

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
Regular Meeting  
AGENDA  
April 26<sup>th</sup>, 2023  
8:00 a.m. to 10:00 a.m.

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The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/83042983170> Meeting ID: 830 4298 3170 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00am	---
B. Land & Enslaved People’s Acknowledgement	---	8:01am	3
C. Consent Agenda:	Action	8:03am	4-21
1. Approval of Minutes:			
a. March 22, 2023 Regular Board Meeting			
b. March 28, 2023 Special Board Meeting			
2. Resolution 2023:04 Disposal of Asset Surplus			
D. Public Comments (limit 3 minutes per speaker)	Information	8:05am	---
E. Executive Committee Report	Information	8:14am	---
F. Mental Health Discussion Panel	Information	8:15am	---
• Sara Pulliam, ChildStrive			
• Rosario Reyes, Latino Educational Training Institute			
• Christopher McBride, Domestic Violence Services of Snohomish County			
• Beratta Gomillion, Center for Human Services			
G. Superintendent Report	Information	8:45am	---
1. Verdant Operations			
2. Community Outreach Update			
H. Program Committee Report			
1. Conflicts of Interest	Information	8:53am	---
2. Clarification on Superintendent’s Discretionary Fund	Action	8:54am	22-24
3. Grant Scoring Rubric	Action	9:20am	25-27
I. Finance Committee Report			
1. Review Financial Statements & Cash Activity	Information	9:30am	28-38

2. Authorization of Payments of Vouchers and Payroll	Action	9:40am	39-40
J. Public Comments (limit 3 minutes per speaker)	Information	9:42am	---
K. Commissioner Comments	Information	9:55am	---
L. Adjournment	---	10:00am	---



## **– Land & Enslaved People’s Acknowledgment –**

Public Hospital District #2, Snohomish County (the Verdant Health Commission), recognizes that we live and work on the ancestral homelands and traditional territories of Indigenous peoples who have been here since time immemorial.

We also recognize that many enslaved and contracted peoples were forced to dedicate their work to the construction of what is now the South Snohomish County area.

In recognition that this land is colonized Indigenous territory that has been designated through slaves and hired labor, it is our collective responsibility to critically interrogate the stories and later lives of these people, and to honor, protect and sustain this land.

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**Hybrid: In-Person at Verdant Community Wellness Center and via Zoom**

**March 22, 2023**

**5:30 p.m.-7:30 p.m.**

<b>Commissioners Present</b>	Jim Distelhorst, MD, President Deana Knutsen, Commissioner Karianna Wilson, Commissioner Carolyn Brennan, Commissioner	
<b>Commissioners Excused</b>	Bob Knowles, Commissioner (excused absence)	
<b>Staff</b>	Dr. Lisa Edwards, Superintendent Riene Simpson, CPA, Director of Finance Leslie Silverman, Interim Director of Community Impact & Grantmaking Kaysi Caballero, Executive Assistant/Office Manager Nancy Budd, Community Social Worker Kirk Mathis, Digital Marketing & Communications Manager Sandra Huber, Community Engagement Manager Monika Star, Wellness Center Assistant	
<b>Guests</b>	Tom Laing Diana Morelli-Kilma Jenni McCloughan Michael Welke Snow Berger	Joan Penney Jesus Sanchez Joe Vessey David Eller Lisa Wolch
<b>Call to Order</b>	The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:30 p.m. by President Distelhorst.	
<b>Land and Enslaved People’s Acknowledgement</b>	President Distelhorst read the acknowledgement.	
<b>Consent Agenda</b>	<p><b><i>Commissioner Knutsen made a motion to approve all items included on the consent agenda, Commissioner Wilson seconded. Motion passed.</i></b></p> Consent Agenda (E:22:23) Approval of Minutes: <ol style="list-style-type: none"> <li>a. February 21, 2023 Special Board Meeting</li> <li>b. February 22, 2023 Regular Board Meeting</li> <li>c. Resolution 2023:01 Swedish Hospital Asset Disposal</li> </ol>	

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**Public Comments**

Snow Berger, ChildStrive: She represents ChildStrive and wanted to let Commissioners know she would love to answer any questions they have about Childstrive.

Michael Welke, Project Access Northwest: He thanked Verdant staff and Commissioners for their continued support. Project Access NW is doing a lot of work in Snohomish County and Verdant’s support is so important to the people they serve. They served 3,100 people in 2022. Their care coordination team took 13,000 calls to make appointments. They have served over 10,500 people throughout our entire time serving Snohomish County.

Tom Laing, Latino Educational Training Institute: He thanked Verdant Commissioners for their continued support to provide these programs and activities that people have come to depend on due to the pandemic.

[Name and Zip not provided]: With Edmonds School District. With Verdant money we can plan and coordinate for the expansion of the school-based health center site and provide salary for their workers.

Jeremy Thurston, (*via email*): To the Verdant Board, I want to express my gratitude for grant money Verdant has provided for the Move 60 program. My son attends Edmonds Elementary school and has attended Move 60 for the past two school years. He is a child who is happiest when moving and this program has allowed him a positive physical outlet for the unique stresses that have come with altered learning environment of these times. I am certain Move 60 has had a positive effect on his mental health. He enjoys the new games and sports he has learned and treasures the small prizes he brings home. Move 60 has also provided him an opportunity to socialize with kids he might otherwise not know and reinforce basic life lessons about following rules and conflict management. While these things may seem simple, having just coached 3rd grade basketball, I suspect that the time our kids spent physically isolated during online school has had a long term affect these important skills. They need all the help and support they can get. I urge you to continue to support Move 60 in the future. Please add this letter to the record at the next board meeting and feel free to contact me if you have any questions.

**Executive  
 Committee Report**

President Distelhorst reported that Executive Committee met on March 16<sup>th</sup> to approve the agenda for today’s meeting. No action was taken at Executive Committee meeting.

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**Superintendent’s Report**

Dr. Edwards reported that Verdant staff has been gearing up for preparing for the Fall 2023 funding cycle. They are working on a grantwriting workshop for partners to learn tips about how to best write grant proposals. This would take place in April or May. The Verdant team has been working hard to create a 2022 Community Impact Report to share our impact for the prior year’s programs. There is an open Fiscal Specialist position we are actively recruiting for. The use of the Verdant Community Wellness Center is increasing, and staff is working on how to best provide coverage for the building to support these organizations requesting to use our space. The team continues to work on finalizing contractor and design details for the Kruger Clinic. She thanked the Verdant team for their hard work over the past month.

**Program Report**

Conflicts of Interest      None.

Next Funding Cycle

Dr. Edwards walked everyone through the Fall 2023 timeline for its next funding cycle in 2023 (E:23:23). Verdant has extended the application period by two weeks so the applicant portal will open 5/1/23 and close 6/16/23. New to our grantmaking cycle, we will offer technical assistance office hours to support organizations who may need additional technical assistance to upload their application, get setup with Fluxx, etc. We will not be providing guidance on how to write your proposal.

**Healthcare Access Discussion Panel**

**Presenters:**

Jesus Sanchez, Senior Vice President/COO of Sea Mar Community Health Centers

Joe Vessey, CEO of Community Health Center of Snohomish County

David Eller, Executive Director of Lahai Health

Lisa Wolch, Corporate and Foundation Relations Specialist of Medical Teams International

President Distelhorst explained that at 2023 board meetings, commissioners will examine the work that is underway in each of our 2023-24 strategic priority areas and engage with community partners who have been funded in this work. The intention is to deepen our understanding of the issues and challenges that they are addressing and explore collaborative and innovative efforts that are underway. Last month, we expanded our learning about the food security programs in our region and this month, we are pleased to dive into the 2nd strategic priority area: Healthcare Access. Currently, we have over \$4 million in Verdant funds reaching 34 active community organizations who are making healthcare more accessible every day to the residents of South Snohomish County. A supplement to the Board packet includes a summary of healthcare access strategies and objectives as well as a list of healthcare access grants active and recently approved in 2023. We encourage you to visit our website for information about our strategic plan and other funding priorities.

Ms. Silverman asked the panelists to go around and briefly introduce themselves and the communities they serve.

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Jesus Sanchez, Senior Vice President/COO of Sea Mar Community Health Centers (Sea Mar): provides services as far north as Clark County. They serve apx. 350,000 population. Their program includes affordable housing and a behavioral mental health clinic. They have a radio station which they utilized to disrupt miscommunications and was highly popular. They are seeing an uptick in the demand for services in the southern portion of Snohomish County, down to King County. They see an uptick in refugees and are adding services in multiple languages.

Kristy Dillon and Lisa Wolch, Corporate and Foundation Relations Specialist of Medical Teams International (MTI): They have been in partnership with Verdant since 2012. Verdant has provided funding for dental clinics, their mobile clinic vehicle, and COVID vaccinations. They primarily serve those who have difficulty accessing care. Their Care Connect program integrates *medical* services now where they were previously just providing dental care. This program allows a nurse to facilitate medical referrals to connect people with care. They are seeing an uptick in refugees and people with English as a second language seeking services. They cannot do their work alone. The biggest part of their mobile clinics includes connecting them to their preferred provider. Referrals for diabetes and hypertension are increasing.

David Eller, Executive Director of Lahai Health (Lahai): He reported that 40% of their patients would have forgone care if they had not been connected to Lahai's clinic. In 2022, they had 324 appointments from their Lynnwood clinic. Lahai relies on 300+ volunteers, doctors, and dental hygienists. They work all the time with Project Access NW. They partner with the labs at Swedish Edmonds to provide free lab testing for their patients who would be accepted under Swedish's Charity Care financial assistance program. The University of Washington brings in dental students to Lahai's clinic to provide free services. They are seeing an increased demand from immigrants and refugees, as well as seniors looking for dental care who are affected by inflation and stuck on a fixed income. They are also seeing an increase in demand for their mobile clinic where some of their partners are requesting to host the clinic on their location. One of their goals is to update their van clinic that they got 13 years ago.

Joe Vessey, CEO of Community Health Center of Snohomish County (CHC): They operate 11 sites throughout the county from Arlington to Edmonds. They provide medical, dental, behavioral health and have pharmacies at 6 of the locations. In partnering with Verdant they have been able to bring on physical therapy to their sites. There was a \$2.1 million grant

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that went toward a \$15 million expansion of their Edmonds clinic. They were able to add a walk-in clinic to create access for patients. They added substance use disorder counseling through a partnership with Evergreen Recovery Center.

Ms. Silverman asked the panelists to provide a glimpse of the operational side of service delivery and how you are able to support those 'behind-the-scenes' costs that are not seen when you are working in the community?

- David Eller, Lahai: At each clinic, there is one Registered Nurse (RN) and the rest of the staff are volunteers. The RN does all the follow up with each patient to assure they have what they need to complete service. They are also asking what other support patients need to be able to provide the level of care.

Ms. Silverman asked if most of their funding is restricted or not?

- Jesus Sanchez, Sea Mar answered that they are part of a 340B program which requires pharmaceutical companies participating in Medicaid to sell outpatient drugs at discounted prices to health care organizations that care for many uninsured and low-income patients. They have seen over 7,000 patients in the previous year. Their services are growing every day and expanding into cardiology and sports medicine.
- David Eller, Lahai: Grants are the most restrictive because they are provided for specific budgets and programs. They also have donations and companies supporting some of their admin costs.

Ms. Silverman asked what changes panelists are anticipating that require you and your leadership to think differently about your programs and services?

- Lisa Wolch, MTI said the need to support emergency care, refugees, multiple languages, getting people to use primary care providers versus simply coming to their clinics.
- Jesus Sanchez, Sea Mar added having affordable housing in our community since it is an added stressor for their patients.

Ms. Silverman asked Joe Vessey and Jesus Sanchez to briefly describe the model of a community health center and the school-based health centers (SBHC), and how they complement (and not duplicate) one another.

- Joe Vessey, CHC explained their patients in the SBHC get students established into healthy habits (such as dental care) at a younger age. Their medical providers are there 3 days a week and are working to expand behavioral health services. Post-pandemic, studies show there is a

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26 day wait to establish primary care. Prior to the pandemic this waiting period was only 12 days.

