

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
Regular Meeting  
A G E N D A  
June 24, 2020  
8:00 a.m. to 9:30 a.m.

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Due to the Governor's Proclamation 20-28.4 that temporarily waives and suspends sections of the Open Public Meetings Act, the June 24, 2020 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/89625756423> or the call-in number is 1-253-215-8782, meeting ID is 896 2575 6423.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Approval of the Minutes			
a) May 27, 2020 Board Meeting	Action	8:01	2-6
C. Resolution 2020:03 Appointing New Superintendent	Action	8:03	7-9
D. Superintendent/Marketing Report	Information	8:04	---
a) COVID-19 funding update			
b) Board Retreat – September 25 to 26			
E. Executive Committee Report	Information	8:10	---
F. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:15	10-14
b) Authorization for payment of vouchers and payroll	Action	8:20	15
c) Resolution 2020:04 – Fixed Asset Disposition	Action	8:25	16-19
G. Program Committee Report			
a) COVID-19 effect on programs	Information	8:30	20-21
b) Discussion around long-term COVID-19 community needs	Information	8:40	---
c) Verdant Community Wellness Center Activities Update	Information	---	22
H. Public Comments (please limit to three minutes per speaker)	---	8:50	---
I. Commissioner Comments	---	8:55	---
J. Executive Session	---	9:00	---
a) To consider the legal risks of a proposed action of the district			
K. Open Session	---	9:25	---
L. Adjournment	---	9:30	---

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

***Regular Meeting***

***Remote Meeting & Verdant Community Wellness Center  
May 27, 2020***

- Commissioners Present** Bob Knowles, President  
Karianna Wilson, Secretary (via telephone)  
Deana Knutsen, Commissioner (via telephone)  
Fred Langer, Commissioner  
Dr. Jim Distelhorst, Commissioner (via telephone)
- Staff** Jennifer Piplic, Superintendent  
Sue Waldin, Community Wellness Program Manager  
(via telephone)  
Sandra Huber, Community Engagement  
(via telephone)  
Nancy Budd, Community Social Worker  
(via telephone)  
Karen Goto, Executive Assistant  
Erica Ash, Ash Consulting (via telephone)
- Guests** Scott Rabinowitz, Herd Freed Hartz (via telephone)  
Brad Berg, Foster Garvey (via telephone)  
Howard Thomas, Consultant (via telephone)  
Mary Wright, Moss Adams (via telephone)  
Members of the Community
- Call to Order** The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:03 a.m. by President Knowles.
- Executive Session** President Knowles recessed the regular meeting at 8:05 a.m. into Executive Session to evaluate the qualifications of applicants for public employment and to consider the legal risks of a proposed action of the district.  
Mr. Rabinowitz, Mr. Berg, and Mr. Thomas participated in the Executive Session.  
President Knowles stated that the board would reconvene in 35 minutes and no action would be taken in Executive Session.  
At 8:40 a.m., President Knowles extended the Executive Session for 10 minutes.

**Open Session**

The board reconvened into Open Session at 8:50 a.m. **Motion was made, seconded and passed unanimously to** select Ms. Lisa Edwards as the preferred candidate for the Superintendent position and direct President Knowles to work with the Finance Committee and Ms. Edwards to finalize the terms of employment.

Resolution 2020:03 will be presented at the June 24, 2020 regular board meeting for approval.

**Approval of Minutes**

**Motion was made, seconded and passed unanimously to approve** the minutes of the regular board meeting on April 22, 2020.

