# VERDANT HEALTH COMMISSION PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON

#### **BOARD OF COMMISSIONERS**

Regular Meeting AGENDA July 27, 2022 8:00 a.m. to 10:00 a.m.

The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <a href="https://us02web.zoom.us/j/81877444580">https://us02web.zoom.us/j/81877444580</a> Meeting ID: 818 7744 4580 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order		8:00	
B. Approval of Minutes 1. June 29, 2022 Board Meeting	Action	8:01	2
C. Public Comments (limit 3 minutes per speaker)	Information	8:02	
D. Executive Session  To explore the legal risks of potential litigation	Information	8:08	
<ul><li>E. Superintendent Report</li><li>1. Verdant Operations</li><li>2. Community Outreach Update</li></ul>	Information	9:18	
F. Executive Committee Report		9:22	
<ul> <li>G. Finance Committee Report</li> <li>1. Review financial statements &amp; cash activity</li> <li>2. Authorization of payments of vouchers and payroll</li> <li>3. Hospital Disposition of Assets</li> </ul>	Information Action Action	9:23 9:31 9:36	10
<ul> <li>H. Program Committee Report</li> <li>1. Conflicts of Interest</li> <li>2. Superintendents Discretionary Grant Request</li> <li>3. Confirmation of Existing Funding Guidelines and Definitions</li> </ul>	Information Action Action	9:40 9:41 9:45	25
I. Public Comments (limit 3 minutes per speaker)	Information	9:50	
J. Commissioner Comments	Information	9:56	
K. Adjournment		10:00	

## PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON **VERDANT HEALTH COMMISSION**

#### **BOARD OF COMMISSIONERS**

#### Regular Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom
June 29, 2022
8:00 a.m.-10:00 a.m.

Commissioners

**Present** 

Jim Distelhorst, MD, President Deana Knutsen, Commissioner Carolyn Brennan, Commissioner

Bob Knowles, Commissioner (excused from meeting at

10:08am)

Staff

Dr. Lisa Edwards, Superintendent

Riene Simpson, CPA, Director of Finance

Zoe Reese, MPA, Director of Community Impact & Grantmaking

Sandra Huber, Community Engagement Manager Kaysi Kelly, Executive Assistant/Office Manager

Maggie Konstanski, Grants Manager

Kirk Mathis, Digital Marketing & Communications Manager

Monika Star, Wellness Center Assistant

Guests

Mary Wright Rachel Moorman Brad Berg

Howard Thomas Brittany Castro

Omar Gamez

**Call to Order** 

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order

at 8:00 a.m. by President Distelhorst.

Approval of Minutes

Motion was made by Commissioner Knowles, seconded by Commissioner Knutsen and passed unanimously to approve the minutes of the regular Board Meeting on, May 25,

2022 (E:44:22).

**Public Comments** 

None.

**Executive Session** 

President Distelhorst adjourned for Executive session at 8:03am for 15 minutes.

1. To consider the legal risks of potential litigation.

Moss Adams 2021

Audit

Presentation:

There was an increase in Program expenditures of \$3.1MM compared to 2020, but expenses were low in 2020 due to the pandemic. Over the last five years, Verdant has made a \$39MM investment in our community. (E:45:22)

#### Rachel Moorman, Mary Wright

Commissioner Brennan thanked Moss Adams for presenting their audit findings.

## Superintendent Report:

- During the month of June, Verdant staff has been working on operational planning to strategize priorities. We will be working as a team on measurable outcomes and how to move this plan forward.
- A big focus for this past month has been on District facilities. There are large projects for the Kruger Clinic such as replacing the roof and several HVAC units.
- Dr. Edwards provided thanks to staff members Zoe Reese and Maggie Konstanski for their work to review and code the Community Perspectives Survey data. They will present their findings at the July 27<sup>th</sup> Board meeting.
- Verdant has engaged multiple other hospital districts and the Association of WA Public Hospital Districts to share ideas and strategies with each other. Dr. Edwards hopes to bring PHD Board and staff to a joint meeting in Fall 2022.

#### Presentation: Kirk Mathis, Marketing Update for Verdant

Kirk Mathis presented a recap of marketing activity to promote Verdant programming and impact in the community. His presentation included trends and statistics related to social media use that we should be aware of as we promote Verdant's initiatives.

Commissioner Knutsen asked if there is a way to see what specific location our social media hits are reaching. Mr. Mathis explained that all of our social media marketing is targeted to our specific District area/zip codes. (E:46:22)

## **Executive Committee Report**

President Distelhorst reported that the Executive Committee met on Thursday, June 16, 2022 to review the agenda for the June 29, 2022 board meeting. No action was taken at this time.

#### Approval of Charity Care Policy

Commissioners discussed the proposed Charity Care policy provided by Providence-Swedish Edmonds. Commissioners discussed establishing a 1-800 number to contact Verdant directly if they are in need of Charity Care financial assistance and do not believe think their needs are being met from the hospital. Commissioners requested information about the how the hospital is in compliance with new state laws and regulations. Commissioners discussed that Charity Care is in mentioned in the lease agreement and is cited as a major decision and therefore must come to the Board before it is implemented.

Commissioner Knutsen would like to discuss the Charity Care policy at one of the August study sessions with the full Board. (E: 47:22) **Commissioner Brennan made a motion to** 

approve the Charity Care policy, Commissioner Knutsen seconded, motion passed.

#### Approval of Updated 2022 Board Calendar

The 2022 Board calendar has been updated to include additional strategic planning sessions with the full Board in the month of August 2022. (E:48:22)

Commissioner Brennan made a motion to approve the updated 2022 Board calendar, Commissioner Knutsen seconded, motion passed.

#### Finance Committee Report:

The Finance Committee met on June 13, 2022 to review warrants and financial reports for the May 25<sup>th</sup> board meeting.

# Review of Financial Statements

Ms. Simpson reviewed the financial statement and cash activity for May 2022 and noted any transactions out of the ordinary from the warrants payment list (E:49:22). There is an unfavorable trend for operating expenses due to surprise invoices for facility needs and repairs.

#### Authorization for payment of vouchers and payroll

Authorization for payment of vouchers and payroll: Warrant references A-C for payment in May 2022 in the amount of \$218,206.74, were presented for approval. (E:50:22) Motion was made by Commissioner Brennan, seconded by Commissioner Knowles and passed unanimously to approve the May warrants.

#### Approval of LOI Extension with South County Fire

Dr. Edwards spoke about the written request from South County Fire to extend the LOI through 8/30/2022 as they are still actively involved in the EIS work. Commissioner Knutsen made a motion to extend the LOI date, Commissioner Brennan seconded, motion passed.

#### Approval of Updated Verdant Company Policies

Purchasing & Expenditure Policy: (E:51:22)

Dr. Edwards explained this policy needs to be updated annually due to the line about the Superintendent's Discretionary funds. With this new policy language, Superintendent's Discretionary funds is approved annually at the Fall budget meeting and does not need to be updated each year within this policy.

Commissioner Brennan made a motion to approve the updated Purchasing & Expenditure policy, Commissioner Knowles seconded, motion passed.

#### Credit Card Use Policy: (E:52:22)

Dr. Edwards proposed the updated language to the policy for adding a card for the Executive Assistant/Office Manager and Digital Marketing and Communications Manager and increasing the overall credit card limit to \$15,000.

Commissioner Brennan made a motion to approve the updated Credit Card Use policy, Commissioner Knowles seconded, motion passed.

Social Worker Case Management Policy: (E:53:22)

Dr. Edwards explained the need for Verdant's Social Worker, Nancy Budd, MSW, to have increased purchasing power and spending limits to better assist her clients who have urgent needs.

Commissioner Brennan made a motion to approve the updated Social Worker Case Management policy, Commissioner Knutsen seconded, motion passed.

#### Award of **Architect Contract** for Kruger Clinic

Dr. Edwards recommended to award JPC Architects for the design and architecture services for Kruger Clinic. (E:54:22) Commissioner Brennan made a motion to approve the awarding of Kruger Clinic refresh project architect, Commissioner Knutsen seconded, motion passed.

#### Approval of **Kruger Clinic** ductwork

Dr. Edwards spoke about the discovery of additional ductwork repair needed during the roof replacement at Kruger Clinic. (E:55:22)

Commissioner Brennan made a motion to approve the ductwork and HVAC unit repair at Kruger Clinic, Commissioner Knutsen seconded, motion passed.

#### **Hiring of New Property Manager**

Dr. Edwards seeks Board approval to hire JSH Properties as the new Property Manager for the District. (E:56:22) We expect the transition of property managers to take 1-2 months. Commissioner Brennan thanked Commissioner Wilson (not present) for her work on the Finance Committee related to facilities.

#### **Program Committee Report**

Ms. Reese, MPA, provided an overview of program activity and grantmaking for May 2022. (E:57:22)

#### **Conflict of** Interest

Commissioner Brennan is employed by the University of Washington and therefore has a conflict of interest. She will abstain from voting on the Mental Health Matters program.

## Requests

**Grant Modification** Ms. Reese, MPA, presented two grant contract modification for Board approval.

Table is copied onto the following page.

