

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
Regular Meeting
AGENDA
October 26, 2022
8:00 a.m. to 10:00 a.m.

The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/81877444580> Meeting ID: 818 7744 4580 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Land & Enslaved People’s Acknowledgement	---	8:01	3
C. Approval of Minutes	Action	8:03	
1. September 28, 2022 Regular Board Meeting			4
2. October 5, 2022 Special Board Meeting			12
3. October 11, 2022 Special Board Meeting			18
4. October 14, 2022 Special Board Meeting			22
5. October 19, 2022 Special Board Meeting			28
6. October 20, 2022 Special Board Meeting			30
D. Public Comments (limit 3 minutes per speaker)	Information	8:10	---
E. Presentation: Verdant’s Community Social Worker, Nancy Budd, MSW	Information	8:19	
1. Motel Room Request	Action		34
F. Presentation: CHART, Omar Gamez	Information	8:29	---
G. Superintendent Report	Information	8:40	---
1. Verdant Operations			
2. Community Outreach Update			
H. Executive Session: To review and consider proposed sale of real estate	---	8:50	---
I. Finance Committee Report			
1. Review Financial Statements & Cash Activity	Information	9:00	36
2. Authorization of Payments of Vouchers and Payroll	Action	9:10	47
3. Resolution 2022:11: Declaring Fixed Assets Surplus	Action	9:15	49
4. Resolution 2022:12: Approving the Dollar Amount and Percentage Increase of District Property Tax Levy for 2023	Action	9:17	54
5. Resolution 2022:13: Approving and Adopting the District Budget for 2023	Action	9:20	57

J. Program Committee Report			
1. Conflicts of Interest	Information	9:25	---
2. COVID Grant Requests / Superintendent's Discretionary	Action	9:26	64
K. Public Comments (limit 3 minutes per speaker)	Information	9:40	---
L. Commissioner Comments	Information	9:50	---
M. Adjournment		10:00	



– Land & Enslaved People’s Acknowledgment –

Public Hospital District #2, Snohomish County (the Verdant Health Commission), acknowledges the original Indigenous inhabitants of this area.

We recognize that we live and work on the ancestral homelands and traditional territories of Indigenous peoples who have been here since time immemorial. We honor their sacred spiritual connection with the land and water of our District.

We also recognize that many enslaved and contracted peoples were forced to dedicate their work to the construction of what is now South Snohomish County and the surrounding area. For these peoples and their descendants, we recognize their indelible mark in the space in which we will gather for this work.

Finally, in recognizing that this land is colonized Indigenous territory that has been designated through slaves and hired labor, it is our collective responsibility to critically interrogate the stories and later lives of these events, and to honor, protect and sustain this land.

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

**Hybrid: In-Person at Verdant Community Wellness Center and via Zoom
September 28, 2022
8:00 a.m.-10:00 a.m.**

**Commissioners
Present**

Jim Distelhorst, MD, President
Deana Knutsen, Commissioner
Carolyn Brennan, Commissioner
Karianna Wilson, Commissioner
Bob Knowles, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Riene Simpson, CPA, Director of Finance
Maggie Konstanski, Grants Manager
Zoe Reese, MPA, Director of Community Impact & Grantmaking
Kaysi Kelly, Executive Assistant/Office Manager
Sandra Huber, Community Engagement Manager
Nancy Budd, Community Social Worker
Monika Star, Wellness Center Assistant
Kirk Mathis, Digital Communications & Marketing Manager

Guests

Keith
Gloria Kraegel
Rich Robinson
Sandra Mears
Elizabeth Lunsford
Harmony Weinberg
Liz Flores-Marcus
Tom Laing
Nelly Romero
Miriam Molloy

Call to Order

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:02 a.m. by President Distelhorst.

**Land and
Enslaved People's
Acknowledgement**

President Distelhorst read the acknowledgement.

**Approval of
Minutes**

Motion was made by Commissioner Wilson, seconded by Commissioner Brennan. Motion passed to approve the minutes of the special board meeting on August 24, 2022.
(E:90:22)
Motion was made by Commissioner Wilson, seconded by Commissioner Brennan. Motion passed to approve the minutes of the regular board meeting on August 25, 2022.

(E:91:22)

Motion was made by Commissioner Wilson, seconded by Commissioner Brennan. Motion passed to approve the minutes of the special board meeting on September 10, 2022.

(E:92:22)

Public Comment

Miriam Molloy: She is concerned with Verdant deciding not to fund some portions of the Move60! program. This program gives kids a sense of belonging, connection to their community, and physical exercise. She hopes that Verdant can reconsider their assistance in funding that program.

Elizabeth Lunsford: Lynnwood resident, 98037. She wishes she was at the meeting in person since she does not think she is being taken seriously. She is trying to keep her composure, but she is upset. She doesn't know who will take her seriously when she says she needs help. It is depressing being here in her community. She has children and is a veteran. Her government is not taking her seriously. Silence is violence and Verdant is not taking a stand on the Center for Justice. The only way for her, a citizen of Lynnwood, to get help for her mental health is through the City of Lynnwood. She spoke to Commissioners and said shame on you for being a bully of the Move60! program for Edmonds School District, simply because a gate was locked on a play field.

Presentation: Dr. Rebecca Miner, Interim Superintendent of Edmonds School District

Dr. Miner shared statistics about the Edmonds School District (ESD) students and their families (E:93:22). The ESD recently went through a strategic planning session. They work to embrace the cultural and linguistic diversity of their students as an *asset* that will prepare them to be lifelong learners. Dr. Miner spoke about the ESD's Healthy Youth Survey which is given every two years. The survey utilizes a cohort model for 6th, 8th, 10th, 12th graders every other year. She reported 62% of their 8th graders felt nervous or anxious in the last two weeks and 15% of their 8th graders considered attempting suicide in the past year. The students who felt anxious enough not to do everyday activities went up compared to pre-pandemic numbers. Their strategic plan includes a gradual uptick for school counseling and mental health support over the next two years. The ESD has a pool of forty on-call district interpreters and translators in 20+ languages. There are eighteen Family Resource Advocates assigned to 20 school buildings to help families meet basic needs and remove barriers to the educational process. The School-Based Health Center (SBHC) ribbon cutting event is on 9/28/22 at Meadowdale High School and they are excited to get this program off the ground.

Commissioner Brennan commented that she appreciates seeing these statistics as she has three kids in the ESD. Food security,

mental health, and the SBHC align with Verdant's priorities. She asked Dr. Miner to see more data, such as pre and post pandemic comparison. The school district is such an important part of our district as our borders almost exactly align.

- Dr. Miner answered that yes, they can provide more data to show the picture over time. Dr. Edwards can contact her to get the data for Commissioners.

Commissioner Wilson asked if they have data for our District compared to the state. She asked if we could share this data on our website so the community can access it.

- Dr. Miner answered that they don't link the community health survey to their website since it is 95 pages, and they want to portray it in a more contextual way that people will be able to digest it.

Commissioner Knutsen said it would be helpful for Commissioners to get feedback on how effective the school district programs we fund are and where there are gaps, so Verdant can assure they are being a strategic partner and that the programs we fund are still meeting the needs of the school district.

- Dr. Miner answered that she and Dr. Edwards will explore this throughout the year as they meet regularly and send that feedback over to the Board. She can possibly come back to present in Spring 2023 when she has had her feet on the ground a bit longer.

Superintendent Report

Dr. Edwards thanked the community members who attended the meeting. Verdant team members will follow up with the resident who had reached out after the board meeting to see how we can help meet her needs.

She thanked Verdant staff and Commissioners who have recently spent 30 hours over the past month to complete our strategic plan. There will be three upcoming community forum events where Verdant will cover the strategic plan and new funding cycles for 2023 and 2024. Maggie Konstanski on the Verdant team is available to meet 1:1 with people to answer questions about Verdant's new priorities.

Dr. Edwards welcomed JSH Properties as the District's new property manager effective October 1st.

She thanked Zoe Reese for her two years of service, including data collection for the health needs assessment, implementation of the online grantmaking system, and her work to support the School Based Health Center at Meadowdale High School.

**Executive
Committee report**

The Executive Committee met on 9/22/22 to review the agenda for the 9/28 regular Board meeting. No action was taken at that time.

Finance Report

Ms. Simpson walked Commissioners through the statement of income report, noting explanations for gains and losses (E:94:22). As of 8/31, the District is in a favorable position against budget YTD.

Commissioner Wilson asked Ms. Simpson, where she thinks the District will end up as of 12/31/22. Ms. Simpson, answered that there will be an unfavorable balance at the end of the year due to unexpected expenses for our properties. However, with revenue trailing ahead, and savings from the underspend of building health communities fund, she anticipates we will be in line with budget.

Ms. Simpson, CPA, provided a heads up to Commissioners about upcoming changes to the banking authorizations and potential updates needed to the bylaws regarding the Auditor and Treasurer roles.

**Authorization of
Payments of
Vouchers and
Payroll**

Authorization for payment of vouchers and payroll: Warrant numbers 15675 through 15732 and references B-C for August 2022 for payment in the amount of \$188,767.72 were presented for approval (E:95:22). ***Motion was made by Commissioner Wilson, seconded by Commissioner Brennan and passed unanimously to approve the warrants.***

**Resolution
2022:08**

Appointment of Kaysi Kelly as District Treasurer. ***Motion was made by Commissioner Wilson, seconded by Commissioner Brennan and passed unanimously to approve RES 2022:08.***

**Program
Committee Report**

**Conflicts of
Interest**

Commissioner Brennan has two conflicts, with LETI and the WA West African Center and will abstain from voting on these applications.

**Q3 Grants – Full
Proposals**

Ms. Reese, MPA, clarified page 38 of the meeting packet that the first two columns of 'current award' and 'amount requested' are for 12-month terms and the proposed contract amount is for 6-months (E:96:22). Ms. Reese, MPA, explained that the 6-month contract term is due to our change in priority areas and grant cycles as we are moving from 4 grant cycles per year to two. This 6-month contract is a stopgap to get contracts on the

same term, so all grantees apply under the new priorities and on the same grantmaking term.

Community Health Centers of Snohomish County, Dental Program: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$50,000, Commissioner Brennan seconded, motion passed.**

Latino Educational Training Institute, Combined Health and Wellness Program Café LETI: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$72,000, President Distelhorst seconded, motion passed.** Commissioner Brennan abstained due to conflict of interest.

Parent Trust, Family Wellness: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$6,250, Commissioner Brennan seconded, motion passed.**

Prescription Drug Assistance Foundation: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$27,500, Commissioner Wilson seconded, motion passed**

WA West African Center, Drop-In Center: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$57,300 for continuing their Year 1 services, President Distelhorst seconded, motion passed.**

Commissioner Brennan abstained due to conflict of interest.

- Commissioner Wilson asked how the Program Committee came to their recommendation since WAWAC's Year 2 request was very different than their Year 1 request (some new services that were outside of Verdant's priority area such as music classes). Commissioners decided to continue funding at the Year 1 service level.

Wonderland Family Services, The Next Level: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$37,500, Commissioner Brennan seconded, motion passed.**

- Commissioner Wilson asked how Program Committee came up with their compromise. Commissioner Knutsen answered that PC wanted them to provide pre-pandemic services, such as what they did at the Wellness Center. Ms. Reese, MPA, added that this proposed funding was an average of the two committees, so it is a slight reduction from their current funding. Commissioner Wilson commented that Wonderland is well established and have other funding partners, so she has concerns about funding this program at a high level. Commissioner Knutsen commented that the 6-month contract of

\$37,500 only comes out to \$84,000 for a 12-month period when we were previously funding them at \$150,000 for 12-months. Ms. Simpson, CPA, commented that it is very difficult to manage these grant cycles that cross over multiple years. Commissioner Wilson wants it to be clear that part of their outcome includes in-person services.

**Q3 Grants –
Renewal Requests**

Cancer Lifeline, Whole Patient Services: ***Commissioner Knutsen made a motion to approve the 6-month contract award of \$6,650, Commissioner Brennan seconded, motion passed.***

Domestic Violence Services, Education, Outreach and Prevention: ***Commissioner Knutsen made a motion to approve the 6-month contract award of \$35,000, Commissioner Brennan seconded, motion passed.***

- Commissioners asked if DVS would be able to spend down their current contract award. Ms. Reese, MPA, confirmed Verdant will not need to extend their current funding deadline.

Girls on the Run, Heart and Sole: ***Commissioner Knutsen made a motion to approve the 6-month contract award of \$11,000, Commissioner Brennan seconded, motion passed.***

Jean Kim Foundation, Hygiene Center: ***Commissioner Knutsen made a motion to approve the 6-month contract award of \$111,300, Commissioner Wilson seconded, motion passed.***

- Commissioner Brennan added that there are wrap-around services with this program, and she is excited to see how our partnerships are working in the community. She thinks this is a great opportunity for capacity-building so that Verdant isn't the only major funder of this organization and their great work. Commissioner Knutsen knows how important these services are as she lives right down the street and sees what has happened when they had to had to close their first location.

Korean Community Service Center, Mind Body and Soul for Korean Americans: ***Commissioner Knutsen made a motion to approve the 6-month contract award of \$51,750, Commissioner Knowles seconded, motion passed.***

Medical Teams International, Care & Connect: ***Commissioner Knutsen made a motion to approve the 6-month contract award of \$67,500, Commissioner Brennan seconded, motion passed.***

Parent Trust, Conscious Fathering: **Commissioner Knutsen made a motion to approve the 6-month contract award of \$2,975, Commissioner Brennan seconded, motion passed.**

- Commissioner Wilson commented this is a very well-funded program and believes they can function without Verdant support. Commissioner Knutsen added that Program Committee discussed the need for this program due to their focus on post-partum care which is important for parents in our community. This funding is a compromise until they resubmit their request with both Parent Trust programs combined.

Any applications which were not discussed at today's meeting, did not make it through the scoring and will be notified after today's meeting.

COVID Grants

Hand in Hand: **Commissioner Knutsen made a motion to approve funding of \$15,000, Commissioner Wilson seconded, motion passed.**

Vision Church: **Commissioner Knutsen made a motion to approve funding of \$22,300, Commissioner Wilson seconded, motion passed.**

Seattle Visiting Nurse Association: **Commissioner Knutsen made a motion approve funding of \$13,000 to cover direct costs plus \$3,000 for Personnel, Commissioner Wilson seconded, motion passed.**

- Commissioners discussed whether or not to fund admin and personnel costs or to only cover direct costs (COVID vaccines)
- Commissioner Wilson commented that their financial statements showed they are a stable organization and can cover their own admin and personnel costs.
- Commissioner Knowles asked if Verdant could cover a *percentage* of their admin and personnel costs since they shouldn't have to provide these services completely free, perhaps 50% of admin and personnel to cover their costs but not to make profit.
- Commissioner Wilson clarified that their admin costs would be covered by insurance companies for the people who get the flu vaccine. Dr. Edwards asked Ms. Reese, MPA, if their proposal is for the admin costs of personnel administering vaccines to un-insured or under-insured patients.

