Ms. Erica Ash as Auditor of the District, until the next Finance & Operations Director is in place.

**Resolution 2020:06 Appoint Zoe Reese as Treasurer**

**Motion was made, seconded and passed unanimously to approve** Resolution 2020:06 which removes Ms. Erica Ash as Treasurer of the District and appoints Ms. Zoe Reese as Treasurer of the District.

**Program Committee Update**

The Program Committee met on September 17, 2020. Commissioner Distelhorst indicated that there is one new grant request, 8 modifications to contracts, and 6 Superintendent Discretionary fund programs (E:51:20). Commissioner Distelhorst also indicated that he will recuse himself from the City of Edmonds grant modification request. No other conflicts of interest were reported by the commissioners.

Commissioner Distelhorst presented the renewal application for approval.

New application:

**Motion was made, seconded and passed**

**unanimously to approve** \$95,000 from October 2020 to December 2021 for Volunteers of America and Edmonds College to place a bilingual English/Spanish 2-1-1 Community Resource Advocate at Edmonds College with flexibility to visit other locations in South County to provide services. This replaces the 2-1-1 Community Resource Advocate previously located at Verdant and that contract was to scheduled to end on December 31, 2020 (Exhibit:52:20).

**Motion was made, seconded and passed with one abstention from Commissioner Distelhorst to approve** Reallocation of \$70,000 to the City of Edmonds for a physical activity program and park improvements at Civic Park.

**Motion was made, seconded and passed**

**unanimously to approve** the following modifications to contracts:

1. Center for Human Services youth counseling program at \$540,000 for 2 years, September 2019 to September 2021.
2. Center for Human Services behavioral health integration at Virginia Mason-Edmonds Family Medicine program at \$301,195 for 3 years, March 2020 to February 2023.
3. Homage for care coordination program at \$430,970 for 3 years, January 2020 to December 2022.
4. Parent Trust for Washington Children stress management and relaxation training program at \$60,000 for 3 years, September 2018 to September 2021.
5. Medical Teams International for mobile dental program at \$299,700 for 3 years, September 2018 to September 2021.
6. Medical Teams International for new mobile dental fuse vans at \$358,917, July 2019 to December 2022.
7. Greater Seattle YMCA for drowning prevention/swim lessons invoiced for services

for grant period extension to end December 31, 2021, previously expiring December 2020.

The following projects are newly funded through the Superintendent Discretionary Fund:

1. Jean Kim Foundation Hygiene center in the amount of \$56,420 for September to December 2020.
2. LETI in the amount of \$16,500 for a Back-to-School Success during COVID-19 Pandemic program for 3 months.
3. Foundation for Edmonds School District in the amount of \$18,830 for a nutrition access program from September to December 2020.
4. Parent Trust for Washington Children in the amount of \$850 for a SMART (Stress Management and Relaxation Training) Parent online class for October to December 2020.
5. Kindering in the amount of \$2,700 for a monthly parent support group and individual sessions for 3 months.
6. Wonderland in the amount of \$4,400 for a weekly parent support virtual classes, 2-separate 8-week groups. Time period is to be determined.

Superintendent Edwards informed the board that the grant agreement form has been updated to include sections on grant modifications and corrective action. This new form will be placed on the Verdant website. The Verdant Partner Roundtable on November 20, 2020 will include time to inform partners of new requirements. Verdant will also be adding technical assistance workshops in 2021 for grant partners on topics such as how to build community partnerships and financial management. Commissioners Knutsen and Distelhorst commented that these updates are a good move and that this will strengthen partnerships with grantees moving forward.

### **Verdant Program Highlights**

See Exhibit 53:20 for updates on activities at the Verdant Community Wellness Center, Multicultural Program and Outreach, Community Social Worker,

and Marketing highlights for August and September 2020.

**Public Comments**

1. Ms. Casey Davis of the Edmonds Food Bank thanked Verdant for addressing food insecurity. The Edmonds Foodbank has a strategic plan but with restrictions on their current location and days open to serve the community, they are attempting to find alternatives.
2. Mr. Carl Zapora of Edmonds College also thanked Verdant for the support to the Edmonds Food Bank and is excited about the relocation of the 2-1-1 Community Resource Advocate to Edmonds College.
3. Mr. Pat Shields of the Edmonds Food Bank welcomed Superintendent Edwards to Verdant, commented that the Edmonds Food Bank now has a 501c3 status and also commented that they are looking at the Edmonds Value Village property as a potential site for the food bank.

**Commissioner Comments**

Commissioner Knutsen commented on the amount of good work that the staff has put in on the grant modification process.  
Commissioner Distelhorst echoed earlier comments that COVID-19 is an accelerant.  
Commissioner Wilson thanked the Edmonds Food Bank for partnering with Verdant.  
Commissioner Knowles also thanked the Edmonds Food Bank.

**Adjournment**

The meeting was adjourned at 9:42 a.m.  
Special Meeting will begin at 10:10 a.m.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**BOARD SPECIAL MEETING  
September 26, 2020  
Zoom**

<b>Commissioners Present</b>	Bob Knowles, President (via Zoom) Karianna Wilson, Secretary (via Zoom) Deana Knutsen, Commissioner (via Zoom) Fred Langer, Commissioner (via Zoom) Dr. Jim Distelhorst, Commissioner (via Zoom)
<b>Staff</b>	Lisa Edwards, EdD, Superintendent (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Sue Waldin, Community Wellness Program Manager (via Zoom) Sandra Huber, Community Engagement Manager (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Karen Goto, Executive Assistant (via Zoom) Erica Ash, Ash Consulting (via Zoom)
<b>Guests</b>	Margot Helphand, Facilitator Members of the community
<b>Call to Order</b>	The Special Meeting of the Board of Commissioners was called to order at 10:10 a.m. by President Knowles. President Knowles announced that another special meeting will be scheduled for Fall 2020 to do strategic planning and succession planning for 2021.
<b>Major Accomplishments</b>	Ms. Margot Helphand started the retreat by leading a discussion with board members on the major accomplishments of the last 6 to 8 months (E:54:20) Commissioner Knowles commented that the hiring of a new Superintendent and Verdant's response to COVID-19 are highlights. He also acknowledged Ms. Piplic for her work with Verdant's response to COVID. Commissioner Langer commented that Verdant re-invented themselves and proved that Verdant is a nimble organization. Commissioner Wilson commented that Verdant was able to respond well to COVID and work with grant partners to pivot their work.

Commissioner Distelhorst acknowledged Ms. Piplic for working with grant partners to pivot because of COVID, especially with food insecurity.

Commissioner Knutsen commented that Verdant has improved its touch with grantees and that the Superintendent, staff and new staff to come are good things.

## Strategic Priorities

Superintendent Edwards introduced Ms. Zoe Reese, Verdant Director of Community Impact, to the board.

Ms. Helphand led the board in a review of the 2016 to 2019 Strategic Priorities which include long-term prevention with 3 focus areas (increase mental health and decrease adverse childhood experiences, reduce childhood obesity, create long-term improvements that support healthy lifestyles), and treatment/access to healthcare with 2 focus areas (improve treatment/access to healthcare and improve dental access).

Commissioners discussed Verdant Organizational Goals of strategic alignment, community need data, financial reserve and investments and commented on what is working, what needs more data, and what might Verdant need in the future.

Suggestion was made by Facilitator to add more detail to these goals so the meaning is clear to everyone.