- Jesus Sanchez, SeaMar: They recently opened a SBHC in Auburn, so they are just getting started in this arena of care. The opportunity to create more points of access, such as in the youth population, is a focus of theirs.

Ms. Silverman asked what innovative program or service the community-based or school-based health centers has brought to our region?

- Jesus Sanchez, Sea Mar said they haven't looked too much into innovation since they are still figuring out how SBHCs work. One thing they are thinking about is having youth speak on their radio station to connect peer to peer.
- Joe Vessey, CHC said they have a nurse practitioner at the Meadowdale SBHC who is really passionate about the work and goes above and beyond to support the SBHC to raise awareness for the kids.

Ms. Silverman asked MTI for an example of collaborations among providers and other community partners that are aiming to expand reach and quality of care?

- Kristy Dillon, MTI answered being able to collaborate with those providing the healthcare, substance abuse counseling is key. Getting patients to utilize the referrals and actually get into the medical offices.
- David the Verdant Partner Roundtable has been really helpful in making new connections. He encourages us to keep doing those meetings and to continue to send reminders of the upcoming meetings.

Ms. Silverman asked what we should keep our eye on in media, policies and regulations coming out of Olympia or D.C. that will potentially impact the work of partners who are focused on healthcare access?

- David Eller, Lahai said with COVID subsidies expiring, Apple Healthcare requires you to renew each year. This might fall off the radar for some people who miss the renewal and this gap in insurance might lead to increased emergency room visits. There was a lot of funding flowing into medical care during COVID and that money is coming to an end as well. Opportunities that were there to expand since they were needed throughout the pandemic will now no longer be available.
- Jesus Sanchez, SeaMar reiterated that the 340B program allows them to be able to provide drugs to patients at the cost they receive them and are not marked up from the pharmaceutical companies.

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- Kristy Dillon, MTI said the Mobile Health Care Act could be worth reading, it appears it would be easier to use federal money to mobilize your clinic.
- Jesus Sanchez, Sea Mar thanked everyone for being here tonight and connecting with the other panelists to increase their strength in the communities they serve.

**Commissioner Questions:**

President Distelhorst asked if he was an immigrant and needed care, whose doorstep would they end up on?

- Kristy Dillon, MTI said they have an open-door policy and don't check income levels.
- David Eller, Lahai said that word of mouth gets people to the right place for their services.

Commissioner Knutsen added that we also need to think about the younger adults who are losing their jobs and how we can get them to sign up for care.

- David Eller, Lahai said they have a lot of people who come to their door who are eligible for insurance and they try to raise awareness about what services are available and how to apply for benefits they may be eligible for.

Commissioner Knutsen followed up to ask if Lahai could they put resources at the unemployment centers to target those who are losing their jobs to connect them to care. She has three sons in their 30s and 40s and people forget about this middle group. A lot of the outreach is for youth and seniors.

- David Eller, Lahai stated that yes it is complicated to get through the healthcare system.

Commissioner Brennan asked how they provide a continuation of care to keep the patient connected to services.

- Kristy Dillon, MTI said their partner sites (where they park their van) have people onsite that have strong relationships with the patients who come in to utilize the clinic on their location. These partner sites provide additional support to patients to further connect them to care.
- David Eller, Lahai said that case management from their nurses is so important to provide that follow up after the clinic visit.

Commissioner Wilson asked if there is a way that the panelists can work in partnership and Verdant can work with them to increase the number of primary care providers available to serve our residents?

- Jesus Sanchez, Sea Mar said they look at the opportunity that specialty services can provide, outside of primary care. One thing they are seeing is staffing capacity. Sea

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Mar has its own residency program and is graduating 18 students this year. They are starting a dental school in Tacoma and pharmacy school as well.

- Joe Vessey, CHC said one of the asks they are working with state legislature is doubling the student loan repayment program. There is a bill in Olympia to establish a dental therapist provider in the state which will create an additional level of dental support between dental hygienist and dentist. The Federally Qualified Health Center (FQHC) does a great job in training.

Ms. Silverman thanked the panelists for providing their valuable insight today. She said Verdant will host its next Verdant Partner Roundtable (VPR) in May. At VPR, participants will split into groups by priority area which will give community groups an opportunity to collaborate with each other.

**Finance Report**

GASB-87 Reporting

Ms. Simpson presented a one-page background summary of the recent GASB-87 implementation for lease accounting, explaining what it means for Verdant’s finances (E:24:23). GASB-87 reflects more accurately our lease obligations but because of the District’s extended property leases, there is a large impact to our financial statements.

The Balance Sheet as of 2/28/23 on page 27 of the meeting packet shows the key impacts to our financial statement in lines 9, 14, 15, and 16, highlighted (E:25:23). We removed \$19 Million in Deferred Rents and replaced it with a Lease Receivable of \$259 Million.

Review Financial Statements & Cash Activity

Ms. Simpson presented the financial reports for February 2023 (E:26:23), noting any transactions out of the ordinary, compared to prior month periods.

Authorization of Payments of Vouchers and Payroll

Authorization for payment of vouchers and payroll: Warrant numbers 15961 through 15985 and references B-C for February 2023 for payment in the amount of \$219,551.44 were presented for approval (E:27:23).

***Motion was made by Commissioner Wilson, seconded by Commissioner Brennan and passed unanimously to approve the warrants.***

Insurance Property Value Adjustment & Premium

Ms. Simpson reported that our property insurance provider, Enduris, did an assessment recently to determine the value of our District properties. From this assessment, we revised the insured values of our properties. The insured value of all District properties was previously \$16,072,466 and our properties are now valued at \$24,211,452.24.

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Facility Condition  
Analysis RFQ-  
Vendors &  
Timeline

Dr. Edwards reported we will be preparing an RFQ for a building condition analysis for Kruger Clinic, which will then be provided to MRSC Small Rosters for public bidding. We will be distributed to Commissioners before posting.

**Public Comments**

Joan Penney, Housing Hope: She shared the growing need that when they build affordable housing, they absolutely need to include community health rooms in their buildings. Community members coming to them are experiencing homelessness for the longest amount of time they have ever seen. The impact of homelessness takes its toll. Edmonds Lutheran Church and Scriber Lake in Lynnwood are entering into a 75-year lease and look at McKinney-Vento numbers. They continue to address the growing addiction numbers they see in our community. The additional expenses include meth and fentanyl contamination. Verdant has been a tremendous partner to them and they continue to be.

**Commissioner  
Comments**

Commissioner Knutsen really appreciated the program tonight as it gave her a better view of what is happening in our community. She thanked Joan Penney with Housing Hope for her work in the community as well.

**Adjournment**

The meeting was adjourned at 7:15 p.m. by President Distelhorst.

**ATTEST BY:**

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President

\_\_\_\_\_  
Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Special Meeting**

**Hybrid: In-Person at Verdant Community Wellness Center and via Zoom  
March 28, 2023  
5:30 p.m.-7:00 p.m.**

<b>Commissioners Present</b>	Jim Distelhorst, MD, President Deana Knutsen, Commissioner Karianna Wilson, Commissioner Carolyn Brennan, Commissioner Bob Knowles, Commissioner
<b>Staff</b>	Dr. Lisa Edwards, Superintendent Riene Simpson, CPA, Director of Finance Leslie Silverman, Interim Director of Community Impact & Grantmaking Erin Boehm, Interim Grants Manager Kaysi Caballero, Executive Assistant/Office Manager
<b>Guests</b>	Kara Turner, Turner HR Services
<b>Call to Order</b>	The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:35 p.m. by President Distelhorst.
<b>Land and Enslaved People's Acknowledgement</b>	President Distelhorst read the acknowledgement.
<b>Executive Session</b>	President Distelhorst recessed the special meeting at 5:38pm and entered Executive Sessions until 6:00pm to review the performance of a public employee.  Executive Session was extended to 6:10pm
<b>Open Session</b>	President Distelhorst reconvened the meeting in open session at 6:12pm.
<b>Program Process Improvement</b>	Ms. Silverman presented seven recommendations for Commissioners to review and approve, for changes to the grant application and funding process (E:28:23).

1. Required financial statement documents affirmation – APPROVED

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**Program Process  
 Improvement  
 (continued...)**

2. Waive financial statement requirements – APPROVED
  - Commissioner Wilson asked if we waive it, what financial reporting will we require of these entities which do not have to include audited financial statements?
    - Ms. Silverman answered we will still have *project* budgets related to their grant request, but we would not have their organizational budget going forward. Ms. Boehm added there is a field applicants fill out of their total organizational budget.
  
3. Define indirect cost rate (IDC%) of 8% or less – APPROVED for a standard rate of 8%
  - Commissioner Brennan suggests we set a hard limit of 8% and not “8% or less” which allows some negotiation.
  - Commissioner Wilson commented that having the “or less” could be beneficial to allow us to reduce the IDC we fund for larger organizations that have alternative funding and more organizational support. For example, we could opt to fund IDC at 8% for a smaller, startup organization who may need it more, compared to just a standard 8% for all organizations, including the larger ones that may not need that.
    - Ms. Simpson added that from a compliance standpoint, as staff does the application check and verifies request amounts, it will be much easier to review applications to fit to a standard rate of 8% and not “8% or less.” Also, it makes it clearer for applicants that it is a standard rate.
  - Commissioner Knutsen commented that it would be important to limit IDC requests for the project specifically, and not for the overall budget.
  
4. Designate a portion of grant funding available to support smaller organizations – NEEDS FURTHER REVIEW (through committees)
  - President Distelhorst wants to make sure it is clear that no matter the size of the request (large or small) it must align with our strategic priority areas.
  - Commissioner Knutsen asked if a request for a smaller *project* from a larger *organization* would qualify for this “small org” grant funding pool.
    - Ms. Silverman answered, no, this would not qualify as a “small org” request.
  - Commissioner Knowles asked why we need to differentiate smaller org requests from all other larger org requests?

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**Program Process  
 Improvement  
 (continued...)**

- Ms. Silverman answered that we did see this in our last funding cycle where a handful of smaller orgs did not make it through to funding. She added that from a community optics perspective, having a “small org” funding pool shows that Verdant cares about these small organizations too.
  - Commissioner Knutsen clarified that Verdant didn’t fund a handful of *new* applicants, not necessarily smaller orgs.
  - Commissioner Brennan is a big fan of segmenting these applications into different pools. When she reviews requests, she considers if the organization is mature, stable, and can continue without Verdant’s help. She wants to be able to balance our grant portfolio to support smaller orgs and new requests but does not necessarily want to fund all small organizations and in perpetuity.
  - Commissioner Wilson asked Ms. Silverman and the other Commissioners what they consider “seed funding?”
    - Ms. Silverman answered that “seed funding” has been used interchangeably with other funding levels such as “capacity building.”
    - Dr. Edwards answered that we are looking for ways to meet these smaller organizations where they are at to provide support.
  - Dr. Edwards proposed Verdant staff can put together a proposal of an amount we can use for this “small org fund” and bring it to the Program Committee.
  - Commissioner Knowles proposed we rephrase “seed money” as “innovation grants” which could include new innovations outside of our priority areas. It would be along the lines of Superintendent’s Discretionary funding to give Commissioners the ability to provide funding to new organizations.
    - President Distelhorst would be uncomfortable with funding requests outside of our strategic priority areas, even for these “innovative grants.”
5. Streamline the information requested of applicants that they demonstrate program sustainability – APPROVED to remove the 4<sup>th</sup> bullet, but do keep the 3<sup>rd</sup>.
- Commissioners discussed how we can get information about their plan for sustaining operations outside of Verdant funding.

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**Program Process Improvement (continued...)**

- President Distelhorst would like to keep the 3<sup>rd</sup> bullet to plant the seed that applicants should be thinking about how to continue operations when Verdant funding ends.
6. Continue blind scoring of proposals for committee review – APPROVED
- Commissioner Knowles and President Distelhorst are OK with this process like we did for Spring 2023.
  - Commissioner Brennan likes to see funding history when reviewing applications.
    - Ms. Silverman clarified that we would continue to consider funding history in the overall scoring process, but it would not be a part of the initial scoring with committees.
7. Recommend staff roles in the review process are:
- a. Compliance check including financial due diligence, applicant eligibility and application completeness - APPROVED
  - b. Participate as needed in Board meetings to address Commissioner questions - APPROVED
    - Commissioner Knutsen doesn't like to have staff cut out applications with scores under 72 and wants to allow Commissioner discussion around approving these lower score applicants.
    - Dr. Edwards clarified what Commissioner Knutsen is requesting. Staff would still score; staff would not cut out lower score applicants and would notify Commissioners of any applicants which did not pass the compliance check. Staff would be scoring applicants the same time as Commissioners (staff would do the compliance check upfront).