Agency	Program	Current Grant terms	Modification Request	Committee Recommendation
Compass Health	Community Transitions and Response Programs (embedded mental health professionals with South County Fire, Lynnwood Police, MLT Police).	A476 \$326,112 1/1/22- 12/31/22 A436 \$151,627 8/1/22- 7/30/22	Due to changes in state and county funding for IMPACT model, Compass is transitioning from that model (sunsetting 6/30/22) to just be Crisis Response with Emergency Services. Need to update contract language to reflect no longer being branded as IMPACT. Due to delay in hiring second clinician (no applicants), also wanted to reallocate \$139,000 from Contract A476 to Contract A436, extending Contract A436 end date to 12/31/22, so both contracts have the same end date, allowing them to apply for renewal for a single community Transitions contracted via the Q4 application cycle.	Approve as requested, simplifies reporting, payment, and contract management moving forward.
Medical Teams International	COVID: Care & Connect Community Health Worker	C-S482 \$12,320 3/1/22- 9/30/22	Due to changes in programming at the Refugee Welcome Center, want to have the language in the contract more general to support the staff providing care coordination for Ukrainian Refugees as well, not just Afghan.	Approve as requested

Commissioner Knutsen made a motion to approve the grant modification for Compass Health, Commissioner Brennan seconded, motion passed.

Commissioner Knutsen made a motion to approve the grant modification for Medical Teams International, Commissioner Brennan seconded, motion passed.

## Q2 Funding Recommendations

Agency	Program	Current Award	Amount Requested	Amount Recommended by Committee	Notes
Center for Human					Flat request Year 2
Services	Youth Counseling	\$350,000.00	\$350,000.00	\$350,000.00	
					Increased in Youth
					served, included in initial application
					they would request
					\$150.000 for Years
Cocoon House	Host Homes	\$105,000.00	\$150,000.00	\$110.250.00	2 and 3.
	nost nomes	\$100,000.00	\$130,000.00	\$110,230.00	New request
Concern for					
Neighbors Foodbank			\$15,000.00	\$15,000	
					Increased cost due to union mandated
					to union mandated position status
Edmonds College	CRC Mental Health				change and
Foundation	Expansion	\$170.550.00	\$240.629.00	\$240.629.00	summer coverage
Foundation	expension	\$270,330.00	\$240,025.00	\$240,023.00	Increase in salaries
					of current staff per
					most recent union
Edmonds School	Family Resource				contract (no
District	Advocate	\$180,000.00	\$200,000.00	\$200.000	increased FTE)
				,,	Increase in salaries
					of current clinical
					staff (no increased
Lahai Health	Dental	\$380,000.00	\$395,000.00	\$395,000.00	FTE)
LETI	Promotora Program	\$88,800.00	\$88,800.00	\$88,800.00	Flat request
	Specialty Care for				Flat request
	Low-income				
Project Access NW	Population	\$175,000.00	\$175,000.00	\$175,000.00	
	Sobriety Coaching			Full Board Review	New request
The Extra Step	Program	-	\$100,000.00	requested	
					Increase in FTE,
					number of schools
Therapeutic Health	Integrated Cognitive				and students
Services	Behavioral Health	\$186,149.00	\$ 323,160.00	\$323,160	served
University of	Mental Health				Increase in scope
Washington	Matters	\$90,536.00	\$173,931.00	\$139,652	of program

Washington Kids in Transition	Homeless and Low- Income Students		\$125,000.00	\$125.000	
	Supporting Housing and Utility Needs for				Currently funded via COVID
Washington Kids in Transition	Distribution Center	\$125,000.00	\$125,000.00	\$125,000.00	Flat request
Washington State Family and Community Engagement Trust	South County Parent Leadership Training Institute		\$60,000.00	Full Board review requested	New request
Washington CASA Association	Snohomish County CASA Volunteer Recruitment and Training		\$100,000.00	Full Board review requested	New request
					(participants, languages available)

TOTAL

The application for Center for Human Services Year 2 funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$350,000 for their Youth Counseling program.

The application for Cocoon House increased Year 2 and 3 funding was discussed. Let the minutes reflect a correction to the funding recommendation presented at the 6/29 Board meeting – the incorrect amount of \$110,250 was included in the Board packet. The actual recommended amount was \$150,000. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$150,000 for their Host Homes program.

The application for Concern for Neighbors Foodbank new funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$15,000 for food for the food bank.

The application for Edmonds College Foundation funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$240,629 for their CRC Mental Health Expansion program.

The application for Edmonds School District funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$200,000 for their Family Resource Advocate program.

The application for Lahai Health funding was discussed.

Commissioner Knutsen made a motion to approve,

Commissioner Brennan seconded, motion passed
unanimously to approve \$395,000 for their dental program.

The application for LETI funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$88,800 for their Promotora Program.

The Extra Step new request of \$100,000 required full Board review before making a funding recommendation. Commissioner Knowles expressed how this program is a new approach to sobriety using mentors/coaches versus a clinical approach. There was discussion about possibly working this program into the current contract for The Extra Step.

Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded. Commissioners Brennan, Knowles, and Distelhorst opposed; motion not passed.

The application for Therapeutic Health Services funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded, motion passed unanimously to approve \$323,160 for their Integrated Cognitive Behavioral Health Program.

The application for University of Washington funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Knowles seconded, motion passed unanimously to approve \$139,652 for their Mental Health Matters Program. Commissioner Brennan abstained from voting due to a conflict of interest.

The Washington CASA Association new funding request of \$100,000 requires full Board review before making a funding recommendation. There is concern that the services are too broad for our service area. Commissioner Knutsen made a motion to approve, Commissioner Brennan seconded. Commissioners Brennan, Knowles, Knutsen and Distelhorst opposed; motion not passed.

The Washington State Family and Community Engagement
Trust new funding request of \$60,000 requires full Board review
before making a funding recommendation. Commissioner
Knutsen stated this is a new model unlike anything we have
funded before, and not clearly in line with our priorities.

Commissioner Knutsen made a motion to approve,
Commissioner Brennan seconded. Commissioners
Knowles, Distelhorst, and Knutsen opposed; motion not
passed.

The application for Washington Kids in Transition funding was discussed. Commissioner Knutsen made a motion to approve, Commissioner Knowles seconded, motion

Commissioners Meeting June 29, 2022

**passed unanimously to approve \$125,000** for their Distribution Center. Commissioner Knowles was not present for the vote.

Commissioner Knutsen commented that more information needs to come forward for the three Q2 grant requests which were opposed and did not get approved.

Commissioner Brennan expressed concern that Verdant has \$158,730 leftover for new funding requests when the Board has just approved \$500,000 in increased costs for our grantees and their programs.

## Year 2/3 Budget Guideline Update

Ms. Reese explained the edits to these guidelines being that if grantees have increased expenses over 5% in their renewal, we are requesting they submit a *new* application so that renewals aren't used to get more money than initially requested. (E:58:22) Commissioner Knutsen made a motion to approve the updates to our year 2/3 budget guidelines, Commissioner Brennan seconded, motion passed.

#### School-Based Health Center (SBHC) update

Verdant has funded \$5,000 toward the SBHC to support the utility hookup. This will be the first SBHC in Snohomish County.

#### **Public Comments**

None.

## Commissioner Comments

Commissioner Knutsen provided thanks to the Verdant staff who is working hard to gather this information from our community and present it so well to the Commissioners. Commissioner Brennan expressed her thanks to the team for their hard work and hopes that everyone enjoys the 4<sup>th</sup> of July holiday.

Commissioner Distelhorst is looking forward to continued discussion about priorities at the August study sessions.

#### **Adjournment**

The meeting was adjourned at 10:24 a.m. by President Distelhorst.

	AT	TEST	BY	:
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President	
FICSIUCIIL	
Secretary	

# Balance Sheet As of December 31, 2021 and June 30, 2022

	Dec 31, 2021	June 30, 2022	\$ Change	Comments:
ASSETS				
Current Assets				
1 Cash Balance	3,206,323	3,918,671	712,348	
2 Accounts Receivable	(58,972)	(1,081)	57,891	
Other Current Assets	<u>-</u>			
3 Investments	55,369,936	54,124,030	(1,245,906)	Payden and Rygel/US Bank Custodial
4 Prepaid Expenses & Of	hers 66,516	20,785	(45,731)	Prepaid Insurances, Other Prepaid Expenses
5 M&O Tax Levy Receiva	ble 35,795	(74,823)	(110,618)	6 months x \$207k less payments received to date
6 Total Other Current Assets	55,472,247	54,069,992	(1,402,255)	
7 Total Current Assets	58,619,598	57,987,582	(632,016)	
8 Total Fixed Assets	22,612,579	21,963,560	(649,019)	Net of Accumulated Depreciation-Hospital and Verdant Assets
9 Total Other Assets	19,234,604	19,171,524	(63,080)	Deferred Rents-Pavillion, Hospital, Clinic & TI Allowances
Total Assets	100,466,781	99,122,665	(1,344,115)	
LIABILITIES & NET POSITION Liabilities				
Current Liabilities				
10 Accounts Payable	234,537	47,277	(187,260)	Operating accounts payable and unclaimed property
11 Credit Cards	(674)	995	1,669	
Other Current Liabilities	-			
12 Tenant Prepaid Rents	904,910	905,351	441	Swedish Hospital and Clinics July rents paid in June
13 Other Payables & Accr		166,859	2,500	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
14 Accrued Salary & Bene	fits 30,221	44,974	14,753	4 work days accrued at 6/30/22
45 Estimated Calf Incomed	Linkiik. 400.004	405 205	(770)	Reserve and accrued expenses for self funded L&I- Reserve is
15 Estimated Self-Insured	Liability 126,084	125,305	(779)	currently under review with Administrator for reduction; only 2 active claims remain
16 Total Other Current Liabilit	ies 1,225,574	1,242,489	16,915	Califis Terriairi
17 Total Liabilities	1,459,437	1,290,761	(168,676)	
18 Equity	99,007,344	97,831,904	(1,175,440)	Change = CY22 YTD Net Income/(Loss) through 6/30/22
Total Liabilities and Equity	100,466,781	99,122,665	(1,344,117)	