Superintendent Edwards asked the board if any of these goals were not met.

Verdant Interim Finance Director provided 2021 budget assumptions (E:55:20) and noted that the Superintendent Discretionary fund was increased to \$1 million due to COVID and this amount will be kept for 2021 for assistance with future vaccine distribution. Draft capital budget for 2021 Wellness Center improvements, Kruger Clinic improvements, and Value Village were also provided.

Unmet Community Needs: based on the Snohomish County Human Services Low Income Community Needs Assessment for 2019 (E:56:20), unmet community needs include housing, medical care, dental care, food, help getting benefits, help with utilities, transportation, mental health, disabilities, and seniors. Public Hospital Districts have not historically been involved with housing. Based on the

City of Lynnwood Human Services Commission report of March 2020 (E:57:20), unmet community needs include free gathering space for the community, affordable medical care, affordable dental care, access to reliable transportation, access to medical care.

Verdant will host some listening sessions with municipalities to understand these unmet needs.

Commissioners also discussed other needs that were not listed including domestic violence, detox center, food insecurity, vouchers for the homeless, and eyeglasses.

Commissioners would like Attorney Brad Berg to look at state law and RCW requirements and what role Verdant as a public hospital district can have in housing and transitional housing, food, and vision hardware.

Commissioners discussed if any strategic priorities should be eliminated.

2021 Priorities: Commissioners were asked to look out 18 months from now and identify which needs should become 2021 priorities for Verdant. Food, housing, vision hardware, transportation, domestic violence, and rehab/detox were discussed.

Commissioners were also asked if anything from current priorities should go away.

Commissioners believe that mental health is important. Suggestion was made to convene a meeting with elected officials to hear what they are hearing about the needs of the community. What are other organizations doing to address needs so Verdant can see any gaps. Verdant should also assess the effectiveness of currently funded programs to see if Verdant is missing certain groups of people. Verdant should link multiple priorities into one and identify multiple partners so that Verdant is not the only funder for that priority.

President Knowles adjourned the meeting at 12:00 p.m. for a 30-minute lunch break.

### **Call to Order**

The Special Meeting of the Board of Commissioners was called to order at 12:30 p.m. by President Knowles.

### **Grant-Making Update**

Superintendent Edwards is working on an improved process for how Verdant makes grants and adding possible matching funds, doing a perception survey of what grantees like and don't like, scheduling workshops for

grantees on using your Verdant grant, providing technical assistance with utilizing a grant-making portal, partnering with UW School of Public Health and AmeriCorps for interns, hiring internal and external interns for Verdant. Currently, success is based on what the grantee gives Verdant in their final report.

Commissioners discussed how they would like Verdant Grant-Making to be known. Comments included using the Verdant mission statement and being transparent, responsive, effective, accessible, objective and respectful. The focus is on the public hospital district but what is Verdant's place in the larger county and state? What is Verdant's role in advocacy? Does Verdant have a role in educating elected officials on health and wellness? With many cities cutting services due to budget shortfalls, Verdant should not be looked at as the back-up for these shortfalls.

Considering all of these questions, Superintendent Edwards will bring a blueprint to the Program Committee and then to the full board.

### **Value Village Scenarios**

Superintendent Edwards presented the 4 scenarios for the board to consider:

1. Scenario 1: Sale Perspective (E:58:20). Based on the CBRE assessment, the property was purchased for \$1.4 million in 1995 and could sell for \$5.2 to \$5.5 million today. Many developers are interested in the property and South County Fire is also interested in purchasing the land for a new fire station (E:59:20). For Verdant the issue will be the lack of parking space.
2. Scenario 2: Lease Perspective. With this scenario, there is low capital outlay with a long-term lease or high capital outlay to get the property to become a medical-grade space. This option is not recommended as it is cost prohibitive.
3. Scenario 3: New Development (E:60:20). Ankrom Moisan and Mortensen Construction provided two options; a medical office building, and a behavioral health/medical office building. They also provided a rough estimate for building a pediatric in-patient behavioral health 15 to 20 bed facility at an estimated cost of \$15,033,180. A larger facility would require underground parking which is very expensive.

4. Scenario 4: Edmonds Food Bank (E:61:20). The food bank is offering \$9500 a month in rent with a 5-year lease. Note – current lease revenue from Value Village is \$25,000 a month.

Decision Points: Superintendent Edwards provided these points for the board to consider – Value Village still has merchandise in the building, and the building is not being utilized which could invite vandalism, etc., Value Village is open to an early buy-out before December 31, 2021, and construction could not commence until 2022 at the earliest.

Commissioners discussed the options including selling now and looking for an alternative site for new development, doing a land swap (1031 exchange), renting to the Edmonds Food Bank, building a pediatric behavioral health and finding a partner to run the facility, doing something with adult behavioral health. Commissioner Distelhorst cautioned the board that Verdant needs to first identify a partner to provide behavioral health before doing any construction. A healthcare consultant could be hired to do a needs assessment of behavioral health including talking to Ryther, Fairfax, Children's. Since many businesses have been going out-of-business due to COVID, there may be more properties that are better suited for a clinic. Board will need to assess the community needs, do a property survey and then locate potential properties. All board members would rather develop the Value Village property than sell it and would like to keep it until Verdant knows of another property to purchase.

Commissioners also discussed the need for housing in the district and the potential for the Value Village property to be used for that.

Superintendent Edwards will look at hiring a healthcare consultant by December 2020 to complete a feasibility assessment. She will start with the RFQ process for the selection of a consultant and Commissioner Wilson will assist with this. Commissioners Distelhorst, Langer and Knowles expressed their preference for selling the property now to South County Fire rather than to a developer who might just flip it. They recommend selling now, see what

other properties are available after COVID, and doing research in the meantime.

Superintendent Edwards will look into the land swap idea with South County Fire and ask John Bauer of CBRE to see what \$5 million can buy elsewhere in the district as well as other options. She will also communicate with the Edmonds Food Bank on the board's next steps and will keep open the communication with them.

Goal is January 2021 for the final decision to be made.

### **Major Tasks for 2020**

Superintendent Edwards shared the remaining 2020 tasks for Verdant (E:54:20) including implementing a grant-making update and a new grant agreement and including these on the Verdant website, implementing a 2021 marketing strategy, implementing the updated Employee Handbook and annual performance planning, implementing the recommendations from the recent technology audit of the Verdant Wellness Center, and scheduling listening sessions in November 2020 to understand public perceptions.

### **Upcoming Board Meetings**

Budget meeting on October 14, 2020, 6 p.m. via Zoom  
Regular board meeting on October 28, 2020, 8 a.m. via Zoom

Special board meeting for strategic planning on November 12, 2020, 5 p.m. via Zoom.

### **Wrap-up & Reflection**

Commissioners commented that the Zoom format worked well for this retreat and thanked the Verdant staff for their work.

Facilitator notes from Ms. Helphand are attached to these minutes.

### **Adjourn**

No action was taken at the meeting.

There being no further business to discuss, the meeting was adjourned at 2:05 p.m.