**Motion was made, seconded and passed unanimously to approve** the minutes of the special board meeting on May 8, 2020.

**Superintendent/  
Marketing Report**

Ms. Piplic reported on the following items:

1. COVID-19 funding update: Ms. Piplic reported that no additional contracts have been executed since the Commissioners were last updated, putting the total investments so far at \$485,487. In addition to the Superintendent's Discretionary Fund programs, staff are also working with partners to distribute \$10 fruit and vegetable vouchers to food insecure community members for redemption at Safeway. This program has been in place since 2019 but has expanded in response to COVID-19.
2. September 25 to 26, 2020 Board Retreat: Board retreat this year will be in September rather than early December to avoid the holiday season and align with the October meeting for the 2021 budget. Ms. Margot Helphand is confirmed to serve as the facilitator. Location is still to be determined but the Verdant Community Wellness Center is an option. President Knowles noted that a mini-retreat with the new Superintendent and staff will be held in August 2020 to set the agenda for the September 2020 retreat.
3. Marketing efforts are currently centered around public health messaging on COVID-19,

with the design of the next Canopy newsletter currently underway, set for distribution in June.

4. Some Verdant programs have made or will make the shift to online delivery of meetings including Diabetes Support and a parenting class in Spanish. Commissioner Distelhorst inquired if any programs grantees are having issues with online delivery of services and none were reported.

Commissioner Knutsen asked what measures were being put in place to prepare for reopening the VCWC. Ms. Piplic responded that staff are working on a Return to Work Action Plan and looked forward to sharing plans as that develops.

### **Executive Committee Report**

The committee met on May 20, 2020 to review the agenda for the May 27, 2020 board meeting. No action was taken.

### **Moss Adams 2019 Financial Audit Presentation**

Ms. Mary Wright presented the financial audit results for the fiscal year that ended Dec. 31, 2019 (E:32:20). Ms. Wright noted that this audit is being presented later than usual since we were waiting for the postponement of GASB 84 and GASB 95. This audit is an unmodified opinion in accordance with GAGAS. Ms. Wright acknowledged both Ms. Linda Hunt & Ms. Erica Ash for their assistance with this audit. Commissioner Langer thanked Moss Adams for their work as well.

### **Finance Committee Report**

The committee met on May 19, 2020. Ms. Ash reviewed the financial statements and cash activity for April 2020 (E:33:20). Ms. Ash noted that the current balance sheet does not record rental income due to the rent deferrals that were granted to tenants due to COVID-19. Investments have continued to increase despite the stock market changes over the past few months and Payden & Rygel were acknowledged for this.

### **Authorization for Payment of Vouchers & Payroll**

Warrant Numbers 14239 through 14276 for April 2020 for payment in the amount of \$78,123.75 were presented for approval (E:34:20) by Commissioner Langer. **Motion was made, seconded and passed unanimously to approve.**

**Program Committee Update**

The Program Committee met on May 21, 2020. Dr. Distelhorst mentioned that there were no new or renewal program requests and therefore no conflicts of interest.

**COVID-19 Effect on Programs**

Ms. Piplic presented the impact to programs as of April 30, 2020 (Exhibit:35:20). There have been less referrals to early intervention providers such as ChildStrive, Kinderling, and Wonderland during this time, which is a reflection of the decrease in families staying on schedule with well-child and developmental screenings. The Foundation for Edmonds School District's Back-to-School Fair application for 2020 was approved in February 2020 but there will be updates to the application and it will need to be approved again at a future board meeting. The program approved for funding will need to be modified due to COVID-19. Commissioner Wilson expressed concerns about the Move 60! program if schools do not resume in-person in the Fall. Ms. Piplic will discuss this further with the program coordinators as the new 3-year contract has not yet been developed. Ms. Piplic also acknowledged Commissioners Knutsen and Distelhorst for their remote participation in the recent Verdant Partner Roundtable.

**Public Comments**

None.

**Commissioner Comments**

All commissioners thanked the Verdant staff for their work during this time.

**Adjournment**

The meeting was adjourned at 9:35 a.m.

**ATTEST BY:**

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President

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Secretary

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON  
RESOLUTION NO. 2020-03

A RESOLUTION of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), appointing the superintendent of the District.