#### Statement of Income-Actual v Budget Month and YTD Ending June 30, 2022

		June 22 Actual	June 22 Budget	Month Fav/(Unfav) Variance	YTD June 22 Actual	YTD June 22 Budget	YTD Fav/(Unfav) Variance	Full Year Budget	% of budget incurred
1	INCOME								
2	Operating Revenue	1,049,707	967,611	82,096	5,805,931	5,805,664	267	11,611,328	50.0%
3	EXPENSES								
4	Program Expenses	829,148	871,595	42,447	4,742,143	5,229,572	487,429	10,459,145	45.3%
6	Operating Expenses	285,302	210,271	(75,031)	1,526,853	1,261,778	(265,075)	2,533,405	60.3%
5	Depreciation & Amortization	113,861	120,098	6,237	693,886	720,585	26,700	1,441,171	48.1%
7	TOTAL EXPENSES	1,228,312	1,201,964	(26,348)	6,962,882	7,211,936	249,054	14,433,721	48.2%
8	OPERATING INCOME/(LOSS)	(178,605)	(234,354)	55,749	(1,156,951)	(1,406,272)	249,321	(2,822,393)	
9	OTHER INCOME/(EXPENSE)								
10	Levy, Investments, L&I SI, Other	(24,247)	235,417	(259,664)	(18,489)	1,412,500	(1,430,989)	2,825,000	
11	NET INCOME/(LOSS)	(202,852)	1,063	(203,915)	(1,175,440)	6,228	(1,181,668)	2,607	

Operating Income-One Kruger Tenant vacated at the end of February , leaving two suites (#110;2025 SF & 270; 497 SF) vacant. Suite 110 was budgeted for full year at \$7k monthly. No leasing activity on either suite. Both need improvements. Property manager has been tasked with proposing. Value Village ground lease began at \$2k per month June 1. Kruger Tenant CAM adjustments for 2021 expenses were billed in June~\$54k. 2022 Catch up CAM's in the amount of ~\$170k are due to be billed in July to tenants. The 2022 CAM budget was not prepared timely by PM and therefore not in the 2022 monthly rent figures. The majority of 2022 CAM cost variance is due to security costs. Tenants have been sensitized with correspondence and site visits. June operating Revenue also includes a \$40k grantee repayment for underspent funds in 2021.

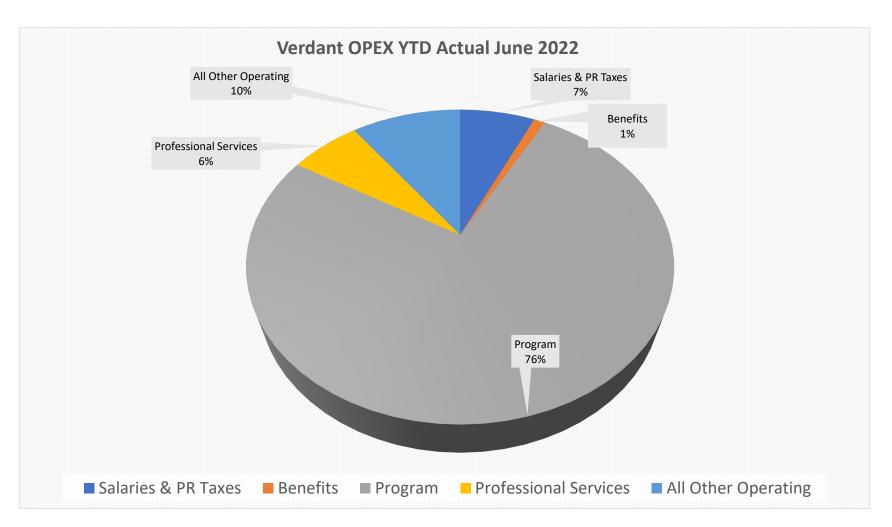
Program Funding-As of June 30th: Community Multiyear \$4.486M of \$9M budgeted; BHC \$0 of \$418k budgeted (\$117k expected summer); Covid \$77k of \$500k budgeted; CHART \$51k of \$101k budgeted; VOA \$45k of \$110k budgeted. Total external: \$4.659 funded of \$10.129M budgeted or 45%. Internal programs; \$41k of \$230k budgeted or 18%.

Expenses-Negative budget variance is due to multiple categories but primarily overages in repairs, maintenance and professional services. Kruger Clinic Security Patrol Expenses are now being processed monthly; Security was budgeted at only \$10k for 2022, at June 30th is \$137k. Although unbudgeted, security costs will be recovered through CAM billings to tenants in 2022. Repair and maintenance expense for Kruger clinic persist in the absence of a capital improvement plan. Verdant 2021 canopy printing invoice was delayed and not processed until 2022, results in an unbudgeted expense of \$15k for 2022. Accounting support/contractor fees for Robert Half of \$61k YTD June 30th were not budgeted for but approved and necessary to maintain workflow. Property management fees and legal are exceeding budget as well.

Other Income-Investments-Year to date Interest on Investments \$202k; realized losses <\$74k> and unrealized losses are <\$1.3M>. Levy Income-\$1.239M year to date 6.30.22. \$8k was received from AWPHD in June.

# Statement of Income Months Ending May 31st, and June 30th, 2022 inc (dec)

				inc (dec)	
		Month of May 2022	Month of June 2022	Month Change	Comments:
1	Operating Income-				
2	Lease Revenues (base, CAM, taxes)	932,181	1,010,723	78,542	June includes 2021 CAM expense adjustments billed to tenants \$50k
3	Grant Repayment	-	38,984	38,984	Grantee repayment of 2021 funding -underspent
4	Total Operating Revenue	932,181	1,049,707	117,526	increase over prior month
5	Program Funding and Operating Expenses-				
6 7	Program Funding- Total Program Payments	835,785	829,148	(6,637)	Includes Internal and External Programs
8	Operating Expenses-				
9	Salaries & Benefits	102,256	100,403	(1,853)	
10	Professional Development/Planning	1,362	1,642	280	
11	Professional Services	85,669	107,134	21,464	May-Moss Adams audit progress billing, TK late invoice, Robert Half accounting, Payden & Rygel Investment Advisory Services, DEI Study, Glick Operational Plan, Turner HR from February. June- Moss Adams final audit billing \$32k; Robert Half Accounting \$15k; Reclass prior period \$18k Terra Services from Purchased Services to professional /Glick and Thomas & Associates
12	Purchased Services	81,280	17,418	(63,861)	June includes reclassification out of purchased services into professional
13	Supplies, Postage & Other	21,532	12,220	(9,312)	May Canopy Postage \$15k
14	Repairs Maintenance & Insurance	35,462	15,682	(19,780)	Bulger-replace electric exit devices on entry doors \$8k-KC/Cochran Light Repairs parking lot \$4k KC/CPM lighting repairs and gutter repairs \$3k KC. McKinstry annual maint contract \$3k
15	Utilities	17,047	10,211	(6,836)	May higher due to PSE Value Village Invoice 5 months
16	Business Taxes	6,524	4,916	(1,608)	
17	Marketing	3,142	15,677	12,535	June-Payment for Canopy design and printing
18	Depreciation	67,129	107,715	40,586	May includes YTD 2022 true up of depreciation expense (reduction), revised monthly is \$107k
19	Amortization	7,424	6,146	(1,278)	
20	Total Operating Expenses	428,827	399,164	(29,663)	
21	Total Program and Operating Expenses	1,264,612	1,228,312	(36,300)	decrease over prior month
22	Net Operating Income (Loss)	(332,431)	(178,605)	153,826	increase over prior month
23	Other Income/(Expense):				
24 25	Other Levy	207,009	8,016 207,010	8,016 1	AWPHD Medicare incentive payment
26	Net Investment Income/(Loss)	214,333	(239,274)	(453,607)	June-realized interest income \$38k unrealized loss <\$273k> realized loss <\$4k>
27	Self Funded L&I Reserve			-	
28	Total Other Income/Expense	421,342	(24,247)	(445,589)	decrease over prior month
29	Net Income (Loss)	88,911	(202,852)	(291,763)	decrease over prior month



Professional Services include-Legal, Accounting and Audit, Investment Management, HR Services, Special Consulting Projects (DEI, Planning etc.)
All other Operating expenses include repairs and mainenance, property expenses, insurances, utilities, computer and office supplies, marketing costs

- A. Month to month % fluctuations will occur based on quarterly awards, payout schedules and natural variatons in expense billings.
- B. Prior to March 2022 "all other operating expenses" were excluded from this analysis; These expenses are now included
- C. Depreciation and amortization costs are excluded from this analysis