Board Special Meeting

September 26, 2020

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**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**SPECIAL MEETING  
October 14, 2020  
6:00 p.m.  
Zoom Meeting**

<b>Commissioners Present</b>	Bob Knowles, President Fred Langer, Commissioner Deana Knutsen, Commissioner Karianna Wilson, Commissioner Dr. Jim Distelhorst, Commissioner
<b>Staff Present</b>	Dr. Lisa Edwards, Superintendent Jennifer Piplic, Marketing Director Sue Waldin, Community Wellness Program Manager Karen Goto, Executive Assistant
<b>Guests</b>	Erica Ash, Ash Consulting
<b>Call to Order</b>	The Special Meeting of the Board of Commissioners was called to order by President Knowles at 6:03 p.m.
<b>Superintendent's 2021 Proposed Budget Presentation</b>	Ms. Ash and Superintendent Edwards presented the Superintendent's Proposed 2021 budget which is basically a break-even budget. Information presented included the budgeting timeline, organizational goals, revenue and expense trends from 2012 to 2021, revenue assumptions, revenue by source, expenses by department, external program grants, potential grant renewals, and internal Verdant programs (E--:20). Questions were asked by the commissioners about the vacant Swedish Kruger Medical Office Building space, the need for behavioral health in the school district, and these were answered by staff.
<b>Public Hearing</b>	President Knowles opened the public hearing at 7:02 p.m. No members of the public were in attendance to provide testimony. No staff present provided comments or testimony. President Knowles closed the public hearing at 7:06 p.m.
<b>Commissioner Discussion</b>	Commissioners discussed current funding of several grantees and how Verdant can still support these grantees but update the method of delivery due to COVID-19.

**Executive Session**

President Knowles recessed the special meeting at 7:06 p.m. into Executive Session to evaluate the qualifications of an applicant for public employment. President Knowles stated that the board would reconvene in 30 minutes and no action would be taken in Executive Session.

**Open Session**

The board reconvened into Open Session at 7:36 p.m.

**Adjourn**

The meeting was adjourned at 7:36 p.m.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

October 2020

By [Health Trends](#)

Frank Fox, PhD – Principal

Jonathan Fox, PhD – Consultant

Hunter Plumer, MHA – Consultant

## **Proposed Scope of Work**

Evaluate the feasibility of a proposed 16-bed behavioral health hospital located in Southwest Snohomish County, including Snohomish County Public Hospital District No. 2, serving children and adolescents, ages 5 to 17. The analysis would focus on an evaluation of the South Snohomish market, the availability of child and adolescent psychiatric beds to South Snohomish residents, utilization projections, and financial performance. These are described briefly below.

## **Project Description**

- 16-bed behavioral health center.
- Confirm site for proposed facility.
- Serve patients aged 5 to 17 years old.
- Confirm program/service mix for Inpatient and outpatient care.

## **Project Cost Estimates**

Phase 1. Market Analysis and Determination of Need = \$8,000

Phase 2. Financial Evaluation and CON Regulatory Analysis = \$6,000

Phase 3. Certificate of Need Preparation and Submittal; Not estimated at this time. It is unclear if CON is required.

## **Phase 1. Market Analysis and Determination of Need**

*Estimated project cost = \$8,000*

Analysis will begin with a brief market overview of the Snohomish and Southwest Snohomish planning areas and include a demographic snapshot and estimates of medical use rates for outpatient behavioral health facilities and inpatient facilities with a focus on behavioral health care. Market overview would also include a patient origin analysis, that is, where patients receive behavioral health care. This data is available for inpatients, by age, by site of care. A literature review to assess and confirm utilization use rates and trends will support the above analyses.

There are ten inpatient psychiatric hospitals in Western Washington, and another 19 acute care hospitals with psychiatric units. Of the latter, at least four do not report any psychiatric beds or patients served. Market analysis would include evaluation of supply of inpatient psychiatric beds available to Snohomish residents, with a focus on facilities treating children and/or adolescents. Initially it appears three Western Washington hospital facilities treat adolescents, and one facility treats children under the age of 12. These include Smokey Point Behavioral Hospital in Snohomish, Fairfax Behavioral Health Kirkland in King, St. Anne Medical Center in King, and Navos in King.

From the market assessment and compilation of behavioral health use rates, estimates of demand will be prepared, then compared to supply estimates. In this sense, we would construct a utilization model to estimate planning area resident need and reasonable patient projections. The utilization models will test different scenarios of utilization assumptions.

- 
- I. General Market Analysis
    - Service Area definition.
    - Historical and projected population by demographic group (age, sex).
  - II. Behavioral Health
    - Identify existing providers and bed supply count in surrounding region.
    - Historical trends in inpatient care for behavioral health services.
      - Analysis of Washington State’s hospital discharge database, Comprehensive Hospital Abstract Reporting System (CHARS). Focus on cases classified under major diagnostic category (MDC) 19 (psychiatric) or MDC 20 (substance abuse / chemical dependency).
      - Out-migration.
      - Patient origin.
      - Payor mix.
      - Service area use rate compared to other comparable areas in Washington State.
    - Analyze other resources (e.g. N-MHSS, N-SSATS) that may give indication of existing outpatient programs available in Service Area and surrounding region.
    - Regulatory analysis, including what is subject to full CON-review or eligible for exemption.
  - III. Utilization Projections
    - Inpatient: distinguish between psychiatric (MDC 19) and substance abuse / chemical dependency (MDC 20).

#### IV. Determination of Need

- Evaluate overall determination of need for new behavioral health hospital in South Snohomish County based on utilization projections.

### **Phase 2. Financial Evaluation and CON Regulatory Analysis**

*Estimated project cost = \$6,000*

This phase would build upon Phase 1 models. Estimates of utilization for different program elements will be translated into a revenue and expense model. These estimates will be prepared from our experience with similar models, from available, public information and Client feedback. Financial models would include staffing models, revenue and expense projections, including expenses associated with capital expenditure estimates. Forecast models would include sensitivity tests of key model assumptions and drivers, such as utilization, over a forecast period of five years.

#### V. Financial Modeling and Evaluation

- Compile necessary revenue and expense statistics.
- Develop pro forma financial statements, including a forecast of the income statement and cash flow statement. A balance sheet can also be developed if requested.
- Perform discounted cash flow analysis.
- Conduct sensitivity tests to assess impact on key financial measures such as net present value (NPV), internal rate of return (IRR), and breakeven / payback period.

#### VI. CON Regulatory Analysis.

- Given determination of CON regulations from above, this step will either be a CON application or a CON exemption request.