**Commissioner Comments**           None.

**Adjournment**                   The meeting was adjourned at 7:22 p.m. by President Distelhorst.

**ATTEST BY:**

\_\_\_\_\_

President

\_\_\_\_\_

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2023-04

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the superintendent and such District personnel as the superintendent may designate to sell all or any part of such property on a negotiated basis.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO. 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined, and declared that the personal property identified on Exhibit A hereto (the “Surplus Property”) is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that the Surplus Property be disposed of promptly as hereinafter provided.

Section 2. The superintendent and such District personnel as the superintendent may designate are hereby authorized and directed to sell the Surplus Property on a negotiated basis on the most favorable terms they deem obtainable.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 26<sup>th</sup> day of April 2023, the following Commissioners being present and voting.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

I, Karianna Wilson, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution 2023-04 of the District is a true and correct copy of the original resolution adopted on April 26 2023, as that resolution appears on the Minute Book of the District.

DATED this 26<sup>th</sup> day of April, 2023.

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Secretary of the Commission

**Swedish Edmonds  
Disposition of District Assets**

Date: April 9, 2023

To: Public Hospital District #2 of Snohomish County  
Verdant Health Commission  
Attn: Finance

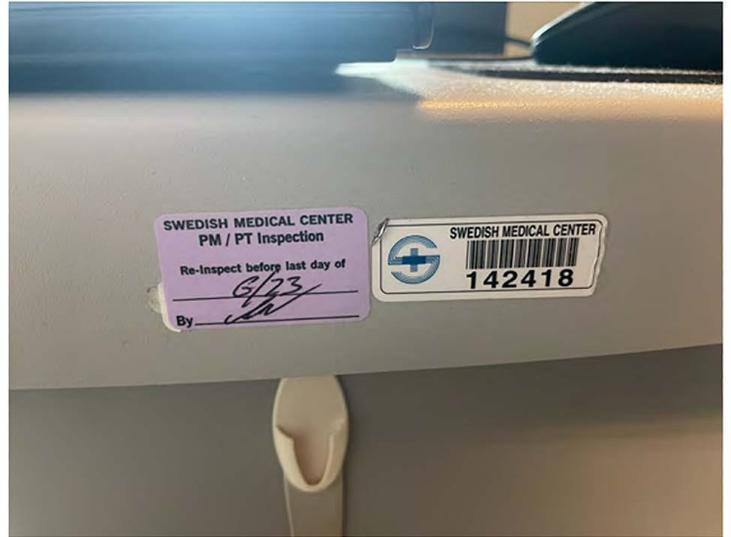
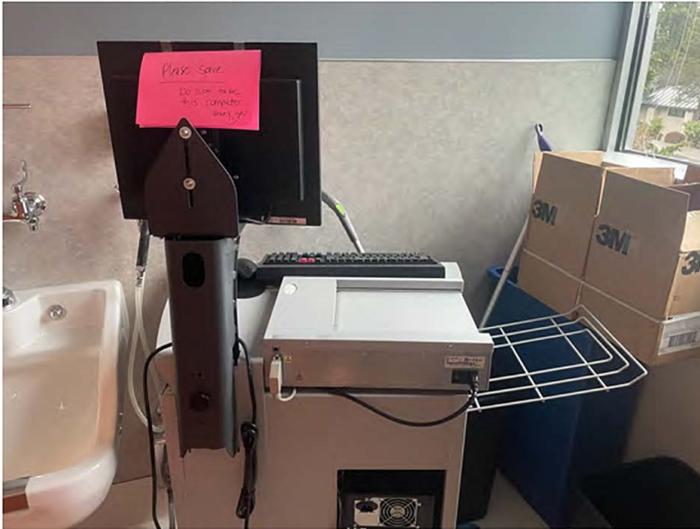
RE: Request disposition of asset

**Asset Description:**

NUM	DEPT	DESCRIP	SERIALNUM	PO	QTY	ACQDT	COST
2038057	7350	Q-STRESS PC ONFIGURATION 1	SS# 1763 QUINTON		01	2/1/2003	2,864.91
2038059	7350	QSTRESS S/W KITS 3.0V ENGL	SS# 995		01	2/1/2003	5,640.30
9115901	6014	METRO BASIX CART	INTERMETRO INDUSTRIE		01	12/1/2009	860.83
9115902	6014	METRO BASIX CART	INTERMETRO INDUSTRIE		01	12/1/2009	860.84
9115903	6014	METRO BASIX CART	INTERMETRO INDUSTRIE		01	12/1/2009	860.84
9115904	6014	METRO BASIX CART	INTERMETRO INDUSTRIE		01	12/1/2009	860.84

Submitted by: Lori Wise, Director of Finance

Section 4.9 Major Decisions. Except for the Major Decisions in section 4.9, Swedish may make all decisions regarding operation of the hospital and other leased Assets (a) Disposition of any of the District assets, including without limitation and all equipment, fixtures, trade fixtures and other assets in or on the leased real property





**SCOPE:** Public Hospital District #2, Snohomish County, dba. Verdant Health Commission, (District)

**POLICY:** Verdant shall purchase material and services in the most economical fashion given the goal of high quality and service levels for the District.

**DEFINITIONS:**

Routine: Any item that is used and purchased 3 times or more per year. Routine purchases are services, actions, or expenses that occur during the natural course of operations.

Non-Routine: Any item that is used and purchased less than 3 times per year or services, actions, or expenses that are unusual and do not occur with any frequency or predictability.

For capital acquisitions and construction projects, refer to Capital Asset Policy.

**PROCEDURE:**

- Purchasing Authority: The Superintendent is the designated agent of Verdant for purchasing and is authorized to enter into such agreements on behalf of Verdant within the scope as outlined below. Purchasing actions must be within the scope of approved policies and procedures. The Superintendent is authorized to delegate purchasing functions to other Verdant employees or interim financial personnel.
- Expenditure Authority Limits: Signature requirements for a purchase may vary based upon the type and value of the expenditure. Below is a summary of the expenditure approval limits.
- Competition: Capital purchases meeting Washington state thresholds for competitive bidding will be made on a competitive basis, utilizing national contracts, local negotiations, competitive bidding or a combination of the methodologies. If competition is not utilized, a sole-source/preferred vendor justification will be documented and retained with the accounting records. In no case shall an individual or group unduly benefit from these purchases.
- Authorization of Invoices: All purchases of materials or services shall be made once a purchase is properly authorized. No invoice or vendor shall be paid without documentation that supports the approved order or purchase.

Any person making an unauthorized purchase may be personally responsible for payment of the invoice. In addition, legal contracts, accounting and consulting agreements can only be approved by the Board of Commissioners or the Superintendent.

- Gifts: Employees of Verdant will not solicit gifts of any nature from current or potential vendors. Employees of Verdant will not accept unsolicited gifts, trips, meals or other offers from any vendor. However, holiday gift baskets, candy or other small gestures of kindness, which are valued under \$50, may be accepted as long as the gift is not an enticement to influence a purchasing decision.
- Superintendent’s Discretionary Fund: As part of the annual budget development process, the board of commissioners will set and approve the amount of funding that the Superintendent will be designated to expend at their discretion to fund programs that have not been approved Board

Effective Date:	6/29/2022	Policy Approved By:	Board of Commissioners
Approval Date:	6/29/2022 Regular Board Meeting	File Name:	Purchasing and Expenditure Policy
	Effective for year ending 12/31/2022		

or provide additional funding for programs previously approved by the board by December 31st. Expenditures shall be treated as expenditures within the Board approved budget for purposes of the approval authority requirements specified below for operating expenses but shall be reported at the monthly Finance Committee meeting and to the Board of Commissioners no later than their next regularly scheduled meeting.

- Credit Card Purchases:** A designated credit card may be used to make purchases if checks are not allowed or if when using a check it makes the purchase cumbersome. Documentation and/or receipts shall be provided to support the expenditure. Verdant employees shall not use the credit card to make personal purchases of any kind.

**APPROVAL AUTHORITY:**

Operating Expenses:

Individual Approver	Routine Limit	Non-Routine Limit
Executive Assistant / Office Manager	\$0-\$300 per transaction	\$0-\$300 per transaction
Digital Marketing & Communications Manager	\$0-\$250 per transaction	\$0-\$250 per transaction
Community Social Worker *	\$0-\$200 per transaction \$1,000 annual per client limit	\$0-\$200 per transaction \$1,000 annual per client limit
Treasurer and Auditor	\$0 - \$5,000	\$0 - \$5,000
Superintendent	\$5,001 - \$120,000 (within Board approved budget) \$5,001 - \$20,000 (outside Board approved budget)**	
Board President	\$120,001 or greater (within Board approved budget), \$20,001 or greater (outside Board approved budget) All reimbursements to the Superintendent, excluding salary	

\* See Social Worker Case Management Funds Policy for more information.

\*\* Expenses not previously budgeted will be reported at the next month’s Finance Committee Meeting.

Effective Date:	6/29/2022	Policy Approved By:	Board of Commissioners
Approval Date:	Effective for year ending 12/31/2022 6/29/2022 Regular Board Meeting	File Name:	Purchasing and Expenditure Policy

# Verdant Health Commission



Title: Purchasing and Expenditure Policy

Payment Signing Authority, ACH and Wire Transfers:

Individual Approver	Routine Limit	Non-Routine Limit
Treasurer	\$0 - \$120,000	\$0 - \$20,000
Finance Committee Member	\$120,001 or greater (within Board approved budget), \$20,001 or greater (outside Board approved budget)	
Treasurer and Auditor	A special provision allowing the Treasurer and the Auditor, with dual approval, to schedule and execute a wire in excess of \$120,000 for the purpose of transferring funds to the District's existing investment accounts or to pay off existing bonds that come due.	

All bank reconciliations will be reviewed by the Superintendent and reconciled in the accounting system by staff. In addition, receipts and disbursements will be reviewed at the monthly Finance Committee meetings. Payments will be authorized in accordance with the RCWs and our commitment to organizational transparency.

**EMPLOYEE ACKNOWLEDGEMENT**

In signing this acknowledgment, I certify that I have read and understand the above policy and will remain in compliance with the processes and procedures herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Effective Date:	6/29/2022	Policy Approved By:	Board of Commissioners
Approval Date:	Effective for year ending 12/31/2022 6/29/2022 Regular Board Meeting	File Name:	Purchasing and Expenditure Policy



# Spring 2023 Funding Cycle PROPOSED - Scoring Rubric

(updated 4/21/23)

**CONTEXT: The following text box below is an excerpt from the Funding Guidelines for Applicants**

The review process will take place in THREE stages:

- **Staff Compliance Review:** All applicants will have their proposal reviewed by a team of Verdant staff members to ensure:
  - Applicant eligibility
  - Application completeness
  - Priority alignment
- **Financial Due Diligence Review and Programmatic Viability:** Staff are not decision-makers on funding but will review and score applications based on the published criteria. The staff review team then provides recommendations to the board, who are the ultimate decision-makers on all funding.
  - Financial due diligence by the Verdant Finance team includes a review of the financial information provided by applicants. Verdant recognizes that small and new organizations may have fewer resources and less mature reporting systems however it is important for all applicants to demonstrate a commitment to financial recordkeeping.
  - Review of the programmatic information, combined with the financial review, follows a weighted scoring rubric that considers:



- **Commissioner Review and Scoring:** Verdant’s board of commissioners meets in committees to review and score applications, taking staff recommendations into consideration. Approval of awards occurs at regularly scheduled public board meetings.