WAGRO: Commissioners requested to have them resubmit their application for review at the October Board meeting with a reduced budget and more focus on direct COVID activities.

Public Comments Elizabeth Lunsford: Resident of Lynnwood, 98037. She apologized for her outburst on Zoom. She is upset about the decrease in funding, especially for kids. She doesn't simply stand for the flag, she shows up and she protests. She has some suggestions. She said there is some hypocrisy in the Commissioners dialogue. She suggested color coding applications to see which organizations are institutionalized and which are grassroots. She stated that public servants, such as the Commissioners, deserve appreciation too. She hopes Commissioners are comfortable enough to reach out to her and discuss her comments further. She added, we are family, and the kids need us. We don't need any more data; the kids need us right now.

Commissioner Comments Commissioner Knutsen thanked Ms. Reese, MPA, Ms. Konstanski, and Ms. Simpson, for the heavy lifting in preparing the Q3 grant recommendations for Commissioners. She thanked the staff, Commissioners, and community members for their help in preparing the strategic plan.

Commissioner Wilson thanked the Verdant team for managing the strategic planning process.

Commissioner Brennan appreciates the involvement of staff and the community in being passionate about these priorities. She looks forward to continued feedback from the community. She provided special thanks to Ms. Reese, MPA, for the heart and soul she brings to this work.

Adjournment The meeting was adjourned at 9:56 a.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

October 5, 2022

5:00 p.m.-8:00 p.m.

Commissioners Present	Jim Distelhorst, MD, President Deana Knutsen, Commissioner Carolyn Brennan, Commissioner Karianna Wilson, Commissioner Bob Knowles, Commissioner
Staff	Dr. Lisa Edwards, Superintendent Riene Simpson, CPA, Director of Finance Maggie Konstanski, Grants Manager Kaysi Kelly, Executive Assistant/Office Manager Nancy Budd, Community Social Worker Kirk Mathis, Digital Communications & Marketing Manager
Guests	None.
Call to Order	The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:00 p.m. by President Distelhorst.
Land and Enslaved People's Acknowledgement	President Distelhorst read the acknowledgement.
Resolution 2022:09 Banking Authorization	Ms. Simpson, CPA, explained the need for Commissioners to update authorized individuals on the District bank accounts. <i>Commissioner Brennan made a motion to approve RES 2022:09, Commissioner Wilson seconded, motion passed.</i>
Resolution 2022:10 District Deputy Auditor	Dr. Edwards requested to add a second Resolution to the meeting agenda. This revised agenda will be posted on the Verdant website right now before the meeting today begins. Ms. Simpson, CPA, explained the reasoning for adding Superintendent, Dr. Lisa Edwards, as Deputy District Auditor. <i>Commissioner Brennan made a motion to approve RES 2022:10, Commissioner Wilson seconded, motion passed.</i> Commissioner Wilson commented that Verdant has received a lot of different guidance on the Auditor and Treasurer duties and appointment over the years from our attorneys. She is surprised to see this as an option for the first time and asked if

other Public Hospital Districts have their executive staff as deputy auditors. Ms. Simpson, CPA, confirmed yes, they do.

**Grantmaking
Guidelines,
Definitions, and
Policies**

Dr. Edwards explained the purpose of pages 6-9 in the meeting packet which includes eleven follow up items needed for decision-making from the Board (E:97:22). By setting up acknowledgement screens throughout the grant application process, we hope this will create transparency for our applicants about our policy and guidelines for decision-making.

1. Tax Status 501c3: Commissioners agreed to not require 501c3 status.
2. Award Acceptance within 30 days: Commissioners agreed to add language to this acknowledgement that funding will be prorated monthly for the additional time the organization takes to sign (i.e., they will receive 90% of their award if they take an extra month to accept the contract).
 - Commissioner Wilson asked why a partner would need 30 days to sign the contract. Dr. Edwards answered that some partners have their own internal processes with executive level review and legal team which need to review contracts, and this can cause a delay of several weeks. Ms. Konstanski added that sometimes the delay is on Verdant's end when we ask them to revise a program or we have to amend the proposal, and these changes also take time to input in Fluxx.
 - Commissioner Knowles wants to make sure that the acceptance deadline covers those who might take longer than 30 days so we can stay within our guideline.
 - Dr. Edwards suggested adding a sample contract to the website so organizations can vet it through legal ahead of acceptance which can cut down time.
 - Commissioner Brennan asked what happens if a partner cannot sign within 30 days? Dr. Edwards answered that we have not had an acceptance deadline before, so we have not exercised when someone doesn't sign.
3. Promoting Verdant funding once awarded: Commissioners agreed that this requirement just needs to be enforced going forward, as it is already included in the current grant contract.
 - Commissioner Wilson asked if it has to just be media postings (for example a sign on a building or field we funded).

- Verdant will add a page on their website with the media style guide for funders to use and to contact the Digital Marketing & Communications Manager, Kirk Mathis, for any additional support.
4. Annual award limit up to \$X per organization: Commissioners agreed not to put a maximum funding limit on an organization at this time.
- Commissioner Wilson is hesitant to put a max limit on an organization since we could lose our flexibility in funding a program which is above it but relevant and much needed in our community. She is concerned that if we don't limit the funding for organizations and they get \$1MM, for example, then this could limit our available funding for new programs.
 - Commissioner Brennan agrees we should try to limit the number of individual *programs* we fund for an organization so they can consolidate programs.
 - Ms. Konstanski added that Verdant provides a general guideline of what we typically fund (for example "generally an average of \$100,000, with some award higher or lower, etc.").
5. Statement of financial need for applicants with over \$2MM income per year: Commissioners agreed they would like to see more details about other funding an organization receives. Dr. Edwards suggested we could add language to include *financial and other support of the program*, such as the level of volunteer hours and matching.
- Commissioner Wilson asked how we came up with \$2MM income/year. Ms. Konstanski added that we had a specific question about income of \$2MM which prompted adding this guideline. Dr. Edwards suggested we could reduce this to \$1MM. Commissioner Knutsen is against reducing this much from \$2MM since \$2MM income is a *healthy* organization, not necessarily a wealthy organization.
 - Ms. Konstanski added that there is a space within the current grant application to note co-funding, but it is not something Verdant has explicitly asked applicants to outline. Dr. Edwards proposed we add a brief text field in the application to explain the *financial* need, not just the community need, which is what our current application entails.

6. Provide list of other grants received: Commissioners agreed they would like to see more details about other funding an organization receives for their program.
7. Provide list of other funding intending to apply for in next 12-18 months: Commissioners agreed that they would like to see more details about other funding an organization is applying for in addition to what they are requesting from Verdant.
8. Minor capital expenses: Commissioners agreed to limit to \$5,000 or less.
9. Liability Insurance: Commissioners agreed to revise the grant contract to take out the \$1MM amount of liability coverage and keep it broader language about just having liability coverage without a specific amount.
10. Demonstrated alignment with grant guidelines and one priority area: Commissioners agreed to have applicants specify a primary and secondary priority area when applying. Dr. Edwards added this will make reporting much easier if applicants aren't allowed to select four different priority areas, so Verdant can easily see where their program best aligns.
11. Required Attachments: Commissioners agreed to add the fifth bullet, with the revision of "key funders" instead of "all funders" so grant applicants only provide their primary funding, and not an exhaustive list of any funding they have received for their program.

**Commissioner
Discussion**

Dr. Edwards proposed that after Spring 2023 funding cycle, we can communicate that we will accept one application per organization, per year.

Commissioner Wilson wants to discuss how long we will fund an organization?

- Commissioner Knutsen doesn't want to limit funding by years so that we can focus on the actual program and the need. Commissioners need to be able to continue funding a program based on the need for that program in the community, not just cutting them off after X years because that is our policy.
- President Distelhorst suggested we add a section to the grant application or posted somewhere on our website about the need for organizations to continually look for other funding so as not to become dependent on Verdant for the long term.

- Commissioner Knutsen reminded the Board that we have the budget as a guidepost for our funding decisions. It is up to the Board to stay within our budget, and this might mean saying yes or no but if we can stay within the budget that is the goal.
- Commissioner Knowles agrees with Commissioner Knutsen about not being too rigid with our guidelines. Something like not fitting within our priorities is an easier conversation to say 'no' but having a time limit on funding is harder to apply.

Dr. Edwards inquired as to how we should communicate with the organizations that clearly do not align with our new priority areas? Do we give them a heads up now or wait for them to apply before we say 'no'?

- Commissioner Knowles answered we don't owe these organizations an explanation ahead of time and once we communicate the changes, it is up to them to make themselves fit in the new priorities or not.
- Ms. Konstanski added that our goal is to limit partiality and personal preferences on programs so that we are scoring all applicants fairly.

BREAK

6:53-7:00pm

Grantmaking Guidelines, Definitions, and Policies Continued...

Dr. Edwards walked Commissioners through the 2023 funding cycles including the application period, staff scoring, commissioner scoring, decision-making at Board meetings, then notification period of two months prior to contract start date.

Dr. Edwards asked for Commissioner thoughts about how to split applicants for Commissioner scoring. She recommends having two Commissioners pair up to score one priority so that they can see all applications within a priority area and be able to score them in relation to others which can help decide which ones to fund. Ms. Konstanski suggested we could get all requests, divide them by *primary* priority area, then determine what percentage of the budget we can approve within that primary priority area. This would help us determine what funding is offered within the budget.

Commissioner Comments

Commissioner Wilson was disconcerted that Dr. Rebecca Miner of the Edmonds School District did not want Verdant to share the Healthy Youth survey data with the public when asked at the September 28th Board meeting. This survey is posted by OSPI and is public domain so we can find the link and share it on our website if we would like.

Commissioner Knutsen was confused what public commenter Elizabeth Lunsford's concern was at the September 28th Board

Commissioners Meeting
October 5, 2022

meeting and if Verdant was able to follow up with her. Dr. Edwards clarified that Verdant was cited very early on with the Superintendent at that time showing support of the Community Justice Center with Lynnwood Police. Since then, there has been dialogue that Verdant is a supporter of the Criminal Justice Center and adding beds for prisoners, etc.

Commissioner Knutsen thanked Ms. Konstanski for preparing this additional BIPOC report and wants to get that out in the community if we can.

Other Updates

Dr. Edwards spoke about the Community Networking Lunch event Verdant is hosting on November 4th with a goal of eight funders and at least 40 of our community partners to “speed date” with other groups and funders.

Adjournment

The meeting was adjourned at 7:30 p.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting – Verdant Partner Roundtable

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

October 11, 2022

3:30 p.m.-5:00 p.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
Deana Knutsen, Commissioner
Carolyn Brennan, Commissioner
Karianna Wilson, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Leslie Silverman, Interim Director of Community Impact &
Grantmaking
Maggie Konstanski, Grants Manager
Riene Simpson, CPA, Director of Finance
Nancy Budd, Community Social Worker
Kirk Mathis, Digital Marketing & Communications Manager
Kaysi Kelly, Executive Assistant/Office Manager

Guests

Alissa Jones	Vivan
Marni Port	Kristi Myers
Rahel Schwartz	Kim Gerdes
Deborah Brandi	Michelle Burke
Nancy LaJambe	Chris McBride
Arun Sharma	Paula Thomas
Leonard Jackson Jr.	Chanda Moellenberg
Van Dinh Kuno	Amit Singh
Jane	Argelia Grassfield
Shawneri Guzman	Debbie Graham
Shannon Smith	Zsofia
Rebecca Miner	Jacque Julien
Annika Sahota	Stephen C.
Jim Kee	Lise Wolch
Jordan Whitley	Janelle Lewis
Jane Pak	Joomi
Nelia Vilorio	Casey Davis
Caroline Porlier	Mindy Woods
Rich Robinson	Sally Guzman
Leilani Miller	Kim Gorney
Suzy Chandler	Mary Clive-Stively
Jenni McClougham	Kathy Harvey
Michelle Rata	Nikki Stevenson
Steve Woodard	Daniel Johnson
Marisol Bejarano	David Eller
Rod Schutt	Bopenk Hoy
Mara Bianco	Tamana Frotan
Liz Flores-Marcus	

Commissioners Meeting – Verdant Partner Roundtable
October 11, 2022

Call to Order	The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 3:38 p.m. by President Distelhorst.
Land and Enslaved People’s Acknowledgement	President Distelhorst read the acknowledgement.
Introducing Strategic Priorities for 2023-2024	Dr. Lisa Edwards began by reviewing the agenda for today’s special meeting, the Verdant Partner Roundtable (E:98:22) and walked attendees through the recent strategic plan that Verdant Commissioners have adopted for 2023-2024 (E:99:22).
Key Changes to Funding Guidelines & Cycles	Ms. Silverman outlined key changes to the grant application and funding cycles starting with the next application cycle opening on 11/1/22.
Successes and Learnings (open mic sharing)	<p>As part of this quarter’s Verdant Partner Roundtable, attendees were invited to share a success or a learning experience by answering one of three prompts, if desired.</p> <ol style="list-style-type: none">1. What was an unexpected success or accomplishment for your organization?2. Share an innovation for your program or organization that came out of the pandemic.3. What was a ‘win-win’ collaboration with another organization and why? <p>Annika Sahota: Talked about the Mental Health Matters program that was started at University of Washington Bothell.</p> <p>Shawneri Guzman: Talked about their partnerships that came about for South County Fire.</p> <p>Casey Davis: Talked about the Community Engagement Center for Edmonds Food Bank and a community survey beginning on 10/27/22.</p> <p>Mindy Woods: Talked about the \$100,000 in funding received, which is \$2,500 per household, for Edmonds Human Services.</p> <p>Alissa Jones: Talked about the need for the Lynnwood Food Bank doubling during COVID and how these numbers are not going down. Talked about their new partnership with American Heart Association.</p> <p>Liz Flores-Marcus: Shared Wonderland’s collaboration with Homeward House and First Legal Clinic which serves parents in recovery from addiction.</p>

Commissioners Meeting – Verdant Partner Roundtable
October 11, 2022

Suzy: Discussed doubling the numbers of volunteers during the pandemic, to help seniors age in their home with the Northwest Neighbors Network.

Michelle: Talked about an ad they ran in the newspaper to recruit lunch delivery for seniors of the Edmonds Waterfront Center.

Marni: Shared the virtual community wellness meetings brought about from the pandemic which help support their Parent Trust clients.

Joomi: Talked about their collaboration with the Edmonds Food Bank to distribute food for Korean families, and a successful 6-week seminar in Spring and Fall.

Steve: Reported on the upcoming opening of the Lynnwood Neighborhood Center which will be a gathering space for residents, housing for non-profits to work, event space, and classrooms for rent.

Rod Schutt: Talked about how he now has office hours at the Edmonds Waterfront Center two days a week to assist people in getting access to their prescription medication.

Van Kuno: Shared her work and when Washington D.C. asked our area to become a haven for Afghan refugees and she had to come up with a solution to welcome these individuals in need. In the period of February 10-17, 2022 they accepted 117 Afghan refugees. As of 10/11/22, all of these families now have jobs, except for two. All of the mothers have signed up for English as Second Language courses for their kids in school.