<i>Notes</i>
<ol style="list-style-type: none"> <li>1. Project cost estimates include time for client communications and meetings.</li> <li>2. Costs regarding development of a CON application are not included in either phase above.</li> </ol>

**Balance Sheet**  
As of September 30, 2020

	A	B	C	D
	Dec 31, 2019	Sep 30, 2020	\$ Change	Comments:
<b>1 ASSETS</b>				
<b>2 Current Assets</b>				
<b>3 Cash Balance</b>	1,642,443	2,466,641	824,198	Swedish prepaid rent for October
<b>4 Other Current Assets</b>	53,930,005	56,230,211	2,300,206	Includes Investments
<b>5 Total Current Assets</b>	55,572,448	58,696,852	3,124,404	
<b>6 Total Long-term &amp; Fixed Assets</b>	43,968,619	42,833,253	(1,135,366)	Net of Accumulated Depreciation
<b>7 TOTAL ASSETS</b>	<b>99,541,067</b>	<b>101,530,105</b>	<b>1,989,038</b>	
<b>8 LIABILITIES &amp; EQUITY</b>				
<b>9 Liabilities</b>				
<b>10 Current Liabilities</b>	2,585,729	2,355,647	(230,082)	Swedish prepaid rent for October
<b>11 Long-term Liabilities</b>	-	-	-	Bonds moved to current
<b>12 Total Liabilities</b>	2,585,729	2,355,647	(230,082)	
<b>13 Total Equity</b>	96,955,338	99,174,458	2,219,120	Annual Net Income/(Loss)
<b>14 TOTAL LIABILITIES &amp; EQUITY</b>	<b>99,541,067</b>	<b>101,530,105</b>	<b>1,989,038</b>	

**Profit & Loss**  
September 30, 2020

	A	B	C	D	E	F
	Sep Actual	Sep Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
<b>1 INCOME</b>						
<b>2 Ordinary Income</b>	972,797	957,036	15,761	8,281,051	8,412,877	(131,826)
<b>3 EXPENSES</b>						
<b>4 Operating Expenses</b>	226,532	708,861	482,329	1,647,354	1,878,650	231,296
<b>5 Depreciation Expense</b>	132,993	132,655	(338)	1,209,558	1,206,812	(2,746)
<b>6 Program Expenses</b>	595,442	484,008	(111,434)	6,848,609	7,141,921	293,312
<b>7 Total Expenses</b>	954,967	1,325,524	370,557	9,705,521	10,227,383	521,862
<b>8 OTHER INCOME/(EXPENSE)</b>						
<b>9 Total Other Income/(Expense)</b>	247,336	243,750	3,586	3,643,591	2,193,750	1,449,841
<b>10 NET INCOME/(LOSS)</b>	<b>265,166</b>	<b>(124,738)</b>	<b>389,904</b>	<b>2,219,121</b>	<b>379,244</b>	<b>1,839,877</b>

**Monthly Highlights**  
September 30, 2020

Verdant received dividend payments of \$40K, a realized loss of (\$1K) and an unrealized loss of (\$18K) on our investment portfolio which closed with an ending market value of \$55,606,297.

Program grant commitments total \$6,670,394 for 2020 excluding BHCF. Additional 2020 funding for COVID 19 programs total \$730,453.

Revenue of \$129K and expenses of \$107K from the Kruger Clinic were incurred, netting to an additional operating income of \$22K.

## Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
<b>Warrant Activity:</b>				
14437	09/10/2020	AmeriFlex Business Solutions	23.00	September 2020 FSA Administration
14438	09/10/2020	ArlenRose Frazier	1,351.50	C-WC 317 - Covid 19 Counseling
14439	09/10/2020	Armstrong Services	5,545.98	Janitorial
14440	09/10/2020	Ash Consulting	18,465.25	August Services
14441	09/10/2020	Audio Visual Specialists, Inc.	1,936.47	AV equipment for virtual programming
14442	09/10/2020	Azose Commercial Properties	6,480.00	Kruger Clinic Property Mgt - August and September
14443	09/10/2020	Cascade Security Corporation	565.90	September 2020 Parking Lot Security
14444	09/10/2020	CBRE, Inc.	9,142.50	Dr. Liu Lease Renegotiation - CBRE
14445	09/10/2020	Comcast - Acct # 8498310221378586	381.26	Telephone/Internet
14446	09/10/2020	Comcast - Acct # 905447969	542.21	Telephone/Internet
14447	09/10/2020	Consolidated Landscape Maintenance, Inc.	440.90	September 2020 Landscaping
14448	09/10/2020	Dataworks Consulting	873.35	IT support
14449	09/10/2020	ELTEC Systems, LLC	291.27	September 2020 Elevator Maintenance
14450	09/10/2020	Guardian Security Systems, Inc.	265.20	Elevator & Radio Monitoring 10/1-12/31/20
14451	09/10/2020	Jason Becker	480.00	Design of Community Kitchen Logo and Consultation for cooking demos
14452	09/10/2020	Philanthropy Northwest	650.00	2020 Prorated Annual Membership Dues
14453	09/10/2020	Sistema Escolar USA	1,150.00	WC 323 - Parent Summit 2020 - 8/27 and 9/2/20
14454	09/10/2020	Sound Dietitians LLC	1,905.20	WC 292 - Nutrition Counseling and WC 291 - Healthy Living Coaching Group
14455	09/10/2020	Teresa Luengo Cid	245.00	WC 328 - 2020 Parent Summit
14456	09/10/2020	Teresa Park Academy LLC	325.00	WC 324 - Parent Summit 2020
14457	09/10/2020	Verizon	109.24	September 2 - October 1, 2020
14458	09/10/2020	WA State Dept of Labor & Industries	396.01	Q2 2020 Self Insurance Fund
14459	09/10/2020	Waste Management	405.41	Garbage
14460	09/10/2020	Yasaura Carvajal	325.00	WC 322 - Parent Summit 2020
14461	09/17/2020	All Things HR	953.25	HR Services - August 2020
14462	09/17/2020	Angelica Hildebrandt	575.00	WC 325 - 2020 Parent Summit
14463	09/17/2020	Armstrong Services	75.00	Moving Furniture
14464	09/17/2020	Background Investigations	33.00	Background check for Director of Community Impact
14465	09/17/2020	City of Lynnwood - Utilities	869.11	Water/Sewer
14466	09/17/2020	Lowe Graham Jones PLLC	74.50	August Trademark Watch
14467	09/17/2020	Nariman Weaver	325.00	WC 320 - 2020 Parent Summit
14468	09/17/2020	Payden & Rygel	9,264.00	8/1 - 8/31/2020 Investment Advisory Services
14469	09/17/2020	Staples	241.25	Supplies
14470	09/17/2020	Velia Lara	2,875.00	WC 270 - Positive Discipline for Teenagers and WC 321 - Positive Discipline workshop
14471	09/17/2020	Yasaura Carvajal	1,921.00	WC 293 - Promotora Lead Work
14472	09/22/2020	Cascade Security Corporation	1,131.80	June and July 2020 Parking Lot Security
14473	09/25/2020	Alexander Printing Co, Inc	71.50	Reese Business cards
14474	09/25/2020	Armstrong Services	150.00	Removal of office items
14475	09/25/2020	Dataworks Consulting	785.21	IT support
14476	09/25/2020	Eberle Vivian	4,521.60	4Q 20 Self Insurance Work Comp Claims Administration
14477	09/25/2020	Luz E Diaz	-	VOID: Entered Wrong Amount - see warrant #14484
14478	09/25/2020	McKinstry Co., LLC	1,397.04	HVAC repair and maintenance
14479	09/25/2020	Parsi Properties LLC	2,786.00	October 2020 - Parking lot lease

	<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Warrant Activity (continued):</b>				
14480	09/25/2020	Principal Life Insurance Co.	1,297.67	October 2020 EE Life Support
14481	09/25/2020	Quadient Finance USA Inc.	60.00	Postage
14482	09/25/2020	Regence Blueshield	4,981.78	October 2020 Medical & Dental Insurance
14483	09/25/2020	Sound Publishing, Inc.	44.80	Legal Notice 9/26/20 Board Meeting
14484	09/25/2020	Luz E Diaz	1,600.00	WC 307 - Women's Support Group and Mental Health Workshops
14485	09/25/2020	Dynamic Computing	2,752.50	IT Audit
		Total Warrants	<u>91,081.66</u>	