**Scoring Rubric Overview**

	Spring Cycle
Opportunity/Community Need (incl priority alignment):	25%
Community Impact:	40%
Desired Outcomes:	15%
Implementation:	20%
Sustainability:	0



# Spring 2023 Funding Cycle PROPOSED - Scoring Rubric

(updated 4/21/23)

<b>Reviewer Score Criteria</b>	
<b>1. Opportunity/Community Need (Weighted 25%)</b>	
1a. Applicant substantiates the need in the community for proposed program services using recent information and/or data about the area and population served. <ul style="list-style-type: none"> <li>Well-defined statement of purpose</li> <li>Need is clear and compelling</li> <li>Credible reference data cited</li> </ul>	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
1b. The applicant provides a clear understanding of other providers (or lack thereof) offering similar services. Where other providers exist, the applicant adequately describes how their services are distinct or how they will partner with other agencies.	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
<b>2. Community Impact (Weighted 40%)</b>	
2a. The applicant clearly describes the population to be served by the program (either in quantitative or qualitative terms), and that its recipients reside within the Verdant service area.  <p style="text-align: center;">AND</p> Applicant provides a sound strategy for reaching residents that would benefit from its services.	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
2b. Applicant’s program clearly demonstrates equity, diversity, and inclusion.  <p style="text-align: center;">AND</p> Applicant will involve the population they intend to serve in the program development, delivery, and/or evaluation.	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
2c. The program staff responsible for the planning, implementation and oversight of the proposed program includes representation of the population it aims to serve.	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
<b>3. Desired Outcomes (Weighted 15%)</b>	
3a. Applicant articulates projected outcomes as well as outputs (# served or benefitting from proposed activities.) <ul style="list-style-type: none"> <li>Depth and breadth of impact clear</li> <li>Goals for service are achievable</li> <li>Performance measurements and other means of assessment are clear</li> </ul>	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree

**CHANGES MADE:** removed priority alignment section from scoring rubric.



# Spring 2023 Funding Cycle PROPOSED - Scoring Rubric

(updated 4/21/23)

Reviewer Score Criteria	
<b>4. Implementation (Weighted 20%)</b>	
4a. Applicant identifies key partners and describes their role in supporting the proposed program. If the program’s success is dependent on key partners, the proposal includes the required letters of support.	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
4b. Proposal conveys the organization’s ability to implement the program and services proposed, including: <ul style="list-style-type: none"> <li>• Appropriate commitment of qualified staff and/or qualified volunteers to lead, implement, and evaluate proposed activities</li> </ul>	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
4c. The proposed budget provides evidence of a beneficial public investment and efficient use of resources. <ul style="list-style-type: none"> <li>• Budget information should be complete and accurate</li> <li>• Budget estimates should be reasonable and aligned to support proposal activities and objectives</li> </ul>	<input type="checkbox"/> 3- Strongly agree <input type="checkbox"/> 2- Moderately agree <input type="checkbox"/> 1- Do not agree
<b>Sustainability</b>	
[NO SCORE] Applicant clearly demonstrates financial need.	<input type="checkbox"/> Strongly agree <input type="checkbox"/> Moderately agree <input type="checkbox"/> Do not agree
[NO SCORE] Applicant has a financial sustainability plan in place.	<input type="checkbox"/> Strongly agree <input type="checkbox"/> Moderately agree <input type="checkbox"/> Do not agree

**CHANGES MADE:** removed Funding Recommendation section from scoring rubric.

**Balance Sheet**  
As of December 31, 2022 preliminary and March 31, 2023

	December 31, 2022	March 31, 2023	Change from 12/31/22	Comments:
<b>ASSETS</b>				
<b>1 Current Assets</b>				
<b>2 Cash Balance</b>	4,470,365	2,705,097	(1,765,268)	\$1.2MM to Investments-Feb 23 (2022 reserve funding) . March Transferred \$366k (Jan & Feb 2023 reserve funding)
<b>3 Accounts Receivable</b>	5,991	13,835	7,844	
<b>4 Other Current Assets</b>				
<b>5 Paychex Tax Clearing</b>		-	-	
<b>6 Investments</b>	54,137,810	56,400,250	2,262,439	Includes \$1.2MM plus \$366k transfers from operating, entire balance reported in is in current section, maturities are >1 year to 5 years
<b>7 Prepaid Expenses &amp; Others</b>	61,733	43,349	(18,383)	Prepaid Insurances, Other Prepaid Expenses
<b>8 M&amp;O Tax Levy Receivable</b>	35,134	635,029	599,896	3 month x \$215k less payments received through 3/31/23: 2023 Levy est \$2,574,000
<b>9 Short Term Lease Receivable</b>	3,609,874	3,609,874	-	New GASB 87-ST Portion of Lease Receivable
<b>10 Subtotal Other Current Assets</b>	<b>57,844,550</b>	<b>60,688,502</b>	<b>2,843,951</b>	
<b>11 Total Current Assets</b>	<b>62,320,906</b>	<b>63,407,434</b>	<b>1,086,528</b>	
<b>12 Long Term Assets</b>				
<b>13 Fixed Assets-Net of Depreciation</b>	21,758,626	21,780,076	21,450	Hosp, Kruger, VCWC, VV, Pavilion FA; Additions 2022: Roofing \$310k and Ductwork Replacement \$80k new FA 2022. 2023: Tracking Kruger Costs in CIP: Total at 2/28/23 \$210k including new sign, JPC Arch fees, project management fees
<b>14 TI and Deferred Rents</b>	181,009	165,901	(15,108)	Previously included Deferred Rent-Pavilion, Hospital, Clinic & TI Allowances. <b>Adjusted 12/31/22 and forward reflects elimination of Deferred Rent balances.</b> Balance of \$181k reported this line is for TI improvements asset
<b>15 Lease Receivables-LT Lease and Interest Receivable</b>	259,319,798	259,319,798	-	New GASB 87- LT Portion Leases \$258MM Interest \$710k
<b>16 TOTAL ASSETS</b>	<b>343,580,339</b>	<b>344,673,208</b>	<b>1,092,869</b>	
<b>LIABILITIES &amp; NET POSITION</b>				
<b>17 Liabilities</b>				
<b>18 Current Liabilities</b>				
<b>19 Accounts Payable &amp; Unclaimed Property</b>	30,538	38,136	7,598	3/31/23 Accounts Payable \$30k; Unclaimed Property \$21k.
<b>20 Credit Cards</b>	894	(578)	(1,472)	
<b>21 Tenant Prepaid Rents</b>	956,915	960,917	4,002	Swedish Hospital and Clinics March 2023 rents paid at Feb Month End
<b>22 Other Payables &amp; Accruals</b>	259,061	139,499	(119,562)	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits--12/31/22 included Grants Payable of \$67k
<b>23 Accrued Salary &amp; Benefits</b>	39,868	59,178	19,310	
<b>24 Estimated Self-Insured Reserve</b>	125,000	125,000	-	Contingency reserve for self funded L&I set at \$125k. Only 2 active medical claims remain open. Pension Actuarial Adjustments for 2 additional claimants. 2 claims have reached self insured maximum and re insurance is reimbursing for amounts over \$150K
<b>25 Total Current Liabilities</b>	<b>1,412,276</b>	<b>1,322,152</b>	<b>(90,124)</b>	
<b>26 Long Term Liabilities</b>				
<b>27 Deferred Inflow of Resources</b>	255,392,457	253,980,181	(1,412,276)	GASB 87 LT Lease Liability
<b>28 Total Long Term Liabilities</b>	<b>255,392,457</b>	<b>253,980,181</b>	<b>(1,412,276)</b>	
<b>29 TOTAL LIABILITIES</b>	<b>255,392,457</b>	<b>255,302,333</b>	<b>(90,124)</b>	
<b>30 EQUITY</b>	<b>88,187,882</b>	<b>89,370,875</b>	<b>1,182,993</b>	YTD Change = YTD Income \$1,182,993
<b>31 TOTAL LIABILITIES &amp; NET POSITION</b>	<b>343,580,339</b>	<b>344,673,208</b>	<b>1,092,869</b>	

Statement of Income				
Months Ending February 28, 2023 and March 31, 2023				
	Month of February 2023	Month of March 2023	Month Change Inc/(dec)	Comments:
<b>1 Operating Revenue</b>				
2 Cash Lease Revenues (Base, CAM, Taxes)	1,007,825	1,006,460	(1,365)	Effective Jan 2023 new CAM budgets billed; retro adjustment to <> LH taxes on CAM
3 Deferred Rent Adjustments				
4 Class Registration & Other				
4 Grant Repayments	-	-	-	
<b>5 Total Operating Revenue</b>	<b>1,007,825</b>	<b>1,006,460</b>	<b>(1,365)</b>	
<b>6 Program Funding and Operating Expenses</b>				
<b>7 Programs</b>				
<b>8 Total Program Funding</b>	<b>717,951</b>	<b>717,394</b>	<b>(557)</b>	Includes All Program Payments, External; Internal. February 2023 reflects 2nd month of approved 90 day continuation payments. January included 6 month funding internal Hand Up Transitional Housing \$57k
<b>9 Operating Expenses</b>				
10 Salaries, Benefits & Contracted Staff	94,062	106,796	12,735	January 2023 reflects COLA and Merit, 1 staff reclassified from contractor to employee; Accrual of 7 days at month end.
11 Professional Development/Planning	1,010	119	(891)	
12 Professional Services	32,220	66,146	33,926	March includes progress billing for Moss Adams audit
13 Purchased Services	57,977	31,059	(26,918)	February Increases: 3 invoices Kruger Landscaping; Security Service Retro bill for 4 weeks in 2022 not previously invoiced. Feb Snow and Ice treatments Kruger and Wellness Center Jan Feb.
14 Supplies, Postage, Dues, Other	5,072	14,714	9,642	AWPHD dues \$5400
15 Repairs, Maintenance & Insurance	18,489	20,520	2,031	
16 Utilities	15,605	11,851	(3,754)	
17 Business Taxes	6,624	255	(6,368)	<> Adjustment for Leasehold taxes not due on tenant CAM charges 2023
18 Marketing	906	1,750	845	
19 Depreciation	98,037	97,510	(527)	
20 Amortization	5,036	5,036	(0)	
<b>21 Total Operating Expenses</b>	<b>335,037</b>	<b>355,756</b>	<b>20,719</b>	
<b>22 Total Program and Operating Expenses</b>	<b>1,052,988</b>	<b>1,073,150</b>	<b>20,162</b>	
<b>23 Net Operating Income (Loss)</b>	<b>(45,163)</b>	<b>(66,690)</b>	<b>(21,527)</b>	<b>Net Operating Loss March 2023 (\$66,690)</b>
<b>24 Other Income (Expense)</b>	-			
25 Other Income		5,400		North Sound-Collaborative Action -- CHART Support
26 Self Funded L&I Reimbursements				
27 Self Funded L&I Expenses	(873)	(1,348)	(475)	
28 Levy Income	215,000	216,825	1,825	
<b>29 Net Income (Loss) after Levy Income</b>	<b>168,964</b>	<b>154,188</b>	<b>(20,177)</b>	<b>Net Income after Levy and Self Funded L&amp;I Month of March \$154,188</b>
30 Investment Income-Net of Unrealized Gains (Losses)	(189,663)	569,700	759,363	March 2023 Interest Income \$90k; realized loss \$2k; unrealized gain \$482K
<b>31 Net Income (Loss)</b>	<b>(20,699)</b>	<b>723,888</b>	<b>739,186</b>	<b>Net Income Month of March 2023 \$723,888</b>

Statement of Income-Actual v Budget  
Month and YTD Ending March 2023

	March 2023 Actual- Month	March 2023 Budget-Month	Month Fav (Unfav) Variance		Mar 23 Actual-YTD	Mar 23 Budget-YTD	YTD Fav (Unfav) Variance	
1	<b>Income</b>							
2	1,006,460	974,062	32,398	F	3,065,512	2,922,188	143,324	F variance due to deferred rents in budget
3	<b>Expenses</b>							
4	717,394	718,524	1,130	F	2,206,758	2,206,588	(169)	F
5	253,210	263,747	10,537	F	744,924	791,240	46,316	F
6	102,546	112,138	9,593	F	309,110	336,415	27,305	F
7	<b>1,073,150</b>	<b>1,094,409</b>	<b>21,259</b>		<b>3,260,792</b>	<b>3,334,244</b>	<b>73,451</b>	F
8	<b>(66,690)</b>	<b>(120,347)</b>	<b>53,657</b>	F	<b>(192,893)</b>	<b>(412,056)</b>	<b>219,163</b>	F
9	<b>Levy and Other Non Operating Income (Expense)</b>							
10	5,400	-	5,400	F	5,400	-	5,400	F
11	-	-	-		-	-	-	
12	(1,348)	(2,182)	834	F	(3,053)	(6,546)	3,492	F
13	216,825	215,000	1,825	U	646,820	645,000	1,820	U
14	<b>154,187</b>	<b>92,471</b>	<b>61,716</b>	F	<b>456,274</b>	<b>226,399</b>	<b>229,876</b>	F
15	569,700	100,000	469,700	F	729,106	300,000	429,106	F
16	<b>723,887</b>	<b>192,471</b>	<b>531,416</b>	F	<b>1,185,380</b>	<b>526,399</b>	<b>658,982</b>	F

**Revenues:**

**Rental Income**-Two suites are still vacant at Kruger Clinic. (#110; 2025 SF & 270; 1945 SF). Repair and refresh has been completed and suites are being actively brokered. Estimated revenue loss from vacancy is ~\$100K rent and ~\$65K in CAM . Value Village lot lease continues into 2023 as month to month, unbudgeted revenue \$2k per month. Deferred rent entries have been discontinued effective 2023, however estimates were inadvertently budgeted for 2023. There will be a month and year to date variance on revenue line through 2023 as a result.