Jane: Talked about their program of providing free legal aid to low-income residents.

Sally Guzman: Discussed the school district's ability to leverage all sorts of community resources, and coming together with many other groups to assist families in the Edmonds School District.

Kim: Talked about the diaper bank grant which serves 150 families of kids under 5 years old for Washington Kids in Transition.

Nancy LaJambe: Provided information on their Host Homes program which provides temporary housing for kids ages 12-17 and also their collaboration with the Edmonds School District.

Commissioners Meeting – Verdant Partner Roundtable
October 11, 2022

Chris: Talked about an innovation for the Domestic Violence Services of Snohomish County.

Kathy: Shared surprise and success at being able to maintain such high participation rates for their virtual programs offered by the Puget Sound Kidney Center, even after the pandemic. They are able to provide these virtual services in Korean, Spanish, and Tagalong, with a Russian-language program in progress.

Mary: Talked about their ability to support ChildStrive’s client basic needs during the pandemic, such as diapers and formula, which helped reduce stress.

Rahel: Reported that YMCA Greater Seattle was able to hire a Community Health Navigator and provide preventative care workshops and screenings for residents.

Shannon: Talked about multiple successes for Sound Pathways, including parent-child assistance, esteem shelter, Amerigroup permanent housing, and syringe services.

Arun Sharma: Reported on a successful youth event and their desire to create youth camps in the community.

Zsofia: Talked about providing food support and assistance for Farmer Frog clients.

Commissioner Comments

Commissioner Knutsen is happy to hear about all the collaboration between organizations and their work in the community.

Other Updates

Dr. Edwards reminded attendees about the upcoming Verdant-hosted Community Health Networking Event on November 4th as a place for health-focused non-profits to network with each other and other community funders.

Adjournment

The meeting was adjourned at 5:06 p.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting – Community Forum

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

October 14, 2022

10:00 a.m.-11:30 a.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
Deana Knutsen, Commissioner
Karianna Wilson, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Leslie Silverman, Interim Director of Community Impact &
Grantmaking
Maggie Konstanski, Grants Manager
Riene Simpson, CPA, Director of Finance
Nancy Budd, Community Social Worker
Kirk Mathis, Digital Marketing & Communications Manager
Kaysi Kelly, Executive Assistant/Office Manager
Monika Star, Wellness Center Assistant

Guests

Kim Gorney	Amber Torres
Mike Rosen	Chantelle
Maddie Small	Buckingham
Janice Blackmore	Sally Guzman
Shannon Sessions	Bertha Carbajal
Angela Jarrido	Casey Davis
Khulan	Maria Garcia
Jan Culp	Deb Brandi
Roger Pence	Emma Coleman
Esther	Melanie Tablit
Sandra Mears	Molly Rhodes
Carl Zapora	Gabriella Reeve
Samantha Birch	

Call to Order

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 10:02 a.m. by President Distelhorst.

Review Agenda

Dr. Lisa Edwards began by reviewing the agenda for today's special meeting, the first of three Community Forum events (E:100:22).

**Presentation of
2022 Community
Health Needs
Assessment**

Ms. Konstanski provided a summary of findings from Verdant's Community Health Needs Assessment which surveyed community needs in May 2022 (E:101:22).

**Summary of
Verdant Strategic
Plan**

Dr. Edwards shared the characteristics of a Public Hospital District and an independent foundation (E:102:220). She walked attendees through the recent strategic planning process completed by Commissioners and presented the four new strategic priorities for 2023-2024.

**Key Changes to
Grantmaking
Guidelines &
Funding Cycles**

Ms. Silverman outlined key changes to the grant application and funding cycles starting with the next application cycle opening on 11/1/22.

Public Comments

Dr. Sally Guzman: Edmonds School District. She is aware Verdant did some Diversity, Equity, and Inclusion work this summer and is curious how the DEI findings align with the new strategic priorities. She is concerned about the application cycle of twice per year. She asked Commissioners how this is equitable as there are clear disparities in who is or is not getting served.

- President Distelhorst pointed attendees to the www.verdanthealth.org website to read the equity statement on page 2 of Verdant's strategic plan.

Roger Pence: Retired resident of Edmonds. He believes the housing crisis is at the root of living healthy or not. He is disappointed to see Housing is not included as a Verdant priority.

- President Distelhorst clarified that each of Verdant's new priorities includes wrap-around services which would include housing resources co-located with food bank distribution, for example.

Councilmember Shannon Sessions: She is the Executive Director of Support 7 which serves the exact boundaries of the Public Hospital District for the past 40 years. Support 7 provides a 24/7 emergency response team, alongside Police and Fire. Their volunteers respond to surprise death incidents such as suicide, homicide, accidents to support families in crisis and help first responders get out to their next call.

Margaret Elwood: I understand that Verdant has in the past provided significant financial support for the bicycle education program in PE classes in the Edmonds School District. This program, called "Let's Go", now teaches bike riding skills and pedestrian and bike safety in all PE classes starting in Grade 3 through middle school. The school district relies on your funding to continue this program that benefits the health and safety of our children, as well as preparing them for a future that is less reliant on private automobiles for transit in order to protect the climate. Where does this fit in Verdant's priorities for 2023, if at all?

- Dr. Edwards responded that Verdant will be reaching out to current partners who do not fit within the new priorities. She reminded attendees about the upcoming Community

Networking Lunch hosted by Verdant on November 4th which will be a way for local health-focused non-profits to meet with each other and also meet other funders.

Anonymous: Do you have data on the ages of those who participated in the community needs assessment? I'd love to see more demographic data of those who engaged on the survey and follow up.

- Ms. Konstanski answered, yes, this demographic data is included in the full survey report which is posted on the home page of Verdant's website. www.verdanthealth.org

Anonymous: Why is the August grant cycle for organizations in the middle of multi-year commitments open for renewal applications if the commission knew the process was changing completely? It seems like a lot of time could have been saved for those organizations if these changes were communicated before they were asked to do the application.

- President Distelhorst responded that part of this big transition included finding the best time to start and how quickly this change needed to happen so the Board decided to begin as soon as possible. Dr. Edwards added that, legally, we have to complete the contracts that are in place since we have agreed to pay those organizations and are honoring those contracts.

Anonymous: As a parent with kids in local elementary schools, I've been sad to see programs like Healthy Habits go away--especially after the remote learning years and the trauma all kids have experienced over the past few years. Is there any plan to do programs that address kids' mental health that is not focused solely on counseling?

- Dr. Edwards answered that we are open to out of the box thinking and supporting programs that promote mental well-being for children which are not strictly counseling based.

Gabriella Reeve: She is a Family Resource Advocate with Edmonds School District and the possibility of losing her job every year is scary. Her job is very important.

Khulan: Does Verdant have programs to support the health of Asians specifically? It is hard to get health insurance. Eastern medicine is different and preventative care for them means things like acupuncture and using herbs. This is hard for urgent care to understand. Where can she find resources?

- Dr. Edwards answered that we have funded organizations such as Korean Women Services, Korean Community Service Center, and Refugee and Immigrant Services Northwest which provides support to individuals coming here with nothing from other countries.

Anonymous: These changes seem to create a much bigger lift for small organizations. Do you fear less diversity in the type of organizations that apply and receive funding?

- Dr. Edwards answered that Verdant has been able to increase the diversity of its grant applicant pool and newer diverse grant applicants by 79% within the last 3 years.

Anonymous: There were four application periods identified for 2022. Is the Oct 17-Oct 28, 2022 application period still going to be available to apply for funding that would start effective Jan 1, 2023?

- Dr. Edwards answered that the next funding application window will now open on 11/1 or 11/4 (depending on when the new system will be live) and these awards will have a Spring 2023 start date. If your organization has a contract with Verdant that ends on 12/31/22 and you will want to apply for the 4/1/23 funding start date, Verdant will provide 3-months of continuation funding to fill that gap so you can get to that new 2023 funding period. In this case, you would apply at this November 2022 application period.

Anonymous: What is the plan for transitioning from grants that are currently on a school calendar, Sept-Aug, or on a calendar year basis to the new funding schedule? Will there be short term funding or extended agreements to fit the new grant periods?

- Dr. Edwards answered that these organizations would receive transitional funding to sync up with the new funding cycles.

Anonymous: Is the grant application changing? Such as the questions and style of budget reports or is it remaining the same as the last cycles?

- Dr. Edwards referred back to Ms. Silverman's explanation from the slideshow. Going forward, partners will be asked to select a primary and secondary priority area, provide a statement of financial need for their program, provide a list of co-funding sources, and there will be new confirmation screens throughout the application to affirm understanding of Verdant's funding guidelines.

Anonymous: Do you provide an ad hoc review of grant applications and/or requests if someone misses a deadline?

- Dr. Edwards answered that we cannot accept any applications after the deadline, so that we can remain equitable to all applicants. If you have questions as you are preparing your application, Ms. Konstanski, Grants Manager at Verdant, is available for one-on-one calls to provide support and clarity.

Anonymous: Do you have an equity framework with dispersing funds for grants and etc? Instead of referring to your website with

your equity statement, what *actions* are you taking ('you' meaning Verdant and the commissioners) to be a more equitable organization?

- Dr. Edwards answered that our commitment to diversity is that we are being transparent for all. Commissioners and staff are required to complete Conflict of Interest paperwork. Verdant moves all grant applications through staff and to review by Commissioners.

Anonymous: It is my understanding that you are making all these changes in response to the decision of Swedish Hospital to move some services to Everett. Is this really about priorities or hoarding money?

- President Distelhorst answered by providing a brief history of Public Hospital District #2 and its former role as Stevens Hospital. Now, PHD#2 has a lease agreement with Swedish who manages the hospital on our behalf and in return PHD#2 receives this rental income from Swedish which we put back out into the community. This isn't an issue about hoarding money. The Board's goal is always to maintain the services of the hospital for our residents. This strategic plan allows us to focus on a few priorities while upholding the agreement with the hospital.

Anonymous: Homelessness was a crisis before COVID hit and has only become worse since 2020. Being unhoused affects one's physical health, mental well-being, personal safety, as well as the ability to get/maintain work. Unhoused people also experience higher rates of food-insecurity. It is great that Verdant will support behavioral health needs of people in the upcoming bridge-motel program that will hopefully be up and running early next year, but what about all the people outside now?

- Dr. Edwards responded that as a public hospital district, we are required to comply with laws for the state of Washington. Guidance that we have received from the state auditor's office and our legal counsel is that Verdant can support wrap around healthcare services that are collocated with housing and we can support temporary housing that is essential for health maintenance.

Anonymous: Will you be having a pre-application meeting/bidders conference when the application opens up?

- Dr. Edwards answered we will continue to host our grants Q&A sessions ahead of each application period. That will be scheduled for early November when the grant application window opens.

Commissioner Comments

Commissioner Knutsen spoke about the difficult transition the Board is making to align with new priorities. She commented that the pandemic allowed Verdant to put money toward different services

Commissioners Meeting – Verdant Community Forum
October 14, 2022

the community needed at the time that we would not have otherwise funded, because it is what our community needed. We were able to respond to the crisis. Moving forward, the Board is focusing on what we need to do to come out of that crisis.

Commissioner Wilson said that the goal of the Commission is to create transparency and consistency to our community partners and to communicate changes as soon as possible.

Adjournment

The meeting was adjourned at 11:32 a.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

October 19, 2022

5:00 p.m.-8:00 p.m.

Commissioners Present	Jim Distelhorst, MD, President Deana Knutsen, Commissioner Carolyn Brennan, Commissioner Karianna Wilson, Commissioner
Staff	Dr. Lisa Edwards, Superintendent Riene Simpson, CPA, Director of Finance Kaysi Kelly, Executive Assistant/Office Manager Nancy Budd, Community Social Worker Kirk Mathis, Digital Communications & Marketing Manager Leslie Silverman, Interim Director of Community Impact & Grantmaking
Guests	None.
Call to Order	The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:08 p.m. by President Distelhorst.
Land and Enslaved People's Acknowledgement	President Jim Distelhorst read the acknowledgement. Commissioner Wilson asked whether it was necessary to read the acknowledgement at every public meeting. Commissioner Brennan reported that Edmonds School Districts reads it at every public meeting and Commissioner Knutsen said that she is in favor of reading it at each meeting. Dr. Edwards added that the Lynnwood City Council reads it at each public meeting but it is up to the Board if they would like to include it.
Review of Operating Agreement	Commissioners discussed whether to continue with tonight's meeting without Commissioner Knowles present. Commissioner Brennan would like to send her questions regarding the operating agreement and committee charters to Ms. Helphand to help explain ahead of this rescheduled Special meeting. Dr. Edwards said before the rescheduled meeting takes place, web links will be provided to Commissioners regarding how to report Conflicts of Interest. These references will be included in the meeting packet.

Commissioners Meeting
October 19, 2022

Ms. Helphand will walk Commissioners through the purpose of consent agendas at the rescheduled meeting.

**Review of
Committee
Charters**

Will be discussed at rescheduled special meeting.

**Future Topics for
Strategic
Collaboration
Committee and
Board Work
Sessions**

Will be discussed at rescheduled special meeting.

Adjournment

Commissioner Knutsen made a motion to adjourn the Special meeting so that Commissioner Knowles can participate at a rescheduled date, Commissioner Wilson seconded. The meeting was adjourned early at 5:37 p.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Budget Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

October 20, 2022

6:00 p.m.- 8:00 p.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
Deana Knutsen, Commissioner
Carolyn Brennan, Commissioner
Karianna Wilson, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Riene Simpson, CPA, Director of Finance
Kaysi Kelly, Executive Assistant/Office Manager
Nancy Budd, Community Social Worker
Kirk Mathis, Digital Communications & Marketing Manager
Leslie Silverman, Interim Director of Community Impact & Grantmaking

Guests

Filo Fajardo, Accountant

Call to Order

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 6:01 p.m. by President Distelhorst.

**Land and
Enslaved People's
Acknowledgement**

President Jim Distelhorst read the land acknowledgement.

**Budget Process
Timeline and
Strategic
Framework**

Verdant Health Commission's Director of Finance, Ms. Simpson, began her presentation with a summary of budget requirements for Public Hospital Districts (E:104:22). She walked attendees through the timeline of this annual budget review process.

- President Distelhorst would like to include the "Organizational Framework" slide in our upcoming Community Forum presentation for November 15th and December 6th.
- Commissioner Wilson asked what the percentage of Verdant's revenue was from the hospital lease in 2021 or 2022?
 - Ms. Simpson will provide these figures to Commissioner as a follow up item.

Ms. Simpson walked Commissioners through the trends in Revenue over time. There was a peak in program expenses in 2015 due to a large Building Healthy Communities fund.

- Commissioner Wilson would like to include a bullet in our Community Forum slides showing that our hospital

revenue will be flat starting in year 2025-no 3% annual increase.