WHEREAS, RCW 70.44.070 requires the District to appoint a superintendent of the District (the “Superintendent”) by resolution adopted by the Board; and

WHEREAS, RCW 70.44.070 further requires that the Superintendent be appointed for an indefinite time and be removable at the will of the Board; and

WHEREAS, RCW 70.44.070 further provides that the Superintendent shall receive such compensation as the Board shall fix by resolution of the Board; and

WHEREAS, the Board appointed Jennifer Piplic to serve as the District’s interim Superintendent effective October 31, 2019; NOW, THEREFORE,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, that effective as of June 24, 2020, Lisa Edwards, Ed.D., (the “New Superintendent”) is hereby appointed as the Superintendent of the District and Jennifer Piplic is hereby removed as the District’s interim Superintendent.

BE IT FURTHER RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, that the New Superintendent shall be compensated at an annual salary level equal to \$175,000 and shall be eligible to receive such employee benefits as the District may establish from time to time for its employees.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 24th day of June, 2020, the following Commissioners being present and voting in favor of the adoption of the resolution.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington, hereby certify that the attached copy of Resolution No. 2020-03 is a true and correct copy of the original resolution adopted on June 24, 2020, as that resolution appears on the Minute Book of the District.

DATED this 24th day of June, 2020.

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Karianna Wilson  
Secretary of the Commission

**Balance Sheet**  
As of May 31, 2020

	A	B	C	D
	Dec 31, 2019	May 31, 2020	\$ Change	Comments:
<b>1 ASSETS</b>				
<b>2 Current Assets</b>				
<b>3 Cash Balance</b>	1,642,443	755,917	(886,526)	
<b>4 Other Current Assets</b>	53,930,005	55,509,619	1,579,614	Includes Investments
<b>5 Total Current Assets</b>	55,572,448	56,265,536	693,088	
<b>6 Total Long-term &amp; Fixed Assets</b>	43,968,619	43,296,133	(672,486)	Includes Depreciation
<b>7 TOTAL ASSETS</b>	<b>99,541,067</b>	<b>99,561,669</b>	<b>20,602</b>	
<b>8 LIABILITIES &amp; EQUITY</b>				
<b>9 Liabilities</b>				
<b>10 Current Liabilities</b>	2,585,729	1,614,567	(971,162)	
<b>11 Long-term Liabilities</b>	-	-	-	Bonds moved to current
<b>12 Total Liabilities</b>	2,585,729	1,614,567	(971,162)	
<b>13 Total Equity</b>	96,955,338	97,947,102	991,764	Annual Net Income/(Loss)
<b>14 TOTAL LIABILITIES &amp; EQUITY</b>	<b>99,541,067</b>	<b>99,561,669</b>	<b>20,602</b>	

**Profit & Loss**  
May 31, 2020

	A	B	C	D	E	F
	May Actual	May Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
<b>1 INCOME</b>						
<b>2 Ordinary Income</b>	867,948	928,097	(60,149)	4,515,650	4,670,191	(154,541)
<b>3 EXPENSES</b>						
<b>4 Operating Expenses</b>	181,700	214,137	32,437	868,759	1,021,157	152,398
<b>5 Depreciation Expense</b>	134,152	133,813	(339)	677,340	675,947	(1,393)
<b>6 Program Expenses</b>	1,870,163	755,008	(1,115,155)	4,597,263	3,820,040	(777,223)
<b>7 Total Expenses</b>	2,186,015	1,102,958	(1,083,057)	6,143,362	5,517,144	(626,218)
<b>8 OTHER INCOME/(EXPENSE)</b>						
<b>9 Total Other Income/(Expense)</b>	328,830	243,750	85,080	2,619,476	1,218,750	1,400,726
<b>10 NET INCOME/(LOSS)</b>	<b>(989,237)</b>	<b>68,889</b>	<b>(1,058,126)</b>	<b>991,764</b>	<b>371,797</b>	<b>619,967</b>

**Monthly Highlights**  
May 31, 2020

Verdant received dividend payments of \$48,708, a realized gain of \$13,451 and an unrealized gain of \$69,436 on our investment portfolio in May which closed with an ending market value of \$55,413,465.