**Grant Repayments**-January 2023-\$43K Project Access None February-March 2023.

Operating revenue is trending favorably due to grant repayment and the deferred rent adjustments in budgeted figure. Cash rents are on pace with budget.

**Levy Income**-2023 Rate of \$215k per month

**Investment Income-Month of March 23**-Interest income \$90k; realized loss (\$3k) unrealized gain \$482k. Will evaluate a potential budget adjustment for investment revenue at Q-2, 2023; Budgeted at \$100k per month. Rate provided by P&R was return to maturity not 2023 return rate.

**GASB 87 Lease Revenues-Lease and Interest Income:**

All entries to apply the impact of the standard have been recorded to 12/31/22. Impact was reviewed at the November 2022 finance and board meetings and will be again illustrated with the 2022 audit report. 2023 revenue (lease and interest) entries related to the GASB 87 implementation are not being recorded on an interim basis to the internal management use financials so as not to distort the budget variances reported. These entries will be recorded annually at each calendar year end.

The 2022 Financial statement audit is underway as of this statement date.

**Expenses:**

**Program-**

**External Programs** - March \$707k; YTD \$2.135MM of \$2.050MM budgeted. This includes 3rd month of 90 day approved continuation payments for partners whose contracts ended 12.31.22 (~\$288k/month x 3 mo.) as well as existing legacy contract payments for previously issued awards ending in 2023. April 2023 payments will include a 2nd continuation award for 3 partners as well as the first installment of spring 2023 awards, April 1st.

**Internal program** - March \$10k, of \$17k budgeted. YTD \$72k of \$104k budgeted.

**Operating-**

Trending below budget for month and YTD at this time. Refer to PL commentary for any exceptional items in March.

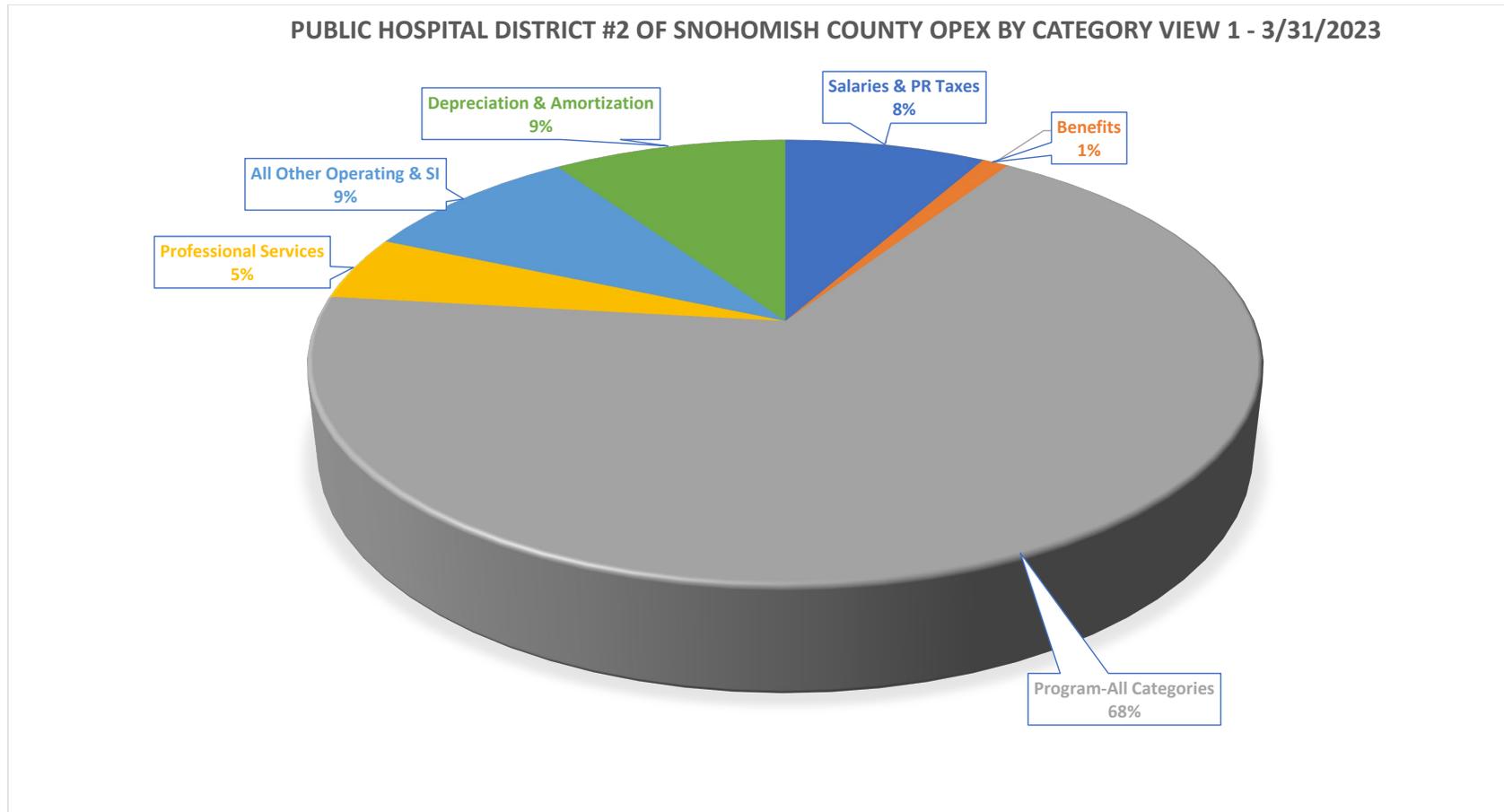
Capital costs and project management fees related to the Kruger refresh are being captured to construction in progress and do not impact the P&L

**PROGRAM SPENDING ACTUAL V. FULL YEAR BUDGET  
March 31, 2023**

		<b>Jan - Mar 2023 Actual</b>	<b>% of Budget Incurred</b>	<b>Full Year 2023 Budget</b>	<b>Remaining Budget Available</b>	Notes
<b>3/12th of year</b>			25.00%			
<b>Programmatic Work</b>						
1	<b>6000 · External Programs</b>					
2	6011 · Community	2,135,150.73	26.04%	8,200,000.00	6,064,849.27	
3	6014 · CHART			105,150.00	105,150.00	
4	6015 · VOA 211			110,000.00	110,000.00	
5	<b>Total 6000 · External Programs</b>	<b>2,135,150.73</b>	<b>25.37%</b>	<b>8,415,150.00</b>	<b>6,279,999.27</b>	
6	<b>6050 · Internal Programs</b>					
7	6053 · Nutrition & Physical Activity	12,869.70	13.36%	96,350.00	83,480.30	
8	6055 · Multicultural Health Programs	2,250.80	5.12%	43,950.00	41,699.20	
9	6056 · Behavioral Health & Social Work	55,711.83	37.83%	147,250.00	91,538.17	1
10	6058 · Partner Development & Education	774.63		20,000.00	19,225.37	
11	<b>Total 6050 · Internal Programs</b>	<b>71,606.96</b>	<b>23.28%</b>	<b>307,550.00</b>	<b>235,943.04</b>	
12	<b>6090 · Superintendent Discretionary</b>	<b>0.00</b>	<b>0.00%</b>	<b>100,000.00</b>	<b>100,000.00</b>	
13	<b>Total Programmatic Work</b>	<b>2,206,757.69</b>	<b>25.01%</b>	<b>8,822,700.00</b>	<b>6,615,942.31</b>	

**Notes:**

- 1 The Hand Up Transitional Housing approved under Internal Program Work-6 month funding paid in January 2023 \$51,016



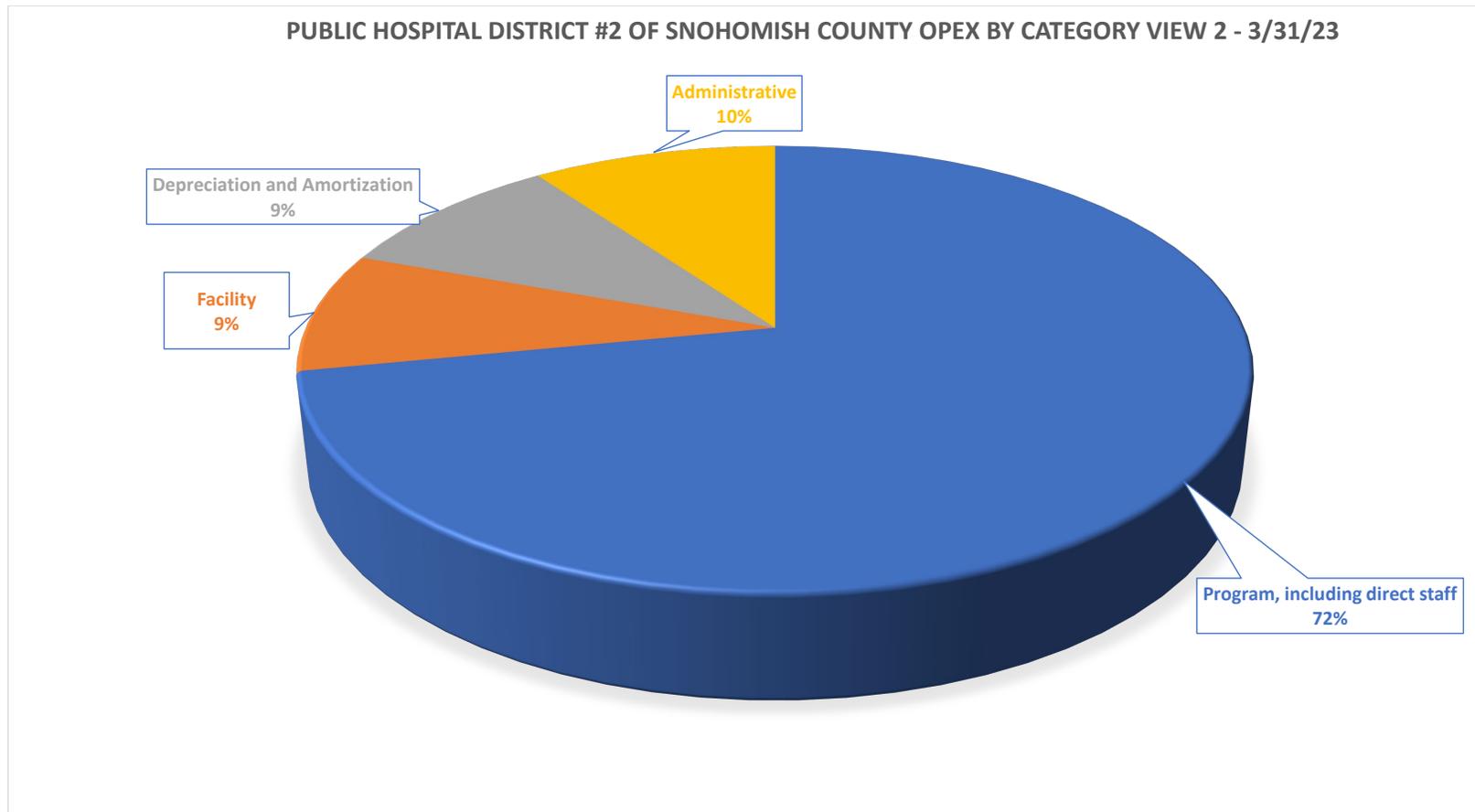
**View 1-Prof Services, Salaries and Benefits, All Other Operating, expressed as total of all expenses**

**Professional Services** include-Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Property Management & Real Estate Appraisals  
Special Consulting-Thomas (Hospital), Strategic Planning, DEI)

**All other Operating expenses include**-Repairs and all property related maintenance expenses, utilities, insurances, business taxes, supplies, marketing, self insured L&I and other administrative costs.

