

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

VHC Board Room

June 27, 2012

Commissioners Present	Fred Langer, President Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner Karianna Wilson, Commissioner Bob Knowles, Secretary (Joined via tele conference @ 8:30 AM)
Staff Excused	Carl Zapora, Superintendent
Others Present	George Kosovich, Program Director Lisa King, Finance Director Jennifer Piplic, Marketing Director Karen Goto, Executive Assistant Howard Thomas, Consultant Members of the community
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:05 a.m. by President Langer.
Approval of Minutes	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the regular meeting on May 23, 2012.
Board Finance Committee	Ms. King reported on the financials for May (E:28:12).
Authorization for Payment of Vouchers & Payroll	Warrant Numbers 10561 through 10589 for May 2012 for payment in the amount of \$186,038.38 were presented for approval (E:30:12). <i>Motion was made, seconded and passed unanimously to approve.</i>
Credit Card Use Policy	Credit card use policy was updated (E:29:12). <i>Motion was made, seconded and passed unanimously to approve</i> the policy.
Program Oversight Committee	Commissioner Knutsen reported that the Program Oversight Committee met on June 14, 2012 and reviewed four new proposals (E:31:12).

Update

No conflicts of interest regarding the four proposals were reported by any of the commissioners.

The Committee recommended follow up on the Lynnwood Fire Department Emergency Cardiac Care and the Senior Services of Snohomish County Center for Healthy Aging through a board study session. Funding was not recommended for the MS Helping Hands financial assistance proposal and the Cocoon House Street Youth Outreach & Support program. The Superintendent's Discretionary Fund was used to contribute to the Swedish/Edmonds Tdap vaccination clinic on June 14, 2012.

**Marketing
Report**

Ms. Piplic provided a summary of the "6 Weeks to a Healthier You" sessions (E:32:12)

**Commissioner
Comments**

None

**Superintendent's
Report**

Superintendent Zapora is not present due to his attendance at a WSHA conference in central WA. In his absence, Mr. Kosovich provided the site report on the Beach Cities Health District (E:33:12) along with a staff planning calendar. A community needs assessment will be completed in the 3rd quarter of 2012 to include possible surveys, focus groups, and community meetings with the general population and healthcare providers. Proposals will be discussed by the Program Committee and shared with the board. Pertussis leadership group has been formed with the goal of a September 15, 2012 kick-off to make a significant impact on vaccination levels. Dr. Williams commented that he would like the Snohomish Health Department to provide a list of who the target audience is for the vaccination.

**Public
Comments:**

The Lynnwood Fire Department expressed an interest in being a community resource for the Tdap vaccination. Mr. Al Rutledge commented on various issues including the upcoming car show in Edmonds on July 14, 2012, the Food Bank's mobile medical clinic, and the change in the population that the hospital district serves from older adults (age 85+) who prefer to be at home to young adults (age 40+) who will come to the hospital. Ms. Rowena Miller of the League of Women Voters commented on the Tdap vaccination.

**Executive
Session**

President Langer recessed the regular meeting at 8:45 a.m. into Executive Session to review ongoing litigation and liability claims as well as possible real estate transactions with Consultant Thomas and the transfer of activity to District staff effective 8.1.2012.

Discussed executive privilege and the process to look into real estate matters.

President Langer stated that no action would be taken in this Executive Session and the board would reconvene in approximately 30 minutes.

Open Session

President Langer reconvened into open session at 9:40 a.m.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:45 a.m.

ATTEST BY:

President

Secretary