	Date	Num	Name	Amount	Reference
Warrant Payments 1002 · Wells Warrant Acc	ct *2717				
1002 Wells Wallant Act	06/06/2022	15566	Armstrong Services	1,280.00	Monthly Janitorial Service - June 2022
	06/06/2022	15567	Christy Goff Nutrition	848.89	Internal program: Cooking demos and expense reimbursements
	06/06/2022	15568	Commercial Property Maintenance, Inc.	8,080.20	Mainteance since Nov 2021 through Mar 2022
	06/06/2022	15570	Consolidated Landscape Maintenance, Inc.	463.36	Landscaping June 2022
	06/06/2022	15571	ELTEC Systems, LLC	337.49	Elevator Maintenance June 2022
	06/06/2022	15569	G - Community Foundation of Snoho Cnty	25,000.00	CP-22-02 Applicant 1:1 Coaching & Support 6/1/22-12/31/22
	06/06/2022	15572	Guardian Security Systems, Inc.	958.91	Security 4710 196th St SW 7/1/22-9/30/22
	06/06/2022	15573	Jan Glick & Associates, LLC	2,750.00	April-May hours - Verdant retreat facilitation planning
	06/06/2022	15574	Jason Becker Creative	760.00	Spring 2022 Canopy Newsletter design
	06/06/2022	15575	KAYA strategik LLC	10,000.00	DEI Consultation Mar-May 2022
	06/06/2022	15576	Puget Sound Energy	113.69	Natural Gas - Account number 220001924632
	06/06/2022	15577	Snohomish County PUD	1,182.93	Electricity - Acct number 205299316
	06/06/2022	15578	Sound Dietitians LLC	3,544.00	Internal program: Diabeties classes in April and May 2022
	06/06/2022	15579	TK Consulting	2,287.50	April 2022
	06/06/2022	15580	Triton Sign & Design	2,271.72	Replacement of 12 Light tubes for reader board sign
	06/06/2022	15581	Turner HR Services, Inc.	7,314.16	HR Consulting - February 2022
	06/06/2022	15582	Waste Management	156.04	May 2022 - Acct number 14-46330-13003
	06/06/2022	15583	Waste Management	460.27	May 2022 - Acct number 14-46467-83003
	06/09/2022		Snohomish County PUD	0.00	QuickBooks generated zero amount transaction for bill payment stub
	06/15/2022	15584	Allstream	58.98	Account #1299089 6/3/22 - 7/2/22
	06/15/2022	15585	Armstrong Services	265.40	Monthly Janitorial Service: Supplies for May 2022
	06/15/2022	15586	Cedar Way PTO	400.00	Silver Sponsorship - MLT 5k Fun Run 7/23/22
	06/15/2022	15587	Comcast - Acct # 8498310221378586	314.20	8498 31 022 1378586
	06/15/2022	15601	Comcast - Acct # 905447969	572.53	905447969
	06/15/2022	15602	Comcast - Acct # 933676367	763.64	6/1/22 - 6/30/22
	06/15/2022	15588	Consolidated Landscape Maintenance, Inc.	248.57	Landscaping May 2022
	06/15/2022	15589	Debbie Beaman-Vendor	336.18	Two replacement paychecks
	06/15/2022	15590	Dynamic Computing, Inc.	453.46	IT Consulting Services
	06/15/2022	15591	Edmonds Chamber of Commerce	332.00	2022 Membership Dues
	06/15/2022	15592	G - Jean Kim Foundation	1,000.00	C-S503 Community Perspectives Survey
	06/15/2022	15593	Jerrod Brown	1,425.00	Provider training on HPA Axis 5/27/22
	06/15/2022	15594	Margaret Towolawi	450.00	WC-359 Lifestyle Medicine 101 training on 6/8/22
	06/15/2022	15595	Moss Adams LLP	41,580.00	CY 2021 Audit Payments
	06/15/2022	15596	Payden & Rygel	9,025.00	5/1/2022 - 5/31/2022 Investment Advisory Services
	06/15/2022	15597	Puget Sound Energy	0.00	VOID: hold payment while PSE investigates charges
	06/15/2022	15598	Robert Half	2,093.00	Filo Fajardo (Finance Dept.) week ending 6/3/22, 23 Hours
	06/15/2022	15599	Safeway	2,280.00	Food Insecurity Nutrition Incentive - May 2022
	06/15/2022	15603	Snohomish County PUD	174.13	Electricity - Acct number 222825879
	06/15/2022	15600	Verizon	145.37	6/2/22-7/1/22 phone charges LE, NB, Mktng
	06/30/2022	15604	Alexander Printing Co, Inc	69.21	Maggie K, Kirk M, Kaysi K Business cards (250 each)
	06/30/2022	15605	Annika Sahota	1,275.75	MC1018 Promotora Services (SaludRx, MHM, CBHC)
	06/30/2022	15606	Best CPR Seattle	878.90	April 15th CPR/First Aid/AED/Bloodborne Pathogen training for Verdant staff
	06/30/2022	15607	Canon Financial Services, Inc.	575.70	Contract #: 852451-1 Copier Lease June 2022
	06/30/2022	15608	City of Edmonds - Utilities	1,034.92	Water, Sewer, Storm Drain 4/21/22-6/20/22
	06/30/2022	15609	Coast Property Management	1,750.00	June Mgmt fee for both Verdant and Value Village
	06/30/2022	15610	Commercial Property Maintenance, Inc.	1,290.56	June maintenance invoice for both Verdant and Value Village

_	Date	Num	Name	Amount	Reference
	06/30/2022	15611	Consolidated Landscape Maintenance, Inc.	463.36	Landscaping July 2022
	06/30/2022	15612	Consolidated Press LLC	13,159.55	Printing and mail prep of Spring 2022 Canopy
	06/30/2022	15614	Eberle Vivian	4,670.81	3Q 22 Self Insurance Work Comp Claims Administration
	06/30/2022	15615	Economic Alliance Snohomish County	500.00	Annual Membership Dues
	06/30/2022	15613	Daniella Valeska Ochoa	540.23	MC 1016 Salud Rx Program with Food & Vegetable vouchers, May-Jun 2022
	06/30/2022	15625	G - Foundation for Edmonds School Dist	1,000.00	Celebrate Schools 5K Sponsorship for 10/1/22
	06/30/2022	15616	Jan Glick & Associates, LLC	6,750.00	June hours - Verdant retreat facilitation planning
	06/30/2022	15617	Puget Sound Energy	55.34	Natural Gas - Account number 220001924632
	06/30/2022	15618	Quadient Finance USA Inc.	210.00	Postage, closing date 6/12/22 Accounting service - 4 invoices for May and June (credit request of \$9k for double pmt
	06/30/2022	15619	Robert Half	16,016.00	on 2 invoices
	06/30/2022	15620	Seattle Food Nut	454.22	WC-356-Nutrition Programming-June 15 Summer Cooking
	06/30/2022	15621	Snohomish County PUD	923.56	Electricity - Acct number 205299316
	06/30/2022	15622	Staples	1,403.39	5/13/2022-6/9/2022
	06/30/2022	15623	Thomas & Associates Consulting, LLC	3,300.00	Consulting Feb, Mar, May hospital contract oversight
	06/30/2022	15624	Waste Management	156.04	June 2022 - Acct number 14-46330-13003
	06/30/2022	15626	Waste Management	463.20	June 2022 - Acct number 14-46467-83003
	06/30/2022	15627	Wells Fargo	411.76	Credit card payment (Social Worker's card)
	06/30/2022	15628	Wells Fargo	1,659.94	Credit card payment (Lisa's card)
	06/09/2022	15555	Wells Fargo	2,240.00	Bank error-ck #15555 was withdrawn twice (bank returned funds by deposit on 6/08)
Total 1002 · Wells Warrant A	cct *2717			190,979.06 A	
	06/02/2022	C1177	Coast Property Management	3,000.00	Current month June 2022 Kruger Clinic management fee
	06/09/2022	C1178	Republic Services	1,922.15	garbage service May 22
	06/09/2022	C1179	Allied Univ Security Srv	10,327.47	Security 05/13-05/26
	06/09/2022	C1180	Armstrong Services	12,675.73	Janitorial services Jun 22
	06/09/2022	C1181	Camden Gardens, Inc.	1,876.80	Landscaping contract June 22
	06/09/2022	C1182	Commercial Property Maintenance, Inc.	1,880.00	Repair maintain lights, and door
	06/09/2022	C1183	Guardian Security Systems, Inc.	44.20	Fire Telephone monitor 07/22
	06/09/2022	C1184	McKinstry Co., LLC	701.68	Sink repairs
	06/09/2022	C1185	Western Exterminator Company	208.68	Pest control May 22
	06/16/2022	C1186	Ziply Fiber	134.21	June-July 2022
	06/16/2022	C1187	Ziply Fiber	56.69	06 -07 service
	06/16/2022	C1188	Ziply Fiber	132.95	06-07 service
	06/16/2022	C1189	Automatic Entries, Inc	884.55	Suite 150 - door latch repair
	06/16/2022	C1190	Camden Gardens, Inc.	2,090.14	irrigation repairs and service 06/22
	06/16/2022	C1191	Commercial Property Maintenance, Inc.	526.43	Lighting repair and maintenance
	06/30/2022	C1192	Snohomish County PUD	5,427.01	05/18-05/16 Meter 1000143007
	06/30/2022	C1193	Aardvark Services Corp.	93.62	Sweeping service 06/22
	06/30/2022	C1194	Allied Univ Security Srv	18,347.91	05/27-06/09 and 06/10-06/23 security
	06/30/2022	C1195	Armstrong Services	871.28	Janitorial supplies Mar 2022
	06/30/2022	C1196	Commercial Property Maintenance, Inc.	271.83	Lighting repair and maintenance
	06/30/2022	C1197	McKinstry Co., LLC	4,571.61	HVAC contract-quarterly payment
Total 1004 · Wells Kruger Cli	nic Acct *7265			66,044.94 B	
1003 · Wells Work Comp Acc	t *2725				
1000 Hells Holk Collip Acc	06/01/2022	305531	Patient	23.71	prescription
	06/01/2022	305532	Patient	541.39	prescription
	06/14/2022	305533	Patient	14.10	prescription
Total 1003 · Wells Work Com			···	579.20 C	
Total Warrant Payments				257,603.20	