- President Distelhorst would also like to show Community Forum attendees what the levy rate is.
 - Commissioner Knutsen added that in the hierarchy of who gets money from a public tax levy, Public Hospitals are at the bottom. The levy is not the biggest funding that we get. Verdant has historically returned the revenue from its tax levy four-fold in its programmatic funding.

Ms. Simpson, presented a pie chart showing the revenue breakdown for 2023 from sources such as the hospital lease, tax levy, and interest income.

- Commissioner Knutsen wants the community to know that these COVID and Building Healthy Communities (BHC) funds are not going away forever, they are just not budgeted in 2023. Ms. Simpson agreed that these funds can be reinstated, or new emergency funding can be designated if the Commissioners determine there is need.

Ms. Simpson, CPA, will clarify in her presentation at the regular Board meeting on 10/26 that budget for grant funding was reviewed during August and September board study sessions and is a result analyzing 2023 revenues, estimated operating expenses, internal program costs and the Commissioners vote to fund the reserve at 20% of the 2023 hospital revenue. The reserve calculated to \$2,073,000 From this calculation it was estimated that approximately \$8.2M would be available for community grant making.

Ms. Simpson, CPA, pointed out that we have 4.75 full-time employees who focus exclusively on program work.

Commissioner Brennan asked how we will work with a consultant to support BIPOC organizations.

- Dr. Edwards answered that previously we had contracted with the Community Foundation of Snohomish County (CFSC) for this service but due to the change in Verdant priorities, we were notified by CFSC that they would not be providing these services. Hiring our own consultant in 2023 will be a cost-savings for Verdant and allow Verdant to work more directly to accomplish the objectives of this work.
- Commissioner Brennan wants to make sure Verdant is communicating clearly in its equity statement what we are trying to achieve by utilizing a consultant for BIPOC organizations. Commissioners discussed the need for this BIPOC consultant to work with BIPOC organizations who specifically fit within our new priorities. The equity

statement will be revisited in November committee meetings.

Ms. Simpson explained why the 2023 budget has an increase in operating expense from the 2022 Forecast (13%) and the 2022 Budget (32%). There were significant unplanned property expenses such as repairs & maintenance and very high onsite security costs added for Kruger Clinic in 2022 that were not budgeted. This understated 2022 budget, when comparing to a 2023 budget reflecting these increased costs the percentage increase is much higher. The comparison to actual costs for 2022 is much more reflective of our increased costs 2022 v 2023.

Commissioners discussed the history behind why Verdant decided to take the 1% levy increase or not.

- Dr. Edwards noted that we did not take the 1% increase in 2020 and 2021. Commissioner Knutsen thinks we should take the 1% increase since we put a lot of extra money out in the pandemic and with the 1% increase this allows us to have a buffer of funds if we do need to pay out for another emergency that may arise.

Commissioner Wilson asked what the tax cost of this levy for community households is, such as levy \$ for every \$100,000 household income, for example.

- President Distelhorst pulled up the tax rate for households for 2019 was 0.069, 2020 was 0.064, 2021 was 0.061.

Reserve Budget Calculation

Ms. Simpson walked Commissioners through the estimates involved in the Reserve calculation (E:105:22). Commissioner Wilson commented that her understanding of placing 20% of the hospital revenue into the Reserve is this figure would come from operations, and not from any other cash impacting transactions as noted in the reserve calculation. Budgeted 2023 GAAP Net Income is \$2,036,930. 20% of 2023 Hospital Revenue is \$2,073,627. Commissioner Wilson noted a \$40,000 differential. Discussion ensued regarding sources of increases and decreases to cash that impacts a change in the reserve and if budget cuts should be made such that the net income for 2023 was equal to the reserve requirement of \$2,073,627. Commissioner Knutsen asked that given the reserve calculation estimates Verdant will increase the reserve by \$2.2M allowing for an additional buffer, can it move forward as is?

Dr. Edwards asked Commissioners if there is consensus on how to present the budget at the 10/26 meeting.

- Ms. Simpson added that we can trim the additional \$40k from other operating expenses in the budget if requested

Commissioners Meeting – Special Budget Meeting
October 20, 2022

but we do need clarity at this meeting. Resolutions must be prepared for the 10/26 meeting.

- President Distelhorst commented that there are two hard numbers in the budget, the \$8.2MM for grantmaking and the 20% of hospital lease revenue going to the Reserve. Commissioners agreed keeping this money in the Reserve will be more and more difficult each year, especially when hospital revenue goes flat in 2025.
- Commissioner Knutsen wants to make sure we are communicating to the public the rationale for increasing the Reserve.
- Dr. Edwards reminded Commissioners about the figure Howard Thomas provided us to replace the hospital as it is today, which is \$1.5MM per bed x 200 beds = \$300 million for a new hospital to be built or 100 days of operating cash plus other costs if Verdant were to have to resume operations. These risks and costs are not widely understood by the public.
- Commissioners agreed to move the operating and capital budgets forward as presented with no changes from the presented figures.
- Commissioners agreed to the allowable annual increase in the levy. Calculated at 2022 levy amount of \$2,507,292.38 x 1% or \$25,072.92.

Public Comments None.

Commissioner Comments Commissioners thanked Ms. Simpson for her work in preparing the 2023 budget.

Adjournment President Distelhorst adjourned the meeting at 7:50 p.m.

ATTEST BY:

President

Secretary



September 26, 2022

Nancy Budd
Community Social Worker
Verdant Health Commission
4710 196th St. SW
Lynnwood, WA 98036

Sent via email: nancy.budd@verdanthealth.org

Re: Verdant Support

Dear Nancy,

We are so grateful for you, and for Verdant's continued support in our Respite Program. Attached, as requested, is a budget detailing the costs of adding additional rooms from October 1, 2022, through December 31st, 2022.

As you will see, the largest percentage of funds will be used to secure the additional rooms at pre-negotiated, lower-than-market rates. There is additionally an added cost for staffing, food, and other supplies directly related to the clients' care.

Please let me know if you have any questions or concerns. We value our partnership with you, and with Verdant Health Commission. We look forward to continuing that partnership for the betterment of our community.

Thank you,

Esther Riley
Director of Special Programming | Respite Program Director
The Hand Up Project



EXPENDITURE NARRATIVE

AMOUNT	CATEGORY	NARRATIVE
Personnel		
\$ 6,600.00	Salaries	It costs approximately \$1,100 to staff each client per month. \$6,600 will be the cost for staffing 2 additional rooms for 3 months.
\$ 6,600.00	TOTAL	
Direct Project Expenses		
\$ 14,720.00	Lodging	This is the negotiated reduced room rate for two rooms from October 1st through December 31st. THUP's negotiated a 10 to 20 percent room reduction for the above period. October 1st through December 31st will be \$80 per night. \$14,720 will be the cost for 2 additional rooms from 10/1/22 -
\$ 180.00	Meals	This represents at least \$360 for food over the duration - that is only if only one client occupies each room. \$180 is the cost to feed two more clients for 3 additional months.
\$ 150.00	Supplies	Office supplies - \$50 per month to support additional rooms for 3 months.
\$ 15,050.00	TOTAL	
Administrative Expenses		
\$ 2,165.00	Administrative	With an increased need for supplies - like extra toiletries, clothes, sanitary supplies, and cleanings, and possible damages, THUP is seeking the minimum accepted administrative rate of 10 percent to cover those costs.
\$ 2,165.00	TOTAL	
Subcontractual Expenses		
\$ -	Subcontractual	PAYCHEX Salary Management; Accounting services; grant oversight and management, liability and staff management and oversight, county and city communications. There will be no additional costs to add 2 rooms for 3 months to current funding.
\$ -	TOTAL	
Other Expenses		
\$ -	2,022 in 2022	South County-specific outreach. This includes supplies including bottled water, food, backpacks, cigarettes, gas, maintenance of initiative specific vehicles, and an increased staffing in the region. There will be no additional costs to add 2 rooms for 3 months to current funding.
\$ -	TOTAL	
\$ 23,815.00	TOTAL GRANT REQUEST	

Balance Sheet
As of December 31, 2021 and September 30, 2022

	Dec 31, 2021	September 30, 2022	\$ Change	Comments:
ASSETS				
Current Assets				
1 Cash Balance	3,206,323	3,374,913	168,590	
2 Accounts Receivable	(58,972)	49,818	108,790	
3 Other Current Assets	-	-	-	
4 Paychex Tax Clearing		(161)		
5 Investments	55,369,936	53,731,979	(1,637,957)	Payden and Rygel/US Bank Custodial-YTD unrealized loss on portfolio (\$1.87MM)
6 Prepaid Expenses & Others	66,516	87,239	20,723	Prepaid Insurances, Other Prepaid Expenses
7 M&O Tax Levy Receivable	35,795	519,802	484,007	9 months x \$207k less payments received to date
8 Subtotal Other Current Assets	<u>55,472,247</u>	<u>54,338,859</u>	<u>(1,133,389)</u>	
9 Total Current Assets	58,619,598	57,763,589	(856,009)	
10 Fixed Assets-Net of Depreciation	22,612,579	22,052,047	(560,532)	Hosp, Kruger, VCWC, VV, Pavillion; Roofing \$310k 100% paid and in FA 9/30/2022 Ductwork \$80k Capitalized
11 Other Assets	19,234,604	19,136,830	(97,774)	Deferred Rent-Pavillion, Hospital, Clinic & TI Allowances
Total Assets	<u>100,466,781</u>	<u>98,952,466</u>	<u>(1,514,315)</u>	
LIABILITIES & NET POSITION				
Liabilities				
Current Liabilities				
12 Accounts Payable	234,537	29,715	(204,822)	Accounts Payable \$9k; Removed \$26k from unclaimed property-sent to State of Washington. Balance Fwd \$21k
13 Credit Cards	(674)	953	1,627	
Other Current Liabilities	-	-	-	
14 Tenant Prepaid Rents	904,910	990,906	85,996	Swedish Hospital and Clinics Sept rents paid Aug
15 Other Payables & Accruals	164,359	155,055	(9,304)	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
16 Accrued Salary & Benefits	30,221	59,917	29,696	10 business days in accrual at 9/30/2022
17 Estimated Self-Insured Reserve	126,084	125,269	(815)	Contingency reserve for self funded L&I set at \$125k. Only 2 active claims remain open.Under review with Eberle Vivian.
18 Subtotal Other Current Liabilities	<u>1,225,574</u>	<u>1,331,147</u>	<u>105,573</u>	
19 Total Liabilities	1,459,437	1,361,814	(97,623)	
20 Equity	99,007,344	97,590,652	(1,416,693)	Change = CY22 YTD Net Income (Loss) through 9/30/2022 (\$1,423,262)
Total Liabilities and Equity	<u>100,466,781</u>	<u>98,952,466</u>	<u>(1,514,316)</u>	

Statement of Income-Actual
Months Ending Aug 31st and Sept 30, 2022

	<u>Month of August 2022</u>	<u>Month of Sept 2022</u>	<u>Month Change Inc/(dec)</u>	<u>Comments:</u>
1 Operating Revenue				
2 Lease Revenues (Base, CAM, Taxes)	973,307	998,223	24,916	Hospital 3% rent increase 9/1/22
3 Deferred Rent Adjustments	(3,684)	(3,684)		
Class Registration & Otrher		30		
4 Grant Repayments	-	21,927	21,927	Univ of WA repayment Grant A446
5 Total Operating Revenue	969,623	1,016,496	46,844	
6 Program Funding and Operating Expenses				
7 Programs				
8 Total Program Funding	861,272	715,035	(146,237)	Includes All Program Payments, External; Multiyear, BHC, Covid, VOA, CHART, SD, and Internal Program Expenses. September Community Grant Payments \$702k v \$849k in August
9 Operating Expenses				
10 Salaries & Benefits	106,148	89,746	(16,402)	Commissioner wages higher in August. Salary accrual higher in August. September (\$7k) adjustment to accrued vacation--correction.
11 Professional Development/Planning	391	1,732	1,341	
12 Professional Services	65,969	92,038	26,069	Sept includes Coast Project Management \$22k for Roof, HVAC and Ductwork PM. Plus one appraisal fee of \$3500. (Note: PM fees w/b capitalized to project on balance sheet). Accounting \$5k lease implementation set up and analysis. Thomas and Associates, Helphand
13 Purchased Services	25,533	53,224	27,691	
14 Supplies, Postage & Other	6,834	(6,898)	(13,732)	
15 Repairs, Maintenance & Insurance	26,712	30,235	3,523	HVAC Repairs \$10,303, portable AC units for Kruger Clinic \$2k
16 Utilities	12,330	15,710	3,380	Sept increase due to timing Kruger Water bill bimonthly Aug () from PSE
17 Business Taxes	7,133	7,120	(13)	
18 Marketing	1,964	439	(1,525)	
19 Depreciation	107,184	106,210	(974)	
20 Amortization	7,424	7,424	-	
21 Total Operating Expenses	367,620	396,980	29,360	
22 Total Program and Operating Expenses	1,228,892	1,112,015	(116,877)	
23 Net Operating Income (Loss)	(259,269)	(95,519)	163,720	Net Operating Loss Month of September (\$95K)
24 Other Income (Expense)		-		
25 Self Funded L&I Expenses				
26 Stevens Hosp Self Funded L&I Expenses	3,267	(14,432)	(17,699)	September () expense is YTD reclassification from other GLA's--offsets are in 6xxx operating expenses. YTD for this category is \$
27 Levy and Other Non Operating Income				
28 Other Income	-	-	-	
29 Levy Income	207,108	208,763	1,656	
30 Net Income (Loss) after Levy Income	(48,895)	98,813	147,677	Net Income after Levy Revenue September \$99K
31 Investment Income-Net of Unrealized Gains (Losses)	(248,306)	(348,804)	(100,498)	September Month: Interest Income \$47k, Realized Loss (\$12k) Unrealized Loss (\$385K)
32 Net Income (Loss)	(297,201)	(249,991)	47,180	Net Loss Month of September (\$250K)

**Statement of Income-Actual v Budget
Month and YTD Ending September 30, 2022**

	Month of Sept 22 Actual	Month of Sept 22 Budget	Month Fav/(Unfav) Variance		YTD Sept 22 Actual	YTD Sept 22 Budget	YTD Fav/(Unfav) Variance		22 Full Year Budget	% of Budget incurred	\$ Budget Remaining Oct- Dec 22
1 Income											
2 Operating Revenue-Net of Deferred Rent Adjustments	1,016,496	967,611	48,886 F		8,929,551	8,708,496	221,055 F		11,611,328		
3 Expenses											
4 Program Expenses-All Categories	715,146	871,595	156,449 F		7,229,179	7,596,787	367,608 F		10,459,145	69.1%	3,229,966
5 Operating Expenses	283,235	211,104	(72,131) U		2,269,870	2,147,663	(122,207) U		2,533,405	89.6%	263,535
6 Depreciation & Amortization	113,634	120,098	6,464 F		1,038,015	1,080,878	42,863 F		1,441,171	72.0%	403,156
7 Total Expenses	1,112,015	1,202,798	90,782 F		10,537,064	10,825,329	288,265 F		14,433,721	73.0%	3,896,657
8 Operating Income (Loss)	(95,519)	(235,187)	139,668 F		(1,607,514)	(2,116,833)	509,319 F		(2,822,393)		
9 Other Income (Expense)											
10 Self Funded L&I Expenses	(14,432)		(14,432) U		(42,743)		(42,743) U		-		
11 Levy and Other Non Operating Income											
12 Misc Income		417	(417) U		8,016	3,750	4,266 F		5,000		
13 Levy Income	208,763	210,000	(1,237) U		1,863,505	1,890,000	(26,495) U		2,520,000		
14 Net Income (Loss) After Levy Income	98,813	(24,770)	123,583 F		221,264	(223,083)	444,347 F		(297,393)		
15 Investment Income-Net of Unrealized Gains (Losses)	(348,804)	25,000	(373,804) U		(1,637,957)	225,000	(1,862,957) U		300,000		
16 Net Income (Loss)	(249,991)	230	(250,222) U		(1,416,693)	1,917	(1,418,610) U		2,607		

Revenues:

Rental Income-September Hospital Lease revenue increase 3% or \$25k. Revenue is trending ahead of budget primarily due to CAM revenue updates and 2021 grant repayments of \$61K rec'd in 2022. Kruger Tenant CAM adjustments for 2021 expenses were billed in June-\$54K. 2022 Catch up CAM's in the amount of ~\$130k were billed in July, both increase top line revenue and offset the property operating expenses paid by Verdant. Two suites are still vacant. This reduces the amount of base rent and CAM that can be recovered from tenants. (Est is \$100K rent and \$65K in CAM for 2022). Estimates for minor refresh to better market suites is pending and will be assumed by new property managers. (#110; 2025 SF & 270; 497 SF). Unbudgeted Value Village ground space lease began at June 1, \$2K per month and is expected to end 12/31/2022.