Program grant commitments total \$6,309,349 for 2020 excluding BHCF. Additional 2020 funding for COVID 19 programs total \$502,118.

Revenue of \$80,000 and expenses of \$80,840 from the Kruger Clinic were incurred, netting to an additional operating loss of (\$ 840) in May.

Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
<b>Warrant Activity:</b>				
14277	05/06/2020	AmeriFlex Business Solutions	17.25	May 2020 FSA Administration
14278	05/06/2020	Ash Consulting	22,368.00	April Services
14279	05/06/2020	Azose Commercial Properties	3,240.00	May Property Management
14280	05/06/2020	Cascade Security Corporation	565.90	May 2020 Parking Lot Security
14281	05/06/2020	City of Lynnwood - Utilities	735.53	Water/Sewer
14282	05/06/2020	Comcast	381.15	Telephone/Internet
14283	05/06/2020	Consolidated Landscape Maintenance, Inc.	440.90	May 2020 Landscaping
14284	05/06/2020	Guardian Security Systems, Inc.	2,106.44	CCTV re-installation after computer updates
14285	05/06/2020	Lowe Graham Jones PLLC	150.00	April Trademark Watch
14286	05/06/2020	Waste Management	366.41	Garbage
14287	05/12/2020	Comcast	533.10	Telephone/Internet
14288	05/12/2020	Dataworks Consulting	370.85	IT support
14289	05/12/2020	ELTEC Systems, LLC	291.27	May 2020 Elevator Maintenance
14290	05/12/2020	Sound Dietitians LLC	1,350.00	WC 291 & WC 292 - Healthy Living Coaching Group and Nutrition Consulting
14291	05/12/2020	Verizon	112.34	Cell phone
14292	05/21/2020	All Things HR	615.00	HR Audit Services
14293	05/21/2020	Consolidated Landscape Maintenance, Inc.	311.44	Spring Flower Planting
14294	05/21/2020	Guardian Security Systems, Inc.	401.83	Kitchen Hood Inspection
14295	05/21/2020	McKinstry Co., LLC	962.31	HVAC Preventative Maintenance
14296	05/21/2020	Payden & Rygel	9,177.00	4/1 - 4/30/2020 Investment Advisory Services
14297	05/21/2020	Principal Life Insurance Co.	924.03	June 2020 EE Life Support
14298	05/21/2020	Quadient Finance USA Inc.	155.11	Postage and equipment rental
14299	05/21/2020	Teresa Wippel Communications	2,240.00	May-Dec 2020 Advertising in My Edmonds News/Lynnwood Today/MLT News
14300	05/21/2020	WA State Dept of Labor & Industries	123.32	Q1 2020 Self Insurance Fund
14301	05/28/2020	Dataworks Consulting	110.29	IT support
14302	05/28/2020	Dimensional Communication, Inc	414.99	New Microphone for Cedar
14303	05/28/2020	Electronic Business Machines	284.78	Copy Machine Charges - Monthly and overages
14304	05/28/2020	ELTEC Systems, LLC	291.27	June 2020 Elevator Maintenance
14305	05/28/2020	Parsi Properties LLC	2,718.00	June 2020 - Parking lot lease
14306	05/28/2020	Regence Blueshield	4,489.45	June 2020 Medical & Dental Insurance
14307	05/28/2020	Snohomish County PUD	885.29	Electricity
		Total Warrants	<u>57,133.25</u>	