	<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Wire/ACH Activity:</b>				
	09/10/2020	ADP	83.73	Payroll Fees
	09/10/2020	Valic	2,223.14	Payroll 401(a)/457 Deposit
	09/11/2020	Wells Fargo Merchant Services	70.00	Service Charge
	09/11/2020	Wells Fargo	348.19	Service Charge
	09/11/2020	ADP	6,112.88	ACH payroll taxes
	09/11/2020	ADP	16,026.30	ACH payroll transfer
	09/18/2020	ADP	85.85	Payroll Fees
	09/18/2020	ADP	10.00	Payroll Fees
	09/23/2020	Valic	2,223.14	Payroll 401(a)/457 Deposit
	09/25/2020	ADP	6,062.52	ACH payroll taxes
	09/25/2020	ADP	15,920.85	ACH payroll transfer

<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
09/10/2020	Jean Kim Foundation	56,240.00	Award C-S376 COVID 19 Response Hygiene Center
09/23/2020	Parent Trust for WA Children	850.00	Award C-S377 - Covid Funding
09/15/2020	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
09/15/2020	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
09/15/2020	Center for Human Services	36,553.66	Program Payment
09/15/2020	ChildStrive	50,850.16	Program Payment
09/15/2020	City of Mountlake Terrace	215,000.00	Program Payment
09/15/2020	Community Health Center of Snohomish Co	2,973.72	Program Payment
09/15/2020	Compass Health	29,289.58	Program Payment
09/15/2020	Concern for Neighbors Food Bank	200.00	Program Payment
09/15/2020	Domestic Violence Services Snohomish Co	8,000.00	Program Payment
09/15/2020	Edmonds Food Bank	5,000.00	Program Payment
09/15/2020	Edmonds School District No. 15	110,834.00	Program Payment
09/15/2020	Edmonds Senior Center	9,666.67	Program Payment
09/15/2020	Homage Senior Services	62,436.52	Program Payment
09/15/2020	Kindering	12,218.58	Program Payment
09/15/2020	Korean Women's Association	10,000.00	Program Payment
09/15/2020	Lynnwood Food Bank	839.58	Program Payment
09/15/2020	Medical Teams International	8,100.00	Program Payment
09/15/2020	Parent Trust for WA Children	5,000.00	Program Payment
09/15/2020	Prescription Drug Assistance Foundation	4,583.33	Program Payment
09/15/2020	Project Access Northwest	10,416.67	Program Payment
09/15/2020	Lahai Health	14,750.00	Program Payment
09/15/2020	South Snohomish County Fire & Rescue	26,875.00	Program Payment
09/15/2020	Therapeutic Health Services	20,833.33	Program Payment
09/15/2020	Wonderland Development Center	27,239.33	Program Payment
09/28/2020	Lahai Health	75,182.50	Program Payment
	Total Wires/ACH Transactions	<u>880,349.23</u>	

	<u>Transaction Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>	
<b>Kruger Clinic Activity:</b>					
	1421-1441	misc	Various Claimants/Vendors	61,851.35	Administered by Azose
<b>Work Comp Activity:</b>					
	305462	misc	Various Claimants/Vendors	34.97	Administered by Eberle Vivian
		<b>Total Disbursements</b>	<b>1,033,317.21</b>		

	<u>Transaction Date</u>	<u>Payer</u>	<u>Amount</u>	<u>Purpose</u>
<b>Deposits:</b>				
	09/01/2020	Swedish Edmonds	806,349.83	Monthly Rent
	09/01/2020	Swedish Edmonds Childrens Clinic	21,506.33	Monthly Rent
	09/01/2020	Swedish Edmonds Kruger Clinic	49,225.09	Monthly Rent
	09/01/2020	Value Village	32,217.23	Monthly Rent - with payment 4 of 12 for April/May Rent Deferral
	09/02/2020	Puget Sound Gastro	36,818.94	Monthly Rent - with payment 3 of 12 for April/May/June Rent Deferral
	09/02/2020	Edmonds Medical Clinic	6,607.60	Monthly Rent
	09/08/2020	Volunteers of America	19,323.47	Return of unspent program payments
	09/08/2020	Healthcare Realty	4,663.72	Ground Lease
	09/08/2020	Raymond Liu, D.D.S.	3,898.67	Monthly Rent
	09/10/2020	Snohomish County	18,016.47	Levy
	09/14/2020	Allied Dermatology Partners	13,667.95	Monthly Rent and payment of rent deferral from July and August
	09/17/2020	WA State Health Care Authority	23,730.00	NSACH
	09/21/2020	Eberle Vivian	643.82	Refund of overpaid patient claims
	09/21/2020	Compass Health	15,320.00	Return of unspent program payments
	09/21/2020	Edmonds Community College Foundation	205.67	Return of unspent program payments
	09/22/2020	City of Mountlake Terrace	215,000.00	Return of funds paid inadvertently paid before milestones were completed
	09/22/2020	Healthcare Realty	3,592.92	Payment of leasehold excise taxes from 1/1/20 - 6/30/20
	06/28/2020	Swedish Edmonds	806,349.83	Monthly Rent
	09/28/2020	Swedish Edmonds Childrens Clinic	21,506.33	Monthly Rent
	09/28/2020	Swedish Edmonds Kruger Clinic	49,225.09	Monthly Rent
	09/29/2020	Puget Sound Gastro	36,818.94	Monthly Rent - with payment 4 of 12 for April/May/June Rent Deferral
	09/29/2020	Healthcare Realty	4,663.72	Ground Lease
		<b>Total Deposits</b>	<b>2,189,351.62</b>	

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14437 through 14485 have been issued for payment in the amount of \$91,081.66. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Erica Ash

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

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Commissioner

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Commissioner

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Commissioner

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Warrants Processed:	09-01-2020 – 09-30-2020		\$91,081.66
Work Comp Claims Pd:	09-01-2020 – 09-30-2020		34.97
Kruger Clinic Processed:	09-01-2020 – 09-30-2020		61,851.35
Payroll:	08-23-2020 – 09-05-2020	16,026.30	
	09-06-2020 – 09-19-2020	<u>15,920.85</u>	
			31,947.15
Electronic Payments/ Adjustments:	Payroll Taxes	12,175.40	
	Payroll Processing	179.58	
	Valic Retirement	4,446.28	
	FSA Payments	0	
	Bank Fees and Supplies	418.19	
	WA State Dept Revenue	0	
	Program Expenditures	<u>831,182.63</u>	
			<u>848,402.08</u>
	Grand Total		<u>\$1,033,317.21</u>

**PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON  
RESOLUTION NO. 2020-07**

A RESOLUTION of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving the dollar amount and percentage increase in the District’s regular property tax levy for calendar year 2021.

WHEREAS, RCW 84.55.120 requires a taxing district, other than the state, that collects regular levies to hold a public hearing on revenue sources for the district’s following year’s current expense budget; and

WHEREAS, RCW 84.55.120 further requires the hearing to include consideration of possible increases in property tax revenues and requires that the hearing be held prior to the time the taxing district levies the taxes or makes the request to have the taxes levied; and

WHEREAS, RCW 84.55.120 authorizes the taxing district to hold a public hearing in conjunction with its annual budget hearing required by RCW 70.44.060(6); and

WHEREAS, a hearing in compliance with RCW 84.55.120 and RCW 70.44.060(6) was held on October 14, 2020; and

WHEREAS, the Board of Commissioners of the District, after hearing and duly considering all relevant evidence and testimony presented, determined that the District requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the District; NOW, THEREFORE,

BE IT RESOLVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, as follows:

Section 1. The Board of Commissioners hereby determines that the District requires a regular levy in calendar year 2021 of \$2,443,915.32, which amount is exclusive of the additional tax revenue resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any refunds made, in order to discharge the expected expenses and obligations of the District.