Investment Income-Month of Sept-Interest income \$47K, realized losses (\$12K), unrealized losses (\$385K).

Investment Income-Year to Date -Interest income \$343K, realized losses (\$108K), unrealized losses (\$1.873M).
Market adjustments are not budgeted

Expenses:

Program Funding/Expenses-

External Programs YTD-Community Grants \$7.1M of \$9M budgeted, 79% of full year, **BHC** \$108k of \$418k budgeted, 27% of full year budget, no additional spending planned in this category. **Covid** \$307K of \$500k or 61% of full year budget. **CHART** \$51k of \$101k budgeted---Contract is 2021/2022 year. **VOA 211*** \$75K of \$110k budgeted,*VOA includes 211 program of \$55k and Training/Coaching Facilitation of \$16.5k covered by the VOA underspend from 2021 (revenue line). **Superintendent Discretionary** \$47K of \$100k budgeted or 47%.

Internal programs; \$77k of \$230k budgeted or 33% of full year budget. 9/12th or 75% through calendar year

All Programs-\$7.229M of \$10.459M budgeted or 69% of full year budget.

Operating Expenses-

Negative budget variance continues and operating expenses are expected to close the year over budget. This is due to multiple categories but primarily overages in repairs and maintenance*, security services (Kruger Clinic) and professional services including accounting support, legal, property management, project management, and appraisal costs not previously budgeted. Security was budgeted at only \$10k for 2022, at September 30th, the actual expense is \$198K. Although unbudgeted, security costs are a billable CAM expense and offset by billings to tenants. Property management fees were under budgeted by approximately 50%, the fees are not in excess of the agreed amount, the budget was underestimated. Additional legal and consulting fees of ~\$15K were incurred due to the Swedish Hospital contract matters.

Helping to mitigate operating expense variances are increases in interest income and 2021 grant award repayments at \$70K with an additional \$100-\$150K anticipated in October. Furthermore the BHC will not be expended saving \$310K.

*The large ductwork replacement of \$80K and roof replacement \$310K are capital expenditures and do not flow through the P&L as repairs and maintenance when incurred but will be depreciated

**PHD#2 Snohomish County dba Verdant Health Commission
Program Actual Costs YTD September 31, 2022 v Full Year Budget**

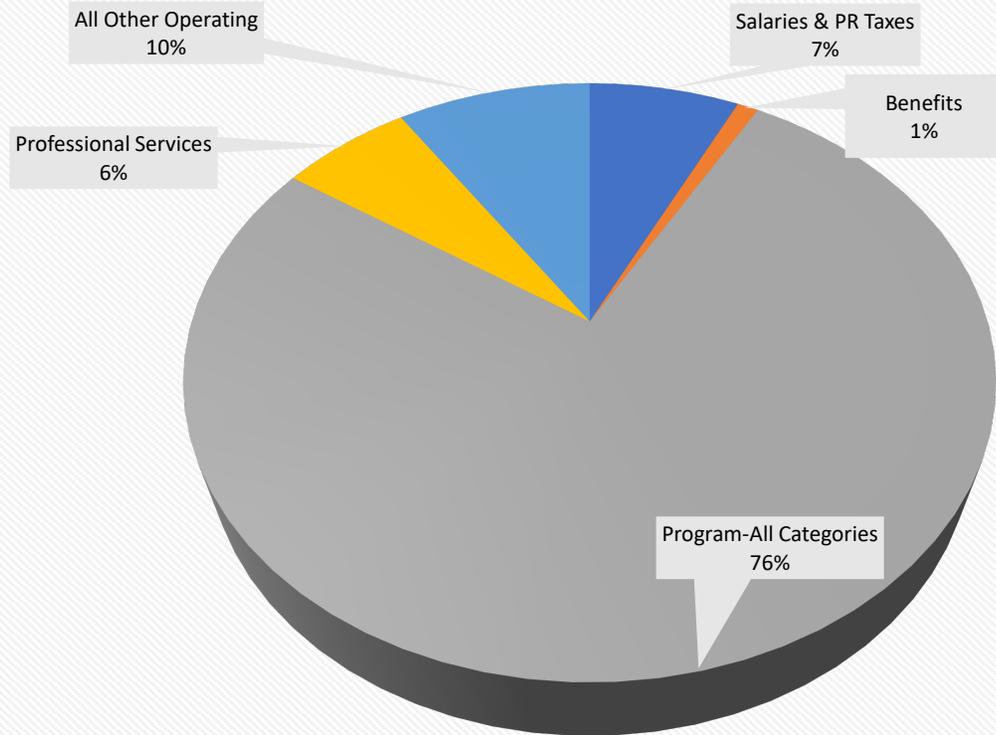
	Jan - Sept 22 Actual	% of Budget Incurred	Full Year 2022 Budget	Remaining 2022 Budget	Notes
Ordinary Income/Expense					
Expense					
Programmatic Work					
6000 · External Programs					
6011 · Community	6,564,241.19	72.94%	9,000,000.00	2,435,758.81	
6012 · Building Healthy Communities	107,750.00	25.79%	417,750.00	310,000.00	1
6013 · Covid	307,172.42	61.43%	500,000.00	192,827.58	
6014 · CHART	50,650.00	50.00%	101,300.00	50,650.00	
6015 · VOA 211	74,541.81	67.77%	110,000.00	35,458.19	2
Total 6000 · External Programs	<u>7,104,355.42</u>	<u>70.14%</u>	<u>10,129,050.00</u>	<u>3,024,694.58</u>	
6050 · Programs - Internal					
6051 · Conference & Forums	0.00	0.00%	29,000.00	29,000.00	3
6053 · Nutrition & Physical Activity	45,892.20	47.63%	96,350.00	50,457.80	
6055 · Multicultural Health Programs	21,102.69	47.52%	44,405.00	23,302.31	
6056 · Behav Health & Social Work	10,941.35	18.75%	58,340.00	47,398.65	
6057 · Health Screening & Education	0.00	0.00%	2,000.00	2,000.00	4
Total 6050 · Programs - Internal	<u>77,936.24</u>	<u>33.87%</u>	<u>230,095.00</u>	<u>152,158.76</u>	
6090 · Superintendent Discretionary	46,887.50	46.89%	100,000.00	53,112.50	
Total Programmatic Work	<u><u>7,229,179.16</u></u>	<u><u>69.12%</u></u>	<u><u>10,459,145.00</u></u>	<u><u>3,229,965.84</u></u>	

Notes:

- 1 There are no further expenditures planned for BHC budget line
- 2 VOA includes the VOA 211 program Verdant sponsors; as well as expenses for community training costs of \$16,500
These training costs are being offset by the 2021 VOA grant refund reflected in revenue
- 3 No conferences are planned under this budget line for 2022
- 4 Health Screenings may still be coordinated with nutrition partners; pending

Finance, ZR, Staff, FF

Public Hospital District #2 of Snohomish County OPEX YTD Actual September 2022



■ Salaries & PR Taxes ■ Benefits ■ Program-All Categories ■ Professional Services ■ All Other Operating

Categories expressed as a percentage of total expenses, excluding depreciation

Professional Services include-Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Special Consulting Projects (DEI, Planning etc.)

All other Operating expenses include-Repairs and all property related maintenance expenses, utilities, insurances, business taxes, computer and office supplies, marketing and other administrative costs.

- A. Month to month % fluctuations will occur based on quarterly awards, payout schedules and natural variations in expense billings.
- B. Prior to March 2022 all other operating expenses were excluded from this analysis; These expenses are now included.
- C. Depreciation and amortization costs are excluded from operating expenses for the purpose of this illustration.

Public Hospital District #2, Snohomish County dba
 Verdant Health Commission
 Warrants Processed Month of September 2022

Type	Date	Num	Name	Amount	Memo	
1002 - Wells Warrant Acct *2717						
Bill Pmt -Check	09/08/2022	15733	Coast Property Management	1,750.00	Aug 2022 Prop mgmt fee for both Verdant and Value Village	
Bill Pmt -Check	09/08/2022	15734	Comcast - Acct # 8498310221378586	316.37	Acct # 8498310221378586	
Bill Pmt -Check	09/08/2022	15735	Dynamic Computing, Inc.	5,379.47	Aug 22 IT service and MS license price increase	
Bill Pmt -Check	09/08/2022	15736	ELTEC Systems, LLC	320.19	Monthly preventative maintenance for Sept 22	
Bill Pmt -Check	09/08/2022	15737	Guardian Security Systems, Inc.	833.69	Fire system - onsite maintenance/repair Ticket #130642	
Bill Pmt -Check	09/08/2022	15738	Lowe Graham Jones PLLC	150.00	Intellectual Property service?	
Bill Pmt -Check	09/08/2022	15739	Margot Helphand	9,337.51	Consulting Service June, July and Aug 2022	
Bill Pmt -Check	09/08/2022	15740	Snohomish County PUD	1,813.27	July/Aug electric bill and Social Worker's client electric bill	
Bill Pmt -Check	09/08/2022	15741	Thomas & Associates Consulting, LLC	13,200.00	Consulting services June, Jul and Aug 2022	
Bill Pmt -Check	09/08/2022	15742	Turner HR Services, Inc.	500.00	HR Consulting - Sup review process	
Bill Pmt -Check	09/08/2022	15743	Allied Univ Security Srv	1,277.50	7/29-8/25 security patrol at both Verdant and Value Village	
Bill Pmt -Check	09/08/2022	15744	Commercial Property Maintenance, Inc.	591.99	Wk 8/8 and 8/15 repair/maintenance at Verdant	
Bill Pmt -Check	09/08/2022	15745	Scriber Creek Apartments	149.46	Rent assistance for A Boekelman	
Bill Pmt -Check	09/15/2022	15747	Allstream	60.18	Phone svc - Value Village Sept 22	
Bill Pmt -Check	09/15/2022	15748	Annika Sahota	2,079.00	Mental Health - Lead Community Health Worker	
Bill Pmt -Check	09/15/2022	15749	Armstrong Services	1,280.00	Janitorial svc for Sept 22 - Verdant	
Bill Pmt -Check	09/15/2022	15750	City of Lynnwood - Utilities	393.85	Aug 2022 irrigation and storm drain	
Bill Pmt -Check	09/15/2022	15751	Comcast - Acct # 905447969	574.39	phone/intercom service	
Bill Pmt -Check	09/15/2022	15752	Comcast - Acct # 933676367	763.64	Internet service	
Bill Pmt -Check	09/15/2022	15753	Daniella Valeska Ochoa	250.00	Salud- Food and veggies for Sept 22	
Bill Pmt -Check	09/15/2022	15754	Dynamic Computing, Inc.	904.16	IT service in Aug 22	
Bill Pmt -Check	09/15/2022	15755	Foster Garvey PC	16,341.50	July 2022 legal fees	
Bill Pmt -Check	09/15/2022	15756	G - City of Mountlake Terrace	1,120.00	3rd grade swim vouchers / drowning prevention program	
Bill Pmt -Check	09/15/2022	15757	Jorge Ahuactzin Hernandez	300.00	Nat'l Night Out - Costume character	
Bill Pmt -Check	09/15/2022	15758	Lesbia G. Orellana	300.00	Spanish Women support group for Aug 22	
Bill Pmt -Check	09/15/2022	15759	Payden & Rygel	9,055.00	Investment Advisory Services for Aug 2022	
Bill Pmt -Check	09/15/2022	15760	Robert Half	3,640.00	Fajard wk 09/02/2022	
Bill Pmt -Check	09/15/2022	15761	Safeway	1,600.00	food vouchers for Aug 22	
Bill Pmt -Check	09/15/2022	15762	Sound Dietitians LLC	2,428.09	Nutrition programing w/assistant and food purchase	
Bill Pmt -Check	09/15/2022	15763	Velia Cervantes Lara	3,150.00	Spanish Positive Discipline and Support Group for parents	
Bill Pmt -Check	09/15/2022	15764	Verizon	142.90	Lisa's cell phone	
Bill Pmt -Check	09/22/2022	15765	Alexander Gow Fire Equipment	638.16	Annual inspection (kitchen hood) fire suppression system	
Bill Pmt -Check	09/22/2022	15766	Aukema & Associates	900.00	1 yr website hosting - Aug 22/Jul 23	
Bill Pmt -Check	09/22/2022	15767	Canon Financial Services, Inc.	575.70	Copier maintenance and use for Sept 2022	
Bill Pmt -Check	09/22/2022	15768	City of Edmonds - Utilities	23.75	Water bill 7/16 - 9/14	
Bill Pmt -Check	09/22/2022	15769	City of Lynnwood - Utilities	375.56	water/sewer from 6/22-8/22	
Bill Pmt -Check	09/22/2022	15770	Margot Helphand	2,678.70	9/9/22 consulting and travel expenses	
Bill Pmt -Check	09/22/2022	15771	Moss Adams LLP	5,250.00	Assist with Lease implementation	
Bill Pmt -Check	09/22/2022	15772	Nicole Lyon	511.83	Cooking demo Sept 2022	
Bill Pmt -Check	09/22/2022	15773	Quadient Finance USA Inc.		VOID: Postage machine use - Aug 2022	
Bill Pmt -Check	09/22/2022	15774	Robert Half	2,980.25	Fajardo 9/9/2022	
Bill Pmt -Check	09/22/2022	15775	Seattle Food Nut	360.00	Teen cook along demo	
Bill Pmt -Check	09/22/2022	15776	Staples	11.67	Sept office supplies	
Bill Pmt -Check	09/22/2022	15777	Wells Fargo	3,529.77	credit card payments (4 credit cards)	
continued	Bill Pmt -Check	09/22/2022	15778	Quadient Finance USA Inc.	79.47	Postage machine use - Aug 2022