<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Wire/ACH Activity:</b>			
05/01/2020	ADP	79.74	Payroll Processing
05/01/2020	ADP	18.95	Payroll Processing
05/01/2020	Carmen Orozco	60.00	Refund of Diabetes Class Registration
05/01/2020	ADP	52.55	Payroll Processing
05/04/2020	AmeriFlex Business Solutions	38.15	EE FSA Payments
05/05/2020	Valic	1,954.59	Payroll 401(a)/457 Deposit
05/08/2020	Payroll	12,715.00	5/2/2020 Pay period ending
05/08/2020	Payroll Taxes	4,883.78	5/2/2020 Pay period ending
05/11/2020	AmeriFlex Business Solutions	95.00	EE FSA Payments
05/11/2020	Wells Fargo	378.29	Service Charge
05/12/2020	Wells Fargo Merchant Services	77.75	Service Charge
05/15/2020	ADP	79.74	Payroll Processing
05/18/2020	AmeriFlex Business Solutions	260.69	EE FSA Payments
05/20/2020	Valic	1,962.47	Payroll 401(a)/457 Deposit
05/22/2020	ADP	10.00	Payroll Processing
05/22/2020	Payroll	13,714.88	5/16/2020 Pay period ending
05/22/2020	Payroll Taxes	5,182.82	5/16/2020 Pay period ending
05/26/2020	WA Department of Revenue	802.40	B&O/Retailing Sales Tax for April 2020
05/27/2020	Wells Fargo	150.00	Refund of Diabetes Class Registration
05/29/2020	ADP	79.74	Payroll Processing
05/29/2020	ADP	52.55	Payroll Processing
05/29/2020	US Bank	14,325.00	Bond interest

<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
05/01/2020	Homage Senior Services	100,000.00	Award C-S366 COVID 19 Response Nutritional Access Program
05/08/2020	Edmonds Community College Foundation	11,880.00	Award C-S368 COVID 19 Response Food Access
05/14/2020	North Shore Senior Center	10,000.00	Award C-S367 COVID 19 Response Nutrition and BH Program
05/14/2020	Alzheimer's Association Western & Central	7,500.00	Program Payment
05/14/2020	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
05/14/2020	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
05/14/2020	Center for Human Services	36,272.24	Program Payment
05/14/2020	ChildStrive	50,850.16	Program Payment
05/14/2020	City of Lynnwood	8,718.33	Program Payment
05/14/2020	Community Health Center of Snohomish Co	1,187,500.00	Program Payment
05/14/2020	Compass Health	34,040.50	Program Payment
05/14/2020	Concern for Neighbors Food Bank	200.00	Program Payment
05/14/2020	Domestic Violence Services Snohomish Co	8,000.00	Program Payment
05/14/2020	Edmonds School District No. 15	118,372.08	Program Payment
05/14/2020	Edmonds Senior Center	9,666.67	Program Payment
05/14/2020	Homage Senior Services	62,436.52	Program Payment
05/14/2020	Kindering	12,218.58	Program Payment
05/14/2020	Korean Women's Association	14,979.00	Program Payment
05/14/2020	Latino Educational Training Institute	5,416.66	Program Payment
05/14/2020	Lynnwood Food Bank	839.58	Program Payment
05/14/2020	Medical Teams International	8,100.00	Program Payment
05/14/2020	Prescription Drug Assistance Foundation	4,583.33	Program Payment
05/14/2020	Project Access Northwest	16,906.67	Program Payment
05/14/2020	Puget Sound Christian Clinic	50,245.50	Program Payment
05/14/2020	South Snohomish County Fire & Rescue	26,875.00	Program Payment
05/14/2020	Therapeutic Health Services	20,833.33	Program Payment
05/14/2020	Volunteers of America Western WA	6,750.42	Program Payment
05/14/2020	Wonderland Development Center	27,239.33	Program Payment
	Total Wires/ACH Transactions	<u>1,924,647.99</u>	

<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Kruger Clinic Activity:</b>			
1362-1374	misc Various Claimants/Vendors	<u>21,086.61</u>	Administered by Azose
<b>Work Comp Activity:</b>			
305447-305451	misc Various Claimants/Vendors	<u>2,257.99</u>	Administered by Eberle Vivian
<b>Total Disbursements</b>		<u><u>\$ 2,005,125.84</u></u>	

<b>Transaction Date</b>	<b>Payer</b>	<b>Amount</b>	<b>Purpose</b>
<b>Deposits:</b>			
05/06/2020	Healthcare Realty	4,663.72	Ground Lease
05/10/2020	Snohomish County	837,044.08	Levy
05/20/2020	Swedish Edmonds Children's Clinic	927.71	Payment of miscellaneous cleaning and repair work
05/28/2020	Wells Fargo	70.00	Refund of merchant fees
	Various Class Registrations	60.00	
<b>Total Deposits</b>		<u><u>\$ 842,765.51</u></u>	