Section 2. The Board of Commissioners hereby approves an increase in the District’s regular property tax levy for calendar year 2021 in the amount of \$24,197.18, which is a percentage increase of 1.00% from calendar year 2020. This increase shall be in addition to the increase in

tax revenue resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property and any increase in the value of state-assessed property and amounts authorized by law as a result of any refunds made.

Section 3. The Superintendent is directed to certify to the County Assessor, no later than November 30, 2020, a copy of this Resolution showing its adoption; and to perform such other duties as are necessary or required by law to the end that the maximum levy capacity available to the District under chapter 84.55 RCW, as determined by the Washington State Supreme Court, is banked for use in future years.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at an open public meeting thereof, this 28th day of October 2020, the following commissioners being present and voting in favor of the resolution.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

## CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), hereby certify as follows:

1. The attached copy of Resolution No. 2020-07 (the “Resolution”) is a full, true and correct copy of a resolution duly adopted at a regular open public meeting of the Commission of the District held on October 28<sup>th</sup>, 2020, as that resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 28<sup>th</sup> day of October, 2020.

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

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Secretary of the Commission

**PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON  
RESOLUTION NO. 2020-08**

A resolution of the Board of Commissioners (“Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving and adopting the District’s budget and regular property tax levy for calendar year 2021 and approving the limit factor for the District’s regular property tax levy in calendar year 2021.

WHEREAS, RCW 70.44.060 requires the Superintendent of the District (the “Superintendent”) to prepare a proposed budget of the contemplated financial transactions of the District for the ensuing year and to file the budget in the records of the Board on or before the first day in November; and

WHEREAS, RCW 70.44.060 further requires the District to publish public notice of the proposed budget and the date and place of a hearing on the budget, which is required to be held on or before the fifteenth day of November, for two consecutive weeks in a newspaper printed and of general circulation in Snohomish County; and

WHEREAS, in compliance with the requirements of RCW 70.44.060, the Superintendent has prepared, filed and provided notice of the District’s proposed 2021 budget, which proposed budget is attached hereto as Exhibit A (the “2021 Legal Budget”); and

WHEREAS, the Board held a public hearing on the 2021 Legal Budget on October 14, 2020, in compliance with the requirements of RCW 70.44.060 and RCW 84.55.120; and

WHEREAS, RCW 84.55.010 and RCW 84.55.092 provide that the levy for a taxing district in any year must be set so that the regular property taxes payable in the following year do not exceed the “limit factor” multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district, or the highest amount that could have been levied in any year since 1985, plus an additional dollar amount calculated by multiplying the regular property tax levy rate of that district for the preceding year by the increase in assessed value in that district resulting from: (i) new construction; (ii) increases in assessed value due to construction of wind turbine, solar, biomass, and geothermal facilities, if such facilities generate electricity and the property is not included elsewhere; (iii) improvements to property; and (iv) any increase in the assessed value of state-assessed property; and

WHEREAS, RCW 84.55.005 provides that the limit factor for taxing districts with a population equal to or greater than 10,000 is the lesser of 101% or 100% plus the rate of inflation, which inflation rate is calculated by the Washington State Department of Revenue based on the percentage change in the implicit price deflator for personal consumption expenditures for the United States as published for the most recent twelve-month period by the bureau of economic

analysis of the federal department of commerce by September 25th of the year before the taxes are payable; and

WHEREAS, the Board attests that the population of the District is more than 10,000; and

WHEREAS, the Washington State Department of Revenue has determined that the rate of inflation for property taxes to be collected in 2021 is 0.602%; and

WHEREAS, RCW 84.55.0101 provides that, if the rate of inflation is less than 1%, upon a finding of substantial need, a taxing district may provide for the use of a limit factor of up to 101% if the amount exceeding rate of inflation is approved by resolution of the Board by super majority vote of the Board (no fewer than four members voting in favor); and

WHEREAS, the highest amount of regular property taxes that the District could have levied in 2019 for collection in 2020 was the amount of \$2,415,023.09; and

WHEREAS, RCW 84.69.180 and RCW 84.68.040 authorize taxing districts to levy a tax on the taxable property of the district for the purpose of (i) funding property tax refunds, including interest, as ordered by the county treasurer or county legislative authority within the preceding twelve months; and (ii) reimbursing the taxing district for taxes abated or cancelled within the preceding twelve months; and

WHEREAS, the Snohomish County Treasurer has reported to the District that the amount of the refunds for the District's regular levy for collection in 2021 is currently estimated to be \$13,237.56; and

WHEREAS, the Board of Commissioners of the District, in the course of considering the budget for calendar year 2021 reviewed all sources of revenues and examined all anticipated expenses and obligations; and

WHEREAS, the Board of Commissioners of the District has met and considered all relevant evidence and testimony presented with respect to its budget for the calendar year 2021; and

WHEREAS, the Board of Commissioners of the District has determined that there is substantial need to increase the regular property tax in the amount of 101% in order to provide sufficient funds to carry out its budget for 2021; NOW, THEREFORE,

BE IT RESOLVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, that:

Section 1. Finding of Substantial Need. Pursuant to RCW 84.55.010 and 84.55.0101, the Board hereby finds that there is a substantial need to adopt a limit factor in the maximum amount permitted by law. The Board hereby adopts a limit factor for the District's regular property tax levy for calendar year 2021 of 101% of the highest amount of regular property taxes levied by the District in the highest of the three most recent years, or the highest amount that could have been levied in any year beginning in 1986, plus an additional dollar amount calculated by multiplying the District's regular property tax levy rate for the preceding year by the increase in assessed value in the District resulting from new construction; construction of electricity-generating wind turbine, solar, biomass, and geothermal facilities, whether classified as real or personal property; improvements to property; and any increase in the assessed value of state-assessed property.

Section 2. Approval of Budget and Tax Levy. The Commission hereby approves and adopts the 2021 Legal Budget as the budget for the District for calendar year 2021, which budget provides for the collection in calendar year 2021 of a regular property tax levy in the amount of \$2,443,915.32, which is an increase of 1% over the amount levied in 2020, or such amount as is determined to be accurate by the Snohomish County Assessor's Office, plus such actual increase as is calculated by multiplying the increase in assessed value in the District resulting from new construction, construction of electricity-generating wind turbine, solar, biomass and geothermal facilities whether classified as real or personal property, improvements to property, and any increase in the assessed value of state-assessed property, by the regular property tax levy rate of the District for the preceding year, plus such additional amount required for prior year refunds, which is currently estimated to be the amount of \$13,237.56. Should these calculations need to be adjusted for any reason in order to maximize the 2021 Levy in accordance with the authority provided in RCW 84.55.010 and 84.55.092, the Board authorizes the District Treasurer to do so in conjunction with the Snohomish County Assessor's Office.

Section 3. Collection of Taxes. The Treasurer of Snohomish County, Washington, is hereby authorized and directed to collect and deliver on or before the fifteenth day of each month to the Treasurer of the District the sum of all taxes collected on behalf of the District during the preceding month together with a proper accounting therefor.