**Salaries and Payroll Taxes, Personnel Benefits**-self explanatory

**Depreciation and Amortization** on all Verdant owned properties--depreciation will be removed from presentation going forward at Commissioners request



**View 2-Program, Property and Administrative, expressed as total of all expenses**

**Facility Expenses:** Utilities, Repairs, Maintenance, Insurance, Taxes, Property Management and Real Estate related costs, allocation of legal and certain other professional fees related to properties

**Depreciation and Amortization:** On all Verdant owned properties. Depreciation will be removed on go forward reports at Commissioners request.

**Program Costs:** All grants and internal program costs plus Salaries and Benefits only for **direct program staff 4.75 FTE**

This illustration does not include an allocation of **indirect** staff S&B, facilities or administrative costs to programs, increases program by approximately 5% reduces admin and facility by equivalent percentage

**Administrative Costs:** Remaining staff salaries and benefits; supplies, marketing, legal, investment services, accounting and other professional services, self insured L&I costs

## Public Hospital District #2, Snohomish County dba

Verdant Health Commission

**Warrants Month of January 2023**

Type	Date	Num	Name	Amount	Memo
<b>Warrants:</b>					
<b>1002 - Wells Warrant Acct *2717</b>					
Bill Pmt -Check	03/01/2023	15986	Canon Financial Services, Inc.	627.75	Dec 22 inv
Bill Pmt -Check	03/01/2023	15987	Christine Goff	398.36	Feb 22/23 Blood Pressure Food Demo
Bill Pmt -Check	03/01/2023	15988	Daniella Valeska Ochoa	250.00	Salud Rx food and veg vouchers Feb 2023
Bill Pmt -Check	03/01/2023	15989	Dynamic Computing, Inc.	5,936.05	IT service & software for Feb 2023
Bill Pmt -Check	03/01/2023	15990	Guardian Security Systems, Inc.	839.46	Apr-Jun monitoring fire alarm and open eye 2nd qtr 23
Bill Pmt -Check	03/01/2023	15991	Robert Half	7,489.69	Accountant wk of 2/17 and 2/24
Bill Pmt -Check	03/01/2023	15992	Safeway	1,090.00	Jan 2023 - Food insecurity (1090 food vouchers)
Bill Pmt -Check	03/01/2023	15993	Wells Fargo	3,879.56	4 cc pmts Jan/Feb 2023
Check	03/07/2023	15994	G - South County Fire	5,000.00	Replace ck #15909 - Award S372 Cold Weather Kits
Bill Pmt -Check	03/09/2023	15995	Leadership Snohomish County	1,000.00	Step Up Sponsorship
Bill Pmt -Check	03/09/2023	15996	Sound Dietitians LLC	1,715.89	Preventing Diabetes program
Bill Pmt -Check	03/09/2023	15997	The Daily Herald.	250.29	Annual 3/15/23-3/15/24
Bill Pmt -Check	03/09/2023	15998	Turner HR Services, Inc.	1,541.50	HR - Fiscal Specialist recruitment
ACH	03/10/2023	ACH	Regence Blueshield	5,919.43	Health Ins for Mar 2023
Bill Pmt -Check	03/16/2023	15999	Allstream	98.28	phone service
Bill Pmt -Check	03/16/2023	16000	Dynamic Computing, Inc.	746.55	Feb IT service
Bill Pmt -Check	03/16/2023	16001	Foster Garvey PC	1,144.00	general legal fees for Jan 2023
Bill Pmt -Check	03/16/2023	16002	Moss Adams LLP	11,025.00	2022 Audit rprogress report
Bill Pmt -Check	03/16/2023	16003	Payden & Rygel	9,134.00	Investment Advisory services
Bill Pmt -Check	03/16/2023	16004	Robert Half	3,697.14	Accountant wk 3/03/2023
Bill Pmt -Check	03/16/2023	16005	Verizon	293.18	cell phones for LE and KM
Bill Pmt -Check	03/16/2023	16006	Canon Financial Services, Inc.	627.75	Konica copier lease
Bill Pmt -Check	03/22/2023	16007	Alexander Gow Fire Equipment	638.16	Kitchen hood - semi annual ins 3/8/2023
Bill Pmt -Check	03/22/2023	16008	Bank of America - Trust	2,675.00	J. Smiley Trust - 73.11.111.3639605
Bill Pmt -Check	03/22/2023	16009	Nicole Lyon	469.73	Nutritional food programing
Bill Pmt -Check	03/22/2023	16010	Quadient Finance USA Inc.	100.00	Postage
Bill Pmt -Check	03/22/2023	16011	Robert Half	1,550.41	Accountant wk end 3/10/2023
Bill Pmt -Check	03/22/2023	16012	Safeway	1,370.00	Food Insecurity for Feb 2023
Bill Pmt -Check	03/22/2023	16013	Seattle Food Nut	482.21	Asparagus soup/salad Nutrition programing
Bill Pmt -Check	03/22/2023	16014	Strom Consulting	1,200.00	3 hrs Law & Ethics - Provider Training
Bill Pmt -Check	03/22/2023	16015	Truax Patient Services	1,900.00	Narcan order -
Bill Pmt -Check	03/22/2023	16016	WA State Dept of Labor & Industries	514.34	3rd and 4th Qtr 2022 reports
Bill Pmt -Check	03/22/2023	16017	Wells Fargo	5,748.22	4 credit card pmts (new card transaction)
Bill Pmt -Check	03/30/2023	16018	Christine Goff	854.93	Spices and 22 Quick meals - programing
contd Bill Pmt -Check	03/30/2023	16019	Daniella Valeska Ochoa	250.00	Salue Rx Program- Food Vouchers

Public Hospital District #2, Snohomish County dba

Verdant Health Commission

**Warrants Month of January 2023**

Type	Date	Num	Name	Amount	Memo	
Bill Pmt -Check	03/30/2023	16020	Dynamic Computing, Inc.	5,888.27	IT service for Mar 2023	
Bill Pmt -Check	03/30/2023	16021	Eberle Vivian	2,500.00	2nd Qtr admn fee for Self Insured WC	
Bill Pmt -Check	03/30/2023	16022	G - City of Lynnwood	2,070.00	A284 - 3rd Grade Swim Class - Program expires 3/31/2023	
Bill Pmt -Check	03/30/2023	16023	G - City of Mountlake Terrace	80.00	A284 - 3rd Grade Swim - Program ends 3/31/2023	
Bill Pmt -Check	03/30/2023	16024	Payden & Rygel	9,026.00	Investment Advisory Svc	
Bill Pmt -Check	03/30/2023	16025	Robert Half	7,632.80	Accounting wk 3/17/23 and w, 3/24/23	
Bill Pmt -Check	03/30/2023	16026	Sunshine Communications	774.63	Training - Message/branding for Award Grantees	
Bill Pmt -Check	03/30/2023	16027	WA West African Center	750.00	Drum Circle 3/09/2023	
Bill Pmt -Check	03/30/2023	16028	AWPHD	5,412.00	2023 AWPHD Core Dues	
Bill Pmt -Check	03/30/2023	16029	Dimensional Communication, Inc	414.75	Tech support - repair microphones/receiver	
<b>Wells Fargo Warrant Acct *2717</b>				<b>115,005.33</b>	<b>A</b>	
<b>Wells Fargo Property Management *7265</b>						
Check	03/09/2023	J2068	Camden Gardens, Inc.	2,641.00	Interior/Exterior maintenance March 2023 Inv #31632,33 and 34	
Check	03/09/2023	J2069	Commercial Property Maintenance, Inc.	1,040.88	standard maintenance on 2/21/23	
Check	03/09/2023	J2070	Consolidated Landscape Maintenance, Inc.	462.31	monthly landscape maintenance	
Check	03/09/2023	J2071	McKinstry Co., LLC	937.83	Inv #10204808 - Pediatrics (supply fan motor failed, burned winding causing noise)	
Check	03/09/2023	J2072	Republic Services	2,433.69	Feb 2023 refuse/recycle service	
Check	03/09/2023	J2073	ELTEC Systems, LLC	347.31	Mar 2023 monthly maintenance (elevator)	
Check	03/09/2023	J2074	Snohomish County PUD	10,791.27	electricity	
Check	03/09/2023	J2075	TK Elevator Corportion	891.33	Inv #3007118549 elevator maintenance/phone monitor	
Check	03/09/2023	J2076	Allied Univ Security Srv	6,908.24	2/17-3/02/223 security patrol service	
Check	03/09/2023	J2077	Waste Management	782.89	refuse/recycle for Feb 2023	
Check	03/09/2023	J2078	Western Exterminator Company	231.66	Inv #33130581 pest control	
Check	03/17/2023	J2079	Aardvark Services Corp.	97.45	Parking Lot monhtly sweep Inv 239176	
Check	03/17/2023	J2080	Armstrong Services	282.34	Feb 2 janitorial service Inv #11633	
Check	03/17/2023	J2081	City of Lynnwood - Utilities	683.88	Water/Swer/Storm Drain 1-04/23-3/06/23	
Check	03/17/2023	J2082	Comcast - Acct # 8498310221378586	333.85	Water/Sweser/Stormdrain 1-04/23-3/06/23	
Bill Pmt -Check	03/17/2023	J2083	Comcast - Acct # 905447969	500.87	905447969	
Bill Pmt -Check	03/17/2023	J2083	Comcast - Acct # 933676367	763.64	933676367	
Check	03/17/2023	J2084	Commercial Property Maintenance, Inc.	1,109.41	1st week of Mar 23 standard maintenance	
Check	03/17/2023	J2085	JPC Architects	64,294.38	Kruger- Refresh progress billing Inv #50148	
Check	03/17/2023	J2086	JSH Properties Inc	2,250.30	Const Mgmt Fee - Refresh Inv #2	
Check	03/17/2023	J2087	Pacific Facility Services	8,331.70	Parking Lot snow/ice maintenance Inv WO-9863/9864	
Check	03/17/2023	J2088	Ziply Fiber	340.71	telephone line	
Check	03/30/2023	J2089	City of Edmonds - Permits/Other	14,371.00	Inv 288462/288224 Permits-Kruger Exterior drawings	
Check	03/31/2023	J2090	Armstrong Services	554.00	Carpet clean Mar 08, 2023	
Check	03/31/2023	J2091	City of Edmonds - Utilities	2,918.68	Water./Sewer/storm drain 1/15-3/16	
contd	Check	03/31/2023	J2092	Commercial Property Maintenance, Inc.	3,356.58	standard maintenance for Mar 2023

Public Hospital District #2, Snohomish County dba  
Verdant Health Commission

**Warrants Month of January 2023**

Type	Date	Num	Name	Amount	Memo
Check	03/31/2023	J2093	Guardian Security Systems, Inc.	1,475.14	CCTV repair
Check	03/31/2023	J2094	JSH Properties Inc	7,796.20	Mgmt fee for Mar 2023
Check	03/31/2023	J2095	McKinstry Co., LLC	4,625.88	HVAC maintenance/repair
Check	03/31/2023	J2096	Pacific Facility Services	1,381.25	parking lot - 3/16 and 3/27 apply ice melt
Check	03/31/2023	J2097	Puget Sound Energy	157.37	gas
Check	03/31/2023	J2098	Snohomish County PUD	1,352.45	2/04 - 3/22 electricity
Check	03/31/2023	J2099	Allied Univ Security Srv	7,139.17	3/03-3/16 security patrol service
<b>Total Wells Fargo Property Management Acct *7265</b>				<b>151,584.66</b>	<b>B</b>
<b>1003 · Wells Work Comp Acct *2725</b>				0.00	Claim
<b>Total 1003 · Wells Work Comp Acct *2725</b>				<b>0.00</b>	<b>C</b>
<b>Total Warrants</b>				<b>266,589.99</b>	<b>A-C</b>