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14277 through 14307 have been issued for payment in the amount of \$57,133.25. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Linda Hunt

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

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Commissioner

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Warrants Processed:	05-01-2020 – 05-31-2020		\$57,133.25
Work Comp Claims Pd:	05-01-2020 – 05-31-2020		2,257.99
Kruger Clinic Processed:	05-01-2020 – 05-31-2020		21,086.61
Payroll:	04-19-2020 – 05-02-2020	12,715.00	
	05-03-2020 – 05-16-2020	<u>13,714.88</u>	
			26,429.88
Electronic Payments/ Adjustments:	Payroll Taxes	10,066.60	
	Payroll Processing	373.27	
	Valic Retirement	3,917.06	
	FSA Payments	393.84	
	Bank Fees	456.04	
	WA State Dept Revenue	802.40	
	Class Registration Refunds	210.00	
	Bond Interest	14,325.00	
	Program Expenditures	<u>1,867,673.90</u>	
			<u>1,898,218.11</u>
	Grand Total		<u>\$2,005,125.84</u>

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2020-04

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington, determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the Superintendent or his designee to sell all or any part of such property on a negotiated basis upon the most favorable terms and conditions obtainable or to otherwise dispose of such property, and ratifying prior actions.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined and declared that all of the personal property identified on Exhibit A hereto is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that such property (the "Surplus Property") be disposed of promptly as hereinafter provided.

Section 2. The Superintendent or his designee is hereby authorized and directed to sell on a negotiated basis upon the most favorable terms and conditions obtainable all or any part of the Surplus Property as soon as reasonably possible. Any Surplus Property not thus sold shall be disposed of and removed from the premises of Swedish Edmonds Hospital at the direction of the Superintendent or his designee at the least possible cost to the District.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at an open public meeting thereof, this 24<sup>th</sup> day of June, 2020, the following commissioners being present and voting in favor of the resolution.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

## CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2020-04 is a true and correct copy of the original resolution adopted on June 24, 2020 as that resolution appears on the Minute Book of the District.

DATED this 24<sup>th</sup> day of June, 2020.

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Karianna Wilson  
Secretary of the Board of Commissioners

**June 2020  
Asset Surplus**

Class	Number	Dept	Description	QTY	Life (months)	Acquisition Date	Cost	NBV 6/30/20	Disp Date
05	7806801	7140	RADIOGRAPHY READER XG-5000	1	60	10/1/2007	337,934.67	-	6/30/2020
05	9101001	7140	OEC C-ARM 9800	1	84	8/1/2009	104,170.00	-	6/30/2020
							442,104.67	-	