Туре	Date	Num	Name	Amount		Purpose
1001 · Wells Fargo Ope	•	9				
ACH Program Paym	ents				Ref	
Check	06/15/2022	ACH-Grnt560	G - American Heart Association	0.00	D	VOID: Award A510 The Silent Killer- Hypertension in the South
Check	06/15/2022	ACH-Grnt561	G - Boys & Girls Club of Sno County	8,333.33	D	Award- A484 Behavioral Health Uplift Initiative
Check	06/15/2022	ACH-Grnt562	G - Cancer Lifeline	1,166.66	D	Award A458- Whole Patient Svc for patients in So Sno Cty
Check	06/15/2022	ACH-Grnt563	G - Cascade Bicycle Club Ed Foundation	4,166.66	D	Award- A434 Let's Go Edmonds 2022
Check	06/15/2022	ACH-Grnt564	G - Center for Human Services	8,532.75	D	Award 352 - Behavioral Health Integration Program at VM/EFM 2020
Check	06/15/2022	ACH-Grnt565	G - Center for Human Services	5,969.25	D	Award 356 Behavioral Health Integration Program at CHC 202-23
Check	06/15/2022	ACH-Grnt566	G - Center for Human Services	29,166.66	D	Award A435 Youth Counseling
Check	06/15/2022	ACH-Grnt567	G - ChildStrive	25,497.00	D	Award 348 Nurse Family Partnership 2020-22
Check	06/15/2022	ACH-Grnt568	G - ChildStrive	28,855.00	D	Award A490 Early Intervention Yr 2
Check	06/15/2022	ACH-Grnt569	G - Community Foundation of Snoho Cnty	0.00	D	VOID: Award C-5508 Applicant Coaching Q3 and Q4
Check	06/15/2022	ACH-Grnt570	G - Compass Health	12,635.58	D	Award- A436 Community Transition
Check	06/15/2022	ACH-Grnt571	G - Compass Health	27,176.00	D	Award - A472 Community Response Initiative
Check	06/15/2022	ACH-Grnt572	G - Compass Health	2,475.00	D	Award - A495 Emergency Motel Voucher Yr 2
Check	06/15/2022	ACH-Grnt573	G - Domestic Violence Services Sno Co	6,666.66	D	Award - A456 Education Outreach & Prevention
Check	06/15/2022	ACH-Grnt574	G - Domestic Violence Services Sno Co	8,000.00	D	Award A 477 Community Advocacy Program
Check	06/15/2022	ACH-Grnt575	G - Edmonds College Foundation	14,212.50	D	Award - A437 CRC Mental Health Expansion
Check	06/15/2022	ACH-Grnt576	G - Edmonds College Foundation	4,167.00	D	Award - A473 Edmonds College Food Security Program
Check	06/15/2022	ACH-Grnt577	G - Edmonds Food Bank	3,325.00	D	Award - A489 It Taste Like Home (culturally relevant food)
Check	06/15/2022	ACH-Grnt578	G - Edmonds School Dist No. 15	37,500.00	D	Award 349 Student Support Advocate 2020-22
Check	06/15/2022	ACH-Grnt579	G - Edmonds School Dist No. 15	69,883.75	D	Award - A428 Move 60! 2021-22
Check	06/15/2022	ACH-Grnt580	G - Edmonds School Dist No. 15	15,000.00	D	Award A438 Family Resource Advocates
Check	06/15/2022	ACH-Grnt581	G - Edmonds Senior Center	9,667.00	D	Award - A475 Enhancing Health and Wellness
Check	06/15/2022	ACH-Grnt582	G - Evergreen Recovery Centers	29,533.33	D	Award A439 Bi-directional Substance Use Treatment Program
Check	06/15/2022	ACH-Grnt583	G - Foundation for Edmonds School Dist	25,000.00	D	Award - Ar97 Summer Meal Program Yr 1
Check	06/15/2022	ACH-Grnt584	G - Girls on the Run	3,515.00	D	Award - A457 Girs on the Run/Heart and Sole
Check	06/15/2022	ACH-Grnt585	G - Helping Hands Project Org	4,333.00	D	Award- A470 Rapid Food Assistance Program
Check	06/15/2022	ACH-Grnt586	G - Homage Senior Services	27,027.00	D	Award- A474 Center for Healthy Living
Check	06/15/2022	ACH-Grnt587	G - Homage Senior Services	12,326.58	D	Award - 346 Care Coordination- South Snohomish County 2020-22
Check	06/15/2022	ACH-Grnt588	G - Interfaith Family Shelter	833.00	D	Award - A483 Homelessness Prevention Yr2
Check	06/15/2022	ACH-Grnt589	G - Jean Kim Foundation	20,552.75	D	Award - A459 Hygiene Center and Shepherd's Village
Check	06/15/2022	ACH-Grnt590	G - Kindering	14,583.33	D	Award A487 Early Intervention Yr2
Check	06/15/2022	ACH-Grnt591	G - Korean Community Serv. Ctr	9,583.33	D	Award A-461 Mind, Body, and Sour for Korean Americans
Check	06/15/2022	ACH-Grnt592	G - Korean Women's Assn	12,184.33	D	Award - A491 Everyday Prevention and Senior Nutrition
Check	06/15/2022	ACH-Grnt593	G - Lahai Health	15,666.66	D	Award 350 Mobile Medical Clinic Program 2020-22
Check	06/15/2022	ACH-Grnt594	G - Lahai Health	31,666.67	D	Award A440 Dental Program
Check	06/15/2022	ACH-Grnt595	G - Lahai Health	6,633.33	D	Award - A441 Mental Health Program
Check	06/15/2022	ACH-Grnt596	G - Latino Educ Training Inst	4,167.00	D	Award - A476 LETI Cafe
Check	06/15/2022	ACH-Grnt597	G - Latino Educ Training Inst	7,400.00	D	Award - A442 Family Success/Promotora Program
Check	06/15/2022	ACH-Grnt598	G - Lynnwood Food Bank	4,333.00	D	Award- A471 Focus on Nutrition
Check	06/15/2022	ACH-Grnt599	G - Medical Teams Int'l	12,500.00	D	Award- A460 Care and Connect
Check	06/15/2022	ACH-Grnt600	G - Millenia Ministries	15,982.08	D	Award A485 Mobile Manna/Moving from Surviving to
Check	06/15/2022	ACH-Grnt601	G - Pacific Treatment Alternatives	13,460.00	D	Award - A496 Mobile Syringe Service Program Yr 2
Check	06/15/2022	ACH-Grnt602	G - Parent Trust for WA Children	5,000.00	D	Award A340- Family Wellness Program
Check	06/15/2022	ACH-Grnt603	G - Parent Trust for WA Children	658.33	D	Award - A462 Conscious Fathering
Check	06/15/2022	ACH-Grnt604	G - Prescription Drug Assistance Found	4,583.33	D	Award - 339 Prescription Assistance Network Program
Check	06/15/2022	ACH-Grnt605	G - Project Access Northwest	14,583.33	D	Award A443- Specialty Care Coordination
Check	06/15/2022	ACH-Grnt606	G - Project Girl Mentoring Prom	13,138.00	D	Award A480- Immersion Lab
Check	06/15/2022	ACH-Grnt607	G - Refugee & Immigrant Services NW	8,333.33	D	Award A460- millersion Lab Award A486 Refugee and Immigrant Navigation
Check	06/15/2022	ACH-Grnt608	G - Snohomish County Legal Services	4,166.66	D	Award - A492 Housing Justice Program Yr2
Check	06/15/2022	ACH-Grnt609	G - South County Fire	7,431.25	D	Award - A452 Housing Sustice Program 112  Award - A351 Veterans In Prevention
Check	06/15/2022	ACH-Grnt610	G - South County Fire G - South County Fire	29,325.00	D	Award A-466 Community Resource Paramedic
Check	06/15/2022	ACH-Grnt611	G - Therapeutic Health Services	15,512.42	D	Award - A445 Integrative Cognitive Therapies Program
Check	06/15/2022	ACH-Grnt612	G - Merapeutic Health Services G - UTSAV	4,333.00	D	Award - A449 Community Food and Coordination
CHECK	00/13/2022	AGI I-GIIILO IZ	G - UTSAV	4,333.00	ט	Awaru - A+03 Community Food and Coordination