**Electronic Disbursements and Summary January 2023**

Type	Date	Num	Name	Amount	Memo	
<b>Electronic Payments</b>						
<b>Wells Fargo Operating Acct *2709</b>						
<b>ACH Program Payments</b>						
ACH	03/15/2023	Grnt 1238	G - American Heart Association	4,466.51	Award A510 Stop the Silent Killer Hypertension	
ACH	03/15/2023	Grnt 1239	G - Boys & Girls Club of Sno County	8,333.37	Award A484 Behavioral Health Uplift Initiatives	
ACH	03/15/2023	Grnt 1240	G - Cascade Bicycle Club Ed Foundation	4,166.66	Award A434 Let's Go Edmonds 2022	
ACH	03/15/2023	Grnt 1241	G - Center for Human Services	29,167.00	Award A523 Youth Counseling Yr2	
ACH	03/15/2023	Grnt 1242	G - Center for Human Services	5,969.25	Award 356 Behavioral Health Integration Prog at CHC 2020-23	
ACH	03/15/2023	Grnt 1243	G - ChildStrive	25,497.00	Award A348 Nurse Family Partnership 2020-22	
ACH	03/15/2023	Grnt 1244	G - ChildStrive	28,854.00	Award A490 Early Intervention Yr2	
ACH	03/15/2023	Grnt 1245	G - Cocoon House	12,500.00	Award A517 Host Homes Yr2	
ACH	03/15/2023	Grnt 1246	G - Compass Health	2,475.00	Award A495 Emergency Motel Voucher Yr2	
ACH	03/15/2023	Grnt 1247	G - Community Health Center of Sno Co	8,334.00	Award A528 Dental Program	
ACH	03/15/2023	Grnt 1248	G - Concern for Neighbors Food Bank	1,250.00	Award A513 Supplementary Food Purchase	
ACH	03/15/2023	Grnt 1249	G - Domestic Violence Services Sno Co	8,000.00	Award A477 Community Advocacy Program	
ACH	03/15/2023	Grnt 1250	G - Edmonds College Foundation	4,163.00	Award A473 Edmond College Food Security	
ACH	03/15/2023	Grnt 1251	G - Edmonds College Foundation	20,053.00	Award A516 Conseling and Resource Center	
ACH	03/15/2023	Grnt 1252	G - Edmonds Food Bank	3,325.00	Award A489 It Tastes Like Home (culturally relevant food)	
ACH	03/15/2023	Grnt 1253	G - Edmonds School Dist No. 15	37,500.00	Award A349 Student Support Advocates 2020-22	
ACH	03/15/2023	Grnt 1254	G - Edmonds School Dist No. 15	32,336.00	Award A511 Move 60! 2022-2023 (yr3)	
ACH	03/15/2023	Grnt 1255	G - Edmonds School Dist No. 15	16,667.00	Award A522 Family Resource Advocates Yr2	
ACH	03/15/2023	Grnt 1256	G - Edmonds Senior Center	9,663.00	Awward A475 Enhancing Health and Wellness	
ACH	03/15/2023	Grnt 1257	G - Evergreen Recovery Centers	29,533.33	Award A439 Bi-directional Substance Use Treatment Program	
ACH	03/15/2023	Grnt 1258	G - Helping Hands Project Org	4,337.00	Award A470 Rapid Food Assistance Program	
ACH	03/15/2023	Grnt 1259	G - Homage Senior Services	27,030.00	Award a474 Center for Healthy Living	
ACH	03/15/2023	Grnt 1260	G - Homage Senior Services	12,326.58	Award A346 Care Coordination - South Snohomish County 2020-22	
ACH	03/15/2023	Grnt 1261	G - Interfaith Family Shelter	835.00	Award A483 Homelessness Prevention Yr2	
ACH	03/15/2023	Grnt 1262	G - Jean Kim Foundation	18,550.00	Award A535 Homelessness Prevention Yr2	
ACH	03/15/2023	Grnt 1263	G - Kindering	14,583.37	Award A487 Early Intervention Yr2	
ACH	03/15/2023	Grnt 1264	G - Korean Community Serv. Ctr	8,625.00	Award A536 Mind Body and Soul for Korean Americans Yr2	
ACH	03/15/2023	Grnt 1265	G - Korean Women's Assn	12,184.37	Award A491 Everyday Prevention and Senior Nutrition	
ACH	03/15/2023	Grnt 1266	G - Lahai Health	32,917.00	Award A520 Dental Program Yr2	
ACH	03/15/2023	Grnt 1267	G - Lahai Health	6,633.33	Award A441 Mental Health Program	
ACH	03/15/2023	Grnt 1268	G - Lahai Health	15,666.66	Award A350 Mobile Medical Clinic Program 2020-22	
ACH	03/15/2023	Grnt 1269	G - Latino Educ Training Inst	7,400.00	Award A519 Promotora Probram Yr2	
ACH	03/15/2023	Grnt 1270	G - Latino Educ Training Inst	12,000.00	Award A526 Health and Wellness Program	
ACH	03/15/2023	Grnt 1271	G - Lynnwood Food Bank	4,337.00	Award A471 Focus on Nutrition	
ACH	03/15/2023	Grnt 1272	G - Medical Teams Int'l	11,250.00	Award A534 Care and Connect Yr2	
ACH	03/15/2023	Grnt 1273	G - Millenia Ministries	15,982.12	Award A485 Mobile Manna/Moving from Surviving to Thriving	
ACH	03/15/2023	Grnt 1274	G - Pacific Treatment Alternative	13,460.00	Award A496 Mobile Syringe Service Program Yr2	
ACH	03/15/2023	Grnt 1275	G - Project Access Northwest	14,583.00	Award A521 Specialty Care for Low-income Populations	
ACH	03/15/2023	Grnt 1276	G - Project Girl Mentoring Prgm	13,142.00	Award A480 Immersion Lab	
ACH	03/15/2023	Grnt 1277	G - Refugee & Immigrant Services NW	8,333.33	Award A486 Refugee and immigrant navigation	
ACH	03/15/2023	Grnt 1278	G - Snohomish County Legal Services	4,166.74	Award A492 Housing Justice Program Yr 2	
ACH	03/15/2023	Grnt 1279	G - South County Fire	7,431.25	Award A351 Veterans in Prevention	
ACH	03/15/2023	Grnt 1280	G - South County Fire	29,325.00	Award A466 Community Resource Paramedic	
ACH	03/15/2023	Grnt 1281	G - Therapeutic Health Services	26,930.00	Award A515 Integrated Cognitive Therapies Program	
ACH	03/15/2023	Grnt 1282	G - University of WA	11,637.00	Award A512 Mental Health Matters Yr 2	
ACH	03/15/2023	Grnt 1283	G - UTSAV	4,337.00	Award A469 Community Food and Coordination	
ACH	03/15/2023	Grnt 1284	G - WA Kids in Transition	10,417.00	Award A514 Supporting Housing and Utility Needs for Homeless and Low-income students	
contd	ACH	03/15/2023	Grnt 1285	G - WA Kids in Transition	10,417.00	Award A518 Distribution Center Yr2

**Electronic Disbursements and Summary January 2023**

Type	Date	Num	Name	Amount	Memo
ACH	03/15/2023	Grnt 1286	G - WA West African Center	9,550.00	Award A538 Drop-in Center
ACH	03/15/2023	Grnt 1287	G - Wonderland Child & Family Svc	12,500.00	Award A347 Early Intervention Program 2020-22
ACH	03/15/2023	Grnt 1288	G - Wonderland Child & Family Svc	16,250.00	Award A463 Hope Rising Clinic
ACH	03/15/2023	Grnt 1289	G - YMCA of Greater Seattle.	7,775.00	Award A464 Community Health Navigation to Support the East African Community
ACH	03/15/2023	Grnt 1290	G - YWCA of Seattle, King and Sno Co	2,500.00	Award A488 Emergency Shelter Yr2
ACH	03/15/2023	Grnt 1291	G - YWCA of Seattle, King and Sno Co	5,221.00	Award A494 Healthcare Access Yr2
<b>Total 1001 - Wells Fargo Operating Acct*2709</b>					
<b>Subtotal ACH Program Payments</b>				<b>704,885.87</b>	<b>D</b>
<b>All Other Electronic Payments</b>					
ACH	03/06/2023	ACH 1232	AmeriFlex Business Solutions	18.39	Claim
ACH	03/08/2023	ACH 1233	Paychex	138.46	PPE 3/4/23 payroll
ACH	03/08/2023	ACH 1234	Paychex	28,008.57	PPE 3/4/23 payroll direct deposit
ACH	03/09/2023	ACH 1235	Paychex	8,797.35	PPE 3/4/23 - payroll taxes
ACH	03/09/2023	ACH 1236	Paychex	171.31	PPE 3/4/23 payroll processing fee
ACH	03/10/2023	ACH 1237	Wells Fargo Merchant Services	76.85	Processing fees
ACH	03/13/2023	ACH 1292	AmeriFlex Business Solutions	35.00	Claims
ACH	03/13/2023	ACH 1293	Valic	1,499.23	PPE 3/04/2023 ER contribution to pension plan
ACH	03/13/2023	ACH 1294	Valic	2,182.98	PPE 3/04/23 EE contribution to pension
ACH	03/16/2023	ACH 1295	AmeriFlex Business Solutions	28.75	Claims
ACH	03/17/2023	ACH 1296	Paychex	40.00	Time & Attendance fee
ACH	03/20/2023	ACH 1297	AmeriFlex Business Solutions	1.24	Claims
ACH	03/20/2023	ACH 1298	Paychex	119.45	PPE 3/18/23 payroll processing fee
ACH	03/22/2023	ACH 1299	Paychex	138.46	PPE 3/18/23 payroll
ACH	03/22/2023	ACH 1300	Paychex	29,045.68	PPE 3/18/2023 Payroll Direct Deposit
ACH	03/23/2023	ACH 1301	Paychex	180.55	PPE 3/18/23 payroll processing fee
ACH	03/23/2023	ACH 1302	Paychex	8,969.25	PPE 3/18/23 Payroll taxes
ACH	03/24/2023	ACH 1303	Valic	1,499.23	PPE 3/18/23 ER pension contribution
ACH	03/24/2023	ACH 1304	Valic	2,182.98	PPE 3/18/23 EE pension contribution
ACH	03/27/2023	ACH 1305	AmeriFlex Business Solutions	240.00	FSA Claims
ACH	03/31/2023	ACH 1306	AmeriFlex Business Solutions	125.84	Claim
ACH	03/03/2023	ACH 1307	Principal Life Insurance Co.	2,846.47	Life AD&D STD, LTD Mar 2023
<b>Subtotal ACH Operating Acct 2709</b>				<b>86,346.04</b>	<b>E</b>
<b>Electronic Disbursements 2709</b>				<b>791,231.91</b>	<b>D-E</b>
Summary-				Amount	Ref
Warrants-All Accounts				266,589.99	A-C
Electronic Disbursements-Acct 2709				791,231.91	D-E
<b>Total Disbursements February 2023</b>				<b>1,057,821.90</b>	

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY

DBA VERDANT HEALTH COMMISSION

WARRANT APPROVAL- March 2023

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C have been received and the Warrant Numbers detailed have been issued in the payment amounts as follows:

Type	Account	By	Date	#	Total	Reference
Warrants	2717-Warrant	Verdant	3/1/23 - 3/31/33	15986 - 16029	115,005.33	A
Warrants	7265-Property Management	JSH	3/1/23 - 3/31/23	J2068 - J2099	151,584.66	B
Warrants	2725-Workers Comp	Eberle Vivian	3/1/23 - 3/31/23		-	C
<b>Total Warrants</b>					<b>266,589.99</b>	

These warrants are hereby approved.