Section 3. Delegation of Authority. The Superintendent is directed to certify to the County Assessor, no later than November 30, 2020, a copy of this Resolution showing its adoption. The Superintendent, and such other persons as the Superintendent may designate, are hereby further authorized and directed to take all action and to do all things necessary to carry out the provisions of this Resolution.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 28<sup>th</sup> day of October, 2020, and the following Commissioners being present and voting in favor of the adoption of the resolution.

\_\_\_\_\_  
President and Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Secretary and Commissioner

**EXHIBIT A**

Public Hospital District No. 2  
 Snohomish County, Washington  
 Final Legal Budget, 2021

	<u>0.602% Levy</u>	<u>1.0% Levy</u>
Operating Revenue	\$11,990,770	\$11,990,770
Program Expenditures	11,226,495	11,226,495
Other Operating Expenses (excluding depreciation)	2,775,654	2,775,654
Depreciation Expense	1,352,083	1,352,083
Maintenance and Operations Levy	2,470,000	2,480,000
Other Non-Operating Revenue	955,000	955,000
Transfer from Reserves	<u>-</u>	<u>-</u>
<b>Net Income</b>	<u><b>\$61,538</b></u>	<u><b>\$71,538</b></u>
<b>Capital Outlay</b>	<u><b>\$198,000</b></u>	<u><b>\$198,000</b></u>
	<u>1.0602% Levy</u>	<u>101% Levy</u>
Actual Levy	2,419,718	2,419,718
% Increase	14,567	24,197
<b>Regular Levy (excl. new construction + refunds)</b>	<u><b>2,434,285</b></u>	<u><b>2,443,915</b></u>
New Construction	<u>18,682</u>	<u>18,682</u>
	2,452,967	2,462,598
Refunds	<u>13,238</u>	<u>13,238</u>
	2,466,205	2,475,835
<b>Levy Certification</b>	<u><b>2,470,000</b></u>	<u><b>2,480,000</b></u>

## CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of Resolution No. 2020-08 (the "Resolution") is a full, true and correct copy of a resolution duly adopted at a regular open public meeting of the Commission of the District held on October 28<sup>th</sup>, 2020, as that resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 28<sup>th</sup> day of October, 2020.

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

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Secretary of the Commission

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2020-09

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington, determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the Superintendent or his designee to sell all or any part of such property on a negotiated basis upon the most favorable terms and conditions obtainable or to otherwise dispose of such property, and ratifying prior actions.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined and declared that all of the personal property identified on Exhibit A hereto is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that such property (the "Surplus Property") be disposed of promptly as hereinafter provided.

Section 2. The Superintendent or his designee is hereby authorized and directed to sell on a negotiated basis upon the most favorable terms and conditions obtainable all or any part of the Surplus Property as soon as reasonably possible. Any Surplus Property not thus sold shall be disposed of and removed from the premises of Swedish Edmonds Hospital at the direction of the Superintendent or his designee at the least possible cost to the District.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at an open public meeting thereof, this 28<sup>th</sup> day of October, 2020, the following commissioners being present and voting in favor of the resolution.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

## CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2020-09 is a true and correct copy of the original resolution adopted on October 28, 2020 as that resolution appears on the Minute Book of the District.

DATED this 28<sup>th</sup> day of October, 2020.

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Karianna Wilson  
Secretary of the Board of Commissioners

## Program Oversight Committee – October 2020

## I. Modifications to Contracts

	Organization	Project/Program	Time Period	Total Funding	Recommendation
1.	South County Fire	Falls Prevention & Veterans Support	1/1/20-12/31/22	\$278,935 (3 years)	Grant modification – to reallocate funds and update outcomes
2.	Center for Human Services	Behavioral Health Integration at CHC	6/1/20-5/31/23	\$212,085 (3 years)	Grant modification – update outcomes
3.	Boys & Girls Club of Snohomish Co	Healthy Habits	10/1/18-9/30/21	\$885,000 (3 years)	Grant modification – to reallocate funds and update outcomes
4.	Puget Sound Kidney Center	Chronic Kidney Disease Education and Prevention Program	2/27/19-12/31/20	\$50,000 (2 years)	Grant modification – update outcomes
5.	Town of Woodway	Deer Creek Park Phase II	11/18-12/20	\$47,500 (BHCF)	Grant modification – update outcomes
6.	City of Lynnwood	Drowning Prevention (Swim Lessons)	12/15/17-12/30/20	Invoiced for services	Grant modification – extend grant period
7.	City of Mountlake Terrace	Drowning Prevention (Swim Lessons)	12/18/17-12/30/20	Invoiced for services	Grant modification – extend grant period
8.	Domestic Violence Services	DV Education and Prevention Program	8/1/18-8/31/21	\$66,798 (3 years)	Grant modification – update outcomes
9.	Homage	Center for Healthy Living	10/1/18-12/31/21	\$1,977,946 (3 years, 3 months)	Grant modification – to reallocate funds and update outcomes
10.	Wonderland	Early Intervention	1/1/20-12/31/22	\$450,000 (3 years)	Grant modification – update outcomes
11.	Wonderland	Hope Rising Clinic for Prenatal Substance Exposure	1/1/19-12/31/21	\$505,610 (3 years)	Grant modification – update outcomes
12.	ChildStrive	Early Intervention & Parents as Teachers	1/1/19 – 12/31/20	\$634,604 (2 years)	Grant modification – update outcomes
13.	Lahai	Mobile Medical	1/1/20 – 12/31/22	\$509,000 (3 years)	Grant modification – update outcomes

14.	Prescription Drug Assistance Foundation	Prescription Assistance Program	9/15/19 – 9/15/22	\$165,000 (3 years)	Grant modification – update outcomes
15.	Edmonds Senior Center	Senior Nutrition Program	7/1/19-6/30/21	\$195,000 (2 years)	Grant modification – budget reallocation
16.	Community Health Center of Sno Co	Dental Program	9/1/19-9/31/21	Max of \$200,390 (Invoiced for services)	Grant modification – extend grant period and update outcomes
17.	Concern for Neighbors Food Bank (MLT)	Client Experience Improvement and Healthy Choice Education	1/15/20-12/31/21	\$49,955 (2 years)	Grant modification – budget reallocation and update deliverable requirement
18.	Concern for Neighbors Food Bank (MLT)	COVID-19 Response Food Access Program	4/27/20-10/31/20	\$25,000	Grant modification – extend grant period
19.	Edmonds Food Bank	Making Healthy Choices	3/1/20-2/28/22	\$50,000 (2 years)	Grant modification – budget reallocation and update deliverable requirement
20.	Lynnwood Food Bank	Focus on Nutrition Program	12/15/19-12/15/21	\$50,000 (2 years)	Grant modification – budget reallocation and update deliverable requirements
<b>Total</b>				<b>\$6,352,823</b>	

## II. Superintendent's Discretionary Report

### Newly Funded

Item	Organization	Project	Time Period	Cost
A.	Edmonds Food Bank	COVID Response Food Delivery Program	One-time, with reporting outcomes for 5 years	\$25,000
B.	Lynnwood Food Bank	COVID Response Food Delivery Program	One-time, with reporting outcomes for 5 years	\$30,000
C.	Edmonds College Foundation	COVID Response Food Access	October 2020	\$3,200
Total				<b>\$58,200</b>