Туре	Date	Num	Name	Amount		Purpose
Check	06/15/2022	ACH-Grnt613	G - UTSAV	0.00	D	VOID: Award - C-S507 Community Perspective Survey Telugu
Check	06/15/2022	ACH-Grnt614	G - UW Bothell	7,544.67	D	Award - A446 Behavioral Health Peer Advocacy Training Program
Check	06/15/2022	ACH-Grnt615	G - Volunteers of Am Western WA	6,449.09	D	Award - A468 South County CRA 2022
Check	06/15/2022	ACH-Grnt616	G - WA Kids in Transition	10,416.66	D	Award - A447 Distribution Center and Expanded Programming
Check	06/15/2022	ACH-Grnt617	G - WA West African Center	9,550.00	D	Award- A465 Drop in Center
Check	06/15/2022	ACH-Grnt618	G - Wonderland Child & Family Svc	12,500.00	D	Award - 347 Early Intervention Program 2020-22
Check	06/15/2022	ACH-Grnt619	G - Wonderland Child & Family Svc	16,250.00	D	Award- A463 Hope Rising Clinic
Check	06/15/2022	ACH-Grnt620	G - YMCA of Greater Seattle.	7,775.00	D	Award - A464 Community Health Navigation to Support
Check	06/15/2022	ACH-Grnt621	G - YWCA of Seattle, King and Sno Co	2,500.00	D	Award - A488 Emergency Shelter Yr 2
Check	06/15/2022	ACH-Grnt622	G - YWCA of Seattle, King and Sno Co	5,220.00	D	Award - A494 Healthcare Access Yr 2
Check	06/27/2022	ACH-0566	G - American Heart Association	13,399.53	D	Catchup Grant pmt 06/15
Subtotal ACH P	rogram Paymer	nts		792,345.79	D	
ACH Operating Expense	e Payments					
Check	06/01/2022	ACH-0545	Paychex	27,639.07 E		PPE 05/28-06/02 PR
Check	06/01/2022	ACH-0548	Paychex	510.86 E		PR tax
Check	06/01/2022	ACH-0549	Paychex	138.46 E		PPE 05/28-06/02 Child Support-
Check	06/01/2022	ACH-0546	Valic	2,356.79 F	F	Employee contrib PPE 05/14/22
Check	06/01/2022	ACH-0547	Valic	1,771.26 F		Employer contrib PPE 05/14/2022
Check	06/02/2022	ACH-0543	Paychex	9,495.05 E		PPE 05/28-06/02 PR taxes
Check	06/02/2022	ACH-0544	WA State Department of Revenue	858.38 (		B&O tax
Check	06/06/2022	ACH-0542	AmeriFlex Business Solutions	71.36 F		PPE 05/27-06/02/22 FSA
Check	06/07/2022	ACH-0550	REGENCE	7,801.60 F		Health Ins 06/22
Check	06/10/2022	ACH-0551	Paychex	40.00 E		fees
Check	06/13/2022	ACH-0553	AmeriFlex Business Solutions	488.72 F		Inv 3967996
Check	06/13/2022	ACH-0552	Wells Fargo	476.09 H		Analysis fee
Check	06/13/2022	ACH-0554	Wells Fargo Merchant Services	70.40 H		May 22 fees
Check	06/15/2022	ACH-0555	Paychex	25,995.42 E		PPE 06/11 Payroll
Check	06/15/2022	ACH-0556	Paychex	138.46 H		
Check	06/16/2022	ACH-0557	Paychex	9,187.48 E		PPE 06/11 Payroll taxes
Check	06/16/2022	ACH-0567	Paychex	40.00 H		fee
Check	06/21/2022	ACH-0559	Paychex	118.90 E		Time-off Mgmt fee
Check	06/21/2022	ACH-0558	AmeriFlex Business Solutions	23.00 F		
Check	06/21/2022	ACH-0560	AmeriFlex Business Solutions	1,588.00 F		FSA Claim
Check	06/23/2022	ACH-0561	Valic	1,771.26 F		PPE 06/11 - ER Match
Check	06/23/2022	ACH-0562	Valic	2,356.79 F		PPE 06/11 EE Contributions
Check	06/27/2022	ACH-0568	AmeriFlex Business Solutions	90.75 F		Claims
Check	06/29/2022	ACH-0564	Paychex	26,314.97 E		PPE 06/25/22 payroll
Check	06/29/2022	ACH22-0504	Paychex	138.46 E		PPE 06/25/22 Garnishment
Check	06/29/2022	ACH-0565	Robert Half	6,938.75 I		2 invoices (accounting temp)
Check	06/30/2022	ACH-0563	Paychex	9,301.47 E	=	PPE 06/25/22 pr taxes
Subtotal ACH O		ents		135,721.75		
Total ACH Payn	nents		Floring all Bishops and the October 2	928,067.54		
			Electronic Disbursements (by Category):	Amount	Ref	
			Program Expenditures	792,345.79	D	
			Operating Expenditures:	400.050.60	_	
			Paychex Payroll and Taxes	109,058.60	E F	
			Retirement and Benefit Related	8,256.10		
			B&O and Leasehold Taxes All other	858.38 17,548.67	G H	
			Total Electronic Disbursements	928,067.54	- ''	
			- Clai Electronic Dissalsenients	320,007.34		
			Total Disbursements-Warrants and Electronic:			
			Warrants	257,603.20	A-C	Warrant Schedule
			ACH	928,067.54	D-H	ACH Schedule
			Total Disbursements	1,185,670.74		
			——————————————————————————————————————			

# PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY DBA VERDANT HEALTH COMMISSION WARRANT APPROVAL JUNE 2022

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C have been received and the Warrant Numbers detailed have been issued in the payment amounts as follows:

#### **Warrants:**

Type	Account	Account	Date	#	Total	Reference
Warrants	Verdant Warrant	#2717	06/01/22-06/30/22	15566-15628	190,979.06	Α
Warrants	Kruger Clinic-Coast	#7265	06/01/22-06/30/22	C1117-C1197	66,044.94	В
Warrants	Workers Comp	#2725	06/01/22-06/30/22	305531-305533	579.20	С
				Total	257,603.20	

These warrants are hereby approved.	
Attest:	
Riene Simpson-CPA, Director of Finance	Commissioner
	Commissioner
	Commissioner
	Commissioner
	Commissioner
Continued to page 2	

# PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY DBA VERDANT HEALTH COMMISSION WARRANT APPROVAL JUNE 2022, continued

#### **Summary of Disbursements-Warrants and Electronic:**

Electronic Disbursements (by Category):	Amount	Ref	
Program Expenditures	792,345.79	D	
Operating Expenditures:			
Paychex Payroll and Taxes	109,058.60	Ε	
Retirement and Benefit Related	8,256.10	F	
B&O and Leasehold Taxes	858.38	G	
All other	17,548.67	Н	
Total Electronic Disbursements	928,067.54		
Total Disbursements-Warrants and Electron	nic:		
Warrants	257,603.20	A-C	
ACH	928,067.54	D-H	
Total Disbursements	1,185,670.74		

#### End of document

#### PUBLIC HOSPITAL DISTRICT NO. 2 SNOHOMISH COUNTY, WASHINGTON

#### RESOLUTION NO. 2022-07

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the "District"), determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the superintendent and such District personnel as the superintendent may designate to sell all or any part of such property on a negotiated basis.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO. 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined, and declared that the personal property identified on Exhibit A hereto (the "Surplus Property") is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that the Surplus Property be disposed of promptly as hereinafter provided.

Section 2. The superintendent and such District personnel as the superintendent may designate are hereby authorized and directed to sell the Surplus Property on a negotiated basis on the most favorable terms they deem obtainable.

FG:54406419.1

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 27<sup>th</sup> day of July 2022, the following Commissioners being present and voting.

President and Commissioner	
Commissioner	
Commissioner	
Commissioner	
Secretary and Commissioner	

FG:54406419.1 21

is a true and correct copy of the original resolution add appears on the Minute Book of the District.	opted on July 27, 2022, as that resolution
DATED this 27 <sup>th</sup> day of July, 2022.	
$\overline{S}$	Secretary of the Commission

I, Karianna Wilson, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution 2022-06 of the District

FG:54406419.1 22

## Swedish Edmonds Disposition of District Assets

Date: July 8, 2022

To: Public Hospital District #2 of Snohomish County

Verdant Health Commission

Attn: Finance 7/14/22 Finance Committee Meeting

RE: Request disposition of asset

#### **Asset Description:**

NUM	DEPT	DESCRIP	SERIALNUM	PO	OTY	ACODT	COST	Pic Description
				10		_		-
7802509	6012	DEFIBRILLATOR	S5104 SN-37012028		01	7/1/2008	7,094.83	DfibLP20.pic1, DfibLP20.pic2
9102001	7250	BLADDER SCANNER	S5326 SN-09031348		01	5/1/2009	12,937.92	Bladder.pic1, Bladder.pic2
9110710	7180	TRANSPORT VENTINLATORS ASP	LTV 1200		01	11/1/2009	16,055.61	E51206
9110706	7180	TRANSPORT VENTINLATORS ASP	LTV 1200		01	11/1/2009	16,055.61	E32505
9110709	7180	TRANSPORT VENTINLATORS ASP	LTV 1200		01	11/1/2009	16,055.61	E32523
9110708	7180	TRANSPORT VENTINLATORS ASP	LTV 1200		01	11/1/2009	16,055.61	E32517
9110707	7180	TRANSPORT VENTINLATORS ASP	LTV 1200		01	11/1/2009	16,055.61	E32514
9110705	7180	TRANSPORT VENTINLATORS ASP	LTV 1200		01	11/1/2009	16,055.63	E32491
9110701	7180	SERVO-I VENTILATOR	S5527 SN-ASAM0328		01	12/1/2009	31,181.96	Evita.Pic2
9110702	7180	SERVO-I VENTILATOR	S5526 SN-ASAM0327		01	12/1/2009	31,181.95	Evita.Pic3
9110703	7180	SERVO-I VENTILATOR	S5525 SN-ASAM0326		01	12/1/2009	31,181.95	Evita.Pic1
1004701	7180	VENTILATOR	S5654 SN-ASBE-0219		01	6/1/2010	33,219.49	Evita.Pic4
Submitted	by:	Lori Wise, Director of Finance					243,131.78	total

Section 4.9 Major Decisions. Except for the Major Decisions in section 4.9, Swedish may make all decisions regarding operation of the hospital and other leased Assets (a) Disposition of any of the District assets, including without limitation and all equipment, fixtures, trade fixtures and other assets in or on the leased real property































July 2022

#### I. <u>Modifications to Contracts-for Review</u>

None

#### II. **Expiring Contracts**

The following contractors have been contacted to inform them they will need to submit an application or Year 2/3 request as part of the Q3 process occurring 7/11/22-7/22/22 for contracts starting 10/1/22. 25% of approved awards will be allocated to the 2022 budget and 75% to the 2023 budget.