Attest:

\_\_\_\_\_  
 Riene Simpson-CPA, Director of Finance  
 District Auditor

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

Continued to page 2 for summary

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY  
DBA VERDANT HEALTH COMMISSION  
WARRANT APPROVAL- March 2023, continued

**Summary of Disbursements-Warrants and Electronic:**

Summary-	Amount	Ref
Warrants-All Accounts	266,589.99	A-C
Electronic Disbursements-Acct 2709	791,231.91	D-E
<b>Total Disbursements February 2023</b>	<b>1,057,821.90</b>	

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### **Verdant Community Social Worker Highlights: March / April 2023**

- Case Management – Continuing support for 15 clients. I have continued to utilize the motel rooms, that we have been able to obtain for medical/mental health related respite care.
- Continue to provide inreach/outreach with Swedish Edmonds Hospital. Six new referrals this past month.
- CHART Leadership and Facilitation – Ongoing support for the CHART program and clients.
- This past month included, weekly team check ins, monthly County Outreach Coalition, monthly Snohomish County Community Behavioral Health Committee, monthly Snohomish County Connector’s meeting, monthly County and Human Services Providers Call, monthly Vulnerable Adult Taskforce, and monthly Homeless Policy Task Force.
- Currently enrolled in a three-month course titled Grief Educator Certification. Grief Educator Certification is a comprehensive grief training program led by renowned Grief Expert, David Kessler to help you confidently guide others during their time of loss. The course is intended to gain a stronger understanding, and to practice implementing effective techniques to help others find resilience they never knew they had after life’s most challenging events. Participants will learn life-changing strategies for compassionate listening and pragmatic, future-focused exercises to map a healing plan. I plan to use this certificate to be a strong community resource in times of loss, and possibly provide community education classes upon completion.
- 2023 Programming –
  - Two NARCAN trainings have been scheduled for 2023. The dates are May 9<sup>th</sup> (6:00 – 7:00 pm) and May 17<sup>th</sup> (11:00 am – 12:00 pm). Community Health Plan of Washington is sponsoring the cost of the NARCAN to provide one kit (2 doses) to each participant.
  - New provider training scheduled. As I am a participant on the Snohomish County Behavior Health Community Committee, one of our strategic objectives this year is to ensure that BH providers have the tools necessary to fight the three most common health care job stress “threats”: Burnout, Compassion Fatigue, and Moral Injury. This 3-hour interactive training workshop will help participants build on their awareness of psychosocial and behavioral resilience specific to work in behavioral healthcare. The presenter will be Dr. Kira Mauseth. She is a practicing clinical psychologist who sees patients at Snohomish Psychology Associates in Everett and Edmonds, WA, is an Associate Teaching Professor at Seattle University and serves as a co-lead for the Behavioral Health Strike Team for the WA State Department of Health. She also owns Astrum Health, LLC, and consults with organizations and educational groups about disaster preparedness and resilience building within local communities.
  - In the early stages of planning an event in September, Suicide Prevention Month, to include a keynote and other presenters around suicide prevention. Keynote will be Kevin Hines, a national award-winning speaker and survivor of a suicide who attempted to take his life by jumping from the Golden Gate Bridge.

## **Multicultural Report-March 2023**

### **Verdant Sponsored Programs**

Monthly Women's Support Group- 9 participants  
Monthly Men's Support Group- 8 participants  
Monthly Parent Support Group- 51 participants  
Domestic Violence Support Group- 7 participants  
Drum Circle for Health- 6 participants  
PMHN Training Spanish 2023-30 participants  
Homage and WAGRO Health Fair- 100 participants

### **Community Collaborations**

Con confianza y en Comunidad- Talking about COVID related Info-13 participants  
Latinx Health Board Meeting-11 participants  
UofWA Peer Mental Health Planning Meetings- 5 participants  
Movimiento Afro-Latino Seattle Board Meeting- 7 participants  
Leadership of Snoco Monthly Meeting- 12 participants  
CHW/Promotores Learning Workgroup-32 participants  
CHBC 2022 General Meeting - First Thursdays of the Month (in person)- 19 participants  
MHM meeting- 3 participants  
LxHB officers meeting- 4 participants  
MV Hope Coalition Meeting- 5 participants  
LSC Health and Human Services Education Forum-27 participants  
LSC Board Weekly Check In- 13 participants  
Lunch w/ LSC Leaders (by Leadership Snohomish County)-6 participants  
HEIC General Membership Meeting-23 participants  
SnoCODE Monthly Meeting-27 participants  
Lynnwood Link Partner Review Board - Phase 2, #1- 28 participants

# Marketing Report

28-Day Period: March 8<sup>th</sup> – April 9<sup>th</sup>, 2022

## Instagram

- Reached 24,858 people
- 95 profile visits
- 8 new followers

## Facebook

- Reached 48,397 people
- 438 page visits
- 7 new page likes

We reached out to 24,858 people on Instagram which is a 89% increase from the previous period, and 48,397 people on Facebook which is a 15% increase. This may be the result of increasing the quality of the graphics that are used to promote classes. We are increasing our reach by promoting events and team building. There are 7 new Facebook likes and 7 new Instagram followers. The profile visits were at 438 and 95 for Facebook and Instagram, which was a 29% decrease and 35% increase respectfully. There are less Facebook visits which we can drive by promoting to follow the page to stay up to date with classes and events.

## Link to all of our online platforms:

<https://linktr.ee/verdanthealthcommission>

## E-Newsletter:

[https://mailchi.mp/verdanthealth/verdant-news-august-](https://mailchi.mp/verdanthealth/verdant-news-august-9185493?fbclid=IwAR3BEcNTYxYpHFhBIOsrhu8TAWR4t0an_hobiVfefrqQHqNwwqPNjRYhMtM)

[9185493?fbclid=IwAR3BEcNTYxYpHFhBIOsrhu8TAWR4t0an\\_hobiVfefrqQHqNwwqPNjRYhMtM](https://mailchi.mp/verdanthealth/verdant-news-august-9185493?fbclid=IwAR3BEcNTYxYpHFhBIOsrhu8TAWR4t0an_hobiVfefrqQHqNwwqPNjRYhMtM)

<https://verdanthealth.org/community-health-networking-event/>

## Highlights Since Last Board Meeting



VIRTUAL

# Rainbow Vegetable Sushi Rolls

April 1st, 2023 | 1- 2pm

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## Simple & Healthy Recipe Idea:

2 Ingredient

# Pancakes

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# Simple Sauces

Cooking Demo

March 30th  
6-7pm

HYBRID

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# INGREDIENTS

## POWER SALAD

- Kale
- Chickpeas
- Sweet Potato
- Avocado
- Dried Cranberries
- Almonds
- Red Onion
- Tahini Dressing

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Happy

# ST. PATRICK'S DAY

Have a lucky day!

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# Healthy Fats

Replace saturated fats with unsaturated fats for a healthy eating pattern. Can help lower bad cholesterol and triglyceride levels & provide body with essential nutrients.

Salmon

Avocado

Nuts

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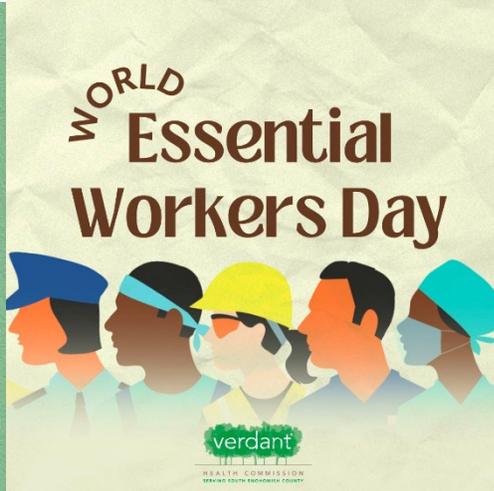
HYBRID

15 minute meals in a snap

cooking demo

March 22nd | 1-2pm

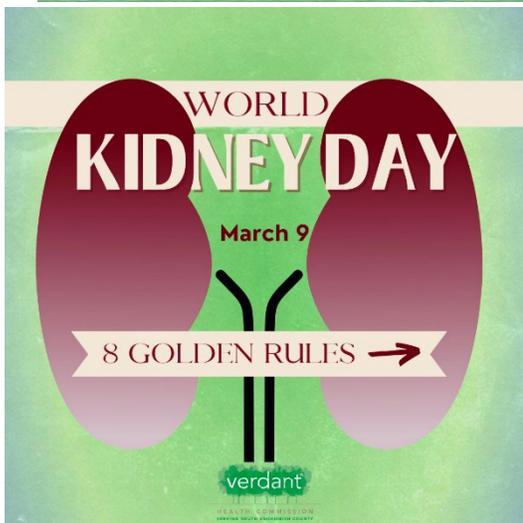
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WORLD Essential Workers Day



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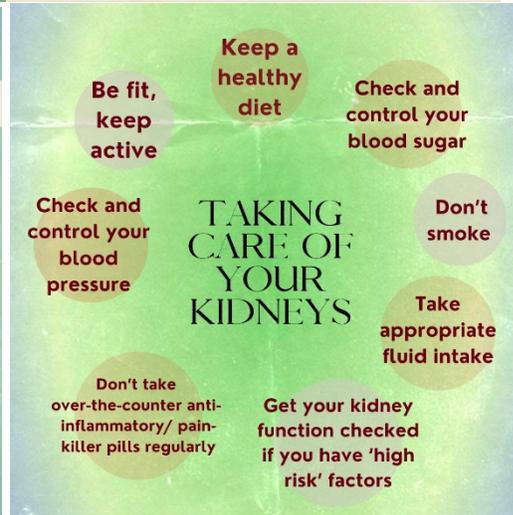


WORLD KIDNEY DAY

March 9

8 GOLDEN RULES →

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SPRING SOUTH SHERBORNE COUNTY



Be fit, keep active

Keep a healthy diet

Check and control your blood sugar

Check and control your blood pressure

Don't smoke

TAKING CARE OF YOUR KIDNEYS

Take appropriate fluid intake

Don't take over-the-counter anti-inflammatory/ pain-killer pills regularly

Get your kidney function checked if you have 'high risk' factors



Cooking Demo: WORLD SPICES

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March 16th | 2-3pm



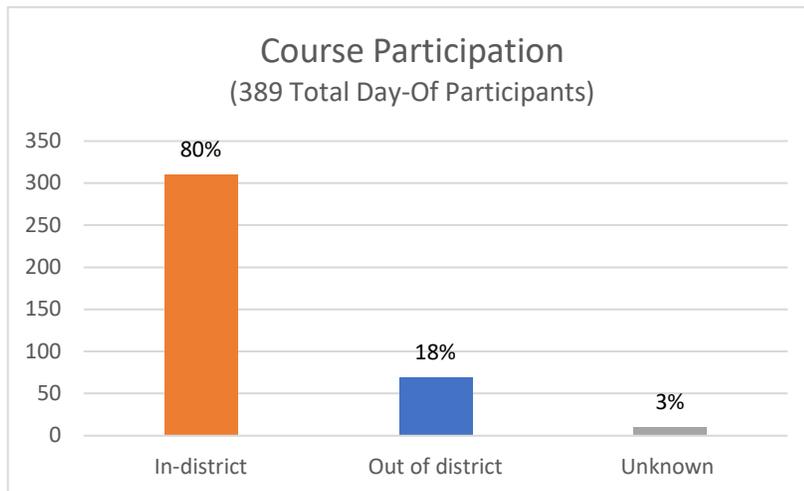
HYBRID

## VERDANT INTERNAL PROGRAM DATA - Q1 2023

For the period January-March 2023, Verdant offered 23 courses to the community. These courses included nutrition education, provider trainings, and a multicultural drumming circe series.

REGISTRATION	
# of Verdant-Funded Courses	Total Registered Participants
23	488
In District	370
Out of District	105
Unknown	10

Participation in these Verdant-funded courses was mostly in-district.



There is a slight attrition rate of people who registered for a course versus actually participated on the day the course was offered.

PARTICIPATION	
# of Registered Participants	488
# of Actual Participants	389
Dropoff	99
Attrition Rate	23%