Public Hospital District #2, Snohomish County dba
Verdant Health Commission
Warrants Processed Month of September 2022

Type	Date	Num	Name	Amount	Memo	
Bill Pmt -Check	09/22/2022	15779	Woodland Greens GJJ LLC		VOID: Apartment Holding fee for John R.	
Bill Pmt -Check	09/29/2022	15780	Alyssa Pyke	4,800.00	Tech Assis-School Base Health Ctr - offset VOA refund	
Bill Pmt -Check	09/29/2022	15781	Claudia Castrejón	200.00	2 hrs interpreter @ \$100.00 per hr	
Bill Pmt -Check	09/29/2022	15782	Commercial Construction & Maintenance Co	434.66	wk 8/22 and 9/12 repairs/maintenance at Verdant	
Bill Pmt -Check	09/29/2022	15783	Herencias Mexicanas Folkloric Group	250.00	Entertainment at Grand Ref-opening	
Bill Pmt -Check	09/29/2022	15784	Kidder Mathews Inc.	3,500.00	Appraisal report on Value Village	
Bill Pmt -Check	09/29/2022	15785	Robert Half	7,189.00	Fajardo wk ending 8/05 - 8/26	
Bill Pmt -Check	09/29/2022	15786	Seattle Food Nut	487.59	09/20/22 Cooking Demo (Vietnamese Cuisine)	
ACH	09/07/2022	ACH111	Superior Press, Inc.	228.08	Ordered checks for warrant account amount swept	
Check	09/09/2022	15746	Regence Blueshield	7,046.36	health ins for Sept 2022	
Total 1002 - Wells Warrant Acct *2717				122,052.71	A	
1004 - Wells Kruger Clinic Acct *7265						
Check	09/02/2022	1229	Aardvark Services Corp.	96.43	Parking lot sweeper Sept 22 svc	
Check	09/02/2022	1230	Commercial Property Maintenance, Inc.	718.78	Keys and lock and lighting	
Check	09/01/2022	1231	Lowe's	20.58	Janitorial supplies	
Check	09/02/2022	1232	Coast Property Management	2,434.00	Prop mgmt true-up 7/22	
Check	09/06/2022	1233	Coast Property Management	3,000.00	Kruger Mgmt fee for Sept	
Check	09/08/2022	1234	Allied Univ Security Srv	7,180.34	Security patrol 8/5-8/18	
Check	09/08/2022	1235	Armstrong Services	11,139.99	Janitorial svc and supplies	
Check	09/09/2022	1236	Ben's Ever-Ready	477.36	Fire extinguisher maintenance	
Check	09/07/2022	1237	Camden Gardens, Inc.	1,876.80	Aug 22 landscaping contract	
Check	09/07/2022	1238	Commercial Property Maintenance, Inc.	945.31	Maintenance and repairs	
Check	09/06/2022	1239	McKinstry Co., LLC	617.85	HVAC systems repair	
Check	09/19/2022	1240	Republic Services	2,212.22	Garbage collection	
Check	09/12/2022	1241	McKinstry Co., LLC	93,090.73	HVAC Ductwork replacement, plus temp cooling	
Check	09/23/2022	1242	Ziply Fiber	139.51	web services	
Check	09/23/2022	1243	Ziply Fiber	138.08	web connection	
Check	09/23/2022	1244	Ziply Fiber	58.24	web connection	
Check	09/19/2022	1245	Coast Property Management	7,015.34	Aug 22 mgmt fee true-up	
Check	09/21/2022	1246	Armstrong Services	508.00	Carpet cleaning	
Check	09/21/2022	1247	Guardian Security Systems, Inc.	44.20	Alarm service monitoring	
Check	09/21/2022	1248	TK Elevator Corportion	861.12	Elevator maintenance/repair	
Check	09/26/2022	1249	Western Exterminator Company	231.66	pest control service	
Check	09/19/2022	1250	Coast Property Management	2,236.36	7 portable air conditioners	
Check	09/22/2022	1251	City of Edmonds - Utilities	3,556.56	Water/Sewer 7/16-9/14	
Check	09/22/2022	1253	Allied Univ Security Srv	14,922.76	Security patrol 8/19-9/01 and 9/02-9/15	
Check	09/22/2022	1254	Armstrong Services	10,231.92	Janitorial service 09/22	
Check	09/22/2022	1255	Camden Gardens, Inc.	1,876.80	Landscaping contract Sept 22	
Check	09/30/2022	1256	McKinstry Co., LLC	3,847.61	HVAC contract 6/01-8/31	
Check	09/29/2022	1257	Snohomish County PUD	6,538.38	Electricity	
Check	09/29/2022	1258	Camden Gardens, Inc.	3,401.64	West perimeter clean up	
continued	Check	09/29/2022	1259	Coast Property Management	22,585.30	Project mgmt for roof and hvac

Public Hospital District #2, Snohomish County dba
 Verdant Health Commission
 Warrants Processed Month of September 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Memo</u>
Check	09/29/2022	1260	Columbia Roofing	185,576.28	Inv 227360 Roof replacement final bill
Check	09/29/2022	1261	Commercial Property Maintenance, Inc.	2,248.39	lighting repair/maintenance keys and locks
Check	09/29/2022	1262	McKinstry Co., LLC	299.35	HVAC diagnose/repair
Check	09/29/2022	1263	Coast Property Management	276.28	Home Depot - box fan
Check	09/29/2022	1264	Coast Property Management	2,536.66	Management fee True-up Sept 22
Total 1004 · Wells Kruger Clinic Acct *7265				<u><u>392,940.83</u></u> B	
1003 · Wells Work Comp Acct *2725					No transactions September
Total 1003 · Wells Work Comp Acct *2725				<u><u>0.00</u></u> C	
Total Warrant Payments				<u><u>514,993.54</u></u> A-C	

Public Hospital District #2 Snohomish County dba Verdant Health Commission
Electronic Disbursements and Summary September 2022

Type	Date	Num	Name	Amount	Memo
1001 - Wells Fargo Operating Acct*2709					
ACH Program Payments					
ACH	09/15/2022	ACH Grnt746	G - American Heart Association	4,466.51	Award A510 - Snohomish County
ACH	09/15/2022	ACH Grnt747	G - Boys & Girls Club of Sno County	8,333.33	Award A484 Behavioral Health Uplift Initiative
ACH	09/15/2022	ACH Grnt748	G - Cancer Lifeline	1,166.66	Award 458 Whole patien Svc for cancer patients in So. Sno County
ACH	09/15/2022	ACH Grnt749	G - Cascade Bicycle Club Ed Foundation	4,166.66	Award A434 - Let's Go Edmonds 2022
ACH	09/15/2022	ACH Grnt750	G - Cascade Swim Club	2,000.00	Award A509 pool drowning prevention program 2022
ACH	09/15/2022	ACH Grnt751	G - Center for Human Services	8,532.75	Award 352 Behavioral Health Integration Program at VM/EFM 2022-23
ACH	09/15/2022	ACH Grnt752	G - Center for Human Services	5,969.25	Award 356 Behavioral Health Integration Program at CHC 2020-23
ACH	09/15/2022	ACH Grnt753	G - ChildStrive	25,497.00	Award 348 Nurse Family Partnership 2020-22
ACH	09/15/2022	ACH Grnt754	G - ChildStrive	28,855.00	Award A490 Early Intervention yr 2
ACH	09/15/2022	ACH Grnt755	G - Cocoon House	12,500.00	Award A517 Host Homes yr 2
ACH	09/15/2022	ACH Grnt756	G - Compass Health	27,176.00	Award A472 Community Response Initiative
ACH	09/15/2022	ACH Grnt757	G - Compass Health	2,475.00	Award A495 Emergency Motel Voucher yr 2
ACH	09/15/2022	ACH Grnt758	Concern for Neighbors Food Bank	1,250.00	Award 513 Supplementary Food Purchase
ACH	09/15/2022	ACH Grnt759	G - Domestic Violence Services Sno Co	6,666.66	Award A456 Education Outreach and Prevention
ACH	09/15/2022	ACH Grnt760	G - Domestic Violence Services Sno Co	8,000.00	Award A477 Community Advocacy Program
ACH	09/15/2022	ACH Grnt761	G - Edmonds College Foundation	4,167.00	Award A473 Edmonds College Food Security Program
ACH	09/15/2022	ACH Grnt762	G - Edmonds College Foundation	20,052.00	Award A516 Expansion Project yr 2
ACH	09/15/2022	ACH Grnt763	G - Edmonds Food Bank	3,325.00	Award A489 It Tastes Like Home (Culturally Relevant Food)
ACH	09/15/2022	ACH Grnt764	G - Edmonds School Dist No. 15	37,500.00	Award 349 Student Support Advocates 2020-22
ACH	09/15/2022	ACH Grnt765	G - Edmonds School Dist No. 15	32,336.00	Award A511 Move 60! 2022-2023 (yr 3)
ACH	09/15/2022	ACH Grnt766	G - Edmonds School Dist No. 15	16,667.00	Award 522 Family Resource Advocates yr 2
ACH	09/15/2022	ACH Grnt767	G - Edmonds Senior Center	9,667.00	Award A475 Enhancing Health and Wellness
ACH	09/15/2022	ACH Grnt768	G - Foundation for Edmonds School Dist	10,000.00	Award C-S525 Ongoing Pandemic Response Food
ACH	09/15/2022	ACH Grnt769	G - Helping Hands Project Org	4,333.00	Award A470 Rapid Food Assistance Program
ACH	09/15/2022	ACH Grnt770	G - Homage Senior Services	27,027.00	Award A474 Center for Healthy Living
ACH	09/15/2022	ACH Grnt771	G - Homage Senior Services	12,326.58	Award 346 Care Coordiantion - South Snohomish County 2020 - 22
ACH	09/15/2022	ACH Grnt772	G - Interfaith Family Shelter	833.00	Award A483 Homelessness Prevention yr 2
ACH	09/15/2022	ACH Grnt773	G - Jean Kim Foundation	20,552.75	Award A459 Hygiene Center and Shepherd's Village
ACH	09/15/2022	ACH Grnt774	G - Kindering	14,583.33	Award A487 Early Intervention yr2
ACH	09/15/2022	ACH Grnt775	G - Korean Community Serv. Ctr	9,583.33	Award A461 Mind, Body and Soul for Korean Americans
ACH	09/15/2022	ACH Grnt776	G - Korean Women's Assn	12,184.33	Award A491 Everyday Prevention and Senior Nutrition
ACH	09/15/2022	ACH Grnt777	G - Lahai Health	32,917.00	Award A520 Dental Program yr 2
ACH	09/15/2022	ACH Grnt778	G - Lahai Health	15,666.66	Award 350 Mobile Medical Clinic Program 2020 - 22
ACH	09/15/2022	ACH Grnt779	G - Lahai Health	6,633.33	Award A441 Mental Health Program
ACH	09/15/2022	ACH Grnt780	G - Latino Educ Training Inst	4,167.00	Award A476 LETI Cafe
ACH	09/15/2022	ACH Grnt781	G - Latino Educ Training Inst	7,400.00	Award A519 Promotora Program yr 2
ACH	09/15/2022	ACH Grnt782	G - Lynnwood Food Bank	4,333.00	Award A471 Focus on Nutrition
ACH	09/15/2022	ACH Grnt783	G - Medical Teams Int'l	12,500.00	Award A460 Care and connect
ACH	09/15/2022	ACH Grnt784	G - Millenia Ministries	15,982.08	Award A 485 Mobile Manna/moving from surviving to thriving

Public Hospital District #2 Snohomish County dba Verdant Health Commission
Electronic Disbursements and Summary September 2022

Type	Date	Num	Name	Amount	Memo
ACH	09/15/2022	ACH Grnt785	G - Pacific Treatment Alternatives	13,460.00	Award A496 Mobile Syringe Service Program yr 2
ACH	09/15/2022	ACH Grnt786	G - Prescription Drug Assistance Found	4,583.33	Award 339 Prescription Assistance Network Program
ACH	09/15/2022	ACH Grnt787	G - Project Access Northwest	14,583.00	Award A521 Specialty Care for Low-income Population
ACH	09/15/2022	ACH Grnt788	G - Project Girl Mentoring Prgm	13,138.00	Award A480 Immersion Lab
ACH	09/15/2022	ACH Grnt789	G - Refugee & Immigrant Services NW	8,333.33	Award A486 Refugee and Immigrant Navigation
ACH	09/15/2022	ACH Grnt790	G - Snohomish County Legal Services	4,166.66	Award A492 Housing Justice Program yr 2
ACH	09/15/2022	ACH Grnt791	G - South County Fire	7,431.25	Award A351 Veterans in Prevention
ACH	09/15/2022	ACH Grnt792	G - South County Fire	29,325.00	Award A466 Community Resource Paramedic
ACH	09/15/2022	ACH Grnt793	G - Therapeutic Health Services	26,930.00	Award A515 Integrated Cognitive Therapies Program
ACH	09/15/2022	ACH Grnt794	G - University of WA	11,638.00	Award A512 Mental Health Matters yr 2
ACH	09/15/2022	ACH Grnt795	G - UTSAV	4,333.00	Award A469 community Food and Coordination
ACH	09/15/2022	ACH Grnt796	G - Volunteers of Am Western WA	6,449.09	Award A468 South County CRA 2022
ACH	09/15/2022	ACH Grnt797	G - WA Kids in Transition	10,417.00	Award A 514 Low-income Students
ACH	09/15/2022	ACH Grnt798	G - WA Kids in Transition	10,417.00	Award A518 Distribution Center yr 2
ACH	09/15/2022	ACH Grnt799	G - WA West African Center	9,550.00	Award A465 Drop-in Center
ACH	09/15/2022	ACH Grnt800	G - Wonderland Child & Family Svc	12,500.00	Award 347 Early Intervention Program 2020-22
ACH	09/15/2022	ACH Grnt801	G - Wonderland Child & Family Svc	16,250.00	Award A463 Hope Rising Clinic
ACH	09/15/2022	ACH Grnt802	G - YMCA of Greater Seattle.	7,775.00	Award A464 Community Health Navigation to Support the East
ACH	09/15/2022	ACH Grnt803	G - YWCA of Seattle, King and Sno Co	2,500.00	Award A488 Emergency Shelter yr 2
ACH	09/15/2022	ACH Grnt804	G - YWCA of Seattle, King and Sno Co	5,220.00	Award A494 Healthcare Access yr 2
ACH	09/15/2022	ACH Grnt805	G - Parent Trust for WA Children	658.33	Award A462 Concious Fathering