Agency	Program	Current Annual Award	Contract Expiration Date	Year of expiring contract	Total Years of Funding Received
	Whole Patient Services				
Cancer Lifeline	for Cancer Patients	\$14,000.00	9/30/2022	1	1
	Education, Outreach,				
DVS	and Prevention	\$80,000.00	9/30/2022	1	10
	Girls on the Run/Heart				
Girls on the Run	and Sole	\$24,605.00	9/30/2022	1	6
Jean Kim Foundation	Hygiene Center	\$246,633.00	9/30/2022	1	1
Korean Community	Mind Body and Soul for				
Service Center	Korean Americans	\$115,000.00	9/30/2022	1	1
Medical Teams					
International	Care & Connect	\$150,000.00	9/30/2022	1	11
Parent Trust	Conscious Fathering	\$7,900.00	9/30/2022	1	5
Prescription Drug	Prescription Drug				
Assistance Program	Assistance Network	\$55,000.00	9/15/2022	3	10
Washington West					
African Center	Drop-in Center	\$114,600.00	9/30/2022	1	1

Total \$807,738

#### III. COVID Grant Requests

Agency	Program	Request	Description	Committee Recommendation
The Hand Up	The Respite	\$73,096	Seeking funds to pilot an	Fund as requested
Project	Program-South	7/1/22-	expansion of intensive	with re-submitted
(THUP)	County	12/31/22	outreach to people	budget clarification.
	Expansion		experiencing homelessness	
			and to add two respite motel	
			rooms with intensive case	
			management, onsite	
			treatment and 24/7 security	
			for Verdant Social Worker to	
			refer clients to.	

COVID grants are now a separate pot of funds from Superintendent's Discretionary. Applications are submitted via Fluxx and contracts, payments, and reports are managed within the software as well. **2022** 

COVID Fund Budget is \$500,000 If funded as presented, COVID Funds unallocated balance for 2022: \$258,084. Represents approx. 51% of annual budget committed at approx. 58% of budget year.

#### IV. <u>Superintendent's Discretionary</u>

**Ideas in Progress:** 

None

2022 Superintendent's Discretionary fund budget is \$100,000. If funded as presented, Superintendent's Discretionary Funds unallocated balance for 2022: \$53,500. Represents 46.5% of annual budget committed at approx. 50% of budget year.

## V. Review and Confirmation of Current Definitions, Grantee Budget Guidelines, and Non-renewal procedure Goal: Board Approval

To solidify and codify the information that the Board has previously approved at Program Committee's recommendation regarding funding guidelines and definitions and non-renewal procedure, we are condensing them into one document for Board approval as one document that can be referenced internally and to inform external communications and applicant training materials.

#### VI. Update: Community Health Needs Assessment and Community Perspectives Survey

The comprehensive Quantitative and Qualitative findings, analysis, and themes was shared with all Commissioners on July 25<sup>th</sup> in preparation for Maggie's initial presentation at the August 8<sup>th</sup> Special Board meeting.

#### VII. Recent Grantee Highlights

Sharing the gratitude from Q2 grantees!

- Thank you verdant health commission! We look forward to our continued partnership.
- Thank you for your email and this absolutely wonderful news! We are so delighted to continue our work together, and so appreciate Verdant Health Commission's strong support! We look forward to keeping you updated as we begin year two of the Host Home project!
- Best news ever!!! Thank you so much.
- This is wonderful news. We are beyond grateful for Verdant Heath Commission's continued support to help us ensure our most vulnerable communities have access to appropriate health care services.
- Thank you so much we are very grateful!
- That is great news! Thank you so much for your ongoing support

#### **Upcoming Key Funding Dates:**

- 6/27 Q3 Q&A Session
- 7/1 Contracts start for Q2 awards
- 7/11-7/22 Q3 applications accepted
- 7/25-8/12: Staff Scoring
- 8/3: Program Committee
- 8/16-8/31: New to Verdant Applicant 1:1s
- 8/16-9/20: Commissioner Scoring
- 9/20: Program Committee
- 9/28: Board Meeting—funding approvals and applicant notification
- 10/1 Contracts start

#### Confirmation of Current Definitions, Grant Budget Guidance, and Non-Renewal Procedure

#### **Definitions:**

#### 1. Grant Budgets

#### **Financial Due Diligence:**

We request that applicants provide financial information for review in connection with their applications and update that information annually if funded. Our review of the financial information provided by applicants includes looking at the ratio of the applicant's assets and debts, the financial controls maintained by the applicant, and issues raised by the applicant's financial statements. Verdant recognizes that small or new organizations will have fewer assets than more established agencies.

- Applicants and grantee organizations that have annual operating expenses greater than \$3,000,000 are required to provide Verdant with a copy of a financial audit performed by an independent accounting firm. Audited financial statements must be provided to Verdant annually.
- Organizations that have an annual operating expense of less than \$3,000,000 annually are
  required to provide either a cost report or internally prepared financial statements to Verdant
  annually.

#### **Administrative Expenses:**

Verdant recognizes that the programs we fund are housed in a variety of organization types that have varying levels of administrative infrastructure. We also understand that the administrative functions such as facilities, IT, HR, and others are critical to the success of the program funded by Verdant. Verdant's funding decisions are intended to reflect the organizational capacity and infrastructure necessary for the success of the programs funded by Verdant.

For the purposes of our contract budgets, administrative expenses refer to those expenses that are not specifically allocated to the funded scope of work or function of the funded program and/or those that are allocated to support multiple programs/locations.

Verdant generally limits administrative expenses to 10% or less of the total grant amount.

#### **Direct Expenses:**

Direct expenses are those expenses that are allocated to a specific program, such as salaries for program staff and materials required for the project. These expenses would not be incurred if not for the existence of the program being funded.

#### **Minor Capital Expenses:**

Minor capital expenses are expenses incurred by a grantee as the result of the grantee's
purchase of capital items that cost less than \$5,000 and/or have a useful life that is equal to or
less than the term of the grant agreement. These expenses are generally eligible to be funded
by Verdant as part of a grantee's budget request.

#### **Major Capital Expenses**

- Major capital expenses are expenses incurred by the grantee as the result of the grantee's
  purchase of capital items that cost more than \$5,000 and/or have a useful life greater than the
  term of the grant agreement. Verdant generally does not fund major capital items as part of
  our routine funding.
- Verdant occasionally offers capital-specific funding opportunities

#### 2. Priority Areas

Priority Area	Definition
Access to Healthcare	Residents can access good, safe healthcare in an appropriate care setting.
Behavioral Health	Residents can access mental health and substance use services in accessible, community-based centers.
Dental	Residents can access good, safe dental care in an appropriate setting.
Childhood Obesity	Youth and families in our community have access to education, services, and food to support healthy lifestyles.
Food Security	Residents do not go hungry and have access to nutritious foods to support their health needs.
Housing	Residents are housed in safe, affordable housing.
Other Education and Prevention	Residents can access supportive services addressing the social determinates of health broadly and/or emerging needs.
Supporting Seniors	Older adults in our community are safely and respectfully in a healthy environment and with necessary social and medical supports.

#### **Grantee Budget Guidance:**

- For Year 2 and 3: Approved total award increases will generally not exceed 5%
- For Year 2 and 3: Approved annual Staffing cost increases will generally not exceed 2.5%
- For Year 2 and 3: If you are proposing a change in scope/expansion of services that result in the budget increasing by more than 5% for year 2 or 3, we recommend submitting a full new application rather than submitting just a year 2/3 budget update.
- For all awards: Approved Administrative/Indirect expenses will generally not exceed 10% of the total award amount.

#### **Non-Renewal Procedure:**

#### Cause(s) for non-renewal

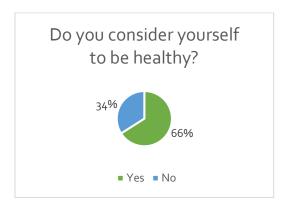
- Outcomes not achieved with previous contract
- Availability of Verdant funds
- Changing strategic priorities (based on CHNA, annual Board strategic plan and priorities, etc)
- Other (including, but not limited to, grant partner's adherence to budget)

#### Transition Funding providing following notice of non-renewal

One-time payments of 25% of current annual contract award will be provided to non-renewal partners with a three-month extension of program deliverables and final report due date via contract amendment.

### DRAFT: Summary of Community Perspectives Survey Initial Findings

Questions 1 and 2: "How do you define Health?" "Do you consider yourself to be healthy? Why or Why Not?"



Health was largely defined as:

- Having a holistic and balanced lifestyle in which your physical (exercise, food, healthcare), mental, and social/relational needs are met.
- The **ability to meet basic needs** of shelter, food, bills, and getting a fair wage.
- Individual health was described in relationship to chronic health conditions, with people indicating they were not healthy due to chronic health conditions, or people defining their health by the absence of chronic health issues.

#### Question 3: "What do you, your family, and community need to be healthy?"

The responses to this question were the most varied, with significant differences in the barriers and health needs people are experiencing.

- People identified issues of healthcare access, quality, and affordability.
- The lack of affordable and accessible healthcare is a significant barrier for residents in the Verdant Service Area.
- People also extended that issue of affordability to their **ability to meet basic needs**, especially due to rising cost of living in the Verdant Service Area, including affordability of housing (rent, mortgages, and utilities), affordability of food, transit, and other basic goods/services.

#### Question 4: "What is the most concerning health issue in your community?"

The top three issues identified were:

- Healthcare Access
- Mental Health
- Housing.