## Notes on COVID-19 Impact to Programs

Program Payouts listed as of May 31, 2020

A			
		Budget 2020	COVID-19 Notes
<b>7100 . Grants</b>			
<b>Committed</b>			
	Alzheimer's Association	\$ 45,000	Moved some programming to online, will do advertising outreach as well (5/18)
	Boys & Girls Club Healthy Habits	\$ 295,000	
	Cascade Bicycling Club Advanced Basics	\$ 32,000	Creating educational videos for schools to use in lieu of in-person (5/6)
	Center for Human Services Youth Counseling	\$ 270,000	Lack of access to students causing disruptions, conducting telehealth (5/15)
	Center for Human Services/CHC Integration	\$ 68,820	Continuing via telehealth (4/1)
	Center for Human Services/EFM Integration	\$ 97,931	Continuing via telehealth (4/1)
	ChildStrive Early Intervention/PAT	\$ 321,802	Continuing via telehealth (4/13)
	ChildStrive Nurse Family Partnership	\$ 288,400	Continuing via telehealth (4/13)
	City of Lynnwood Move 60: Teens!	\$ 104,620	JP awaiting feedback (5/18)
	Community Health Center of Snohomish County Dental Program	\$ 100,195	JP awaiting feedback (5/8)
	Compass Health CP Program	\$ 154,404	
	Compass Health - Emergency Motel Vouchers	\$ 21,771	Need continues to be high (5/28)
	Compass Health - Youth Mental Health Partnership		
	Compass Health - Snohomish County Triage Center	\$ 83,333	Program is steady and CH is optimistic about future funding source per NSBHASO updates (4/30)
	Concern for Neighbors Food Bank (MLT)	\$ 41,725	
	Domestic Violence Services Teen Prevention	\$ 22,266	
	Domestic Violence Services South County Advocate	\$ 96,000	
	Edmonds Food Bank	\$ 30,000	Continuing to distribute food, some delays expected with cooler installation due to COVID (4/6)
	Edmonds Schools Move 60!	\$ 526,977	Discussion scheduled 6/17
	Edmonds Schools Family Resource Advocate	\$ 180,000	Working with families remotely (4/9)
	Edmonds Schools Student Support Advocate	\$ 450,000	Working with families remotely (4/9)
	Edmonds Senior Center Enhanced Wellness	\$ 87,000	Working with clients by phone (5/18)
	Edmonds Senior Center Nutrition Programs	\$ 146,000	Reaching additional individuals with delivery program in place (5/19)
<b>Foundation for Edmonds Schools Summer Meals</b>			
	Girls on the Run	\$ 22,500	Adapting program -- might include home-based engagement, summer camps, and possibly a fall program (4/2)
	Homage Senior Services Care Coordination	\$ 139,437	Relationship has strengthened with other providers, increasing referrals (5/28)
	Homage Senior Services Center for Healthy Living	\$ 609,801	Access to clients has changed for some program aspects, will look into effect on deliverables (5/28)
	Kinderling Early Intervention	\$ 146,623	Telehealth services (5/8)
	Korean Women's Association Everyday Prevention	\$ 60,000	In-person programming on hold, using staff time to support COVID-response meals and BH program (5/8)
	Lahai Health Dental Clinic	\$ 283,964	
	Lahai Health Mental Health Counseling Program	\$ 39,000	
	Lahai Health Mobile Medical Clinic	\$ 138,000	
	Latino Educational Training Institute	\$ 43,333	Continuing work from home without impact (4/2/20)
	Lynnwood Food Bank	\$ 34,375	Continuing to distribute food, changes planned for grocery store-style distributed delayed due to social distancing (4/10)
	MTI Mobile Dental Program	\$ 97,200	Offering emergency dental services during COVID-19 at new sites (5/8)
	Parent Trust	\$ 20,000	Conscious Fathering continuing online and doing well; SMART is school-based and on pause for now (5/8)
	Parent Trust Family Wellness	\$ 15,000	Developmental milestones and screenings continue (5/8)
	Prescription Drug Assistance Program	\$ 55,000	Continuing to work remotely (3/23)
	Project Access Northwest	\$ 125,000	Continuing to support clients, although more rescheduling specialty care (6/10)
	Puget Sound Kidney Center	\$ 25,000	In-person programming on hold (5/8)
	Seattle Visiting Nurses Flu Vaccines	\$ 10,000	
	SSC Fire & Rescue - A.C.T. Program	\$ 12,500	Contract ends 4/30/20 and obligations fulfilled. Program coordinator will spend her last 3 weeks funded by the grant making calls to AFHs regarding COVID precautions, when to call 911, how to prepare for EMS arrival, etc. (4/7)
	SSC Fire & Rescue - Community Paramedic	\$ 225,000	Using telehealth to connect remotely and brainstorming how to use it in other ways to be more flexible to support fire/EMS needs (5/18)
	SSC Fire & Rescue/OMF Veteran's Project	\$ 97,500	Using telehealth (5/15)
	Swim Lessons	\$ 70,000	Swim lessons on hold while pools are closed (6/10)
	Therapeutic Health Services Youth Behavioral	\$ 250,000	Some challenges connecting to patients. Some are thriving while connecting to others is hard. Working to connect with more partners to help
	Washington Poison Center		Amended to provide more time to achieve deliverables (3/31)