Subtotal ACH Program Payments

701,449.20 D

ACH Operating Expense Payments

ACH	09/06/2022	ACH 631	AmeriFlex Business Solutions	52.83	Claims
ACH	09/12/2022	ACH 806	AmeriFlex Business Solutions	2,049.28	Claims
ACH	09/19/2022	ACH 813	AmeriFlex Business Solutions	23.00	Admin Fees
ACH	09/19/2022	ACH 814	AmeriFlex Business Solutions	30.00	Claim
ACH	09/26/2022	ACH 821	AmeriFlex Business Solutions	463.72	Claims
ACH	09/07/2022	ACH 633	Paychex	40.00	PPE Adjustment HRS Bill
ACH	09/07/2022	ACH 634	Paychex	26,787.18	PPE 9/03/22 Direct deposit
ACH	09/07/2022	ACH 635	Paychex	138.46	PPE 9/03/22 Garnishment
ACH	09/08/2022	ACH 636	Paychex	9,307.83	PPE 9/03/22 Payroll taxes
ACH	09/07/2022	ACH 638	Paychex	171.31	PPE 9/03 payroll fee
ACH	09/12/2022	ACH 808	Paychex	40.00	fees
ACH	09/12/2022	ACH 809	Paychex		VOID: fees
ACH	09/20/2022	ACH 817	Paychex	118.90	Fees?
ACH	09/21/2022	ACH 818	Paychex	138.46	PPE 9/17/22 Garnishment
ACH	09/21/2022	ACH 819	Paychex	26,467.72	PPE 9/17/22 Direct Deposits
ACH	09/22/2022	ACH 820	Paychex	171.31	PPE 9/17/22 PR processing fee

Public Hospital District #2 Snohomish County dba Verdant Health Commission
Electronic Disbursements and Summary September 2022

Type	Date	Num	Name	Amount	Memo
ACH	09/28/2022	ACH 823	Paychex	510.86	2021 payroll tax reimbursement
ACH	09/21/2022	ACH 827	Paychex	9,180.44	PPE 9/17/22 PR tax
ACH	09/06/2022	ACH 632	Principal Life Insurance Co.	1,674.17	1019549-10001 - Life AD&D insurance
ACH	09/07/2022	ACH 637	Regence Blueshield	7,046.36	ACH Regence September Premiums (WF reversed via deposit on 9/8/22) see replacement check
ACH	09/21/2022	82924	Unclaimed Property	34.12	Record A/P to Department of Rev for UCP thru 8/31/10
ACH	09/21/2022	ACH 811	Unclaimed Property	6,947.04	Unclaimed Properties for 2010
ACH	09/21/2022	ACH 812	Unclaimed Property	17,437.32	To reclass unclaimed property already filed with the State to liabilities
ACH	09/21/2022	ACH 813	Unclaimed Property	2,537.90	To reclass unclaimed property already filed with the State to liabilities
ACH	09/19/2022	ACH 815	Valic	1,771.24	PPE 9/3/22 Employer 401k/ROTH contribution
ACH	09/19/2022	ACH 816	Valic	2,356.79	PPE 9/3/22 Employee 401k/ROTH contribution
ACH	09/28/2022	ACH 822	Valic	3,845.14	PPE 9.17 Employee 401K/ROTH
ACH	09/29/2022	ACH 824	WA State Department of Revenue	71.60	Aug 2022 State B&O Tax report
ACH	09/29/2022	ACH 825	WA State Department of Revenue	865.87	Aug 2022 State B&O Tax
ACH	09/13/2022	ACH 807	Wells Fargo	70.60	fees
Subtotal ACH Operating Payments				120,349.45	E-H
Total ACH Payments				821,798.65	

Electronic Disbursements (by Category):	Amount	Ref
Program Expenditures	701,449.20	D
Operating Expenditures:		
Paychex Payroll and Taxes	73,072.47	E
Retirement and Benefit Related	7,973.17	F
B&O and Leasehold Taxes	937.47	G
All other	38,366.34	H
Total ACH Disbursements	821,798.65	

Total Disbursements-Warrants and Electronic:		
Warrants	514,993.54	A-C Warrant Schedule
ACH	821,798.65	D-H ACH Schedule
Total Disbursements	1,336,792.19	

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY
 DBA VERDANT HEALTH COMMISSION
WARRANT APPROVAL-SEPTEMBER 2022

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C have been received and the Warrant Numbers detailed have been issued in the payment amounts as follows:

Warrants:

Type	Account	Account	Date	#	Total	Reference
Warrants	Verdant Warrant	#2717	9/1/22-9/30/22	15733-15746	122,052.71	A
Warrants	Kruger Clinic-Coast	#7265	9/1/22-9/30/22	1229-1264	392,940.83	B
Warrants	Workers Comp	#2725	9/1/22-9/30/22		-	C
Total Warrants					514,993.54	

These warrants are hereby approved.

Attest:

 Riene Simpson-CPA, Director of Finance

 Commissioner

 Commissioner

 Commissioner

 Commissioner

 Commissioner

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY
 DBA VERDANT HEALTH COMMISSION
WARRANT APPROVAL-SEPTEMBER 2022, continued

Summary of Disbursements-Electronic and Warrant:

Electronic Disbursements (by Category):	Amount	Ref	
Program Expenditures	701,449.20	D	
Operating Expenditures:			
Paychex Payroll and Taxes	73,072.47	E	
Retirement and Benefit Related	7,973.17	F	
B&O and Leasehold Taxes	937.47	G	
All other	38,366.34	H	
Total ACH Disbursements	821,798.65		
Total Disbursements-Warrants and Electronic:			
Warrants	514,993.54	A-C	Warrant Schedule
ACH	821,798.65	D-H	ACH Schedule
Total Disbursements	1,336,792.19		

End of document

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2022-11

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the superintendent and such District personnel as the superintendent may designate to sell all or any part of such property on a negotiated basis.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO. 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined, and declared that the personal property identified on Exhibit A hereto (the “Surplus Property”) is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that the Surplus Property be disposed of promptly as hereinafter provided.

Section 2. The superintendent and such District personnel as the superintendent may designate are hereby authorized and directed to sell the Surplus Property on a negotiated basis on the most favorable terms they deem obtainable.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 26th day of October 2022, the following Commissioners being present and voting.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

I, Karianna Wilson, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution 2022-11 of the District is a true and correct copy of the original resolution adopted on October 26, 2022, as that resolution appears on the Minute Book of the District.

DATED this 26th day of October, 2022.

Secretary of the Commission

**Swedish Edmonds
Disposition of District Assets**

Date: October 10, 2022

To: Public Hospital District #2 of Snohomish County
Verdant Health Commission
Attn: Finance

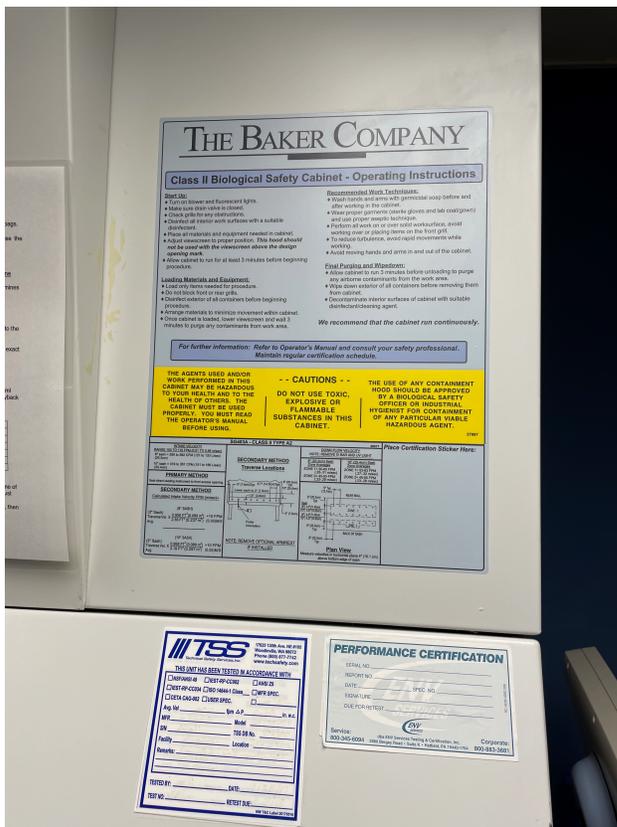
RE: Request disposition of asset

Asset Description:

NUM	DEPT	DESCRIP	SERIALNUM	PO	QTY	ACQDT	COST
6705602	7170	FUME HOOD SG403A	THE BAKER COMPANY		01	11/1/2007	8,879.20
1005802	7230	MACHIDA LARYNGOSCOPE	S5577 SN-86903		01	5/1/2010	6,088.00

Submitted by: Lori Wise, Director of Finance

Section 4.9 Major Decisions. Except for the Major Decisions in section 4.9, Swedish may make all decisions regarding operation of the hospital and other leased Assets (a) Disposition of any of the District assets, including without limitation and all equipment, fixtures, trade fixtures and other assets in or on the leased real property



PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2022-12

A RESOLUTION of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving the dollar amount and percentage increase in the District’s regular property tax levy for calendar year 2023.

WHEREAS, RCW 84.55.120 requires a taxing district, other than the state, that collects regular levies to hold a public hearing on revenue sources for the district’s following year’s current expense budget; and

WHEREAS, RCW 84.55.120 further requires the hearing to include consideration of possible increases in property tax revenues and requires that the hearing be held prior to the time the taxing district levies the taxes or makes the request to have the taxes levied; and

WHEREAS, RCW 84.55.120 authorizes the taxing district to hold a public hearing in conjunction with its annual budget hearing required by RCW 70.44.060(6); and

WHEREAS, a hearing in compliance with RCW 84.55.120 and RCW 70.44.060(6) was held on October 20, 2022; and

WHEREAS, the Board, after hearing and duly considering all relevant evidence and testimony presented, determined that the District requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the District; NOW, THEREFORE,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, as follows:

Section 1. The Board hereby determines that the District requires a regular levy in calendar year 2023 of \$2,532,365.30, which amount is exclusive of the additional tax revenue resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any refunds made, in order to discharge the expected expenses and obligations of the District.

Section 2. The Board hereby approves an increase in the District’s regular property tax levy for calendar year 2021 in the amount of \$25,072.92, which is a percentage increase of

1.00% from calendar year 2022. This increase shall be in addition to the increase in tax revenue resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property and any increase in the value of state-assessed property and amounts authorized by law as a result of any refunds made.

Section 3. The Superintendent is directed to certify to the County Assessor, no later than November 30, 2022, a copy of this Resolution showing its adoption; and to perform such other duties as are necessary or required by law to the end that the maximum levy capacity available to the District under chapter 84.55 RCW, as determined by the Washington State Supreme Court, is banked for use in future years.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at an open public meeting thereof, this 26th day of October 2022, the following commissioners being present and voting in favor of the resolution.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of Resolution No. 2022-12 (the "Resolution") is a full, true and correct copy of a resolution duly adopted at a regular open public meeting of the Commission of the District held on October 26th, 2022, as that resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of October, 2022.

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

Secretary of the Commission

**PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON
RESOLUTION NO. 2022-13**

A resolution of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving and adopting the District’s budget and regular property tax levy for calendar year 2022 and approving the limit factor for the District’s regular property tax levy in calendar year 2023.

WHEREAS, RCW 70.44.060 requires the Superintendent of the District (the “Superintendent”) to prepare a proposed budget of the contemplated financial transactions of the District for the ensuing year and to file the budget in the records of the Board on or before the first day in November; and

WHEREAS, RCW 70.44.060 further requires the District to publish public notice of the proposed budget and the date and place of a hearing on the budget, which is required to be held on or before the fifteenth day of November, for two consecutive weeks in a newspaper printed and of general circulation in Snohomish County; and

WHEREAS, in compliance with the requirements of RCW 70.44.060, the Superintendent has prepared, filed and provided notice of the District’s proposed 2023 budget, which proposed budget is attached hereto as Exhibit A (the “2023 Legal Budget”); and

WHEREAS, the Board held a public hearing on the 2023 Legal Budget on October 20, 2022, in compliance with the requirements of RCW 70.44.060 and RCW 84.55.120; and

WHEREAS, RCW 84.55.010 and RCW 84.55.092 provide that the levy for a taxing district in any year must be set so that the regular property taxes payable in the following year do not exceed the “limit factor” multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district, or the highest amount that could have been levied in any year since 1985, plus an additional dollar amount calculated by multiplying the regular property tax levy rate of that district for the preceding year by the increase in assessed value in that district resulting from: (i) new construction; (ii) increases in assessed value due to construction of wind turbine, solar, biomass, and geothermal facilities, if such facilities generate electricity and the property is not included elsewhere; (iii) improvements to property; and (iv) any increase in the assessed value of state-assessed property; and

WHEREAS, RCW 84.55.005 provides that the limit factor for taxing districts with a population equal to or greater than 10,000 is the lesser of 101% or 100% plus the rate of inflation, which inflation rate is calculated by the Washington State Department of Revenue based on the percentage change in the implicit price deflator for personal consumption expenditures for the United States as published for the most recent twelve-month period by the

bureau of economic analysis of the federal department of commerce by September 25th of the year before the taxes are payable; and

WHEREAS, the Board attests that the population of the District is more than 10,000; and

WHEREAS, the Washington State Department of Revenue has determined that the rate of inflation for property taxes to be collected in 2023 is 6.457%; and

WHEREAS, the highest amount of regular property taxes that the District could have levied in 2021 for collection in 2022 was the amount of \$2,507,292.38; and

WHEREAS, RCW 84.69.180 and RCW 84.68.040 authorize taxing districts to levy a tax on the taxable property of the district for the purpose of (i) funding property tax refunds, including interest, as ordered by the county treasurer or county legislative authority within the preceding twelve months; and (ii) reimbursing the taxing district for taxes abated or cancelled within the preceding twelve months; and

WHEREAS, the Snohomish County Treasurer has reported to the District that the amount of the refunds for the District's regular levy for collection in 2023 is currently estimated to be \$10,941.13; and

WHEREAS, the Board, in the course of considering the budget for calendar year 2023 reviewed all sources of revenues and examined all anticipated expenses and obligations; and

WHEREAS, the Board has met and considered all relevant evidence and testimony presented with respect to its budget for the calendar year 2023; and

WHEREAS, the Board has determined that there is substantial need to increase the regular property tax in the amount of 101% in order to provide sufficient funds to carry out its budget for 2023; NOW, THEREFORE,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, that:

Section 1. Finding of Substantial Need. Pursuant to RCW 84.55.010 and 84.55.0101, the Board hereby finds that there is a substantial need to adopt a limit factor in the maximum amount permitted by law. The Board hereby adopts a limit factor for the District's regular property tax levy for calendar year 2023 of 101% of the highest amount of regular property taxes levied by the District in the highest of the three most recent years, or the highest amount that could have been levied in any year beginning in 1986, plus an additional dollar amount calculated by multiplying the District's regular property tax levy rate for the preceding year by the increase in assessed value in the District resulting from new construction; construction of electricity-generating wind turbine, solar, biomass, and geothermal facilities, whether classified as real or personal property; improvements to property; and any increase in the assessed value of state-assessed property.