### III. Grant Requests

1. Edmonds Senior Center – Enhance Wellness/PEARLS/Foot Care Program	Year 1	Year 2	Year 3
	\$120,000	124,500	129,000
<p>A request to renew the Enhance Wellness/PEARLS/Foot Care program run by the Edmonds Senior Center, which is currently funded at \$116,000 per year. The Enhance Wellness program is an evidence-based, motivational program to help seniors reduce the impact of chronic conditions on their health. Either the social worker or the nurse on staff work with each participant to create a Health Action Plan to help the participant meet their specific goal over a 6-month period. PEARLS is an evidence-based program designed to reduce depression symptoms and improve the quality of life in older adults through 6-8 in-home sessions using brief behavioral techniques. Funding also supports other services provided by the EW social worker and nurse to callers/visitors, coordinated support groups, palliative/end-of-life care workshops, Living Well with Chronic Conditions/Diabetes/Pain Workshops, Aging Mastery Program, Powerful Tools for Caregivers, and the Foot Care Clinic. Due to COVID-19, the senior center has moved the majority of its programs online and is offering virtual programs and appointments to participants until phase 4 of the Safe Start plan.</p>			
<p><b>Expected Results</b></p>	<p>The program will track:</p> <ul style="list-style-type: none"> <li>- Unduplicated participants served annually (n=833)</li> <li>- Number of participants who improved or maintained in their Enhance Wellness chosen health area (n=69)</li> <li>- Number of participants that engage in physical activity annually (n=27)</li> <li>- Number of participants that self-reported a decrease in the number of days in the hospital (n=96)</li> <li>- Number of PEARLS program participants that achieved a response, meaning their PH-Q depression score decreased by at least half, and/or achieved remission, meaning they no longer had any cardinal symptoms of depression (n=17)</li> </ul>		

**Program Committee Recommendation:**

**Edmonds Senior Center:** Recommend an extension of current contract and funding level through December 2021.

**Report to Commissioners  
October 28, 2020**

**Verdant Community Wellness Center Report  
Sue Waldin, Community Wellness Program Manager**

Addressing Food Insecurity:

- Distributed 1150 Fruit & Veg. Vouchers since April, 2020 to food insecure residents thru 7 partners
- DOH state-funded Food Insecurity Special Project - Finishing the 2020 cohort & planning for a 2021 virtual cohort. Recruiting families with school age children in partnership with Lynnwood Food Bank.

Modifying programming to serve vulnerable, at-risk populations virtually:

- Monthly Diabetes Support: 10/21/20 *Updates on Medications to Manage Diabetes* – 11 participants (a unique opportunity to learn from Pharmacists how the standard drugs + new drugs work to manage diabetes)

Offering behavioral health resources for the community virtually:

- 8-week Grief & Loss Support Group: 9/1–10/20 – 13 participants (100% attended every session) (this group normalizes grief by hearing/responding to one another's experiences, learning they are not alone)
- Offering COVID monthly telehealth counseling for residents experiencing heightened anxiety/depression through December 2020 (up to 10 individualized sessions for 20 participants to address behavioral health issues exacerbated by COVID & social isolation)

Virtual Programming:

- Bang for your Buck: delicious recipes with budget-friendly foods 10/8/20 – 19 participants (participants were introduced to the health benefits of lentils along with tips & recipes to stretch food dollars)
- What's for Dinner: Ideas & Recipes to Expand Your Menu Options 10/13/20 – 12 participants (a group discussion facilitated by a Dietitian who shared recipes/strategies to incorporate healthier food options)
- Oct/Nov schedule includes: 4 nutrition education classes, including a 3-part series on Cooking with Confidence to promote healthier eating, a 4-week diabetes education series and diabetes support group

Note: Sue Waldin is assisting with 8 grant modifications and working with 4 grantees on COVID funding and has led the effort to bring on a bilingual Community Resource Advocate partnering with VOA and Edmonds College.

**Verdant Community Social Worker Highlights: October 2020  
Nancy Budd, Community Social Worker**

- Attended Lynnwood Cops and Clergy meeting on September 24, 2020. This quarterly meeting was established about two years ago, to unite faith-based leaders and the police department with the goal of building trust throughout our diverse religious community. Last year, LPD attempted to offer Mental Health First Aid training to this faith based group, but did not find the funding. I have placed in the 2021 budget funding to provide this group with this training, which will be held virtually on January 14, 2021. I presented to the group this opportunity, as well as discussed suicide prevention and awareness.
- As a member of the Snohomish County Community Behavioral Health Committee facilitated through Providence, we are focused on understanding and addressing current gaps in behavioral health care throughout the county. I am a member of a sub-committee, focused on reducing mental health stigma. In recognition of Suicide Prevention month, we developed a suicide prevention flyer and

distributed it throughout the county. The targeted recipient pool was community wide residents, with a focus on small businesses such as convenient stores, gun/pawn shops, pet shelters, etc. Other subgroups are focusing on seamless care, removing barriers and improving access to care. More recently, we have been focusing on the mental health crisis during the coronavirus pandemic.

- Case Management – continuing support for 8 residents with complex medical and behavioral health conditions.

**Multicultural Report- September-October 2020**  
**Sandra Huber, Community Engagement Manager**  
Verdant Sponsored Programs

Weekly Parent Support group (ongoing)	Tuesdays 10:30am	24 parents
Weekly Community Health Boards Coalition (ongoing)	Thursdays 6-8pm	63 participants
Monthly Women's Support Group (ongoing)	Third Monday of the month	13 participants
Mental Health Monthly series (ongoing)	Tuesdays 1-2x month	37 participants
Historical Trauma and Health -Bonnie Duran	Sept 24 6:00 to 8:30pm	37 participants
Embracing Anxiety and its message	October 6 10:30am-12:30pm	5 participants
Synchronize rhythm of your life for your health	Oct 10, 10:30am-12:30pm	32 participants
Connecting Effectively with Your Teen Series	Sept 29 thru Nov 10, 2020	25 participants

Community Collaborations – Activities that Verdant is supporting

Using creativity to keep Black folk safer from COVID-19	Sept-Oct 6pm - 8pm	38 participants
Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan	Tues 5-7:30pm	73 participants
Snohomish County Latino Coalition (SCLC)	1x month- 6-7:30pm	33 participants
Grit & Grace Multicultural Women's Mental Health	Sept 18	219 participants
OCOE Community Action Coalition Quarterly Meeting	Sept 22, 2-3pm	52 participants
ACEs and Resilience Community of Practice Fall	Sept 24 9am-1pm	76 participants
Black/Indigenous Maternal Health	Oct 6 9:00 AM-10:00 AM	12 participants
Essential, but at what cost? Combating Health Disparities by Latino Frontline Workers	Oct 13 10-11am	73 participants
Multigenerational Trauma & Implementing Models of Change	Sept Sept 15- 10 weeks	57 participants
Navigator In Service Day	Oct 13 <sup>th</sup> from 11:50-12:50	473 participants

**Marketing Report**

**Jennifer Piplic, Director of Marketing & Communications**

Promoting virtual programs increased this month and is a high priority for the Marketing department moving forward. The winter edition of The Canopy is also in development, with messaging focused on COVID-related needs and sharing stories of our impact. The Marketing department has also been focused on grant modifications and supporting staff transitions.