**Notes on COVID-19 Impact to Programs**

Program Payouts listed as of May 31, 2020

	Wonderland Development Center Early Intervention	\$ 150,000	Moved toward video conferencing, have seen a decrease in referrals
	Wonderland Development Center Clinic for Prenatal Exposure	\$ 176,872	Moved toward video conferencing
	<b>Total Committed</b>	<b>\$ 6,309,349</b>	
	<b>Not Committed (Available to Spend)</b>	<b>\$ 2,290,651</b>	
	<b>Total Grants</b>	<b>\$ 8,600,000</b>	

# Verdant Community Wellness Center Report: June 24, 2020

With the continued closure of the Verdant Community Wellness Center (VCWC) due to COVID-19, there have been no community classes, meetings or services in the facility. Working remotely, I have redirected my efforts in the following ways:

## Addressing Rising Food Insecurity due to the economic crisis

- Supporting the Superintendent in working with community partners on COVID-19 Emergency Grants with Lynnwood Food Bank; Edmonds Food Bank; Mountlake Terrace Food Bank; Korean Women's Association; In current discussions with WSU-Extension Snohomish County
- Working directly with select partners to distribute Verdant-funded Fruit & Vegetable Vouchers to the food insecure clients their organizations serve:
  - Center for Human Services
  - CHC Social Worker in Edmonds/Lynnwood Clinics
  - ChildStrive
  - Edmonds Community College Food Pantry
  - LETI Wellness Advocate
  - Probation – Edmonds Municipal Court
  - YWCA Housing Advocates

## Addressing Behavioral Health Needs brought on by the pandemic:

- Supporting the Superintendent in working with Korean Women's Association on a COVID Grant to provide culturally appropriate mental health support to isolated Korean American Seniors
- Contracted with a licensed behavioral health partner to provide free COVID-19 Counseling for individuals struggling with anxiety and other emotions related to the pandemic using telephone or video chat appointments

## Modifying select programming to serve vulnerable, at-risk populations:

- We are continuing the DOH Project Group to support food insecure individuals with chronic conditions. Sound Dietitians and the Enhance Wellness Social Worker & Nurse continue to work with us to develop educational materials that promote healthy eating, health strategies to support chronic conditions during periods of isolation and safe practices to reduce the risk for COVID-19. The materials and project specific \$40/month of state-funded Fruit & Vegetable Rx Vouchers are now mailed to participants in lieu of our monthly in-person cooking demos and educational classes about chronic conditions.
- To continue our Diabetes work, we have gone virtual using Zoom with the following groups:
  - Preventing Type 2 Diabetes 12-week Lifestyle Reset Series (weekly sessions June – August)
  - Navigating Diabetes Today Support Group (monthly sessions with health professionals)

## Offering classes for the community virtually:

- Sound Choices Counseling will be offering a free 8-week Behavioral Health Support Group starting June 23 on "Understanding Anxiety and Depression" using a HIPAA compliant virtual platform
- We plan to use Zoom and reengage with the community starting with free nutrition/cooking demos
  - July 16 – Noon Pac Med RDN doing a session on "Sugar Addiction – is it True?"
  - July 30 – 6:00pm RDN from Sound Dietitians doing "Cook Along with a Dietitian"

## Working towards re-opening the Community Wellness Center:

- I have been monitoring COVID-19 guidance from public health and participating in webinars to develop the appropriate policies/procedures for us to re-open the VCWC. Working with several staff, we have completed a Return to Work Action Plan and required training to enable staff to return to working in the office in late June.
- Plans are still being discussed for the next phase where staff and select partners can see clients by appointment in the VCWC (July/August). We will fully open the VCWC to community use when public health guidelines say it is safe and appropriate to do so.