Section 2. Approval of Budget. The Board hereby approves and adopts the 2023 Legal Budget as the budget for the District for calendar year 2023.

Section 3. Approval of Regular Property Tax Levy. The Board hereby approves and adopts a regular property tax levy in the amount of \$2,532,365.30 which is an increase of 1.00% over the amount levied in 2022, or such amount as is determined to be accurate by the Snohomish County Assessor's Office, (i) plus such actual increase as is calculated by multiplying the increase in assessed value in the District resulting from new construction, construction of electricity-generating wind turbine, solar, biomass and geothermal facilities whether classified as real or personal property, improvements to property, and any increase in the assessed value of state-assessed property, by the regular property tax levy rate of the District for the preceding year, (ii) plus such additional amount required for prior year refunds, which is currently estimated to be the amount of \$10,941.13. Should these calculations need to be adjusted for any reason in order to maximize the 2022 Levy in accordance with the authority provided in RCW 84.55.010 and 84.55.092, the Board authorizes the District Treasurer to do so in conjunction with the Snohomish County Assessor's Office.

Section 4. Collection of Taxes. The Treasurer of Snohomish County, Washington, is hereby authorized and directed to collect and deliver on or before the fifteenth day of each month to the Treasurer of the District the sum of all taxes collected on behalf of the District during the preceding month together with a proper accounting therefor.

Section 5. Delegation of Authority. The Superintendent is directed to certify to the County Assessor, no later than November 30, 2022, a copy of this Resolution showing its adoption. The Superintendent and such other persons as the Superintendent may designate are hereby further authorized and directed to take all action and to do all things necessary to carry out the provisions of this Resolution.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 26th day of October, 2022, and the following Commissioners being present and voting in favor of the adoption of the resolution.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

EXHIBIT A

Public Hospital District No. 2
Snohomish County, Washington

Final Legal Budget
Calendar Year 2023

Public Hospital District #2, Snohomish, County Washington dba Verdant Health Commission
Final Legal Budget-Exhibit A
Calendar year Ending 12/31/2023

Line Ref		
1	Operating Revenue	11,796,433
2	Operating Expenses	
3	Program	(8,822,700)
4	All Other Operating	(3,344,960)
5	Depreciation and Amortization	(1,345,661)
6	Non Operating Expenses	(26,182)
7	Total Expenses	(13,539,503)
8	Non Operating Revenue	
9	Levy-Note 1	2,580,000
10	Other	1,200,000
11	Total Non Operating Revenue	3,780,000
12	Budgeted 2023 Net Income	<u>2,036,930</u>
13	Note 1-Levy:	
14	2022 Levy	2,507,292.38
15	1% increase	25,072.92
16		<u>2,532,365.30</u>
17	New Construction	31,031.22
18	Refunds	10,941.13
19	Other	306.45
19	Total	<u>2,574,644.10</u>
20	Note 1	
	Certify to	<u>2,580,000.00</u>

CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of Resolution No. 2022-13 (the "Resolution") is a full, true and correct copy of a resolution duly adopted at a regular open public meeting of the Commission of the District held on October 26th, 2022, as that resolution appears on the minute book of the District; and
2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of October, 2022.

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

Secretary of the Commission

Program Committee Board Meeting Report - October 2022

I. Modifications to Contracts-for Review

None

II. Expiring Contracts

None

III. COVID Grant Requests

Full applications are also included in meeting packet

Agency	Program	Description	Request	Recommendation
Support 7	Support 7	Requesting funding to support their team of volunteer chaplains and incident response teams that accompany first responders to 911 calls to provide support to victims, survivors, and family/friends experiencing traumatic events (deaths, suicides, domestic violence, other forms of violence). They provide 24/7 on-call grief support. The funding request is to cover PPE for chaplains and incident response teams, volunteer training, and other direct costs. A portion of the request is to support Executive Director compensation for Nov and December.	\$35,000	Partial funding amount of \$20,000 to cover remaining months in 2022. Funding budget source: Superintendent discretionary, not COVID funding.
WAGRO/ Clearwater School - Resubmission	Community COVID-19 Care, Prevention, and Education	Resubmitted proposal from last month with scaled-down budget and outcomes. Requesting funding to support COVID-19 test distribution, multilingual COVID-19 education, and onsite vaccines in partnership with screening for diabetes and hypertension (COVID-19 risk comorbidities) and testing to underserved communities of BIPOC, immigrant, and refugee families living in the Verdant Service Area for up to 3200 individuals.	\$34,052	Funding amount of \$20,000

COVID grants are now a separate pot of funds from Superintendent's Discretionary. Applications are submitted via Fluxx and contracts, payments, and reports are managed within the software as well. **2022 COVID Fund Budget is \$500,000. The COVID-19 fund balance as of October 13, 2022, is \$200,666. If funded at level recommended, COVID Funds unallocated balance for 2022: \$183,166. Represents approx. 66.7% of annual budget committed at approx. 83% of budget year.**

IV. Superintendent's Discretionary

Recommend to fund Support 7 out of Superintendent Discretionary Fund.

2022 Superintendent's Discretionary fund budget is \$100,000. **Superintendent Discretionary Funds unallocated balance for 2022: \$ 53,500. If funded as recommend, the remaining unallocated balance for 2022 would be \$33,500. Represents 81.5% of annual budget committed at approx. 83% of budget year.**

V. CHART Contract Renewal

- Program Committee recommends approval of request to continue funding CHART for 2023 at a cost of \$105,500/year

VI. Verdant Social Worker Motel Room

- Program Committee recommends approval of request to add \$100,000 to 2023 budget for Verdant Social Worker, Nancy Budd, to continue to access 2 motel rooms to provide emergency housing to clients.

VII. Other Updates

- Grant Partner and Community Engagement events in October
 - Verdant Partner Roundtable: 52 participants in person and online
 - Community Forum #1 (of 3 scheduled): 60 participants in person and online
- November 4th Networking - commitments to date include 8 funders and 40 nonprofits
- Fluxx Rebuild Status – slated to launch November 1 (Tuesday) with an applicant Q and A scheduled and shared publicly for Nov 1

Verdant Community Social Worker Highlights: September / October 2022

- Case Management – continuing support for fifteen clients. I have continued to utilize the motel rooms, that we have been able to obtain for medical/mental health related respite care.
- Continue to provide inreach/outreach with Swedish Edmonds Hospital. I have been receiving more referrals from the actual hospital case management group. These clients tend to be more severely medically compromised, including congestive heart failure and late-stage kidney diseases.
- CHART Leadership and Facilitation – Ongoing support for the CHART program and clients.
- This past month included strategic planning special board meetings, weekly team check ins, monthly staff meeting, monthly County Outreach Coalition, monthly Snohomish County Community Behavioral Health Committee, monthly Snohomish County Connector’s meeting, monthly County and Human Services Providers Call, monthly Vulnerable Adult Taskforce, and monthly Homeless Policy Task Force.
- Programming –
 - Final provider training for the year, titled, Neuropsychology Counseling, is scheduled for November 7, 2022. This will be the same instructor from the prior three-part series. Participants will receive three free continuing education credits. As of 10/24/22, I have 60 people enrolled.
 - Eight-week therapeutic group for adults, titled Building Relationships. This group started on September 8, and includes 8-10 people.
 - Eight-week therapeutic group for adults, titled Grief and Loss Processing Group. This group started on October 18, and includes 8 people.
 - Have begun to schedule regular monthly Renters Certification and Fair Housing training at the Wellness Center. Volunteers of America Dispute Resolution Department provides this training for free to the community. The focus is on those that may have barriers to renting. Participants will learn about landlord / tenant rights and responsibilities, fair housing awareness, what landlords screen for, and conflict resolution skills to help stabilize housing and minimize evictions. Participants receive a certificate upon completion that entitles you to free landlord / tenant mediation and boosts your rental resume.
 - Two Narcan trainings have been scheduled. This will be in person at the Wellness Center. The first one is scheduled for November 1 from 12:00-1:00 PM. The second, November 8, 6:00-7:00 PM. As of 10/24/22, I have 49 of 60 available enrollments. The first 50 people to register and attend the trainings, will be provided with a free NARCAN kit, which includes two doses.

Marketing Report

28-Day Period: September 20th – October 17th

Instagram

- Reached to 9,950 people
- 48 profile visits
- 0 new followers

Facebook

- Reached to 34,130 people
- 242 page visits
- 15 new page likes

No promotional advertisements were done 28-day period. We reached out to 9,950 people on Instagram, and 34,130 people on Facebook. Our numbers are pretty low around this time as we're not doing big events with community members. Our Facebook page visits are at 242, which is 13.6% increase from the last period. Our audience is more active on Facebook than on Instagram. Instagram is more catered to our partners and Facebook is where our non-partner community members are active on. We did not gain any followers on Instagram, but we gained 15 new page likes on Facebook. We are going through changes of Social Media Interns, so there might be new social media strategies coming soon.

Link to all of our online platforms:

<https://linktr.ee/verdanthhealthcommission>

E-Newsletter:

https://mailchi.mp/verdanthhealth/verdant-news-august-9185493?fbclid=IwAR3BEcNTYxYpHFhBIOsrhu8TAWR4t0an_hobiVfefrqQHqNwwqPNjRYhMtM

Highlights Since Last Board Meeting

(Every image has an embedded link. To open link, right click on the image and click on "Open Link")



For Community Funders & Donors:
Limited Seating - RSVP for a Complimentary Lunch.



The Verdant Health Commission invites you to a

Community Health Networking Lunch

For funding organizations and non-profits with a health focus serving the community.

Friday, November 4, 2022
11am to 1pm

Lynnwood Convention Center

www.verdanthealth.org

**"Always do your best.
What you plant now, you
will harvest later."
-Og Mandino**




HAPPY NATIONAL BOSS DAY, LISA!



Dear Lisa! One day a year isn't nearly enough to honor you and your outstanding efforts. Thanks & Happy Boss Day to you! - Monika

Happy Boss's Day to our amazing Superintendent - Thank you for your leadership Lisa. We appreciate you. - Riene

Thank you for being an inspiring leader - TINA

I'm very grateful to know and work with Lisa - a mentor and supporter of her staff and the community - Kaysi

Lisa, thank you for all your guidance. I admire the way you deal with the obstacles thrown at your way and the support that you show to all of us is extremely appreciated - Nancy



Verdant Health Commission

Published by Tina Sypaphay · September 21 at 7:44 PM · 🌐

Happening right now!! Thank you Monika for taking pictures! ❤️

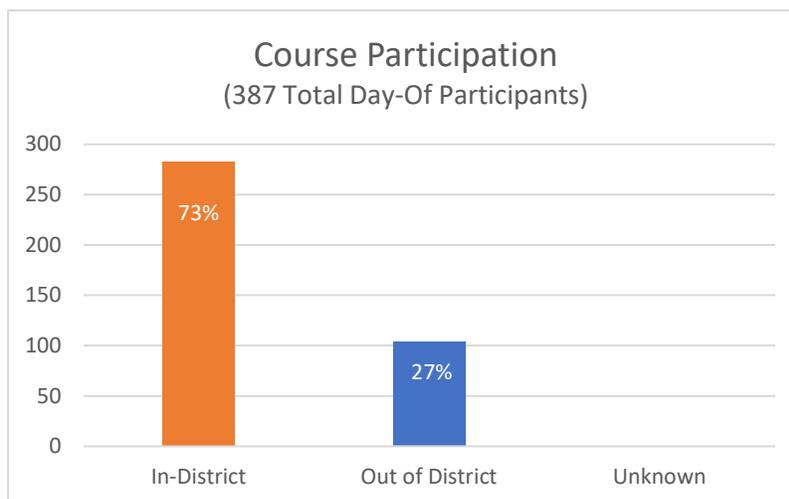


VERDANT COURSE DATA - Q3 2022

For the period July-September 2022, Verdant offered 17 courses to the community. These courses included cooking demonstrations, provider trainings, and nutrition education.

REGISTRATION	
# of Verdant-Funded Courses	Total Registered Participants
17	524
In District	345
Out of District	178
Unknown	1

Participation in these Verdant-funded courses was mostly in-district. A subset of participants whose exact location was not collected, are shown as "unknown" in the chart below.



There is a slight attrition rate of people who registered for a course versus actually participated on the day the course was offered.

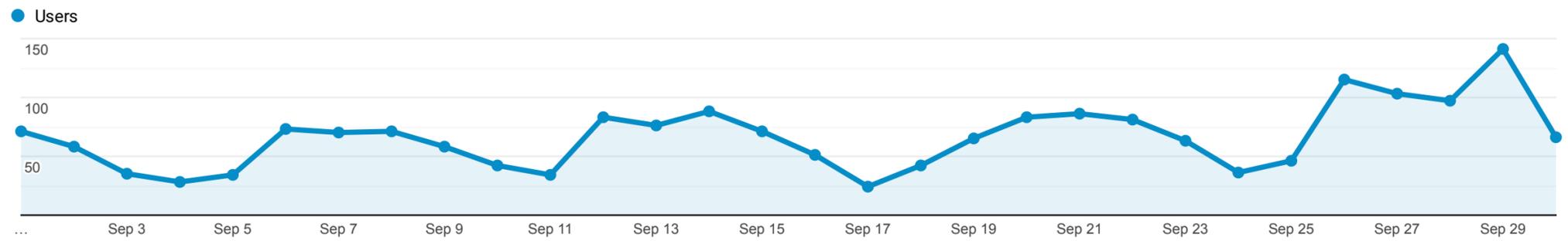
PARTICIPATION	
# of Registered Participants	524
# of Actual Participants	387
Dropoff	137
Attrition Rate	30%

Audience Overview

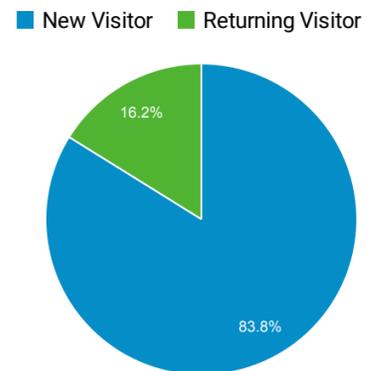
Sep 1, 2022 - Sep 30, 2022

All Users
100.00% Users

Overview



Users 1,665	New Users 1,521	Sessions 2,221	Number of Sessions per User 1.33
Pageviews 4,750	Pages / Session 2.14	Avg. Session Duration 00:01:42	Bounce Rate 63.85%



City	Users	% Users
1. Seattle	257	14.49%
2. (not set)	241	13.59%
3. Everett	97	5.47%
4. Lynnwood	88	4.96%
5. Ashburn	43	2.42%
6. Quincy	38	2.14%
7. Des Moines	30	1.69%
8. San Antonio	28	1.58%
9. Cheyenne	28	1.58%
10. Edmonds	25	1.41%