There was also a significant emphasis on the specific needs of specific groups who face unique barriers to accessing health, namely **seniors**, **caregivers**, **and immigrants and non-English speakers**. Within responses to this question was an emphasis on the need for safety.

Question 5: "What do you, your family, and community need to respond to this issue? Is there anyone currently doing work or a project you think would be a great solution if expanded?"

The top needs identified by respondents in response to this question included:

- **Healthcare affordability** and the need for assistance in navigating complex healthcare and insurance systems.
- Mental health, which was inclusive of mental health treatment, substance use treatment, and community-based and culturally appropriate supports.
- Community and social infrastructure, emphasizing the need for **safe gathering places for community** members.

## Multicultural Report- June 2022

## **Verdant Sponsored Programs**

Monthly Women's Support Group	Third Wednesday of the month 6:30pm	11 participants
Monthly Parent Support Group	Once a month- last Thursday of the month at 7pm	61 participants
Programa Gratis de Frutas y Vegetales- SaludRx	1 <sup>st</sup> Thursday of the month	9 participants
Grupo de Apoyo para Mujeres Sobrevivientes de Violencia Domestica	Monthly- Wednesday 6:00pm	9 participants
Monthly Outreach Planning Meeting	1st Wednesday of Month	4 participants

## **Community Collaborations**

Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan	Tues 5-7:30pm	29 participants
Latinx Health Board	Every week on Friday's at 1pm	8 participants
U of WA Peer Mental Health Planning Meetings	Thursdays at 2pm	6 participants
Edge of Amazing Planning Youth Pannel	Every Wednesday 1pm	9 participants
Movimiento Afro Latino Seattle (MAS) Board Meeting	3rd Tuesday of Month	10 participants
Leadership of Snoco	3rd Thursday of Month	19 participants
CHW/Promotor/a Peer Learning Workgroup	2nd Tuesday of Month	19 participants
Meet me at the Park Planning	Every other week through July 12 <sup>th</sup>	4 participants

Verdant Community Social Worker Highlights: June / July 2022

- Case Management continuing support for fifteen clients. Continue to provide inreach/outreach with Swedish Edmonds Hospital.
- CHART Leadership and Facilitation Ongoing support for the CHART program and clients.
- This past month included weekly team check ins, monthly staff meeting, monthly County Outreach Coalition, monthly Snohomish County Community Behavioral Health Committee, monthly Snohomish County Connector's meeting, monthly County and Human Services Providers Call, monthly Vulnerable Adult Taskforce, monthly Homeless Policy Task Force, monthly Coordinated Entry Community Information and User Group Meeting, and monthly Verdant Outreach Planning Meeting. Lunch meeting with Providence Institute for a Healthier Community, to learn about their programs and mutual goals.
- Educational trainings The Psychological Origins of Stigma & Bias, July 6. Learning Community: Trauma-Informed Outreach and Engagement, July 12. Understanding Institutional Racism workshop with Tony Nabors, July 19. Buried in Treasures: A Monthly Learning Community to Support People Address Hoarding Behaviors, July 26.
- Marketing events Meet Me at the Park, worked July 12 and 19.
- Programming On July 1, held the second of a three-part Verdant provider training titled
  Psychoneuroimmunology Through a Behavioral Health Lens. Of the 45 providers that registered, 24
  attended. The third provider training will be held on August 5, and is titled Trauma Informed Integrated
  Behavioral Health. Update on 8 week therapeutic group for adults, titled Building Relationships. This group
  was to run on Thursday evenings, from July 14th Sept. 1<sup>st</sup>, however, we did not get enough registrations in
  time for the group to start; rescheduling for September. Working on scheduling a late Fall provider training
  on Psychoneurology.

## Social Media Report

28-Day Period: June 22<sup>nd</sup> - July 19<sup>th</sup>

#### Instagram

- Reached to 9,472 people
- 91 profile visits
- 5 new followers

#### **Facebook**

- Reached to 46,693 people
- o 201 page visits
- 27 new page likes

The numbers are relatively low this past 28 days. Since the weather is warmer and a lot of events are happening in-person, most likely people are not on their phones as much this time around. Facebook pages reached to 46,693 people (18.9% decrease from last 28-day period), and the Instagram page reached to 9,472 people (71.1% decrease). Page visits from Facebook was 207 (20.7% decrease). The Instagram profile visits had 91 (54.7% decrease). The Instagram page gained 5 new followers, which stands at 113 followers total. The Facebook page gained 27 likes, which is an 237.5% increase from the previous 28-day period. The Facebook page has a total of 1090 likes. We're gaining more of a following but our audience may not be active on social media around this time.

#### Link to all of our online platforms:

https://linktr.ee/verdanthealthcommission

#### Kruger Clinic:

https://verdanthealth.org/kruger-clinic/

#### E-Newsletter:

https://us5.campaign-archive.com/?u=4c73d70a9e060257442d266f3&id=4f0ab903f2

## **Highlights Since Last Board Meeting**

(Every image has an embedded link. To open link, right click on the image and click on "Open Link")



















# Free Health & Wellness Programs AUGUST 2022

Offered by the Verdant Health Commission

Class	Date & Time	
National Night Out (2022)	Tue, Aug 2, 5-8 pm	IN PERSON
HYBRID: Recipes from the Blue Zones: Cuisine of Loma Linda, California	Thur, Aug 4, 6-7 pm	HYBRID
HYBRID: All About Legumes	Tue, Aug 9, 6-7 pm	HYBRID
VIRTUAL: Budget Friendly Foods- Berries	Wed, Aug 10, 2-3 pm	VIRTUAL
HYBRID: Cooking Demo- Quick Pickling Vegetables	Wed, Aug 17, 6-7 pm	HYBRID
VIRTUAL - Cinnamon and Other Supplements: Do I Really Need Them?	Thur, Aug 18, 6-7 pm	VIRTUAL
HYBRID: Cooking Demo-Spectacular Salads	Wed, Aug 24, 1-2 pm	HYBRID
HYBRID: Cooking Demo-The Three Sisters: Corn, Beans & Squash	Thur, Aug 25, 6-7 pm	HYBRID

Registration is required for classes. Visit <u>verdanthealth.org/events</u>, click the links above, or call (425) 582-8600.

#### Connect with Verdant:











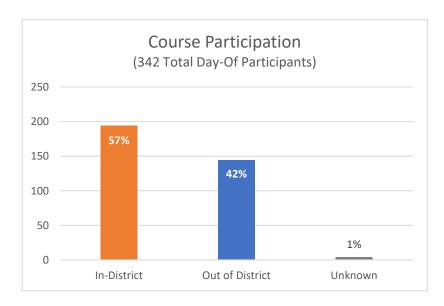


### **VERDANT COURSE DATA - Q2 2022**

For the period April-June 2022, Verdant offered 32 courses to the community. These courses included cooking demonstrations, provider trainings, and nutrition education.

REGISTRATION		
# of Verdant-Funded	Total Registered	
Courses	Participants	
32	459	
In District	224	
Out of District	200	
Unknown	35	

Participation in these Verdant-funded courses was mostly in-district. A subset of participants whose exact location was not collected, are shown as "unknown" in the chart below.



There is a slight attrition rate of people who registered for a course versus actually participated on the day the course was offered.

PARTICIPATION	
# of Registered Participants	459
# of Actual Participants	342
Dropoff	117
Attrition Rate	29%

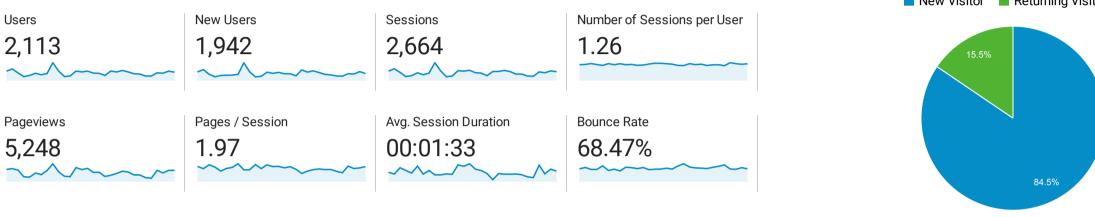
## **Audience Overview**

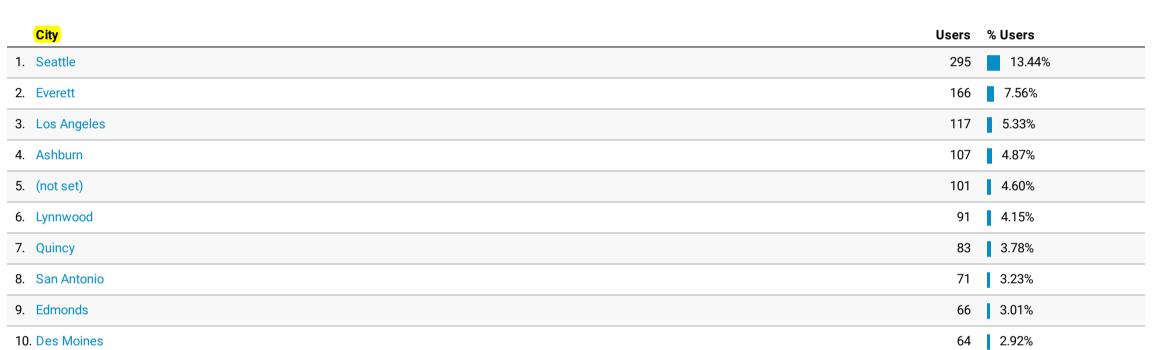
All Users
100.00% Users

Jun 1, 2022 - Jun 30, 2022

Overview







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